



**RICHLAND COUNTY COUNCIL
REGULAR SESSION AGENDA**

**DECEMBER 10, 2013
6:00 PM**

CALL TO ORDER THE HONORABLE KELVIN E. WASHINGTON, SR., CHAIR

INVOCATION THE HONORABLE JOYCE DICKERSON

PLEDGE OF ALLEGIANCE THE HONORABLE JOYCE DICKERSON

Approval Of Minutes

1. Regular Session: December 3, 2013 [PAGES 5-13]

Adoption Of The Agenda

Report Of The Attorney For Executive Session Items

Citizen's Input

2. For Items on the Agenda Not Requiring a Public Hearing

Report Of The County Administrator

3. a. Introduction of New Employees
b. Midlands Green Event of the Year
c. Richland School District One Election Update

Report Of The Clerk Of Council

4. a. REMINDER: Township Auditorium Holiday Drop-In, December 11th, 5:30-8:00 PM, Township Auditorium
b. REMINDER: Columbia International Festival Christmas Drop-In, December 12th, 4:30-7:30 PM, International Friendship Ministries, 610 Pickens Street

- c. REMINDER: State of the Penny, December 16th, 6:00 PM, Council Chambers

Report Of The Chairman

- 5. a. Personnel Matter
- b. Courthouse Ad Hoc Committee Meeting
- c. **Landlord Task Force**

Presentations

- 6. a. Tre Tailor - Relax Productions

Approval Of Consent Items

- 7. Authorizing an Amendment to the Master Agreement Governing the I-77 Corridor Regional Industrial Park by and between Richland County, South Carolina, and Fairfield County, South Carolina, to expand the boundaries of the park to include certain real property located in Richland County; and other related matters [**THIRD READING**] [**PAGES 19-23**]
- 8. 13-35MA
Charles Marshall, Jr.
RS-LD to TROS (4.23 Acres)
9875 Windsor Lake Blvd.
19907-06-01 & 08 [**THIRD READING**] [**PAGES 24-25**]

Third Reading Items

- 9. An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; Section 23-69, Distribution of Funds, so as to clarify and revise the language therein [**PAGES 26-32**]

Second Reading Items

- 10. An Ordinance Amending the Fiscal Year 2013-2014 Hospitality Tax Budget to appropriate \$50,000 of Hospitality Tax Unassigned Fund Balance for the Famously Hot New Year's Celebration [**PAGES 33-38**]

Report Of Development And Services Committee

- 11. Richland County Comprehensive Plan Update Vendor Selection [**PAGES 39-41**]

Report Of Rules And Appointments Committee

- 1. **Notification Of Vacancies**
 - 12. Lexington/Richland Alcohol and Drug Abuse Council-1; there is one vacancy on this board

Paul R. Bouknight, December 31, 2015 (Resigned)
 - 13.

Planning Commission-1; there is one vacancy on the Commission:

Greg L. Lehman, November 19, 2017 (Resigned)

2. **Notification Of Appointments**

14. Accommodations Tax Committee-2 (Positions for Lodging and Hospitality); no applications have been received.
15. Building Codes Board of Appeals-1 (position for Plumber); no applications have been received
16. Central Midlands Council of Governments-1; no applications have been received.
17. Employee Grievance Committee-4; two applications were received from: **[PAGES 47-51]**

Lashawnda Sterling Scroggins
Barbara C. White
18. Hospitality Tax Committee-2; one application was received from the following: **[PAGES 52-53]**

C. Noel Morphis
19. Lexington/Richland Alcohol and Drug Abuse Council-2; applications were received from the following persons: **[PAGES 54-63]**

Joshua Douglas Fabel
DuJauan Council
Gregory B. Cunningham*
L. L. (Buddy) Wilson
20. Midlands Workforce Development Board-1; one application was received from the following: **[PAGES 64-70]**

Kenya L. Mingo
21. Planning Commission-1; applications were received from the following: **[PAGES 71-81]**

Beverly Diane Frierson
C. Noel Morphis
Frederick Mark Peters
Clemon L. Stocker
Edward (Eddie) Yandle
22. Richland Memorial Hospital Board-3; applications were received from the following: **[PAGES 82-105]**

Doris S. Covert
Robert E. Delphia, Jr., MD
Wendi Nance

Cynthia "Cindy" Ottone
Frederick Mark Peters
Susan H. Ratteree
Ronald T. Scott
Candy Y. Waites

Other Items

23. REPORT OF THE TRANSPORTATION AD HOC COMMITTEE:

- a. South Carolina Department of Transportation Intergovernmental Agreement [**ACTION**]
[**PAGES 106-133**]

Citizen's Input

24. Must Pertain to Items Not on the Agenda

Executive Session

Motion Period

Adjournment



Special Accommodations and Interpreter Services

Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

Richland County Council Request of Action

Subject

Regular Session: December 3, 2013 [PAGES 5-13]



**MINUTES OF
RICHLAND COUNTY COUNCIL
REGULAR SESSION
DECEMBER 3, 2013
6:00 PM**

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT:

Chair	Kelvin E. Washington, Sr.
Vice Chair	Greg Pearce
Member	Joyce Dickerson
Member	Julie-Ann Dixon
Member	Norman Jackson
Member	Damon Jeter
Member	Bill Malinowski
Member	Jim Manning
Member	Paul Livingston
Member	Seth Rose
Member	Torrey Rush

OTHERS PRESENT – Tony McDonald, Roxanne Ancheta, Sparty Hammett, Warren Harley, Brad Farrar, Amelia Linder, Geo Price, Beverly Harris, Rob Perry, Sara Salley, Tracy Hegler, John Hixon, Nelson Lindsay, Dale Welch, Annie Caggiano, Bill Peters, Anna Lange, Kecia Lara, Ismail Ozbek, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting was called to order at approximately 6:02 p.m.

INVOCATION

The Invocation was given by the Honorable Damon Jeter

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Honorable Damon Jeter

PRESENTATION OF RESOLUTIONS

Proclamation Honoring Elise Jones Martin [LIVINGSTON] – Mr. Livingston presented Ms. Elise Jones Martin with a proclamation honoring her for her humanitarian spirit.

APPROVAL OF MINUTES

Regular Session: November 19, 2013 – Ms. Dickerson moved, seconded by Mr. Pearce, to approve the minutes as distributed. The vote in favor was unanimous.

Zoning Pubic Hearing: November 26, 2013 – Mr. Pearce moved, seconded by Ms. Dickerson, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Mr. Pearce moved, seconded by Mr. Jackson, to adopt the agenda as distributed. The vote in favor was unanimous.

REPORT OF THE ATTORNEY FOR EXECUTIVE SESSION ITEMS

- a. Purchase of Property
- b. Personnel Matter (2)
- c. Project Aquarius
- d. Project Flare

=====
Council went into Executive Session at approximately 6:10 p.m. and came out at approximately 6:22 p.m.
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- a. Project Aquarius – No action was taken.
- b. Project Flare – No action was taken.

CITIZENS INPUT

No one signed up to speak.

REPORT OF THE COUNTY ADMINISTRATOR

- a. **Proposed Retreat Agenda** – The proposed Retreat agenda was distributed to Council members. Mr. McDonald stated that unless there are any revisions/additions, staff would proceed with finalizing the Retreat agenda.

REPORT OF THE CLERK OF COUNCIL

- a. **Amending November 2014 Council Meeting Schedule** – Ms. Onley stated that the Council meeting scheduled for November 11, 2014 falls on Veteran’s Day; therefore, the November 2014 Council meeting schedule needed to be amended.

Mr. Malinowski moved, seconded by Mr. Manning, to not hold the first meeting in November. The vote was in favor.

- b. **National Guard Museum Tour** – Ms. Onley will be sending out proposed dates to Council members.
- c. **REMINDER: Richland Memorial Board’s Annual Luncheon, Wednesday, December 4th, 12:00-1:30 PM, Palmetto Richland** – Ms. Onley reminded Council of the Richland Memorial Board’s Annual Luncheon, December 4th, 12:00-1:30 PM at Palmetto Richland.
- d. **REMINDER: The Midlands Workforce Development Board, Thursday, December 5th, 12:00 PM, Embassy Suites** – Ms. Onley reminded Council of The Midlands Workforce Development Board, December 5th, 12:00 PM, Embassy Suites.

REPORT OF THE CHAIR

- a. **Personnel Matter** – This item was taken up in Executive Session.

OPEN/CLOSE PUBLIC HEARINGS

- **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article IX, Swimming Pool Code; Section 6-168, Requirements; so as to reference the 2012 Edition of the International Building Code** – No one signed up to speak.
- **An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article IV, Local Hospitality Tax; Section 23-69, Distribution of Funds so as to clarify and revise** – No one signed up to speak.
- **An Ordinance Amending the Fiscal Year 2013-2014 General Fund Annual Budget to appropriate \$615,622.56 of General Fund Unassigned Balance for Voting Machines and related equipment in the Board of Elections and Voters Registration Department** – No one signed up to speak.
- **An Ordinance Authorizing Certain Economic Incentives, including payment of a fee in lieu of property taxes and other related matters, pursuant to a fee agreement between Richland County, South Carolina, and International Paper [Project Ruby], pursuant to Title 12, Chapter 44, Code of Laws of South Carolina, 1976, as amended; and other related matters** – No one signed up to speak.

APPROVAL OF CONSENT ITEMS

- **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article IX, Swimming Pool Code; Section 6-168, Requirements; so as to reference the 2012 Edition of the International Building Code [SECOND READING]**
- **Authorizing an Amendment to the Master Agreement Governing the I-77 Corridor Regional Industrial Park by and between Richland County, South Carolina, and Fairfield County, South Carolina, to expand the boundaries of the park to include certain real property located in Fairfield County; and other related matters [THIRD READING]**
- **13-31MA, Ron Johnson, RU to RS-LD (25.54 Acres), Longtown Road West, 17613-02-08(p) [THIRD READING]**
- **An Ordinance Amending the Fiscal Year 2013-2014 General Fund Annual Budget to appropriate \$615,622.56 of General Fund Unassigned Balance for voting machines and related equipment in the Board of Elections and Voter Registration Department [THIRD READING]**
- **An Ordinance Authorizing certain economic incentives, including payment of a fee in lieu of property taxes and other related matters, pursuant to a Fee Agreement between Richland County, South Carolina, and International Paper Company, pursuant to Title 12, Chapter 44, Code of Laws of South Carolina, 1976, as amended; and other related matters [THIRD READING]**
- **Authorizing an Amendment to the Master Agreement Governing the I-77 Corridor Regional Industrial Park by and between Richland County, South Carolina, and Fairfield County, South Carolina, to expand the boundaries of the park to include certain real property located in Richland County; and other related matters [SECOND READING]**
- **13-35MA, Charles Marshall, Jr., RS-LD to TROS (4.23 Acres), 9875 Windsor Lake Blvd., 19907-06-01 & 08 [SECOND READING]**
- **County Council Mementos Recommendations [TO TABLE]**
- **Richland County Water and Sewer Authority**
- **Policy for Purchase of Property by Elected Officials**
- **SC Equality's "Through the Looking Glass of Equality" Funding Request [TO DENY]**
- **Richland County Sheriff's Department NRA Foundation Grant/No FTE/No Match**

- **Request for Council's Permission to Donate a Vehicle to Allen University**

Mr. Pearce moved, seconded by Mr. Malinowski, to approve the consent items. The vote in favor was unanimous.

SECOND READING

An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; Section 23-69, Distribution of Funds, so as to clarify and revise the language therein – Mr. Rush moved, seconded by Mr. Dickerson, to approve this item. The vote was in favor.

REPORT OF THE DEVELOPMENT AND SERVICES COMMITTEE

Request for Fuel Cell Collaboration – Mr. Jackson stated that the committee recommended approval of this item.

Mr. Washington requested that the USC's 2015 Plan and COMET be included in the staff's research regarding this item.

The vote in favor was unanimous.

REPORT OF ADMINISTRATION AND FINANCE COMMITTEE

Richland County Comprehensive Plan Update Vendor Selection – Mr. McDonald stated that Clarion Associates has been selected to assist the Planning Department with the Comprehensive Plan Update. A discussion took place.

Mr. Washington moved, seconded by Mr. Jackson, to defer this item until the December 10th Council meeting. The vote in favor was unanimous.

Amending the January 2014 County Council Meeting Schedule – Mr. Malinowski stated that the initial motion for this item was made by Mr. Manning, Mr. Washington and himself.

Mr. Malinowski moved, seconded by Mr. Pearce, to approve this item. The vote in favor was unanimous.

Countywide Disparity Study – Mr. Washington moved, seconded by Mr. Malinowski, to refer this item to the Economic Development Committee. The vote in favor was unanimous.

The County will hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program – Mr. Malinowski moved, seconded by Mr. Rose, to approve this item. The vote in favor was unanimous.

Bible Way Church of Atlas Road Funding Request – Mr. Malinowski moved, seconded by Mr. Livingston, to deny this request. The vote was in favor.

Famously Hot New Year Celebration – Mr. Washington moved, seconded by Ms. Dickerson, to allocate \$30,000 for the Famously Hot New Year Celebration. A discussion took place.

Mr. Rush made a substitute motion, seconded by Mr. Malinowski, to allocate \$25,000 for the Famously Hot New Year Celebration. A discussion took place.

Mr. Malinowski moved to deny the request. The motion died for lack of a second.

Mr. Jackson made a second substitute motion, seconded by Mr. Washington, to allocate \$50,000 for the Famously Hot New Year Celebration. The vote was in favor.

The Sustainers: Builders and Preservers of Civil Rights Sites in the US Funding Request – Mr. Jackson moved, seconded by Mr. Washington, to allocate \$10,000 for the Sustainers funding request. A discussion took place.

Mr. Malinowski made a substitute motion, seconded by Mr. Pearce, to deny this request. The vote was in favor.

Benedict College Funding Request for High School Championship Events – Mr. Jackson moved, seconded by Mr. Washington, to allocate \$25,000 for the Benedict College/High School Championship Events. A discussion took place.

Mr. Malinowski made a substitute motion, seconded by Mr. Livingston, to deny this request. The vote was in favor.

Fiscal Reports for Entities Requesting County Funds – Mr. Washington moved, seconded by Mr. Malinowski, to refer this item to the Retreat. The vote in favor was unanimous.

REPORT OF THE ECONOMIC DEVELOPMENT COMMITTEE

Authorizing an expansion of the boundaries of the I-77 Corridor Regional Industrial Park jointly developed with Fairfield County to include certain real property located in Richland County; the execution and delivery of a credit agreement to provide for special source revenue credits to [Project Warehouse]; and other related matters [FIRST READING BY TITLE ONLY] – Mr. Livingston stated that the committee recommended approval. The vote in favor was unanimous.

Authorizing the execution and delivery of an Inducement and Millage Rate Agreement and Memorandum of Understanding by and between Richland County, South Carolina and a company known as Project Aquarius and other matters related thereto – Mr. Livingston stated that the Committee recommended approval of this item. The vote in favor was unanimous.

CITIZENS' INPUT

No one signed up to speak.

EXECUTIVE SESSION

=====
Council went into Executive Session at approximately 7:09 p.m. and came out at approximately 7:45 p.m.
=====

- a. **Purchase of Property** – Mr. Jackson moved, seconded by Mr. Malinowski, to move forward with the purchase of the property not to exceed the approved amount. The vote in favor was unanimous.
- b. **Personnel Matters (2)** – No action was taken.

