

**RICHLAND COUNTY**  
**CORONAVIRUS AD HOC COMMITTEE**

**AGENDA**



**THURSDAY JUNE 23, 2022**

**2:30 PM**

**COUNCIL CHAMBERS**



# Richland County Council 2021-2022



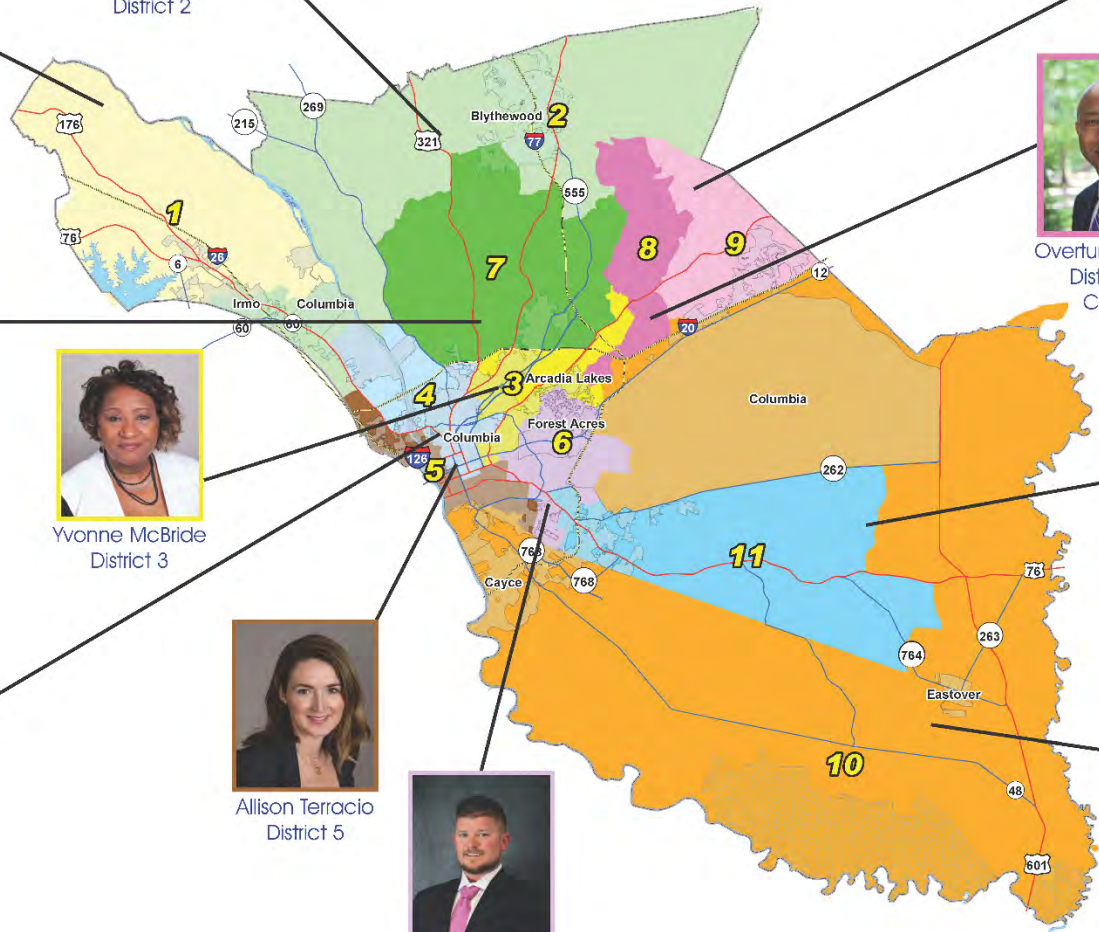
Bill Malinowski  
District 1



Derrek Pugh  
District 2



Jessica Mackey  
District 9  
Vice Chair



Overture Walker  
District 8  
Chair



Gretchen Barron  
District 7



Chakisse Newton  
District 11



Yvonne McBride  
District 3



Paul Livingston  
District 4



Alison Terracio  
District 5



Cheryl English  
District 10



Joe Walker, III  
District 6



**Richland County  
Coronavirus Ad Hoc Committee**

**AGENDA**

June 23, 2022 - 2:30 PM  
2020 Hampton Street, Columbia, SC 29204

The Honorable Paul Livingston	The Honorable Gretchen Barron (Chair)	The Honorable Chakisse Newton
County Council District 4	County Council District 7	County Council District 11

