Affidavit for **Active Duty Military** Special Assessment as Legal Residence

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| **Richland County Assessor's Office****PO Box 192****Columbia, SC 29202****803-576-2640****803-576-2681 Fax****AssessorOffice@rcgov.us** | **Minimum Required Documents to Consider Application****1. Copy of Military ID****2. Copy of South Carolina and Current Military Orders****3. Copy of Leave and Earnings Statement (LES)****4. Verification of attempt to sell first residence (If applicable)** |

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|  There are 2 Classifications:**1.** Active Duty owning one (1) residence**2.** Active Duty owning two (2) residence | Application Deadline:**January 15** preceding the tax year in which it appliesThis Application **MUST** be completed **EVERY** year  | **TAX YEAR**     |
| Name and Mailing Address of Property Owner | Property Location and Legal Description |
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 | Lot      Location Address:      Subdivision:       |

**Be sure to complete the Portion that Pertains to Your Specific Situation**

1**. Active Duty Military with One (1) Residence**-This classification is for an active duty military that is currently receiving the special assessment as legal residence (4%ratio) on a property in Richland County and who has received orders(PCS) or temporary duty assignment of at least one year. The service member is **NOT** eligible if he/she or their spouse is receiving this type of special assessment as legal residence on another property.

Have you received a new PCS or a temporary duty assignment of at least one year? Yes[ ]  No[ ]  Report Date(M/D/Y):

Are you active duty military who only owns one (1) residence? Yes [ ]  No [ ]  *If you own another property in SC,* ***stop*** *and go to number 2 below.*

Do you or your spouse (if applicable) receive a special assessment as a primary residence on another property you own in or out of SC? Yes [ ]  No[ ]

2. Active Duty Military with two (2) Residence-This classification is for an active duty military that is currently receiving the special assessment as legal residence (4%ratio) on a property in Richland County and who has received orders (PCS) or temporary duty assignment of at least one year. The service member is **NOT** eligible if he/she or their spouse is receiving this type of special assessment as legal residence on another property.

Have you received a new PCS or a temporary duty assignment of at least one year? Yes[ ]  No[ ]  Report Date (M/D/Y):

Are you active duty military that owns two (2) residences in South Carolina? Yes[ ]  No[ ]

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| Property address in Richland County:       | Purchase Date (M/Y):       |
| Property Address of New Home:       | Purchase Date (M/Y):       |

Is the property in Richland County currently listed for sale? Yes [ ]  No [ ]

***\*Proof of trying to sell your home that is located in Richland County within 30 days of purchase of your new/second home is required and should be included.***

Owner Signature Date Soc. Sec # (required) Contact Number

Email

 0wner, Spouse or Agent's Signature Date Soc. Sec # (required) Contact Number

Email

If agent signed for owner, please give relationship and mailing address:

 Relationship Mailing Address

|  |  |
| --- | --- |
| **1** | **2** |
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| *Office Use Only* | Tax Map Number       |