MOTION PERIOD

- a. **Move to privatize ALL Public Work operations. The RFP process will be completed before the March 18, 2014 Council meeting [WASHINGTON]** – This item was referred to the Consolidation/Privatization Ad Hoc Committee.
- b. **With the upcoming meeting with City officials regarding the relocation of the Richland County Judicial Center. I move that the County Administrator arrange to have the building appraised as soon as possible [PEARCE]** – This item was referred to the Courthouse Ad Hoc Committee.
- c. **Richland County Community Development and it's staff where in keeping with others around the State to have the required staffing to be more effective [JACKSON]** – This item was referred to the A&F Committee.
- d. **Richland County develop an office of Business Opportunities [JACKSON]** – This item was referred to the A&F Committee.
- e. **All requests for Hospitality and/or Accommodations taxes after the budget process will be referred to the staff person who handles such requests. That staff person will provide a response to the requesting person/entity the Richland County process to request such funds and when the submission period is. The purpose of this motion is to eliminate the constant out of cycle requests for funds that have already been obligated [MALINOWSKI]** – This item was referred to the A&F Committee.
- f. **On the Low Volume paving create another Low Volume category for roads with houses and no commercial zone and some connectivity and apply the additional ½ inch surface for a higher volume [DIXON]** – This item was referred to the Dirt Road Ad Hoc Committee.
- g. **Resolution Honoring Charlie Wilson [DIXON]** – Ms. Dixon moved for unanimous consent for a resolution honoring Charlie Wilson. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 7:52 p.m.

Kelvin E. Washington, Sr., Chair

L. Gregory Pearce, Jr., Vice-Chair

Joyce Dickerson

Julie-Ann Dixon

Norman Jackson

Damon Jeter

Paul Livingston

Bill Malinowski

Jim Manning

Seth Rose

Torrey Rush

The minutes were transcribed by Michelle M. Onley

Richland County Council Request of Action

Subject

For Items on the Agenda Not Requiring a Public Hearing

Richland County Council Request of Action

Subject

- a. Introduction of New Employees
- b. Midlands Green Event of the Year
- c. Richland School District One Election Update

Richland County Council Request of Action

Subject

- a. REMINDER: Township Auditorium Holiday Drop-In, December 11th, 5:30-8:00 PM, Township Auditorium
- b. REMINDER: Columbia International Festival Christmas Drop-In, December 12th, 4:30-7:30 PM, International Friendship Ministries, 610 Pickens Street
- c. REMINDER: State of the Penny, December 16th, 6:00 PM, Council Chambers

Richland County Council Request of Action

Subject

- a. Personnel Matter
- b. Courthouse Ad Hoc Committee Meeting
- c. Landlord Task Force

Richland County Council Request of Action

Subject

- a. Tre Tailor - Relax Productions

Richland County Council Request of Action

Subject

Authorizing an Amendment to the Master Agreement Governing the I-77 Corridor Regional Industrial Park by and between Richland County, South Carolina, and Fairfield County, South Carolina, to expand the boundaries of the park to include certain real property located in Richland County; and other related matters [**THIRD READING**] [**PAGES 19-23**]

Notes

First Reading: November 19, 2013
Second Reading: December 3, 2013
Third Reading:
Public Hearing:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. _____

AUTHORIZING AN AMENDMENT TO THE MASTER AGREEMENT GOVERNING THE I-77 CORRIDOR REGIONAL INDUSTRIAL PARK BY AND BETWEEN RICHLAND COUNTY, SOUTH CAROLINA, AND FAIRFIELD COUNTY, SOUTH CAROLINA, TO EXPAND THE BOUNDARIES OF THE PARK TO INCLUDE CERTAIN REAL PROPERTY LOCATED IN RICHLAND COUNTY; AND OTHER RELATED MATTERS.

WHEREAS, Richland County, South Carolina (“Richland”), acting by and through its County Council (“County Council”) is authorized and empowered under and pursuant to the provisions of Title 4, Chapter 9, Code of Laws of South Carolina, 1976, as amended, to make and execute contracts;

WHEREAS, Richland and Fairfield County, South Carolina (“Fairfield,” collectively, “Counties”), as authorized under Article VIII, Section 13(D) of the South Carolina Constitution and Section 4-1-170 of the Code of Laws of South Carolina, 1976, as amended (collectively, “Act”), have jointly developed the I-77 Corridor Regional Industrial Park (“Park”);

WHEREAS, the Counties entered into an agreement entitled “Master Agreement Governing the I-77 Corridor Regional Industrial Park” (“Master Agreement”), dated April 15, 2003, the provisions of which govern the operation of the Park;

WHEREAS, pursuant to the Act and the terms of the Master Agreement, the Counties are authorized to include the property of eligible companies within the Park as an inducement to locate investment within the Counties, which inclusion, by the terms of the Act, makes such property exempt from ad valorem property taxes, therefore changing the character of the annual receipts from such properties from ad valorem property taxes to fees-in-lieu of ad valorem property taxes;

WHEREAS, Richland and the State of South Carolina (“State”) are negotiating with a company known as Project Flare (“Company”) to induce the Company to make a potential investment in Richland;

WHEREAS, to provide an attraction to the Company to locate its investment in Richland, Richland desires to amend the Master Agreement and expand the boundaries of the Park to include the property, as described by the tax map number and address on the attached Exhibit A, on which the Company’s potential investment will be located; and

WHEREAS, to provide an additional attraction to the Company to locate its investment in Richland, Richland desires to (i) make a grant to the Company, and (ii) accept and administer a grant from the State to the Company, each of which will assist the Company in making qualified improvements to the Property, pursuant to the terms of a Performance Agreement among Richland, the State and the Company.

NOW, THEREFORE, BE IT ORDAINED BY THE RICHLAND COUNTY COUNCIL:

Section 1. Amendment to Master Agreement; Expansion of Park Boundaries. There is hereby authorized an amendment to the Master Agreement and expansion of the Park boundaries to include the Property. The County Council Chair (“Chair”), or the Vice Chair in the event the Chair is absent, the County Administrator and the Clerk to the County Council are hereby authorized to execute such documents and take such further actions as may be necessary to complete the expansion of the Park boundaries. Pursuant to the terms of the Master Agreement, the expansion shall be complete on the

adoption of this Ordinance by the Richland County Council and a companion ordinance by the Fairfield County Council.

Section 2. Grant; Execution and Delivery of Performance Agreement. There is hereby authorized a grant from the County to the Company for the purpose of assisting the Company in making qualified improvements to the Property. To the extent the County receives a grant from the State for the benefit of the Company, the County is authorized to accept and administer the grant. The Chair, or the Vice Chair in the event the Chair is absent, the County Administrator and the Clerk to the County Council are hereby authorized to negotiate, execute and deliver a Performance Agreement among Richland, the State and the Company, pursuant to which the County will make, accept and administer the grants authorized by this Ordinance.

Section 3. Further Assurances. Richland County Council confirms the authority of the Chair, or the Vice-Chair in the absence of the Chair, the County Administrator and the Clerk to County Council, and various other County officials and staff, acting at the direction of the Chair, County Administrator or Clerk to Council, as appropriate, to take whatever further action and to draft, execute, deliver and post whatever further documents as may be appropriate to effect the intent of this Ordinance.

Section 4. Savings Clause. If any portion of this Ordinance shall be deemed unlawful, unconstitutional or otherwise invalid, the validity and binding effect of the remaining portions shall not be affected thereby.

Section 5. General Repealer. Any prior ordinance, the terms of which are in conflict herewith, is, only to the extent of such conflict, hereby repealed.

Section 6. Effectiveness. This Ordinance shall be effective after third and final reading.

RICHLAND COUNTY, SOUTH CAROLINA

Chairman of County Council
Richland County, South Carolina

(SEAL)
ATTEST:

Clerk to County Council
Richland County, South Carolina

READINGS:

First Reading: November 19, 2013
Second Reading: December 3, 2013
Public Hearing:
Third Reading:

EXHIBIT A
DESCRIPTION OF PROPERTY

739 Old Clemson Road
Columbia, South Carolina 29229

TMS # R25800-07-08

Richland County Council Request of Action

Subject

13-35MA
Charles Marshall, Jr.
RS-LD to TROS (4.23 Acres)
9875 Windsor Lake Blvd.
19907-06-01 & 08 **[THIRD READING] [PAGES 24-25]**

Notes

First Reading: November 26, 2013
Second Reading: December 3, 2013
Third Reading:
Public Hearing: November 26, 2013

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ____-13HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTIES DESCRIBED AS TMS # 19907-06-01 AND TMS # 19907-06-08 FROM RS-LD (RESIDENTIAL, SINGLE-FAMILY – LOW DENSITY DISTRICT) TO TROS (TRADITIONAL RECREATION OPEN SPACE DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real properties described as TMS # 19907-06-01 and TMS # 19907-06-08 from RS-LD (Residential, Single-Family – Low Density District) zoning to TROS (Traditional Recreational Open Space District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after _____, 2013.

RICHLAND COUNTY COUNCIL

By: _____
Kelvin E. Washington, Sr., Chair

Attest this _____ day of _____, 2013.

Michelle Onley
Clerk of Council

Public Hearing: November 26, 2013
First Reading: November 26, 2013
Second Reading: December 3, 2013 (tentative)
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article VI, Local Hospitality Tax; Section 23-69, Distribution of Funds, so as to clarify and revise the language therein **[PAGES 26-32]**

Notes

First Reading: November 5, 2013

Second Reading: December 3, 2013

Third Reading:

Public Hearing: December 3, 2013

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-13HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 23, TAXATION; ARTICLE VI, LOCAL HOSPITALITY TAX; SECTION 23-69, DISTRIBUTION OF FUNDS, SO AS TO CLARIFY AND REVISE THE LANGUAGE THEREIN.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE RICHLAND COUNTY COUNCIL:

SECTION I. The Richland County Code of Ordinances; Chapter 23, Taxation; Article VI. Local Hospitality Tax; Section 23-69. Distribution of Funds, is hereby amended to read as follows:

Sec. 23-69. Distribution of funds.

(a) (1) The county shall distribute the Local Hospitality Tax collected and placed in the "Richland County Local Hospitality Tax Revenue Fund" to each of the following agencies and purposes ("Agency) in the following amounts during fiscal year 2003-2004:

Columbia Museum of Art	\$650,000
Historic Columbia	\$250,000
EdVenture Museum	\$100,000
County Promotions	\$200,000

(2) The amounts distributed to the Columbia Museum of Art, Historic Columbia, and EdVenture Museum shall be paid quarterly beginning October 1, 2003. The amount distributed to organizations receiving County Promotions shall be paid to the organization as a one-time expenditure beginning in Fiscal Year 2008-09.

(3) As a condition of receiving its allocation, the Columbia Museum of Art, Historic Columbia, and EdVenture Museum must annually submit to the County an affirmative marketing plan outlining how the agency will use its hospitality tax allocation for tourism promotion in the upcoming fiscal year. The plan shall include a detailed project budget which outlines the agency's proposed use of hospitality tax funds. The marketing plan shall also outline how the agency will promote access to programs and services for all citizens of Richland County, including documentation of "free" or discounted services that will be offered to Richland County residents. In addition, each Agency shall demonstrate a good faith effort to expand programs and events into the unincorporated areas of Richland County. The annual marketing plan shall be due to the County Administrator no later than March 1 of each year. If an Agency fails to comply with these requirements, its portion of the Local Hospitality Tax shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as provided in subsection (f) below.

(4) For the amounts distributed under the County Promotions program, funds will be distributed with a goal of seventy-five percent (75%) dedicated to organizations and projects that generate tourism in the unincorporated areas of Richland County and in municipal areas where Hospitality Tax revenues are collected by the county. These shall include:

- a. Organizations that are physically located in the areas where the county collects Hospitality Tax revenues, provided the organization also sponsors projects or events within those areas;
- b. Organizations that are not physically located in the areas where the county collects Hospitality Tax Revenues; however, the organization sponsors projects or events within those areas; and
- c. Regional marketing organizations whose primary mission is to bring tourists to the region, including the areas where the county collects Hospitality Tax Revenues.

(5) In the event Local Hospitality Tax Revenues are not adequate to fund the Agencies listed above in the prescribed amounts, each Agency will receive a proportionate share of the actual revenues received, with each Agency's share to be determined by the percentage of the total revenue it would have received had the revenues allowed for full funding as provided in subsection (a)(1) above.

(b) In each of fiscal years 2004-2005 and 2005-2006, the Local Hospitality Tax shall be distributed to each Agency named above in the same amounts and on the same terms and conditions, together with a three percent (3%) increase in each of fiscal year 2004-2005 and 2005-2006.

(c) In fiscal year 2006-2007, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be established in the County's FY 2006-2007 Budget Ordinance.

(d) In fiscal years 2007-2008 and 2008-09, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be increased based on the revenue growth as determined by trend analysis of the past three years, but in any event not more than 3%.

(e) Beginning in fiscal year 2009-2010 and continuing thereafter, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be **as determined by County Council annually during the budget process or whenever County Council shall consider such distribution or funding.** ~~increased based on the projected revenue growth rate from the previous year, but in any event not more than 3%. If projected revenues shall decrease from the previous year, the amount distributed to each Agency named above shall be decreased proportionately. In each of the fiscal years 2009-2010 and 2010-2011, during which time the local hospitality tax shall be temporarily reduced in the unincorporated area of the county, the projected growth rates referenced in this subsection shall be based on the projected revenue as if the temporary reduction was not in effect.~~

(f) All Local Hospitality Tax revenue not distributed pursuant to subsections (a) through (e) above shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as directed by County Council for projects related to tourism development, including, but not limited to, the planning, development, construction, promotion, marketing, operations, and financing (including debt service) of the State Farmer's Market (in lower Richland County), Township Auditorium, a new recreation complex (in northern Richland County), recreation capital improvements, Riverbanks Zoo, and other expenditures as provided in Article 7, Chapter 1, Title 6, Code of Laws of South Carolina 1976 as amended.

(Ord. No. 025-03-HR, § I, 5-6-03; Ord No. 081-06HR, § I, 9-12-06; Ord. No. 001-08HR, § I, 1-8-08; Ord. No. 069-08HR, § I, 12-2-08; Ord. No. 016-09HR, § II, 7-1-09; Ord. No. 077-09HR, § I, 12-15-09; Ord. No. 059-10HR, § I, 9-21-10)

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2013.

RICHLAND COUNTY COUNCIL

BY: _____
Kelvin E. Washington, Sr., Chair

ATTEST this the ____ day of _____, 2013.

Michelle Onley
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third Reading:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-13HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 23, TAXATION; ARTICLE VI, LOCAL HOSPITALITY TAX; SECTION 23-69, DISTRIBUTION OF FUNDS, SO AS TO CLARIFY AND REVISE THE LANGUAGE THEREIN.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE RICHLAND COUNTY COUNCIL:

SECTION I. The Richland County Code of Ordinances; Chapter 23, Taxation; Article VI. Local Hospitality Tax; Section 23-69. Distribution of Funds, is hereby amended to read as follows:

Sec. 23-69. Distribution of funds.

(a) (1) The county shall distribute the Local Hospitality Tax collected and placed in the "Richland County Local Hospitality Tax Revenue Fund" to each of the following agencies and purposes ("Agency) in the following amounts during fiscal year 2003-2004:

Columbia Museum of Art	\$650,000
Historic Columbia	\$250,000
EdVenture Museum	\$100,000
County Promotions	\$200,000

(2) The amounts distributed to the Columbia Museum of Art, Historic Columbia, and EdVenture Museum shall be paid quarterly beginning October 1, 2003. The amount distributed to organizations receiving County Promotions shall be paid to the organization as a one-time expenditure beginning in Fiscal Year 2008-09.