- 1. **Call to Order** The Honorable Gretchen Barron
- 2. **Approval of Minutes** The Honorable Gretchen Barron
  - a. May 19, 2022 [PAGES 5-9]
- 3. **Adoption of Agenda** The Honorable Gretchen Barron
- 4. **Items for Discussion and Action** The Honorable Gretchen Barron
  - a. Review of Council Approved Funding Recommendations
  - b. Next Steps:
    - 1. Proposed application process [PAGES 10-25]
    - 2. Proposed grant application
- 5. **Other Items** The Honorable Gretchen Barron
- 6. **Adjournment** The Honorable Gretchen Barron



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Coronavirus AD Hoc Committee Meeting  
**MINUTES**  
May 19, 2022 – 4:30 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29204

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COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, Paul Livingston and Chakisse Newton

OTHERS PRESENT: Overture Walker, Bill Malinowski, Derrek Pugh, Jesica Mackey, Cheryl English, Angela Weathersby, Justin Martin, Justin Landy, Michelle Onley, Anette Kirylo, Leonardo Brown, Lori Thomas, Steven Gaither, Byron Gipson, Karen Pendleton, Patrick Wright, Ashiya Myers, Tamar Black, Dale Welch, Abhijit Deshpande, Randy Pruitt, Stacey Hamm and Geo Price

1. **CALL TO ORDER** – Chairwoman Barron called the meeting to order at approximately 4:30PM.

2. **APPROVAL OF MINUTES**

a. April 6, 2022 – Mr. Livingston moved, seconded by Ms. Newton, to approve the minutes as distributed.

In Favor: Livingston, Barron, and Newton.

The vote in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Newton moved, second by Mr. Livingston, to adopt the agenda as published.

In Favor: Livingston, Barron, and Newton.

The vote in favor was unanimous.

4. **ITEMS FOR DISCUSSION/ACTION**

a. **County Administrator’s American Rescue Plan Act Funding**

**Considerations/Recommendations/Administrator’s Executive Summary** – Mr. Brown stated “Richland County is committed to ethical, equitable and transparent use of State Local Fiscal Recovery Funds to assist residents, non-profit organizations, and businesses recovering from the negative impacts of COVID-19. These funds will be used to improve the quality of life in Richland County. All uses of these funds must receive approval from County Council. County Administration presents all planned uses for the funds to the Coronavirus Ad hoc Committee for evaluation. The Committee then considers input from

County Administration, the American Rescue Plan (ARP) Community Survey conducted by Richland County, as well as other sources of information. The Committee then determines if the planned uses need to be held in committee for further evaluation before forwarding to Council with a recommendation to approve or deny the planned use.” The previous, and following list of County Administrator recommendations reflect consideration of historical facilities’ needs, equipment, infrastructure, and personnel needs of Richland County government. Additionally, the list considers feedback received from a Richland County residents’ survey, input from members of Council and other Elected Officials, community partners and Richland County strategic initiatives. Furthermore, it considers US Treasury guidance for the use of ARP funds. While the list is not exhaustive, it represents areas where Richland County can make significant community impact by supporting public health response, replacing public sector revenue loss, offering additional support to essential workers, investing in water, sewer, broadband and cybersecurity infrastructure, addressing the negative economic impacts of COVID-19, and providing services to the disproportionately impacted communities.