(3) As a condition of receiving its allocation, the Columbia Museum of Art, Historic Columbia, and EdVenture Museum must annually submit to the County an affirmative marketing plan outlining how the agency will use its hospitality tax allocation for tourism promotion in the upcoming fiscal year. The plan shall include a detailed project budget which outlines the agency's proposed use of hospitality tax funds. The marketing plan shall also outline how the agency will promote access to programs and services for all citizens of Richland County, including documentation of "free" or discounted services that will be offered to Richland County residents. In addition, each Agency shall demonstrate a good faith effort to expand programs and events into the unincorporated areas of Richland County. The annual marketing plan shall be due to the County Administrator no later than March 1 of each year. If an Agency fails to comply with these requirements, its portion of the Local Hospitality Tax shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as provided in subsection (f) below.

(4) For the amounts distributed under the County Promotions program, funds will be distributed with a goal of seventy-five percent (75%) dedicated to organizations and projects that generate tourism in the unincorporated areas of Richland County and in municipal areas where Hospitality Tax revenues are collected by the county. These shall include:

- a. Organizations that are physically located in the areas where the county collects Hospitality Tax revenues, provided the organization also sponsors projects or events within those areas;
- b. Organizations that are not physically located in the areas where the county collects Hospitality Tax Revenues; however, the organization sponsors projects or events within those areas; and
- c. Regional marketing organizations whose primary mission is to bring tourists to the region, including the areas where the county collects Hospitality Tax Revenues.

(5) In the event Local Hospitality Tax Revenues are not adequate to fund the Agencies listed above in the prescribed amounts, each Agency will receive a proportionate share of the actual revenues received, with each Agency's share to be determined by the percentage of the total revenue it would have received had the revenues allowed for full funding as provided in subsection (a)(1) above.

(b) In each of fiscal years 2004-2005 and 2005-2006, the Local Hospitality Tax shall be distributed to each Agency named above in the same amounts and on the same terms and conditions, together with a three percent (3%) increase in each of fiscal year 2004-2005 and 2005-2006.

(c) In fiscal year 2006-2007, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be established in the County's FY 2006-2007 Budget Ordinance.

(d) In fiscal years 2007-2008 and 2008-09, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be increased based on the revenue growth as determined by trend analysis of the past three years, but in any event not more than 3%.

(e) Beginning in fiscal year 2009-2010 and continuing thereafter, the amount of Local Hospitality Tax to be distributed to each Agency named above shall be as determined by County Council annually during the budget process or whenever County Council shall consider such distribution or funding.

(f) All Local Hospitality Tax revenue not distributed pursuant to subsections (a) through (e) above shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as directed by County Council for projects related to tourism development, including, but not limited to, the planning, development, construction, promotion, marketing, operations, and financing (including debt service) of the State Farmer's Market (in lower Richland County), Township Auditorium, a new recreation complex (in northern Richland County), recreation capital improvements, Riverbanks Zoo, and other expenditures as provided in Article 7, Chapter 1, Title 6, Code of Laws of South Carolina 1976 as amended.

(Ord. No. 025-03-HR, § I, 5-6-03; Ord No. 081-06HR, § I, 9-12-06; Ord. No. 001-08HR, § I, 1-8-08; Ord. No. 069-08HR, § I, 12-2-08; Ord. No. 016-09HR, § II, 7-1-09; Ord. No. 077-09HR, § I, 12-15-09; Ord. No. 059-10HR, § I, 9-21-10)

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2013.

RICHLAND COUNTY COUNCIL

BY: _____
Kelvin E. Washington, Sr., Chair

ATTEST this the ____ day of
_____, 2013.

Michelle Onley
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third Reading:

DRAFT

Richland County Council Request of Action

Subject

An Ordinance Amending the Fiscal Year 2013-2014 Hospitality Tax Budget to appropriate \$50,000 of Hospitality Tax Unassigned Fund Balance for the Famously Hot New Year's Celebration [**PAGES 33-38**]

Notes

November 26, 2013 - The Committee unanimously recommended forwarding the request to Council without a recommendation.

First Reading: December 3, 2013

Second Reading:

Third Reading:

Public Hearing:

Richland County Council Request of Action

Subject: Famously Hot New Year Celebration

A. Purpose

County Council is requested to fund the Columbia Famously Hot New Year Celebration at \$75,000.

B. Background / Discussion

On October 15, 2013, Council member Washington brought forth the following motion:
“Famously Hot New Year’s Celebration Sponsorship Request”

This event will take place December 31, 2013 on Columbia’s Main Street. The City of Columbia’s request is attached. The City states that last year’s celebration was attended by over 25,000 people and had representation from more than 29 states and 4 countries.

In FY13, Richland County provided \$25,000 to this event in Hospitality Tax funds. Neither the City of Columbia, nor their fiscal agent applied for FY14 Hospitality Tax dollars.

C. Legislative / Chronological History

Motion by Kelvin Washington on October 15, 2013.

D. Financial Impact

Allocating \$75,000 to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified.

E. Alternatives

1. Approve the motion to sponsor Famously Hot New Year Celebration at \$75,000
2. Do not approve the motion to sponsor Famously Hot New Year Celebration at \$75,000.

F. Recommendation

This recommendation was made by Mr. Washington. This is a policy decision for Council.

Recommended by: Kelvin Washington Department: County Council Date: 10/15/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/1/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation is based on request being out of funding cycle and no funding source identified and not the merits of the program. Additionally would recommend that the agency be referred to the FY15 budget process for future request to be considered through the normal process.

Approval as submitted would require the identification of a funding source.

Grants

Reviewed by: Sara Salley

Date: 11/4/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is an out of cycle request. This organization received “out of cycle” FY13 funding through the Hospitality Tax Grant. They were encouraged to apply for FY14 funds, but did not submit an application.

Legal

Reviewed by: Brad Farrar

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Roxanne Ancheta

Date: November 4, 2013

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend denial of this request as it is an out-of-cycle funding request. The event received out-of-cycle funding last fiscal year (FY 13), and event organizers were encouraged to apply for FY 14 funds in the normal grants process. An FY 14 application was not submitted via the normal grants process. Staff will continue to remind these event organizers, as well as other organizations, to submit funding requests in the normal grants process so that the requests may be evaluated and scored competitively along with all other funding requests.



CITY OF COLUMBIA
SOUTH CAROLINA
OFFICE OF THE MAYOR

October 14, 2013

Chairman Kelvin Washington
Richland County Council
553 Adams Scott Road
Gadsden, SC 29052

Dear Chairman Washington:

This previous New Year's Eve, we continued our progress in an exciting new era that has brought growth and new opportunities of engagement for the talented men and women who live and work in our community.

The second annual Famously Hot New Year celebration, which was held on Main Street, the heart of South Carolina, allowed for our community to showcase and celebrate the unique energy and optimism that makes our community such a special place to call home. The celebration allowed our citizens and visitors to enjoy good food, music, and entertainment.

Overall, the celebration was a resounding success, with over 25,000 revelers filling Main Street from more than 29 states and 4 countries, doubling our most optimistic attendance projections. The celebration brings a \$1.2 million economic impact in one night and draws national attention from publications like *U.S. Airways Magazine* and the *Wall Street Journal*.

With such an enormous success we cannot help but to look forward to the upcoming year and the possibilities that this celebration holds. Events like this help set community, region, and state apart. It shows that we have all the benefits of a modern, 21st Century metropolis but with the heart of an old fashioned southern town.

I am writing on behalf of the Famously Hot New Year celebration to request Richland County's financial support for the celebration in the amount of \$75,000. Your support is vital as we continue to grow and seek to highlight our community as a bright light in the southeast and the country.

Sincerely,

Sam P. Johnson
Special Assistant to the Mayor
Columbia, SC

CC: Mr. Tony McDonald

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. SR_08

AN ORDINANCE AMENDING THE FISCAL YEAR 2013-2014 HOSPITALITY TAX BUDGET TO APPROPRIATE \$50,000 OF HOSPITALITY TAX UNASSIGNED FUND BALANCE FOR THE FAMOUSLY HOT NEW YEAR'S CELEBRATION.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of Fifty Thousand dollars (\$50,000) be appropriated in the Hospitality Tax Fund. Therefore, the Fiscal Year 2013-2014 Hospitality Tax Annual Budget is hereby amended as follows:

HOSPITALITY TAX - REVENUE

Revenue appropriated July 1, 2013 as amended:	\$7,398,992
Appropriation of unassigned fund balance:	<u>\$ 50,000</u>
Total Hospitality Tax Revenue as Amended:	\$7,448,992

HOSPITALITY TAX - EXPENDITURES

Expenditures appropriated July 1, 2013 as amended:	\$7,398,992
Famously Hot New Year's Celebration:	<u>\$ 50,000</u>
Total Hospitality Tax Expenditures as Amended:	\$7,448,992

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____.

RICHLAND COUNTY COUNCIL

BY: _____
Kelvin Washington, Chair

ATTEST THIS THE ____ DAY

OF _____, 2013

Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

Richland County Comprehensive Plan Update Vendor Selection [**PAGES 39-41**]

Notes

November 26, 2013 - The Committee unanimously approved the request to allow selection of a vendor to update the Comprehensive Plan.

Richland County Council Request of Action

Subject: Richland County Comprehensive Plan Update Vendor Selection

A. Purpose

Richland County Council is requested to endorse the selection of a vendor to complete an update of the land use and priority investment elements of the Comprehensive Plan.

B. Background / Discussion

The South Carolina Local Government Comprehensive Planning Enabling Act of 1994 requires that each local government in the state of South Carolina establish a comprehensive plan that includes all elements considered “critical, necessary, and desirable” to guide development and redevelopment in its area of jurisdiction. According to Section 6-29-510, “The local planning commission shall review the comprehensive plan or elements of it as often as necessary, but not less than once every five years, to determine whether changes in the amount, kind, or direction of development of the area or other reasons make it desirable to make additions or amendments to the plan.”

The current Richland County Comprehensive Plan was adopted in December 2009. In order to remain in compliance with state legislation, the plan must be reviewed and updated, if necessary, by December 2014.

Staff has determined that major updates to the Comprehensive Plan are necessary to ensure that development in the County is consistent with the community’s vision. County Council directed staff to focus on updating the land use and priority investment elements at their last retreat. In addition, the selected vendor may also be asked to provide minor updates to the remaining elements to reflect more current census data.

The following firms responded to the Request for Proposals which were due November 1, 2013:

- Clarion Associates
- LandDesign

If directed to proceed with the selection of a vendor from this list, staff will update Council with its recommended vendor at the earliest possible Council meeting in December. Prior to initiating a contract, Council will be asked to review and approve the selected vendor.

C. Legislative / Chronological History

This is a staff-initiated request. Therefore, there is no legislative history.

D. Financial Impact

The process of vendor selection will require staff time in order to evaluate responses to the RFP as well as interview potential candidates. The costs associated with hiring the consultant to prepare the Comprehensive Plan update will be negotiated during contracting and presented to Council before executing contract award.

E. Alternatives

1. Approve the request to allow selection of a vendor to update the Comprehensive Plan.

2. Do not approve the request to allow selection of a vendor to update the Comprehensive Plan.

F. Recommendation

It is recommended that Council approve the request to select a vendor to update the land use and priority investment elements of the Comprehensive Plan.

Recommended by: Tracy Hegler Department: Planning Date: November 1, 2013

G. Reviews

Finance

Reviewed by: Daniel Driggers Date: 11/5/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Procurement

Reviewed by: Rodolfo Callwood Date: 11/5/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:

Legal

Reviewed by: Brad Farrar Date:
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Sparty Hammett Date: 11/13/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: County Council directed staff to focus on updating the land use and priority investment elements of the Comprehensive Plan at their last retreat.

Richland County Council Request of Action

Subject

Lexington/Richland Alcohol and Drug Abuse Council-1; there is one vacancy on this board

Paul R. Bouknight, December 31, 2015 (Resigned)

Richland County Council Request of Action

Subject

Planning Commission-1; there is one vacancy on the Commission:

Greg L. Lehman, November 19, 2017 (Resigned)

Richland County Council Request of Action

Subject

Accommodations Tax Committee-2 (Positions for Lodging and Hospitality); no applications have been received.

Richland County Council Request of Action

Subject

Building Codes Board of Appeals-1 (position for Plumber); no applications have been received

Richland County Council Request of Action

Subject

Central Midlands Council of Governments-1; no applications have been received.

Richland County Council Request of Action

Subject

Employee Grievance Committee-4; two applications were received from: **[PAGES 47-51]**

Lashawnda Sterling Scroggins
Barbara C. White



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Name: LaShawnda Sterling-Scurrogins
Home Address: 137 Grayside Rd Imo, SC 29063
Telephone: (home) (803) 466-4741 (work) (803) 576-919
Office Address: 1701 Main Street, Columbia, SC 29201
Email Address: Sterling-scurrogins@regov.us; lsterling@hotmail.com
Educational Background: Linestone College, BS Psychology exp graduation 2014
Professional Background: Nursing, Administrative Assistant, Data Entry
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Grievance Committee
Reason for interest: I am always interested in opportunities to
serve others.
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
I am a person for the people. I am also a Notary Public
which further expresses my belief and desire to serve others.
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? NO
Recommended by Council Member(s): _____
Hours willing to commit each month: Between 8-12 - more if needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations: checking, yes does not automatically preclude you from consideration for appointment.

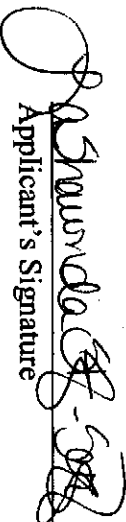
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

Date 11 | 15 | 13

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Name: Barbara C. White

Home Address: 109 Hartwood Circle Columbia SC 2921

Telephone: (home) 803-422-1840 (work) 803-576-2261

Office Address: 2020 Hampton St, Columbia SC 29212

Email: whiteb@rcgov.us

Educational Background: BA Business Adm. Columbia College

Professional Background: _____

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Grievance Committee

Reason for interest: _____

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Ability to listen carefully and objectively, not easily swayed, and do not have herd mentality.

Served on the Georgetown SC grievance committee in mid to late 80s

Presently serve on any County Committee, Board or Commission? no _____

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: Not sure

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

/s/ Barbara C. White
Applicant's Signature

11/18/2013
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Richland County Council Request of Action

Subject

Hospitality Tax Committee-2; one application was received from the following: **[PAGES 52-53]**

C. Noel Morphis



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: C. Noel Morphis

Home Address: 6433 Gold branch Road

Telephone: (home) 803 782-4955 (work)

Office Address:

Email Address: nmorphis@sc-rr.com

Educational Background: Master's Degree in Public Administration (Univ. of Tenn.)

Professional Background: Senior Community Planning & Develop. Rep. - U.S. Dept. of HUD (Retired)

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Hospitality Tax Committee

Reason for interest: Desire to serve my community and to utilize my professional training & experience

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Team oriented people person with training in planning and public administration with over thirty years of work experience in community development.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Long term resident of County - Military Vet. with three grown children

Recommended by Council Member(s):

Hours willing to commit each month: As required

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Richland County Council Request of Action

Subject

Lexington/Richland Alcohol and Drug Abuse Council-2; applications were received from the following persons:
[PAGES 54-63]

Joshua Douglas Fabel
DuJauan Council
Gregory B. Cunningham*
L. L. (Buddy) Wilson



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Fabel, Joshua Douglas
Home Address: 1208 Hinnant's Store Rd Winnsboro SC 29180 (Richland County)
Telephone: (home) 803-807-1122 (work) 803-576-3000
Office Address: 5623 Two Notch Rd Columbia SC 29223
Email Address: jfabel@yahoo.com
Educational Background: high school diploma, south Carolina criminal justice academy
Professional Background: Richland County Deputy Sheriff
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: LRADAC
Reason for interest: To help my community through my knowledge as a law enforcement officer
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
My experience of 13 years as a law enforcement officer and participation in LRADAC's alcohol enforcement team
Presently serve on any County Committee, Board or Commission? no
Any other information you wish to give? _____
Recommended by Council Member(s): Torrey Rush
Hours willing to commit each month: as many as needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____


Applicant's Signature

10/19/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: DuJuan Council

Home Address: 8 Fox Manor Ct Columbia, SC 29229

Telephone: (home) 803-209-6357 (work) 803-377-6116

Office Address: 2740 Dawson Dr. Chester, SC 29706

Email Address: dcouncil@chesterso.com

Educational Background: High School, currently in enrolled at South University Criminal Justice Program

Professional Background: Certified Law Enforcement Office. Inspector of Professional Standards at Chester Co. Sheriff Dept.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: LRADAC

Reason for interest: I am a firm believer in proactive approach to combat drug abuse in our schools and communities. It is my personal belief that Prevention and Intervention is the best antidote for these behaviors. I want to be apart of the solution in Richland County.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I pride myself on having high integrity and being a team player. With my love for my community I truly believe selecting me will not only a asset to the Board, but to Richland County.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): Torrey Rush

Hours willing to commit each month: Will to give what is require _____

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

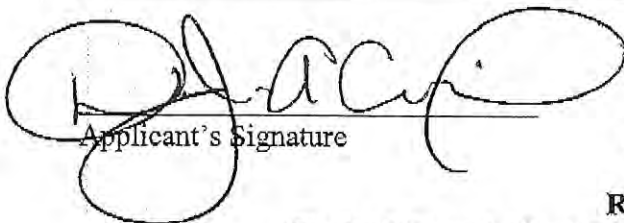
No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

_____ No _____

If so, describe: _____


Applicant's Signature

8/20/2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only			
Date Received:	_____	Received by:	_____
Date Sent to Council:	_____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Gregory B. Cunningham
Home Address: 161 Archdale Road, Columbia, SC 29209
Telephone: (home) 803 647-7780 (work) 803 206-2057
Office Address: New Light Beulah Baptist Church
Email Address: n165c@netzero.net ^{1330 Congaree Road, Hopkins, SC 29061}
Educational Background: M.D.V., Virginia Union
Professional Background: Chaplain, US Air Force - 16 years
Male Female Age: 18-25 26-50 Over 50 Hopkins, SC
Name of Committee in which interested: LRADAC
Reason for interest: Opportunity to serve where people are seriously hurting
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Have been involved indirectly by serving as Chair of Richland One Community
Presently serve on any County Committee, Board or Commission? none
Any other information you wish to give?
Recommended by Council Member(s): L. Gregory Pearce
Hours willing to commit each month: 4 hours a month or as needed

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____

No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____

No _____

If so, describe: _____

Gregory B. Cunningham
Applicant's Signature

10-15-2013
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: L. L. (Buddy) Wilson

Home Address: 2913 Columbia Ave., Columbia, SC 29201

Telephone: (home) 803-917-8996 (work) 803-917-8996

Office Address: 1931 Assembly St., Columbia, SC 29201

Email Address: BWILSON007@EARTHLINK.NET

Educational Background: BS Ind. Mgmt. - GA TECH '69, MBA - GA STATE UNIV. '70

Professional Background: RESIDENTIAL REAL ESTATE BROKER, RUSSELL & JEFFCOAT

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: LRADAC

Reason for interest: PRIOR MEMBER OF BOARD FROM LEXINGTON COUNTY. NOW RESIDE IN RICHLAND COUNTY & WISH TO CONTINUE SERVICE.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Commitment to LRADAC'S GOALS WITH REGARD TO ALCOHOL & DRUG TREATMENT & PREVENTION.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: 10

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: _____

L.S. (Buddy) Wilson
Applicant's Signature

10-15-2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Midlands Workforce Development Board-1; one application was received from the following: **[PAGES 64-70]**

Kenya L. Mingo



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Kenya L. Mingo
Home Address: 10682 Two Notch Road, #4205, Elgin, SC 29124
Telephone: (home) 803-865-5506 (work) 803-807-9811 ext. 103
Office Address: 2712 Middleburg Drive, Suite 207, Columbia, SC 29202
Educational Background: MBA - Masters in Organizational Management
Professional Background: Non-profit
Male [] Female [x] Age: 18-25 [] 26-50 [] Over 50 []

Name of Committee in which interested:
Reason for interest: removal of Board member (Julia Lawson)

Your characteristics/qualifications which would be an asset to Committee/Board/ Commission:
See attached resume

Presently serve on any County Board/Commission/Committee? NO
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 10+

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

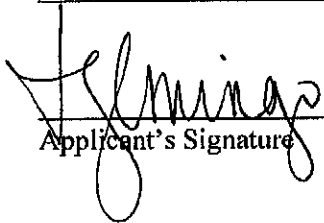
STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes _____

No _____

If so, describe: _____


Applicant's Signature

10/7/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-5060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Kenya L. Mingo, MBA

10682 Two Notch Road, Elgin, SC 29045

(803) 865-5506 (H) / (803) 479-2423 (C)

kmingo23@yahoo.com

EXECUTIVE PROFILE

Fundraising

Human Resources

Operations/Administration

Innovative and results-driven fundraising executive with over 10 years of diversified non-profit work experience. Ability to perform multiple projects simultaneously while maintaining quality and meeting deadlines. Self motivated with initiative and focus. Proven ability to effectively analyze an organization's critical business requirements, identify deficiencies and potential opportunities, and develop cost-effective solutions for enhancing competitiveness, increasing revenues, and improving customer service offerings. Extensive experience in grant writing on a federal, state, and local level. Experience in planning, managing, and promoting meetings, conferences, and special events; Adept at working with businesses, civic organizations, public officials, governmental agencies, church groups, and citizens in promoting and encouraging participation in programs. Provide training, technical assistance and support as needed. Enhanced the public image of organizations through public speaking, new business development, aggressive networking, and community involvement. Able to develop strong rapport quickly.

Core qualifications include:

- | | |
|------------------------------------|------------------------------------|
| ❖ Administration | ❖ Public Relations/Marketing |
| ❖ Budget Development/Management | ❖ Supervision (Staff & Volunteers) |
| ❖ Human Resource Administration | ❖ New Business Development |
| ❖ Property Management | ❖ Event/Meeting Planning |
| ❖ Contract Negotiation/Development | ❖ Grant Writing/Management |
| ❖ Contract Compliance | ❖ Program Management/Coordination |

PROFESSIONAL EXPERIENCE

WATERBEE COMMUNITY ACTIONS, INC.

Director of Community Services/Energy

04/13-present

Responsible for the successful administration and direction of the community services program to include grant development, staffing (supervision, training, and development) program implementation and outreach (Low Income Home Energy Assistance Program, Community Services Block Grant Programs, Emergency Food & Shelter Program, Project Share Program) over the Agency's five-county service area (Clarendon, Kershaw, Lee, Richland, and Sumter counties).

Key Contributions and Accomplishments

- Increased client services by over 50% each week.
- Reduced voucher payment errors by over 40% by instituting a new review mechanism

Director of Fund Development & Public Information

04/12 – 04/13

Communications and Public Affairs: Responsible for developing a communications plan for the Agency; directly managing communications activities that promote, enhance, and protect the Agency's brand reputation thus broadening programmatic reach and deepening impact. Manage, develop, distribute, and maintain all print and electronic collateral including, but not limited to, newsletters, brochures, annual report, e-newsletters, website, and other on-line communication. Respond to requests for information from the media or designate another appropriate spokesperson or information source. Arrange public appearances, lectures, contests, or exhibits for clients to increase product and service awareness and to promote goodwill. Coach client representatives in effective communication with the public and with employees. Prepare and deliver speeches to further public relations objectives. **Fundraising and Development:** Responsible for developing and executing the Agency's annual fundraising plan, actively working with the Chief Executive Officer and Senior Staff to develop and implement a comprehensive development strategy to identify funds needed, preferred funding targets, and approaches to include corporate, foundation, government grants, etc.; Responsible for the development and execution of all solicitation letters proposals; Write and archive all proposals with a long-term relationship-management

approach; Oversee organization and execution of special events; and Develop and track proposals for all fundraising activities.

Key Contributions and Accomplishments

- Secured grant funding from the State of SC in the amount of \$205,000
- Raised over \$1,300 in non-federal funding for May Fair event (1st time in Agency's history)

County Program Coordinator

10/10 – 4/12

Initiates, coordinates, and conducts community action projects for low-income people in a county with a population over 45,000. This includes but is not limited to supervising 1 to 4 employees and volunteers on a daily basis, keeping the public informed of projects and activities being offered to benefit the low-income community, developing and maintaining the viability of a Community Action Advisory Committee, performing administrative details and public relations functions as required for effective management and community support, maintaining accurate documentation of service objectives and outcomes in accordance with federal, state, and county guidelines and mobilizing and securing resources to supplement current funding sources.

PALMETTO PLACE CHILDREN'S EMERGENCY SHELTER

10/08 – 09/10

Development Director

Responsible for developing and implementing the development strategy for the Palmetto Place Children's Emergency Shelter. This included but was not limited to achieving the site's fundraising goals and engaging the Board of Directors and sponsors/donors in ongoing activities, leveraging key relationships and contacts within and outside of the Shelter, managing donor relations, coordinating public relations, marketing, and special events, serving as the primary public speaker for the organization, grant procurement, volunteer coordination, and information technology.

Key Contributions and Accomplishments

- Grossed over \$40,000 during annual golf tournament (largest in event's 5-year history)
- Secured 1 of 12 grants through the United Way of the Midlands' Partners in Compassion Institute to develop the technological infrastructure of the organization
- Developed and implemented a formal Volunteer Program; increased volunteer participation and major donations for the shelter
- Successfully developed media contacts with major television/radio outlets in Columbia thus enhancing the image of the organization

SOUTH CAROLINA PRIMARY HEALTH CARE ASSOCIATION

Executive Administrator

04/08 – 10/08

Responsible for the coordination of the Board of Directors and their standing committees to include serving as the contact for new board member orientation and as the contact person for Board-related questions; ensured the bylaws were reviewed and revised as needed in conjunction with the designated Board Committee; coordinated all aspects of meeting execution including invitations, confirmations, and presentation of materials; developed and prepared presentations, correspondence and other business communication for the CEO; handled telephone calls and emails as it pertains to the Executive Office; attended meetings/events in the absence of and as designated by the CEO; facilitated communication between the CEO and staff at all levels; managed Association's human resources files; published Association's Annual Progress Report; handled special projects as assigned by the CEO.

Key Contributions and Accomplishments

- Established and managed an official Institutional Review Board (IRB) for the organization

Administrative Director – Southeast Atlantic (SAC) Health Disparities Collaborative 02/07 – 04/08

Responsible for the administrative duties of the program to include: writing the federal grant application; developing and managing a budget of \$1.1 million for the SAC Health Disparities Collaborative (HDC), making recommendations for changes as needed; updating collaborative policies and procedures for internal operations; coordinating new cluster staff training on the collaborative and structuring continued education; providing oversight of all collaborative activities including IS, Administrative/Finance, and Programs;

strategically interacting with other departments to align the HDC work within the SC Primary Health Care Association and the other 12 Primary Care Associations (PCAs) in the region; planning for the future direction of the Collaborative in partnership with PCAs, the Bureau of Primary Health Care, and Health Resources and Services Administration and developed a strategic vision for the collaborative program; negotiating, developing, executing, and monitoring contracts and memorandums of understanding among all SAC PCAs to ensure contract compliance; developing the topics for and participated in quarterly transformation team and senior leader conference calls; ensuring the compliance of all federal reporting requirements; and managing the logistics, developing the agenda, coordinating fundraising efforts, directing staff and volunteers, and evaluating the effectiveness for all learning session and summit conferences including recruiting speakers.

Director of Operations

05/05-02/07

Responsible for the administration of the organization's human resources program to include: coordinating, maintaining, and supervising the administration of effective personnel policies, practices, and procedures, advising management and employees in their interpretation when necessary; ensuring the Association's Policies and Procedures are in compliance with laws; maintaining personnel files to include reconciling employee leave records. Instituted and conducted a yearly file audit; overseeing the timely processing and conducting of performance evaluations; educating employees on the value of benefits and worked with the benefit providers for resolution of benefits issues; developing, updating, and administering employee orientation for all new employees; writing job specifications, job announcements, personnel procedures and training materials; and recommending new approaches, policies and procedures to affect continual improvements in efficiency of departments and services provided. **Contracts Management:** Responsible for the negotiation, development, and management all Southeast Atlantic (SAC) Health Disparities Collaborative related memorandum of agreements and contracts. **Budget Development and Management:** Provided oversight to ensure accuracy and timeliness of team reimbursements, vendor, and contract payments. **Event Planning, Production, and Administration:** Responsible for all aspects of event planning. **Supervision:** Provided supervision and training to the Accounts Payable/Receivable Specialist and the Association's administrative staff.

Key Contributions and Accomplishments

- Instrumental in the acquisition of six (6) additional states in the development of the Southeast Atlantic (SAC) Health Disparities Collaborative (HDC)
- Successfully developed and managed a budget of \$2.5 million for the SAC HDC

Program/Administrative Coordinator-- Southeast (SE) Health Disparities Collaborative 4/02 – 05/05
Responsible for the coordination of all programmatic and administrative activities for the SE Health Disparities Collaborative Region to include training and development, marketing, contract development and management, and work plan development and management.

FIRST CITIZENS BANK & TRUST CO. OF SC

01/00-04/02

Lease Administrator/Property Management – Corporate Services

Responsible for all lease management to include posting of rents, aiding in the regulation of delinquencies, reviewing and auditing tenant/landlord files, rent escalations, and maintaining insurance requirements on tenants. Researched and aided in property tax review, payment, and reassessment.

EDUCATION

Master of Science in Organization and Management with a specialization in Human Resources.
CAPELLA UNIVERSITY, Minneapolis, Minnesota. 2009.

Completed Society for Human Resource Management (SHRM) Human Resources Certification Training, WINTHROP UNIVERSITY, Rock Hill, South Carolina. 2005.

Master of Business Administration, WEBSTER UNIVERSITY, Columbia, South Carolina. 2000.

Bachelor of Science in Organizational Management, VOORHEES COLLEGE, Denmark, South Carolina. 1998.