Remaining Balance of Richland County Allotment to Date		<b>\$60,962,694</b>
	Planned Uses Submitted to Coronavirus Ad hoc Committee	
Expense Category		
	Fifth Judicial Circuit-Solicitors Data Management System	(\$618,585.20)
	Construction/Renovation of Family Services Center – DSS	(\$15,000,000)
	Third-Party Partner(s) for Community ARP Grant Management	(\$1,000,000)
	Lenco BearCat Armored Vehicle – Sheriff’s Department	(\$305,800)
	Deferred Maintenance of Cessna Plane – Sheriff’s Department	(\$140,207)
	ShotSpotter Technology Solution – Sheriff’s Department	(\$2,050,200)
	Cyber Security Upgrades – Information Technology Department	
	RCSD server hardware, software and switching equipment	(\$410,000)
	Replacement of older unsupported desktop phones	(\$550,000)
	Replacement of unsupported/unsecure data switches/routers	(\$1,100,000)
	Multi Factor Authentication	(\$150,000)
	Mobile Wireless Microphone and Speaker System	(\$15,000)
	Mobile Multi Camera Conference System	(\$15,000)
	Secondary Web Application Firewall	(\$90,000)
	Internet Load Balancing Appliance	(\$30,000)
	Increase Computing Power/Storage of Hyper Converged Server	(\$330,000)
	New Database Server Software for County Financial System	(\$100,000)
	New Fault Tolerant Virtual Private Network	(\$120,000)
	Upgrade Virtualization Hardware/Software in Detention Center	(\$130,000)
	Replace Storage Area Network	(\$800,000)
	County Website Redesign and Enhancement	(\$350,000)
	Geospatial Infrastructure Improvements and Enhancements	
	Server Software Licenses	(\$105,000)
	Update Aerial Mapping	(\$270,000)
	Replace Retiring Drone Equipment	(\$130,000)
	EMS Vehicle and Equipment Replacements	
	Ambulance Vehicles	(\$2,000,000)
	Fire Pumpers	(\$1,400,000)
	LP EKG Monitor/Defibrillators	(\$400,000)
	Automatic External Defibrillators	(\$180,000)
	Lucas CPR Machines	(\$990,000)

	Stair Chairs	(\$125,000)
	Portable Radios	(\$400,000)
	Mobile Radios	(\$600,000)
	Rugged EMS Computers	(\$250,000)
	Fire Services Bunker Gear	(\$791,580)
	Gear Extractor	(\$83,268)
	Gear Dryer	(\$113,373)
	Design and Construction of Water Tank – Lower Richland	(\$2,000,000)
	Information Technology Replacement of Outdated:	
	Human Capital and Financial Management System	(\$5,000,000)
	Community Grants and Public Private Partnerships	
	Funding for Small Businesses	(\$1,000,000)
	Funding for Non-Profits	(\$1,000,000)
	Funding for Workforce Training	(\$1,000,000)
	Funding for Education Assistance	(\$1,000,000)
	Funding for Home Repairs for Seniors	(\$1,000,000)
	Funding to Address Food Insecurity	(\$2,000,000)
	Funding for Broadband Services in Underserved Areas	(\$2,000,000)
	Funding for Affordable Housing	(\$2,000,000)
	Funding for Services for Unhoused Persons	(\$2,000,000)
	Total of Recommendations/Planned Uses of Funds	(\$51,143,013.20)
	Remaining Balance of Richland County Allotment if Approved by Committee/Council	<b>\$9,819,680.8</b>

He noted the items under the Solicitor’s Office, the Sheriff’s Department, and Emergency Medical Services represent Public Safety in the amount of \$10,448,013. The Family Services Center encompasses a number of community services associated with community health in the amount of \$15,000,000 (29%). He indicated for community investment they are requesting approximately \$16,000,000. At this time, they have not selected any particular organization. The next step would be to determine what private partnership we can utilize to leverage these dollars. Overtime, Richland County did make some investments in its technology infrastructure, but throughout the years we have not kept up with the investments and the equipment became obsolete and outdated. Systems are no longer able to keep with the current demand, so there is a decreased efficiency. With outdated equipment and services, we are not able to do certain things because people are no longer supporting them.

Mr. Livingston inquired which items will require recurring charges.

Mr. Brown responded some items will be recurring in a period of 4-5 years, which will give those departments time to absorb the costs, and the County to plan for the future.

Mr. Livingston inquired, as it relates to community grants and public/private partnerships, will individuals be able to apply for funds from different categories.

Mr. Brown responded, if they are approved for funds from a non-profit standpoint, they would not be approved from a small business standpoint. This is prevent the US Treasury from viewing them as double dipping.

Ms. Newton indicated she would like to have funds allocated to areas where recreation and youth services relate to health and wellness. She inquired if there were funds set aside for mental health or if it was included in other categories.

Mr. Brown responded both of those items were included in the public health section with the Family Services Center. There are a lot agencies the County provides support for that would be included in the center. He noted we gave funds to the Recreation Commission, but there was nothing else specifically for recreation.

Ms. Newton requested the committee to consider additional funding for recreation and youth services. She inquired if there were funds for retaining housing for individuals that have mortgages.

Mr. Brown responded the reason the categories are broken out the way they are is because that is the way Treasury breaks them out. What we learned from the Rental Assistance Program is, once Richland County stepped in, and received money directly from the Treasury, Richland County residents were not eligible to receive State funds. We are not sure if the same scenario would apply to mortgage assistance, which is why we did not recommend it.

Mr. Livingston is not sure about providing services to unhoused persons, as the State will also be providing services to individuals.

Mr. Brown stated we are talking about homeless persons, and how to support agencies that are already established, not creating a new one.

Ms. Barron noted if there is an opportunity for a public/private organization already doing the work, the County could provide them additional support. The committee is making recommendations to Council and the details will come later.

Mr. Livingston stated he wants to advocate for affordable housing.

Mr. Brown inquired how Mr. Livingston wants to address this issue.

Mr. Livingston responded he would like to increase the affordable housing fund from \$2M to \$4M.

Ms. Newton stated Council needs to have a broader conversation about affordable housing apart from allocating these funds.

Mr. Brown stated, if they add an additional \$2M for affordable housing, it would reduce the remaining \$8.6M to \$6.6M. He suggested allocating \$500,000 for recreation/youth services.

Ms. Newton stated she would like to increase the amount, but she wants to state the motion as "up to" amount would allow us to reallocate the funds as needed. She also would like to see a broader category for senior assistance rather than having them broken down to specific titles.

Ms. Barron stated she would support a senior assistance category.

Ms. Mackey inquired if other infrastructure needs were addressed besides broadband.

Mr. Brown responded the gear dryer and construction of a water tank for Lower Richland are projects we could potentially fund that would create clean water for the area. He noted they have other projects, which cost \$7M - \$15M; therefore, they are looking into other funding sources for those projects.

Ms. Mackey inquired if the funds have to be allocated by 2026.

Mr. Brown responded the funds have to be allocated by 2024, and spent by 2026.



Ms. Newton inquired if we could allocate an additional \$1M for youth services.

Ms. Barron indicated she would support Ms. Newton's request.

Ms. Newton inquired if there is a list of projects within the County that could be done, but not with ARP funding.

Mr. Brown responded he did not create a list, as it could be confusing.

Mr. Livingston moved, seconded by Ms. Newton, to approve the Administrator's recommendation with the following changes: (1) Change "Funding for Home Repairs for Seniors" to "Funding for Senior Assistance"; (2) Change the funding amount for affordable housing from \$2M to \$4M; (3) Add an additional \$1M for Recreation/Youth Services; and (4) Add clarifying language that all ARPA funding allocated is approved as "up to".

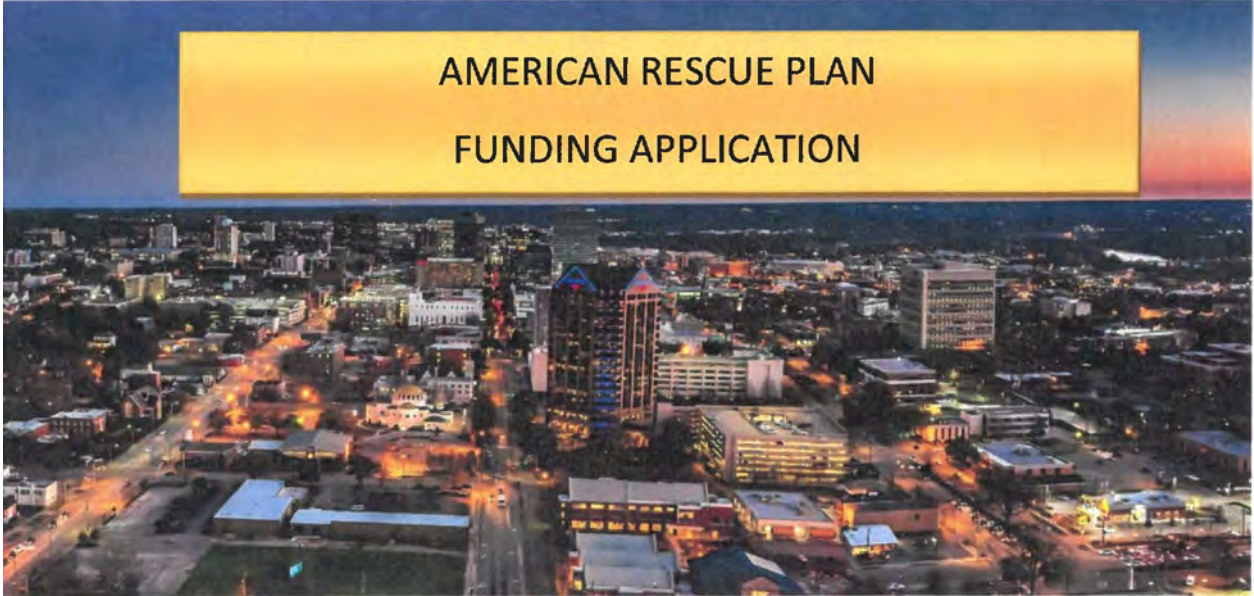
In Favor: Livingston, Barron and Newton

The motion in favor was unanimous.

5. **ADJOURNMENT** – Ms. Newton moved, second by Barron, to adjourn.

In Favor: Livingston, Barron, and Newton

The motion in favor was unanimous.



**Richland County Intervention  
And  
Prevention Community  
Grant Application**

**Richland County Grant Department  
2020 Hampton Street, Suite 4036  
P.O. Box 192  
Columbia, South Carolina 29204**

**Application Open- XXXXXXXXX  
Application Closes- XXXXXXXXX**

# I. Organizational Information and Background Section

Organization Name \_\_\_\_\_

(As registered with IRS-W9)

Organization Tax ID \_\_\_\_\_

Organization Mailing Address

\_\_\_\_\_

City

State

Zip

Organization Type

Organization Website \_\_\_\_\_

Organization Primary Phone Number \_\_\_\_\_

Organization Email required \_\_\_\_\_

Authorized Contacts Information:

\_\_\_\_\_

Last Name

\_\_\_\_\_

First Name

\_\_\_\_\_

Title

\_\_\_\_\_

Address

\_\_\_\_\_

Phone Number (required)

\_\_\_\_\_

Email Address (required)

Organization Filing Status \_\_\_\_\_

(501(c) (3), etc.)

Organization Employer Identification Number (EIN)

\_\_\_\_\_

Data Universal Number System Number (DUNS)

\_\_\_\_\_

**Has your Organization received prior funding to address community concerns in the past, If yes, by whom?**

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***IL Project /Program Narrative Section***

Project Title (required): \_\_\_\_\_

Anticipated Start Date (required) \_\_\_\_\_

Anticipated End Date (required): \_ \_ \_ \_

**A. Describe the issue/ need that your project will address (required)?**

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List the special goal from the American Rescue Plan that your project will help address (required)

**B. Is the project an expansion of current services your organization offers, a new program or reinstatement of a previously funded program?**

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**C. Specifically, what will you use the funds for? Examples of eligible project can be found in corresponding guidance/federal document link in the (500-word Limit)**

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**D.** Please describe, in detail, how your project is related to the prevention of or mitigation of the impact of COVID-19, how funding is essential in addressing the need and communication process (500- word limit) (required)

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**E.** Please describe the target population of your program (100- Limit)

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**F.** What is the location (address and neighborhood) of your proposed project? Be specific as possible.

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**G.** Which of the following Statement apply to your proposed program or service. Please select all that apply

A program or service provided at a physical location in a Qualified Census Tract (for multi-site projects, if majority of site are within **Qualified Census Tracts**); (Support documentation required)

A program or service where the Primary intended participants live within a Qualified Census Tracts  
(Support documentation required)

A program or service which the eligibility criteria are such that the primary intended participants earn less than 60% of the **median income** {support documentation required}

A program or service for which the eligibility criteria are such that over 25 percent of intended participants are below the **federal poverty line.** (Support documentation required)

*H.* How do you intended to recruit participants to your project and/or refer individuals for service, supports or resources in the community (200- word limit) *Only answer if applicable*

These funds require the use of evidence-based models or practice-based evidence. Please provide a description of the evidence that links your proposed strategies to interventions of prevention/or high-risk reduction.

Please explain your proposed project's timeline to completion. All ARPA grants distributed by Richland County must be expended by December 31, 2024. (500-word limit)(Project Timeline- required)

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What data do you plan to collect (demographic data? Number of individuals/households served. Number of activities provided, etc.) Funded applicants will receive additional guidance on specific data to be reported. (Demographic Reporting is a requirement for data reporting for grant compliance.)

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### III. Budget Section

All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget will cover up to a 30-month period and all expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant-funded expenses in the budget descriptions. Provide a budget, broken into categories such as personnel, employee benefits/fringe, travel, training, equipment, office expenses, program, etc. and short narrative for each request.

A. What is the total budget request amount? \_\_\_\_\_

B. What is the annual organization budget? A copy of your most recent annual budget should be included. \_\_\_\_\_

**C. Does your project require initial funding prior to beginning? If yes, please describe what is needed to get started.**

**D. Please describe how this project will be financially sustained after ARPA funds are expended? (500-word limit)**

**E. Has this proposed project been submitted through any other City, State, Federal, or private funding process? If yes, please provide the information regarding the funding source, amount, and funding details.** Please note this grant prohibits duplication of funds from multiple sources including other federal and state grant allocations.



F. How will success of this project be measured? Be specific as possible. (100-word limit) Please use measurable indicators (i.e., Social Impact, Cost Benefit Analysis, Pre/Post Shifts in Attitudes or Behavior, etc.).

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G. What are the specific outcomes and accomplishments this project will achieve? (100-word limit)

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#### IV. **Administrative Systems**

Please answer yes or no to the following questions:

	Yes	No
OUR ORGANIZATION HAS HAD AN INSTANCE OF MISUSE OR FRAUD IN THE PAST 36 MONTHS.	<input type="checkbox"/>	<input type="checkbox"/>
OUR ORGANIZATION HAS CURRENT OR PENDING LAWSUIT AGAINST THE ORGANIZATION.	<input type="checkbox"/>	<input type="checkbox"/>
WE HAVE SEPARATE ACCOUNTS FOR DIFFERENT PROGRAMS/REVENUE SOURCES TO PREVENT CO-MINGLING OF FUNDS.	<input type="checkbox"/>	<input type="checkbox"/>
OUR ORGANIZATION USES A DAILY TIME TRACKING LOG FOR EACH POSITION BEING PAID USING MULTIPLE SOURCES OF FUNDING.	<input type="checkbox"/>	<input type="checkbox"/>

**OUR ORGANIZATION HAS A PAID BOOKKEEPER.**

**OUR ORGANIZATION HAS AN APPROVAL PROCESS THAT REQUIRES MULTIPLE APPROVALS BEFORE FUNDS CAN BE EXPENDED.**

**OUR ORGANIZATION HAS WRITTEN POLICIES AND PROCEDURES FOR ACCOUNTING, PURCHASING AND PAYROLL.**

**OUR ORGANIZATION'S ACCOUNTING SYSTEM CAN IDENTIFY, AND TRACK GRANT PROGRAM-RELATED INCOME AND EXPENSES SEPARATE FROM ALL OTHER INCOME AND EXPENSES.**

**WE CAN EASILY RETRIEVE ORIGINAL RECEIPTS FOR EXPENSES THAT ARE REIMBURSED BY THE GRANT.**

**OUR BOARD OF DIRECTORS MEETS AT LEAST EVERY OTHER MONTH.**

**OUR ORGANIZATION HAS A CONFLICT OF INTEREST POLICY.**

**OUR ORGANIZATION HAS A STATED PROCUREMENT POLICY**

**V. Documentation & Attachment Section**

The Richland County requires the following documents submitted with the ARPA application:

**PROVIDE THE FINANCIAL DOCUMENT(S) APPLICABLE TO YOUR ORGANIZATION:**

**Agencies with annual income of over \$50,000 must submit**

- ▶ **Statement of Financial Position (Balance Sheet)**
- ▶ **Statement of Activity (Income and Expense Statement)**

**A. Agency with total annual with a total revenue of \$50,000-\$75,000**

- ▶ IRS Form 990

**B. Agency with total annual revenue of over \$750,000 but federal expenditures less than \$750.00**

- ▶ Certified Financial Audit
- ▶ Certified Financial Audit Management Letter
- ▶ Corrective Action Plan (if applicable)

**C. Agency that spent \$750,000 or more in federal funds during fiscal year**

- ▶ Single Audit
- ▶ Single Audit Management Letter
- ▶ Corrective Action Plan (if applicable)

**DETAILED BUDGET FOR THE PROJECT, INCLUDE ALL PROPOSED EXPENSES RELATED TO YOUR PROJECT.**

**ANY ADDITIONAL RELEVANT DOCUMENTS REGARDING THE PROJECT.**

**VI. Affirmation and Submittal Section**

In this section, applicants will be asked to check off boxes to verify that they read and understand the following statements

**THE APPLICANT UNDERSTANDS:**

1. This application and other materials submitted to Richland County may constitute public records subject to disclosure under South Carolina's Public Records Law.
2. Submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial

assistance under the funding program, and the applicant or its representative may be required to repay the grant award or be subject to civil and/or criminal prosecution.

3. Receipt of federal funds through this grant process requires recipient to agree to all rules, regulations, and reporting associated with this federal program including compliance with all Uniform Guidance regulations associated with allowable and non-allowable uses of funds.
4. Recipient agrees to meet all reporting requirements associated with such award within determined time requirements. Failure to do so may require repayment of all awards.

**THE APPLICANT CERTIFIES TO THE BEST OF IT KNOWLEDGE:**

1. The information submitted to Richland County in this application, including required supporting documentation, is true and correct.
2. The applicant is in compliance with all applicable federal, state, and local laws, regulations, ordinances, and orders and must report any and all noncompliance with said laws that could have an adverse material impact on the business. Adverse material impact includes lawsuits, criminal or civil actions, bankruptcy proceedings, or regulatory action by a governmental entity.
3. The applicant has not received other federal, state, or local assistance for the same expenses as submitted in this application.
4. The applicant is current on all federal, state, and local taxes.

Files can be upload or attached to application (No news articles, video, etc.)

Projects will be reviewed to determine their relevance to COVID-19 Recovery efforts based on the Final Rule released by the Treasury Department.

<https://home.treasury.gov/system/files/136/SLFRF-Final-Rule.pdf>

**SIGNATURE:**

\_\_\_\_\_  
\_\_\_\_\_

**PRINTED NAME:**

\_\_\_\_\_  
\_\_\_\_\_

**DATE SUBMITTED:**

\_\_\_\_\_  
\_\_\_\_\_

**RICHLAND COUNTY  
ATTACHMENT A  
ARAPBUDGET**

**Organization Budget** - Please attach a budget narrative/justification explaining your numbers.

<u>Source</u>	<u>INCOME</u>	<u>Amount</u>
Governments grants _____ _____		\$ _____
Foundations _ _ _ _ _ _____		\$ _ _ _ _ _
Corporations _ _ _ _ _ _____		\$ _ _ _ _ _
United Way or otherfederated campaigns _____ _____		\$ _____
Individual Contributions _____ _____	\$	_____
Fundraising events and products _____		\$ _____
Membership Income _____ _____		\$ _____
In-kind support _____ _____		\$ _____
Investment Income _____ _____		\$ _____
	<b>Revenue</b>	
Government Contracts _____ _____		\$ _____
<u>Earned Income</u> _____ _____		\$ _____
Other (specify) _____ _____		\$ _____ \$ _____
<b>Total Income</b>		<b>\$ _____</b>

**RICHLAND COUNTY  
ATTACHMENT B  
ARAPBUDGET**

**ORGANIZATION EXPENSES**

<b>Item</b>	<b><u>Amount</u></b>
Salaries and Wages _____	\$ _____
_____ Insurance, benefits and other related taxes	\$ _____
_____ Consultants & Professional Fees _____	\$ _____
_____ Travel _____	\$ _____
_____ Equipment _____	\$ _____
_____ Supplies _____	\$ _____
_____ Printing & Copying _____	\$ _____
_____ Telephone & Fax _____	\$ _____
_____ Postage & Delivery _____	\$ _____
_____ Rent & Utilities _____	\$ _____
_____ In-Kind Expenses _____	\$ _____
_____ Depreciation _____	\$ _____
_____ Other (Specific) _____	\$ _____
_____ <b><u>Total Income</u></b>	<b><u>\$ _____</u></b>
<b>Difference (Income less Expense)</b>	<b><u>\$ _____</u></b>

**RICHLAND COUNTY  
ATTACHMENT C  
ARAPBUDGET**

**Project Budget** - Please attach a budget narrative/justification explaining your numbers.

**INCOME**

<u>Source</u>	<u>Amount</u>
Governments grants _____	\$ _____
_____	
Foundations _____	\$ _____
_____	
Corporations _____	\$ _____
_____	
United Way or other federated campaigns	\$ _____
_____	
Individual Contributions _____	\$ _____
_____	
Fundraising events and products _____	\$ _____
_____	
Membership Income _____	\$ _____
_____	
In-kind support _____	\$ _____
_____	
Investment Income _____	\$ _____
_____	
	<b><u>Revenue</u></b>
Government Contracts _____	\$ _____
_____	
Earned Income _____	\$ _____
_____	
Other (specify) _____	\$ _____
_____	\$ _____
	<b><u>Total Income</u></b>
	<b>\$ _____</b>

**RICHLAND COUNTY  
ATTACHMENT D  
ARPA BUDGET**

**PROJECT EXPENSES**

<b>Item</b>	<b><u>Amount</u></b>	<b>%FT/PT</b>
Salaries and Wages (breakdown by individual position and indicate full or part-time)		
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
Subtotal		
Insurance, benefits and other related taxes	\$ _____	
_____		
Consultants & Professional Fees _____	\$ _____	
_____		
Travel _____	\$ _____	
Equipment _____	\$ _____	
Supplies _____		
Printing & Copying _____	\$ _____	
Telephone & Fax _____	\$ _____	
Postage & Delivery _____	\$ _____	
Rent & Utilities _____	\$ _____	
In-Kind Expenses _____	\$ _____	
Depreciation _____	\$ _____	
Other (Specific) _____	\$ _____	
_____		
<b><u>Total Income</u></b>	<b>\$ _____</b>	
<b>Difference (Income less Expense)</b>	<b>\$ _____</b>	