PROFESSIONAL AFFILIATIONS

Sisters of Charity Foundation of South Carolina's Carolina Academy for Non-Profit Leadership Graduate
United Way of the Midlands Blue Print for Leadership Non-Profit Board Training Graduate
Alpha Kappa Alpha Sorority, Incorporated
Founding Member of the Columbia SC Organizing Group of the National Coalition of 100 Black Women

Richland County Council Request of Action

Subject

Planning Commission-1; applications were received from the following: [**PAGES 71-81**]

Beverly Diane Frierson
C. Noel Morphis
Frederick Mark Peters
Clemon L. Stocker
Edward (Eddie) Yandle



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Beverly Diane Frierson

Home Address: 204 Beacon Lane Columbia, SC 29229

Telephone: (home) 803-736-6136 (work) N/A - Retired

Office Address: N/A Retired

Email Address: beverlyfrierson@hotmail.com

Educational Background: BA in English; Master of Science in Curriculum & Instruction

Professional Background: Retired Educator

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: Because I live in a large unincorporated area of the county, daily I

experience the physical, social & economic challenges of its rapid growth. As a Planning Commissioner, I
would work to ensure that such growth becomes an asset, not unmanaged sprawl.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission: I know how to work with diverse groups. I listen well, and I know how to
build consensus. Further, I am currently serving as a member of my Home Owners Association
because I choose to make where I live excellent. I would do no less for
Richland County.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? I am a gifted writer and speaker.

Recommended by Council Member(s): _____

Hours willing to commit each month: As many as necessary to contribute professionally
and efficiently to the Planning Commission.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: _____

Beverly D. Frierson
Applicant's Signature

November 26, 2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: C. Noel Morphis

Home Address: 6433 Goldbranch Road

Telephone: (home) 803/782-4955 (work)

Office Address:

Email Address: nmorphis@sc-rr.com

Educational Background: Master's Degree in Public Administration (Univ. of Tenn.)

Professional Background: Senior Community Planning & Develop. Rep. - U.S. Dept. of HUD

Male (Retired) Age: 18-25 26-50 Over 50

Name of Committee in which interested: Richland Co. Planning Commission

Reason for interest: Desire to serve my community and to utilize my professional training & experience.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Team oriented people person with training in planning and public administration. Thirty plus years of work experience with community development.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Military vet with three children (Long term resident of Richland County)

Recommended by Council Member(s):

Hours willing to commit each month: As required

CONFLICT OF INTEREST POLICY

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Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: _____

Maed Morpheus
Applicant's Signature

11/20/2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Frederick Mark Peters
Home Address: 20 Lindale Court, Columbia, SC 29204
Telephone: (home) (803) 965-0430 (work) (803) 297-2976
Office Address: 218 Silvercrest Dr, Columbia, SC 29223
Email Address: fmarkpeters@yahoo.com
Educational Background: Midlands Tech, USC
Professional Background: Licensed SC Homebuilder (2000-2008)
Male Female Age: 18-25 (26-50) Over 50
Name of Committee in which interested: Residential Planning Board
Reason for interest: Concerned z code + material use in new construction; Enforcement of building codes
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Worked with Kinaston Plantation in 1990s; Earlewood renovations and restoration of historic homes
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? 2000 RC Conservation Commission
Recommended by Council Member(s):
Hours willing to commit each month: 40 hours

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____


Applicant's Signature

11/20/2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Clemon L Stocker
Home Address: 135 American Ave, Hopkins, SC 29061
Telephone: (home) 803-776-1149 (work) Retired
Office Address: N/A
Email Address: _____
Educational Background: Hopkins High School, Benedict College, Patterson Sch.
Professional Background: SC DJJ 21 yrs, Retired Magistrate Richland 14 yrs, of Barbering
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Planning Committee
Reason for interest: Being a servant to my community & County.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
The 36 years that I have worked in County & State government and in my Community.
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? Only if Asked
Recommended by Council Member(s): MR. Kevin Washington
Hours willing to commit each month: I am Retired & it doesn't matter

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.


Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: _____


Applicant's Signature

10-25-13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Eduard (Eddie) Yandle

Home Address: 117 Beaver Ridge Dr

Telephone: (home) 736-4193 (work) 513-5618

Office Address: same as above

Email Address: eddie690@hotmail.com

Educational Background: High School

Professional Background: Self employed since 1991

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning

Reason for interest: Want to see the vision of Richland County being developed properly done

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have been in the construction industry for 20+ years as a sub contractor and a builder/developer

Presently serve on any County Committee, Board or Commission? yes, if BA of Oconee Columbia

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: what is needed

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

[Handwritten Signature]
 Applicant's Signature

10/21/13
 Date

**Return to:
 Clerk of Council, Post Office Box 192, Columbia, SC 29202.
 For information, call 576-2060.**

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Staff Use Only			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file			

2

Richland County Council Request of Action

Subject

Richland Memorial Hospital Board-3; applications were received from the following: [**PAGES 82-105**]

Doris S. Covert
Robert E. Delphia, Jr., MD
Wendi Nance
Cynthia "Cindy" Ottone
Frederick Mark Peters
Susan H. Ratteree
Ronald T. Scott
Candy Y. Waites



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Doris S. Covert

Home Address: 48 Barony Place Circle

Telephone: (home) (803) 419-3779 (work) (803) 2406199

Office Address: retired

Email Address: nana2D3@att.net

Educational Background: RN (CWL & Emory) Certs: OHN; Med Reg; Hospice

Professional Background: BCBS approx 12 yrs. CCHN for 8 yrs., Home Health/Hospice 14 yrs.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Palmetto Richland Memorial

Reason for interest: Interested in Health Care Management especially with "Obama Care" coming, Ret. Palmetto Baptist

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Worked many years with Medicare, implement PSRO statewide, implement Medicare Hlt to 7 states, Presbyterian Ordained Deacon & Elder

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? was on Hosp. Ass. Board rep. Medicare

Recommended by Council Member(s): Dr. Mark Maysore

Hours willing to commit each month: approx. 10 hrs.

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

David A. Covert
Applicant's Signature

4/15/2013
Date

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Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Robert E. Delphia JR. M.D.
Home Address: 11 Tupelo Trail Columbia, SC 29206
Telephone: (home) 803-360-9332 (work) 803-256-6512
Office Address: # 8 Richland Medical Park - Suite 300 - Col9, SC
Email Address: rdelphia@sc.rr.com
Educational Background: University of Kasas BS:M.D - Baylor Med (Cardiology)
Professional Background: Interventional Cardiologist
Male X Female r Age: 18-25 r 26-50 r Over 50 X
Name of Committee in which interested: Richland Memorial Hospital Board
Reason for interest: improving hospital physician relationships, developing strategic goals, helping with quality control
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: practiced in Columbia for 26 years - feel able to offer insight in quality, improve relationships, development - goals
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 10

CONFLICT OF INTEREST POLICY

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RD

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ ? No _____

If so, describe: WORK both at Providence Hospital & Richland Hospitals. Not an employee of either.

Robert Delphia
Applicant's Signature

11-21-13
Date

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Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Wendi B. Nance

Home Address: 2319 Park Street, Columbia, SC 29201

Telephone: (home) (803) 319-3828 (work) (803) 319-3828

Office Address: 2319 Park Street, Columbia, SC 29201

Email Address: jbonic13@gmail.com

Educational Background: BA-MORRIS BROWN College

Professional Background: CEO-YWCA, Director of Development-USC, Asse. Vice President-Morehouse School of Medicine

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Richland Memorial Hospital Board (RMH)

Reason for interest: I AM committed to increasing access to healthcare, improving health outcomes for citizens, eliminating health disparities and delivering quality patient care using cost-effective methods

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I Served two terms previously on the RMH as Secretary. I became certified for the Best On Board Program. In addition, I served on the Finance, Education, Nominating and Executive Committees.

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? My commitment to healthcare remains strong and unyielding.

Recommended by Council Member(s): _____

Hours willing to commit each month: 10-15 Hours per month and more when needed.

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.


Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

 _____
Applicant's Signature Date 11/20/2013

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Staff Use Only	
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APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Cynthia "Cindy" Ottone, MHA

Home Address: 653 Hamlin Way Irmo, SC 29063

Telephone: (home) 803-407-9198 (work) 202-955-1711

Office Address: Local: 653 Hamlin Way Irmo, SC 29063

Email Address: OTTONE@NCQA.org

Educational Background: Master of Health Administration 1999

Professional Background: National Expert on Health Care Quality Improvement & Performance Measurement

Male Female

Age: 18-25 26-50 Over 50

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: As a Richland County resident and national expert in health care quality, I feel this is a good way to use my skills and contribute to our community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

See attached resume and short biography.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? No

Recommended by Council Member(s): Bill Malinowski, Jim Manning, Gregory Pearce

Hours willing to commit each month: 8 hours per month

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____

[Signature]
Applicant's Signature

11/25/13
Date

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Staff Use Only	
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Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Cindy Ottone, MHA

National Committee for Quality Assurance
1100 13th St., NW Suite 1000
Washington, DC 20005
(202)955-1711

PROFESSIONAL EXPERIENCE

1997-Present **National Committee for Quality Assurance
Washington, DC**

Director, Policy Measures (2005 – Present)

Responsible for managing the implementation of the performance measures implementation and production of specifications including HEDIS®.

- Work with a multidisciplinary team to develop clinical performance measures for new areas including: Ambulatory Care Organizations, National Quality Forum, Physician Measurement, Disease Management, Special Needs Health Plans, Pay for Performance (including California IHA program), and Physician Recognition.
- Creating and maintaining new and existing health-care measures. Expert Panel facilitation with clinical experts, coding experts, methodologists, pharmacy experts, and laboratory experts. Supporting all NCQA departments in the management and resolution of issues that affect the measures program, and building consensus at the staff, committee, and executive level.
- Conduct numerous conferences and speaking engagements on a variety of performance measures, quality improvement and clinical topics. Audiences include: clinical staff, health plan executives and staff, state and federal government representatives.
- Supporting CMS contracts as a content expert for Medicare Advantage, Children's Health Insurance Program (CHIP) Technical Support and Special Needs Health Plans. These contracts include oversight, support and reporting activities in collecting HEDIS data from over 1,000 Medicare health plans, CHIP and Special Needs Benefit plans.
- Participate as faculty for NCQA Conferences and present at conferences through NCQA's Speaker's Bureau.
- Supervise staff working with the Policy Clarification System- answering client questions on measure specifications and program implementation.

Manager HEDIS Policy (2000-2005)

Provided analytical and specification support for health plans implementing the HEDIS performance measures. Responsibilities included:

- Developing annual specifications.
- Facilitating Expert Policy Panel.

- Providing guidance on specification interpretation for external health plans, regulators, and clinicians. Provided internal support to audit, data collection, and development teams.
- Providing education sessions and seminars on performance measurement and HEDIS.

**1998-2000 Companion Health Care
Columbia, SC**

Special Projects in Quality Improvement

Responsible for HEDIS data collection and accreditation responsibilities including those mentioned below. During this time, Companion achieved Excellent Accreditation Status from NCQA.

Responsibilities included:

- Created HEDIS Access Software Tool. This tool allowed the plan to capture medical record data and integrate this data with administrative data to calculate HEDIS rates.
- Conducted ongoing auditing of service areas (Customer Service, Complaints and Appeals, Cultural and Linguistic Services, Provider relations) ensuring compliance with NCQA, CMS and NMIS standards. Proposed interventions for improving performance in the service areas. Developed Quality Improvement Activities (QIAs) for these departments.
- Developed and implemented QIAs for behavioral health. This included implementing interventions to improve HEDIS rates.
- Facilitated committee to review all QIAs both clinical and service related.
- Evaluated organization for overall compliance with Medicare regulations and QISMC program.

**1990-1997 White Flint Medical Associates
Rockville, MD**

Conducted medical billing and supervised medical record department for large group practice. Responsibilities also included strategic planning and assessment for practice expansion.

ACADEMIC APPOINTMENTS

University of South Carolina – Arnold School of Public Health (adjunct faculty)
George Washington University – School of Health Sciences/School of Nursing
(Dual appointment- adjunct faculty)

EDUCATION

- 1999 Master in Health Administration
University of South Carolina Arnold School of Public Health Columbia, SC
- 1996 Bachelor of Science in Health Science and Policy, University of Maryland Baltimore County
Baltimore, MD

Cindy Ottone, MHA

Ms. Ottone is the Director of Policy-Measures in the Product Delivery Division of the National Committee for Quality Assurance. In her current position, Ms. Ottone supports the implementation of the NCQA measures and HEDIS Performance Measures. Ms. Ottone represents the policy perspective on several NCQA projects including: Physician Quality Reporting System (PQRS), Children's Health Insurance Program Reauthorization Act Technical Assistance (CHIPRA TA), National Quality Forum (NQF) measure maintenance, the Measure Advisory Panels, the Audit Methodology Panel, HEDIS Data Submission and Physician Recognition. Ms. Ottone is a recognized speaker on topics including: Health Care Quality, Health Plan and Physician Measurement, the Affordable Care Act, Patient Centered Medical Home, and Physician Incentive Programs. As the Director of Policy-Measures, she also supervises staff answering NCQA customers and constituents through the Policy Clarification Support system and Frequently Asked Questions.

Prior to working at NCQA, Ms. Ottone has worked with managed care organizations and physician practices. Ms. Ottone was assigned to quality measurement and improvement at Companion HealthCare, a Blue Cross Blue Shield HMO. While at Companion, Ms. Ottone focused her efforts on HEDIS measurement and reporting. At Companion, Ms. Ottone's duties also included Disease Management Programs, and Quality Improvement Activities in both the clinical and operations areas. Ms. Ottone has also worked in large provider practices with their billing systems and strategic planning.

Ms. Ottone received her Bachelors of Arts in Health Science and Policy from the University of Maryland, Baltimore. She received a Masters of Health Administration from the University of South Carolina School of Public Health, where she currently holds an adjunct faculty position. Ms. Ottone is also adjunct faculty at George Washington University School of Medicine and Health Sciences.



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Frederick Mark Peters
Home Address: 20 Lindale Court Columbia, SC 29204
Telephone: (home) (803) 865-0430 (work) (803) 297-2976
Office Address: 218 Silvercrest Drive, Columbia, SC 29223
Email Address: fmarkpeters@yahoo.com
Educational Background: Midlands Tech-Welding; USC
Professional Background: Licensed Life + Health Insurance Agent (1990-present)
Name of Committee in which interested: Hospital Board
Reason for interest: concerned with layman's access to healthcare and fairness with patient's rights
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Able to listen + voice concerns of the public; Able to relate to business community, etc.
Presently serve on any County Committee, Board or Commission? Conservation Commission Board 2000
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 40 hours

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____

George Plunkett
Applicant's Signature

11/20/2013
Date

Return to:
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One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: SUSAN H. RATHEREE

Home Address: 8 Myrtle Ct, Columbia, SC 29205

Telephone: (home) 803-779-7412 (work) _____

Office Address: SUNSET Blvd, W. Columbia, SC 29169

Email Address: emilyd@sc.rr.com

Educational Background: BS in Radiologic Technology

Professional Background: BS RT(T), CMT

Male Female

Age: 18-25 26-50 Over 50

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: To help make Palmetto Richland A PREMIER hospital better able to serve the people of the midlands

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

30+ years in healthcare, management experience

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: AS MANY AS NECESSARY

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: I Am CURRENTLY EMPLOYED AT LEXINGTON MEDICAL CENTER but am EXPLORING other job options

Dave H. Rutter
Applicant's Signature

11-20-13
Date

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2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Ronald. T. Scott

Home Address: 108 Owenswood Lane, Irmo, South Carolina 29063

Telephone: (home) (803) 315-0182 (work) (803) 785-8389

Office Address: 212 South Lake Drive, Lexington, South Carolina 29072

Email Address: ronaldtscott@aol.com

Educational Background: Master of Public Administration – University of South Carolina
Bachelor's of Science in Criminal Justice – University of South Carolina

Professional Background: Community Development Professional/Public Sector

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Palmetto Health Richland Board

Reason for interest:

As a life-long Midlands resident, I have a professional and personal interest in improving the lives of our youth, adults, and seniors citizens. From my service as the past board chairman for Koban Columbia, Inc. to my activities on the MEBA Board, and the United Way Financial Stability Council and Emergency Food and Shelter Board, I deeply care about the health and welfare of the County's residents.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have more than 10 years of experience in community development and community service. I have served on a number of boards for non-profit organizations maintaining oversight of millions of dollars in federal, state, and local funding. I have also more recently worked closely with the Eau Claire Cooperative Health Centers to expand healthcare to underserved populations in the Midlands area.

Presently serve on any County Committee, Board or Commission? None

Any other information you wish to give? Please see the attached resume

Recommended by Council Member(s): Bill Malinowski and Torrey Rush

Hours willing to commit each month: 10 hours each month

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.


Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

11/25/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

RONALD T. SCOTT

108 Owenswood Lane • Irmo, SC 29063 • (803) 315-0182 • ronaldtscott@aol.com

CAREER PROFILE

Highly motivated professional with strong skills in the areas of program management and development, strategic planning, workforce development, community development, economic development, construction management, and organizational training; entrusted with responsibility and confidentiality on a daily basis; proven ability to deliver projects on time and exceed expectations; key strengths in communicating project goals and monitoring progress toward achieving goals

EDUCATION

Master of Public Administration (MPA), May 2000

University of South Carolina, Columbia, SC

Bachelor of Science, August 1998

University of South Carolina, Columbia, SC

PROFESSIONAL EXPERIENCE

Director

Department of Community Development
County of Lexington, South Carolina

July 2005 - Present
Lexington, SC

- Lead a staff of 35 professionals within the Community Development Department
- Maintain oversight of an annual departmental budget of approximately \$4 million
- Serve as a member of the County's senior leadership team and represent the County in key discussions on regional government issues including, but not limited to development standards, public transportation, energy efficiency and sustainability, and homelessness
- Oversee commercial and residential building plan review and inspections for construction projects
- Ensure timely plan review and ordinance interpretation for the County's Zoning Ordinance, Landscape and Open Space Ordinance, and Subdivision Regulations
- Coordinate with County departments, federal and state agencies, and community partners to facilitate continued development, economic growth, and community development within Lexington County
- Evaluate and recommend eligible community projects to Lexington County Council to be awarded approximately \$2 million annually through federal grant funds through the U.S. Department of Housing and Urban Development (HUD)
- Oversee construction projects for public facilities and public infrastructure through federal grant funds to ensure projects are completed on schedule and within the allocated budget
- Address citizen concerns as requested by county administration, Lexington County Council, and other elected officials
- Handle special requests and projects as directed by county administration and Lexington County Council

Research and Planning Administrator

Department of Labor Market Information (LMI)
South Carolina Employment Security Commission

August 2001 - July 2005
Columbia, SC

- Managed staff of six (6) research analysts responsible for preparing state labor force statistics and data
- Served as primary liaison for local Workforce Investment Areas (WIAs) around the state
- Oversaw maintenance and statistical updates to department's website
- Coordinated community outreach efforts for job fairs in local areas

RONALD T. SCOTT

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Research and Planning Administrator (continued)

August 2001 - July 2005
Columbia, SC

Department of Labor Market Information (LMI)
South Carolina Employment Security Commission

- Prepared specialized labor force data reports requested by elected officials, community leaders, and other customers
- Led the agency's marketing efforts regarding services to businesses, government, educators, and other customer groups
- Planned agency appearances on WIS-TV's "Job Market Monday"
- Served as special advisor to the Executive Director on agency-wide succession planning efforts and state accountability reporting

Statistical and Research Analyst

March 1999 - August 2001
Columbia, SC

Department of Labor Market Information
South Carolina Employment Security Commission

- Developed, analyzed, and distributed economic development and labor market data as required by the federal, state, and local government and statewide customers
- Developed estimates of employment and unemployment for the state, large cities, and counties using US Department of Labor, Bureau of Labor Statistics methodology
- Prepared and hand-delivered the monthly unemployment rate press release and "South Carolina Workforce Trends" publication to the Governor's and Lieutenant Governor's offices, along with a briefing for key staff
- Tracked employment data for students who completed degree programs at institutions of higher education in South Carolina
- Served as customer service contact for elected officials, state agencies, business leaders and citizens on interpreting labor market statistics and data

Administrative Coordinator

June 1994 - March 1999
Columbia, SC

Action Mailers

- Worked in family-owned business to coordinate presort mailing and general mail-outs for various state agencies, private businesses, political campaigns, and service oriented businesses including Bell South and SCANA
- Assisted in managing twenty (20) employees and maintaining payroll and tax records

VOLUNTEER WORK

Member, United Way Financial Stability Council

2013 - Present
Columbia, SC

United Way of the Midlands

The Financial Stability Council served as an advisory committee to the Board of Director of the United Way of Midlands and focuses on ensuring an adequate safety net for people in crisis while creating the "ladders" needed to achieve long-term self-sufficiency and economic independence

Member, Board of Directors

2007 - Present
Columbia, SC

Midlands Education and Business Alliance (MEBA)

MEBA works to connect students, parents, educators and employers to education and career opportunities in the Midlands through programs and partnerships of business, school, college, faith and other community leaders

Chair, Board of Directors

2002 - 2011
Columbia, SC

KOBAN Columbia, Inc.

KOBAN provides youth development and mentoring programs for "at-promise" youth in partnership with the Columbia Police Department and the Columbia Housing Authority



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Candy Y. Waites

Home Address: 3419 Duncan Street, Columbia, SC 29205

Telephone: (home) 803-799-7977 (work) _____

Office Address: _____

Email Address: cywaites@aol.com

Educational Background: BA Wheaton College, Norton, MA; Master in Public Administration
University of South Carolina.

Professional Background: Member Richland County Council-12 yrs.; Member SC House of
Representatives-6 yrs.; Dir. Leadership Institute Columbia College -18 yrs.; Project Manager
Senior Move Managers of the Midlands.

Male Female

Age: 18-25 26-50 Over 50

Name of Committee in which interested: Palmetto Richland Hospital Board of Trustees

Reason for interest: To continue to use the knowledge I have gained during my service over the
last 8 years to benefit the citizens of Richland County in meeting their health care needs.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Experience on PHR and PH boards resulting in an understanding of our complicated and ever-
changing health care systems. Experience in community and governmental relations. I have the
time to devote to serving and to furthering my understanding of the healthcare system.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? We have a hospital system in Richland County, staffed
by committed, competent people of which we can all be proud.

Recommended by Council Member(s): Seth Rose and Greg Pearce

Hours willing to commit each month: Whatever time is needed to be an effective board member.

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Candy Y. Waites
Applicant's Signature

Nov. 11, 2013
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

REPORT OF THE TRANSPORTATION AD HOC COMMITTEE:

- a. South Carolina Department of Transportation Intergovernmental Agreement **[ACTION]** **[PAGES 106-133]**

**Cooperative Intergovernmental Agreement
Between
Richland County, South Carolina
And
South Carolina Department of Transportation
For
Richland County Sales Tax Transportation Program**

THIS AGREEMENT is made this ____day of _____, 20__, by and between Richland County, hereinafter referred to as County, and the South Carolina Department of Transportation, hereinafter referred to as SCDOT.
WITNESSETH THAT:

WHEREAS, the County and the SCDOT desire to work together in the planning and implementation of the Richland County Sales Tax Transportation Program and,

WHEREAS, the County is a body politic with all the rights and privileges of such including the power to contract as necessary and incidental powers to carry out the County’s functions covered under this Agreement; and,

WHEREAS, the SCDOT is an agency of the State of South Carolina with the authority to enter into contracts necessary for the proper discharge of its functions and duties,

NOW THEREFORE, in consideration of the several promises to be faithfully performed by the parties hereto as set forth herein, the County and the SCDOT do hereby agree as follows:

I. GENERAL RECITALS:

A. Purpose

The purpose of this work is to construct and improve certain transportation facilities throughout Richland County using, in part, funds derived from the one (1) cent special sales and use tax imposed by Richland County and approved by referendum held November 6, 2012.

B. Description of Work

The projects for this agreement include only those projects that are listed in Attachment “A” and are hereinafter referred to as the “Project(s)” and the collective group of Projects is hereinafter referred to as the “Program”. The provisions herein shall only apply to Projects listed in Attachment “A” and all are currently on the State Highway System or are proposed to be conveyed to the SCDOT for acceptance into the State Highway System. Unless otherwise agreed, these provisions shall not apply to projects which are to be owned or maintained by the County, a municipality or another non-state entity. Where local roadways tie into state or federal roadways, changes within the SCDOT’s right of way will fall under

the terms of this agreement unless changes are approved by the SCDOT through an encroachment permit.

Prior to project initiation for each project, the County shall identify whether it will develop the Project to maintain eligibility for Federal Transportation Funding. The Projects declared federally eligible shall be developed and constructed to federal standards. The Federal Highway Administration (FHWA) will make the determination of eligibility for Federal Transportation Funding for each Project for which those funds are requested at the time of request for authorization of each phase.

The scope of each individual Project shall be determined by the County during the planning phase of each Project. The County shall carry out the specific activities necessary to implement and construct each Project, which includes planning, design, right of way acquisition, construction and other associated coordination and administrative activities, unless noted otherwise herein.

C. Scope of Work

The scope of the Program has been described in Attachment A. Nothing contained in this Agreement shall be construed to require the County to undertake or complete any particular Project in the Program. Those obligations shall be solely governed by the actions of Richland County Council and applicable State law.

II. COMMUNICATIONS:

- A. The County and SCDOT agree that regular and thorough communication about this work is essential to the effective execution of the Program. The County and SCDOT further agree that each party will strive to communicate at both the management level and staff level.
 - 1. The County Transportation Director and/or the designated County Representative shall meet with the Program Manager from the SCDOT on an as-needed basis.
 - 2. Additional coordination meetings will be planned and mutually agreed upon as necessary to coordinate the work.
- B. The SCDOT will provide such technical support and advice as requested by the County to assist in the planning and execution of the Program.

III. OBLIGATIONS OF SCDOT:

- A. The County shall prepare, in the SCDOT's name, all documentation required under the implementing regulations of the National Environmental Policy Act of 1969, 23 C.F.R. §771, et seq, or as specified by the SCDOT. The SCDOT agrees to expedite the review and approval of necessary environmental documentation as it applies within the SCDOT's authority. The SCDOT further agrees to use its best efforts to coordinate with the Federal

Agencies on behalf of the County to expedite the approval of required environmental documentation, if necessary.

- B. To the extent permitted by existing South Carolina law, the SCDOT hereby assumes complete responsibility for any loss resulting from bodily injuries (including death) or damages to property, arising out of any negligent act or negligent failure to act on the SCDOT's part, or the part of any employee or agent of the SCDOT in the performance or participation in the work undertaken under this Agreement.
- C. Upon final completion of Projects on the state system, the County agrees to assign a right of entry or other property rights necessary for the SCDOT to maintain the Project until such time as all rights of way and other property rights are turned over to the SCDOT after the completion of the Project. The SCDOT agrees to accept the Project on the state system for maintenance within 30 days once all obligations of the County have been completed as outlined in Section V.F.5 of this agreement.

IV. OBLIGATIONS OF THE COUNTY:

- A. To the extent permitted by existing South Carolina law, the County hereby assumes complete responsibilities for any loss resulting from bodily injuries (including death) or damages to property, arising out of any negligent act or negligent failure to act on the County's part, or the part of any employee of the County in performance of the work undertaken under this Agreement.
- B. The County shall provide or cause to be provided all services for the execution of activities for the planning, development, and delivery of each Project, unless noted otherwise herein.
- C. The County shall reimburse the SCDOT for costs incurred as part of the SCDOT's reviews, coordination, and oversight. The SCDOT will invoice the County no more often than quarterly for those costs.
- D. The cost of each Project shall be borne solely by Richland County unless additional funding is secured through the SCDOT or other sources or as otherwise provided for in this agreement.

V. GENERAL PROVISIONS:

A. Conformance:

All Projects shall be developed and constructed to SCDOT standards and specifications any other applicable legal standards and will be accorded equal priority for completion. The current edition of each standard and specification shall be the edition as of the beginning of the design work for each Project with the expectation that the standards and specifications shall be applicable through the completion of the Project. However, where there is a significant delay in the completion of the design of a Project, the most current standards and specifications may be incorporated into the contract documents. It is the intent of both the

County and the SCDOT to design the Projects in compliance with the applicable standards and specifications. However, both parties recognize that exceptions to these standards and specifications may be mutually beneficial. Such exceptions will be granted if both parties agree.

B. Planning Activities

The County shall consider each Project and shall make a determination as to the exact scope of the proposed improvement. In this planning phase, the County shall consider the following aspects of the Projects in determining the scope of the proposed improvements:

- Public involvement
- Funding
- Environmental considerations including determination of necessary environmental documentation
- Traffic requirements for the Projects based on traffic projections for the design year 20 years beyond the scheduled construction date of the Project. For example, a scheduled construction start in 2015 would yield design year traffic projections for the year 2035. Where available, the local Central Midlands Council of Governments (CMCOG) traffic projections would be supplied by the SCDOT for use in these planning activities. Where these CMCOG traffic projections are not available, the County will make traffic projections based on standard industry methodology for the appropriate design year as indicated above.
- Right of way issues and impacts
- Constructability
- Other issues impacting the planning and execution of the work as deemed appropriate and beneficial to the County

The County will also carry out their work or services in compliance with all applicable Federal, State, and local environmental laws and regulations, and shall monitor and oversee each Project for such compliance. This responsibility shall include:

1. Complying with those stipulations and conditions under which the SCDOT received approval of applicable environmental documents and permits. The County will ensure compliance with all secured permits. The County will be the sole party responsible for resolution of any enforcement actions as a result of non-compliance with permit conditions and requirements to the extent that the County or its agents were responsible for such breach or action causing the enforcement action.
2. Complying with applicable laws and regulations relating to potential or actual hazardous materials that may be encountered in the course of implementing each Project.
3. Carrying out all required social, economic, and environmental studies required by law, and
4. Make all necessary modifications to approved permits as required by law.

The County recognizes that the SCDOT and/or the FHWA or other agencies may have final review and approval for the environmental documentation required under the implementing regulations of the National Environmental Policy Act of 1969, 23 C.F.R. §771, et seq. The County will be responsible for the preparation of necessary permit applications required by any governmental agency to complete the Projects and will work with the SCDOT in coordinating and negotiating with the agency to secure the permits. All work performed must be in accordance with the SCDOT's Environmental Consultant Scope, latest edition, and any amendments thereafter, if applicable. Where required by law, the County shall prepare all permit applications in the name of the SCDOT. The County will comply with any regulatory agency requirements, and be responsible for resolution of any enforcement actions that may arise as a result of non-compliance with regulatory agency requirements. All permit conditions set by the regulatory agencies must be reviewed and approved by the SCDOT for all roads in the state system.

Upon approval of the SCDOT and other applicable regulatory agencies, Richland County may use credits from environmental mitigation banks controlled by or developed for use by the SCDOT. If credits are used by the County from a mitigation bank controlled by or developed for use by the SCDOT, the County will pay to the SCDOT the costs of these credits as mutually agreed upon by the County and the SCDOT.

The County shall conduct required public involvement meetings for each Project in accordance with NEPA regulations, or as otherwise specified by the SCDOT. In addition, non-mandatory public meetings may be held to discuss Project issues if desired by the County. The County shall notify representatives of the SCDOT in advance of all meetings and shall notify other representatives from state, federal, and resource agencies as required. Projects shall not be advanced to right of way acquisition and/or construction phases until final approval of environmental documentation is obtained.

C. Design Activities

Design of the Projects will be the responsibility of the County except as provided for otherwise in this agreement.

1. Since availability of State or Federal funding has not been determined, and since it is the County's desire to proceed with certain aspects of the Projects, the SCDOT shall assign Project Identification Numbers to the Projects for tracking purposes. The County shall use these numbers on all right of way instruments, plans, and permits as applicable.
2. All Project surveys related to the setting of horizontal control, vertical control, mapping, and aerial photography will comply with the SCDOT's current edition of the "Preconstruction Survey Manual".
3. All structural components of the Projects shall comply with the AASHTO Standard Specifications for Highway Bridges, latest edition, including the latest Interim

Specifications thereto. Bridge structures shall be designed with the LRFD criteria. This will include all seismic requirements in accordance with these AASHTO criteria.

4. Upon completion of the work, the County shall certify that the contract documents have been prepared in conformance with the provisions of Items 1, 2, and 3 above. The County shall require that all construction plans and specifications be sealed by a South Carolina registered professional engineer.
5. If the County intends to seek reimbursement for state or federal funds that may become available for individual Projects, the County shall comply with all applicable federal and state statutes and regulations to maintain the eligibility of those funds for reimbursement.
6. In the event that state or federal funding becomes available for the Project, and in the event that the County should desire to utilize these funds, the parties shall cooperate with regard to amendments to this Agreement that may be required to secure that funding. Such amendments will provide for policies and procedures including direct SCDOT administration or assistance with administration of the Project that would be most advantageous in securing that funding.
7. The SCDOT's Office of Materials and Research shall approve the pavement design on roads within or intended for the state system and shall respond to the County within 30 business days of the time the County submits the pavement design for review.
8. The SCDOT will provide reviews of the design plans and other contract documents and provide written comments to the County. Plans or other design documentation will be sent to the SCDOT at the following stages of the Project: concept (optional), preliminary (optional), right of way and final design. The County shall submit the design in a form that is acceptable to the SCDOT's reviewer. Design reviews will be accomplished by the SCDOT and review comments will be returned to the County within 25 business days of the time the County submits the review documents to the SCDOT. The County will notify the SCDOT at least two weeks in advance of the submission of documents to be reviewed. Should the review comments not be returned within the designated period, the County is not required to consider the comments in the revisions to the plans. Comment or failure to comment by the SCDOT shall in no way relieve the County or its agents of any responsibility in regard to individual Projects. Projects shall not be advanced to right-of-way or construction until written authorization is provided by the SCDOT.
9. Design plans and documents submitted for reviews by the SCDOT shall be provided in electronic (.pdf) format. The County shall utilize file transfer protocol (FTP) or other agreed upon platform to transfer the documents to be reviewed.
10. The SCDOT's written "authority to proceed" with right-of-way acquisition activities shall serve as approval for the County to begin right-of-way activities on individual Projects. The SCDOT agrees to provide written notice of "authority to proceed" or

review comments for the right-of-way plans within 25 business days of the time the County submits the right-of-way plans for review.

11. The SCDOT's written "authority to proceed" with construction shall serve as approval of right of entry and encroachment by the SCDOT for construction of individual Projects by the County. The SCDOT agrees to provide written notice of "authority to proceed" or review comments for the final plans within 25 business days of the time the County submits the final plans for review.
12. In the event that federal funding is sought by the County through the SCDOT, the County shall perform a value engineering analysis as required by 23 C.F.R. Part 627.

D. Utility Activities

1. Utility relocations will be paid based on prior rights. Where a utility establishes a prior right of occupancy in its existing location, the County will be responsible for the cost of that relocation, including all real and actual costs associated (engineering, easements, construction, inspections, etc.). Prior Rights may be established by the following means:
 - a. The Utility holds a fee, an easement, or other real property interest, the taking of which is compensable in eminent domain.
 - b. The Utility occupies SCDOT right of way, and per an existing agreement with the SCDOT, is not required to relocate at its own expense.
2. Where the utility cannot establish a prior right of occupancy, the utility will be required to relocate at its own expense. However, in some cases for municipal, county and special purpose district owned and operated utilities, the County, may elect to use Program funds for all or part of such utility relocation costs.
3. Utility work will be coordinated and executed in accordance with Chapter 5 of the SCDOT Design Manual and Section 105.6 of the SCDOT construction manual.
4. If Federal funds are used for utility relocations, the County shall comply with the applicable State law and the Federal Code (23 CFR 645 A and B) for those utility relocations.
5. Utilities to remain in SCDOT rights of way, or to be relocated to a point within SCDOT rights of way, shall be in accordance with SCDOT's "A Policy for Accommodating Utilities on Highway Rights of Way."
6. The County will honor the terms of any pre-existing agreements between the SCDOT and a utility owner.
7. The County will provide utility deliverables as defined in Section VI-E.

E. Right of Way Acquisition Activities

1. The County shall acquire all right-of-way necessary for highway purposes in its own name. Acquisition of rights-of-way to be turned over to the SCDOT and rights-of-way for projects that may or will be using federal funds shall be acquired in accordance with the *United States Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, P.L. 91-646, 42 U.S.C. §§4601 et seq.*, and regulations thereunder, 49 C.F.R., Part 24 and the South Carolina Eminent Domain Procedures Act. Title instruments acquired on those routes shall be documented on SCDOT standard forms. The County shall acquire right of way title in fee simple for any Project where utilization of federal funding is contemplated. Right-of-way limits shall be set according to standard SCDOT practices, utilizing the SCDOT Highway Design Manual and the SCDOT Road Design Plan Preparation Guide. These limits shall encompass all pertinent highway facilities and structures necessary for the construction and maintenance of the roadway. With respect to the acquisitions:

The County Shall:

- a. Perform title searches for properties to be acquired and provide the SCDOT a Certificate of Title signed by a South Carolina attorney. Preliminary title abstracts must be provided prior to property being appraised.
- b. In accordance with the SCDOT's Appraisal Manual, provide an acceptable appraisal for each tract by an appraiser from the SCDOT's approved appraisal list. All contracts for appraisals shall obligate the appraiser to provide court testimony in the event of condemnation. The County shall obtain appraisal reviews complying with technical review guidelines of the Appraisal Manual and make a recommendation of just compensation. The Appraisal reviewer shall be approved by the SCDOT. The reviewed appraisal must be approved by the SCDOT's right-of-way representative prior to the offer to purchase being made to the Landowner.
- c. Secure approval from the SCDOT's right of way representative for any settlement above the approved appraisal.
- d. Titles shall be in fee simple absolute by recordable warranty deeds unless otherwise approved by the SCDOT. All titles shall be recorded in the land records of Richland County.
- e. In the event of condemnation the necessary documents as required by the Eminent Domain Procedures Act, S.C. Code Ann. §§ 28-2-10 *et. seq.*, will be prepared and the County will utilize its Eminent Domain authority to acquire title. The County will provide legal counsel. Condemnation shall be by way of trial after rejection of the amount tendered as provided in Code § 28-2-240.
- f. Retain all records dealing with property acquisition and all other costs associated with this project for 3 years after the final phase of construction work on the Project. The County or its authorized representative upon request will make such records available for audit and review.

- g. The County is responsible for establishing and maintaining Quality Control and Quality Assurance procedures for the entire right of way acquisition process.
- h. Provide relocation assistance in accordance with the SCDOT's Relocation Manual. All relocation housing payment offers shall be approved by the SCDOT prior to being offered to displacees. The County shall issue (90) and (30) - day notices of displacement in accordance with State and federal guidelines.
- i. The County shall be responsible for the disposition of all identified improvements being acquired on the Project prior to the obligation date of the construction. The County shall furnish the SCDOT with a list of all surplus properties that are purchased on a Project that are to be conveyed to it. Surplus property is defined as property not needed for current or planned future projects. Proceeds received from the sale of surplus property shall be distributed based on the funding source used to secure the property.
- j. Establish specific milestone dates for the different phases of the right-of-way acquisition and provide bi-monthly reports indicating the status of each individual parcel.
- k. Provide a Right-of-Way Certification in a form acceptable to the SCDOT insuring that all property necessary for construction of the Project has been secured and that all displacees have been relocated prior to advertising for construction bids.

The SCDOT Shall:

- a. Designate a right-of-way representative to approve offers of just compensation as well as any settlements above the approved appraisal amounts.
- b. The right-of-way representative will provide approval for all relocations benefits for those displaced by the project.
- c. Provide approval of the Right-of-Way Certification and authorization to proceed to construction.

F. Construction Activities

- 1. The County will construct the Projects in conformance with the technical sections of the SCDOT's current Standard Specifications for Highway Construction and related AASHTO standards as called for in the construction contract documents. The County must obtain approval from the SCDOT if there is a circumstance where there may be any significant deviation from the contract documents.
- 2. The County and the SCDOT agree to conduct a final inspection of the completed Project prior to acceptance of the work by the SCDOT.

3. To the extent applicable, materials shall be procured in accordance with Richland County Procurement Procedures and in conformance with the S.C. Code Ann. §§ 11-35-10 et seq., as amended, SCDOT standard policies, and applicable Federal (23CFR635) and State statutes and regulations.
4. The County shall provide administrative, management, Quality Control, and other services sufficient to provide certification to the SCDOT that the construction and the materials used for construction are in conformance with the specifications set forth in the contract documents. The inspectors and/or engineers performing Quality Control or other inspections shall be certified and/or licensed in South Carolina. The County shall ensure testing is performed based on project quantities in accordance with the SCDOT's Construction Manual.
5. The County shall coordinate with the SCDOT during the construction of the work. When the County concludes that all aspects of the Project have been properly and fully performed and the work is substantially complete, the County shall notify the SCDOT of the date for final inspection of the work. The County and the SCDOT shall jointly conduct the final inspection and develop a Final Project Punchlist, list of items that need remedial action, if necessary. As used herein, "Substantial Completion" shall mean when an entire road or other transportation facility is ready for safe use by the public. The County shall require that the deficiencies identified on the Final Project Punchlist are appropriately addressed and shall advise the SCDOT in writing of the completion of those actions. The date of this notice shall then become the date of Final Completion. The SCDOT agrees to respond to the County within 20 business days from the time the County submits the Final Completion notification. If additional centerline miles are created by the project, once Final Completion is accepted by the SCDOT, the Project will be presented by SCDOT Staff to the SCDOT Commission. The Commission will determine if additional mileage is to be accepted by the SCDOT.
6. The SCDOT shall conduct construction oversight on all State-maintained roadways at the discretion of the Deputy Secretary for Engineering. All SCDOT costs associated with construction oversight shall be reimbursed by the County in accordance with section IV.C.
 - a. The County, or its agent, shall perform all acceptance sampling and testing in accordance with the quality control (QC) sampling and testing schedule and frequency specified in the SCDOT's Construction Manual.
 - b. The SCDOT will perform independent assurance (IA) sampling and testing on projects with federal funding. For projects that do not have federal funding, the County shall arrange for IA sampling and testing to be performed by an independent qualified entity. All IA procedures shall be in accordance with the SCDOT's Construction Manual.

- c. The SCDOT may at any time ask for, and the County shall immediately provide, any construction inspection or testing related documents. The SCDOT may also perform its own tests, and obtain its own samples, at any time.
 - d. The Project may be subject to periodic reviews/inspections by the SCDOT's Quality Management Team at the discretion of the SCDOT.
7. To facilitate the coordination of construction activities and to ensure that the work is constructed in accordance with the applicable provisions, the County and the SCDOT agree as follows:
- a. Weekly Project field reviews will be made by the County and the SCDOT's construction representatives to discuss project status, mutual concerns and construction issues.
 - b. Contract documents will be furnished to the SCDOT.
 - c. Copies of test results will be submitted to the SCDOT so test data and results can be coordinated. Periodic reviews of test reports and summaries will be made by the SCDOT.
 - d. Project traffic control reviews for safety and specification compliance will be made and documented on the daily report by the County.
 - e. Erosion control reviews will be made on a schedule as required in the NPDES General Construction Permit. Erosion Control reviews will be made in accordance with the SCDOT's Supplemental Specification on Seeding and Erosion Control Measures, latest edition. Observations will be documented on the SCDOT's Erosion Control form. The County will apply for and acquire all necessary land disturbance permits such as the NPDES General Construction Permit in the name of the County. The County will comply with any NPDES requirements, and be responsible for resolution of any enforcement actions that may arise as a result of non-compliance with NPDES requirements.
8. The County shall obtain SCDOT concurrence prior to awarding the contract. If applicable, the County will include the required Federal Aid Contract Provisions for the contract.

VI. OTHER PROVISIONS:

A. Maintenance of Traffic

The County shall require that its contractors keep open to traffic all existing State highways while they are undergoing improvements except for temporary construction detours or closures and shall be responsible for maintaining the entire section or sections of highway within the limits of the work being performed from the time its construction contractor is issued the Notice to Proceed until the Project is delivered to the SCDOT under the terms of this Agreement. Traffic control activities shall be in accordance with the MUTCD (current edition), the SCDOT District 1 Daytime Lane Closure policy (current edition), and the

SCDOT's standard guidelines and standard drawings for maintenance of traffic in a work zone.

B. Maintenance of Project

1. The County shall accept responsibility for normal maintenance of the roadway within the Project limits during construction.
2. The SCDOT shall accept responsibility for normal maintenance of the roadway within the Project limits once the Project has been constructed and accepted by the SCDOT as described in Section V.F.5. above.

C. Tie-in Agreements

Where the limits of the Project meet or overlap into the project limits established for projects that are or will be executed by the SCDOT before the completion of that individual County Project, the County and the SCDOT will develop agreements to outline provisions that would be beneficial to both the County Projects and the SCDOT projects with respect to funding, traffic control, improved safety for the traveling public, coordination of drainage systems, or other design or construction considerations. These agreements will stipulate the funding implications of such provisions and the responsible parties thereof.

D. Encroachment Rights

The SCDOT shall deliver possession of its highways to the County in the same manner and under the same terms it does to highway contractors working under contract with it and hereby grants encroachment and access rights to the right of way and easements along the proposed Project corridors as set forth below. This possession shall be delivered after approval of the final construction plans as outlined below.

1. When a construction Project has been awarded by the County, the County will notify the SCDOT of the anticipated Notice to Proceed date for the contract. After written approval of the final construction plans by the SCDOT as outlined in Section V.C.9 above and on the Notice to Proceed date for construction, the County and/or its agents will assume maintenance responsibilities for the Project.
2. Where applications for encroachment permits with regard to any segment of road covered by the Project are received by the SCDOT, it will forward those applications to the County within 10 business days of receipt for review to assure that those proposed improvements described in the permit applications will not conflict with the Project plans. The County shall review the applications and return comments within 15 business days.

From and after execution of this Agreement, the SCDOT hereby grants the County access to the Project corridors for the purposes of gathering field information necessary for accomplishing the planning, design, and right of way aspects of the Project. The County

will publish an Eminent Domain notice for the Projects in accordance with the Eminent Domain Act Section 28-2-70(c).

E. Close-out Documents

Upon completion of the Projects, the County will provide the following Project documentation to the SCDOT.

1. Copies of required environmental documents
2. Design documents
 - a. As described elsewhere in this agreement
 - b. Final Project plans suitable for delivery and recording pursuant to S.C. Code §57-5-570 (1991)
 - c. Electronic files of the Final Project plans as described in the SCDOT's "Road Design Reference Material for Consultant Prepared Plans".
 - d. Final Stormwater Reports
3. Right of way documents
 - a. Appraisals
 - b. Title search information
 - c. Deeds sufficient to convey to the SCDOT the additional highway right of way acquired by the County. Titles shall be by special warranty and sufficient to convey the entire interest obtained by the County from the Landowner.
 - d. Correspondence with property owners
 - e. Diaries or agents worksheets related to the acquisition of right of way
4. Construction documents
 - a. As-built drawings - In addition to those documents set forth elsewhere in this Agreement, the County shall provide, within 90 days after Final Completion, two marked-up sets of final construction drawings reflecting the as-built condition of each Project based on information provided by the construction contractor and verified by the County. "As-built" plans must be drawn to scale, and be based on the project survey stationing. These plans will include as-built information for utilities. These plans will be sufficient to establish the precise location of all utilities and appurtenances as well as provide key information for future determination of the extent of prior rights. "As-built" utility plans must include at a minimum the following:
 - Survey centerline and existing roadway centerline if different, with labeled stationing.
 - Existing and new right of way lines, and County easement lines
 - Final location of utility lines and appurtenances
 - b. Test reports
 - c. Daily construction diaries

5. Other documents

- a. Assignments to the SCDOT of all contractors' payment and performance bonds in connection with the Project or Consents of Surety on the SCDOT's standard form.
- b. Releases, affidavits or other proof of payment to indicate full payment of all claims by contractors, their subcontractors or suppliers.
- c. All permits of government regulatory agencies

F. Certifications

Upon final completion of each Project, the County will provide a letter to the SCDOT stating the following:

The County has provided construction oversight and material for Name of Project. The workmanship and materials used in the construction of the Project are in conformance with the contract documents.”

G. Warranty

1. The County warrants that it will perform the work necessary under this agreement in accordance with the standards of care and diligence normally practiced in the transportation industry for work of similar nature. To the extent the County's construction contractor warranties are obtained in connection with any Project intended to be turned over to the SCDOT, the County shall assure that those warranties are assignable.
2. The County shall take all steps necessary to transfer to the SCDOT any manufacturer or other third party warranties of any materials or other services used in the construction of a Project.

VII. Miscellaneous General Provisions:

A. Disputes

The County and the SCDOT shall cooperate and consult with each other with respect to those Projects intended to be turned over to the SCDOT for maintenance to the extent set forth herein and may utilize the Issues Escalation and Dispute Resolution Process included as Attachment “B” to determine the appropriate person(s) and timeframe to resolve issues that arise. In the event that a dispute arises, the following procedures will be used to resolve the matter.

Any dispute or claim arising out of or related to this Agreement shall be submitted for resolution under the procedures outlined in Attachment “B”. Within (90) days of the date of this Agreement, an ad hoc board, the Dispute Resolution Board, will be selected pursuant to the procedures identified below. The Dispute Resolution Board will consist of two members of the County and two members of the SCDOT. These four members shall choose

a fifth member employed neither by the County nor the SCDOT. This fifth member shall be a mediator certified in the State of South Carolina. The cost for the mediator shall be shared equally between the County and the SCDOT. The board shall be empanelled for the entire duration of this Agreement and shall hear all disputes between the County and the SCDOT relating to this Agreement that cannot be resolved through the normal resolution process outlined in the Issues Escalation chart. Exhaustion of this Dispute Resolution Process is a condition precedent to the filing of a lawsuit. Any lawsuit arising out of or relating to this Agreement shall be filed for non-jury proceedings in Richland County, South Carolina.

B. Successors/Assigns

The County and the SCDOT each binds itself, its successors, executors, administrators, and assigns to the other party with respect to these requirements, and also agree that neither party shall assign, sublet, or transfer its interest in the Agreement without the written consent of the other.

C. Disadvantaged Business Enterprises

The County will provide opportunities for Disadvantaged Business Enterprises as required by state laws or regulations. The County will coordinate with the SCDOT's DBE Office when establishing goals for specific Projects. The parties hereto and their agents shall not discriminate on the basis of race, color, national origin or sex in the performance of this Agreement or the work provided for herein. Where required the parties hereto and their agents shall carry out applicable requirements of 49 C.F.R. Part 26 in the administration of this Agreement.

D. Enforceability

All of the terms, provisions and conditions of this Agreement shall be binding upon and enforceable by the parties, their respective elected officials, legal representatives, agents and employees and their respective successors.

E. Amendment

This Agreement may be amended or modified only by a written document, which has been signed by the parties hereto, or by their duly authorized officials. The County, or its authorized agent, shall agree to hold consultations with the SCDOT as may be necessary with regard to the execution of supplements to this Agreement during the course of the Program for the purpose of resolving any items that may have been unintentionally omitted from this Agreement or arise from unforeseen events or conditions. Such supplemental agreements shall be subject to the approval and proper execution of the parties hereto. No modifications or amendments to this Agreement shall be effective or binding upon either party unless both parties agree in writing to any such changes.

F. Waiver

No waiver of a breach of any of the covenants, promises or provisions contained in this Agreement shall be construed as a waiver of any succeeding breach of the same covenant or promise or any other covenant or promise thereof. In no event shall any failure by either party hereto to fully enforce any provision of this Agreement be construed as a waiver by such party of its right to subsequently enforce, assert or rely upon such provision.

G. Governing Law

This Agreement shall be governed by the laws of the State of South Carolina, and by execution of this Agreement, the parties consent to the exclusive jurisdiction of the courts of Richland County, South Carolina, for resolution of any dispute arising hereunder.

H. Severability

In the event that any part or provision of this Agreement shall be determined to be invalid and/or unenforceable, the remaining parts and provisions which can be separated from the invalid and/or unenforceable provision or provisions shall continue in full force and effect.

I. Captions

The captions or headings herein are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

J. Notices

All notices pertaining to this Agreement shall be in writing and addressed as set forth below, and shall be deemed properly delivered, given or served when (i) personally delivered, or (ii) sent by overnight courier, or (iii) three (3) days have elapsed following the date mailed by certified or registered mail, postage prepaid.

Notices to County:

Mr. Tony McDonald
Richland County Administrator
P.O. Box 192
Columbia, South Carolina 29202

Notices to SCDOT:

South Carolina Department of Transportation
Attn: Deputy Secretary for Engineering
PO Box 191
Columbia, South Carolina 29202

K. Further Documents

Each party will, whenever and as often as it shall be requested by another party, promptly and within a reasonable time, execute, acknowledge and deliver, or cause to be executed,

acknowledged and delivered such further instruments or documents as may be necessary to carry out the intent and purpose of this Agreement.

L. Assignment

Except as otherwise provided by applicable law, this Agreement may not be assigned by either party without the written consent of the other party.

M. No Third-party Beneficiaries

No rights in any Third-party are created by this Agreement, and no person not a party to this Agreement may rely on any aspect of this Agreement, notwithstanding any representation, written or oral, to the contrary, made by any person or entity. The parties hereto affirmatively represent that this Agreement is made solely for the benefit of the parties hereto and their respective successors and assigns and not for the benefit of any Third-party who is not a signature party hereto. No party other than the signature parties and their respective successors and assigns hereto shall have any enforceable rights hereunder, or have any right to the enforcement hereof, or any claim for damages as a result of any alleged breach hereof.

N. Multiple Counterparts

This Agreement is executed in multiple counterparts, each of which shall be deemed an original but all of which collectively shall constitute one and the same Agreement.

O. Prior Agreements, Entire Agreement

All obligations of the parties, each to the other, relating to the subject matter of this Agreement, contained in any other document or agreement or based on any other communication prior to the execution of this Agreement have been satisfied or are superseded by this Agreement. This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof.

This Agreement, with the Appendices hereto, sets forth the full and complete understanding of the parties as of the date first above stated, and it supersedes any and all agreements and representations made or dated prior thereto.

The parties make no representations, covenants, warranties or guarantees, express or implied, other than those expressly set forth herein. The parties' rights, liabilities, responsibilities and remedies with respect to the services provided for in this Agreement shall be exclusively those expressly set forth in this Agreement.

P. Reviews and Approvals

Any and all reviews and approvals required of the parties herein shall not be unreasonably denied, delayed or withheld.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representative the day and year first above written.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

RICHLAND COUNTY

By: _____
Kelvin Washington
Chairman, Richland County Council

Attest: _____

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

SOUTH CAROLINA DEPARTMENT
OF TRANSPORTATION

By: _____
Secretary of Transportation

Attest: _____

RECOMMENDED:

By: _____
Deputy Secretary for Engineering or Designee

By: _____
Deputy Secretary for Finance and
Administration or Designee

By : _____
Chief Procurement Officer or Designee

CERTIFICATION OF SCDOT

I hereby certify that I am the Deputy Secretary of the Department of Transportation of the State of South Carolina and the COUNTY or its legal representatives have not been required directly or indirectly as an expressed or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person or
- (b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind, except as herein expressly stated (if any).

In accordance with Section 635.105 of Title 23 C.F.R., I further certify that any work stipulated in this agreement to be performed by the COUNTY is adequately staffed and suitably equipped to undertake and satisfactorily complete such work, including the performance of proper maintenance on the highway facilities constructed under the terms of this agreement.

I acknowledge that this certificate is to be furnished to the Federal Highway Administration, U.S. Department of Transportation, in connection with this Agreement, and is subject to applicable State and Federal laws, both criminal and civil.

(Date)

(SCDOT Signature)

CERTIFICATION OF COUNTY

I hereby certify that I am the County Administrator and duly authorized representative of the COUNTY, whose address is Post Office Box 192, Columbia, South Carolina, 29202 and that neither I nor the above COUNTY I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above COUNTY) to solicit or secure this Agreement, or
- (b) Agreed, as an expressed or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above COUNTY) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract except as herein expressly stated (if any).

In accordance with Section 635.105 of Title 23 C.F.R., I further certify that any work stipulated in this agreement to be performed by the COUNTY can be more advantageously performed by said COUNTY and that said COUNTY is adequately staffed and suitably equipped to undertake and satisfactorily complete such work, including the performance of proper maintenance on the highway facilities constructed under the terms of this agreement.

I acknowledge that this certificate is to be furnished to the SCDOT and the Federal Highway Administration, U.S. Department of Transportation, in connection with this Agreement, and is subject to applicable State and Federal laws, both criminal and civil.

(Date)

COUNTY (Signature)

Certification for Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, or an officer or employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuations, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, or an officer or employee of a member of Congress in connection with this contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(Date)

COUNTY (Signature)

(Date)

SCDOT (Signature)

COUNTY
DRUG-FREE WORKPLACE CERTIFICATION

In accordance with Section 44-107-30, South Carolina Code of Laws (1976), as amended, and as a condition precedent to the execution of this Agreement, the undersigned, who is an authorized representative of the COUNTY certifies on behalf of the COUNTY that the COUNTY will provide a drug-free workplace by:

- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensations, possession, or use of a controlled substance is prohibited in the COUNTY's workplace and specifying the actions that will be taken against employees for violations of the prohibition;
- (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in a workplace;
 - (b) the person's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) the penalties that may be imposed upon employees for drug violations;
- (3) Making it a requirement that each employee to be engaged in the performance of the Agreement be given a copy of the statement required by Item (1);
- (4) Notifying the employee in the statement required by Item (1) that, as a condition of employment of this Agreement, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after the conviction;
- (5) Notifying the South Carolina Department of Transportation within ten days after receiving notice under item (4)(b) from an employee or otherwise receiving actual notice of the conviction;
- (6) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee convicted as required in Section 44-107-50; and
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of Items (1), (2), (3), (4), (5), and (6).

COUNTY: _____

SCDOT DRUG-FREE WORKPLACE CERTIFICATION

In accordance with Section 44-107-30, South Carolina Code of Laws (1976), as amended, and as a condition precedent to the execution of this Agreement, the undersigned, who is an authorized representative of the SCDOT certifies on behalf of the SCDOT that the SCDOT will provide a drug-free workplace by:

- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensations, possession, or use of a controlled substance is prohibited in the SCDOT's workplace and specifying the actions that will be taken against employees for violations of the prohibition;
- (2) Establishing a drug-free awareness program to inform employees about:
 - (a) the dangers of drug abuse in a workplace;
 - (b) the person's policy of maintaining a drug-free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) the penalties that may be imposed upon employees for drug violations;
- (3) Making it a requirement that each employee to be engaged in the performance of the Agreement be given a copy of the statement required by Item (1);
- (4) Notifying the employee in the statement required by Item (1) that, as a condition of employment of this Agreement, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after the conviction;
- (5) Notifying the County within ten days after receiving notice under Item (4)(b) from any employee involved with the Program or otherwise receiving actual notice of the conviction;
- (6) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee convicted as required in Section 44-107-50; and
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of items (1), (2), (3), (4), (5), and (6).

SCDOT: _____

Attachment “A” List of Projects

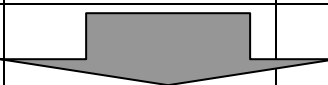

2012 Roadway Projects			
Type	Project Name	Begin Location	End Location
Widening	Pineview Rd	Bluff Rd	Garners Ferry Rd
Widening	Atlas Rd	Bluff Rd	Garners Ferry Rd
Widening	Clemson Rd	Old Clemson Rd	Sparkleberry Crossing Rd
Widening	Hardscrabble Rd	Farrow Road	Lake Carolina Blvd
Widening	Blythewood Rd	Syrup Mill Rd	I-77
Widening	Lower Richland Blvd	Rabbit Run Rd	Garners Ferry Rd
Widening	Broad River Rd	Royal Tower Rd	I-26 (Exit 97)
Widening	Shop Rd	I-77	George Rogers Blvd
Widening	Polo Rd	Mallet Hill Rd	Two Notch Rd
Widening	Bluff Rd	I-77	Rosewood Dr
Widening	Blythewood Rd	Winnsboro Rd	Syrup Mill Rd
Widening	Spears Creek Church Rd	Two Notch Rd	Percival Rd
Widening	North Main Street (Phases IA2 & III; II & IV)	Anthony Avenue	Fuller Avenue
Widening	Leesburg Road	Fairmont Rd	Lower Richland Blvd
Special	Shop Road Extension	na	na
Special	Kelly Mill Rd.	na	na
Special	Assembly Street RR Grade Separation	na	na
Intersection	Clemson Rd. and Rhame Rd./North Springs Rd.	Clemson Rd.	Rhame Rd./North Springs Rd.
Intersection	Farrow Rd. and Pisgah Church Rd.	Farrow Rd.	Pisgah Church Rd.
Intersection	Wilson Blvd. and Pisgah Church Rd.	Wilson Blvd.	Pisgah Church Rd.
Intersection	North Main St. and Monticello Rd.	North Main St.	Monticello Rd.
Intersection	Broad River Rd. and Rushmore Rd.	Broad River Rd.	Rushmore Rd.
Intersection	Wilson Blvd. and Killian Rd.	Wilson Blvd.	Killian Rd.
Intersection	Garners Ferry Rd. and Harmon Rd.	Garners Ferry Rd.	Harmon Rd.
Intersection	Clemson Rd. and Sparkleberry Ln. (to Mallet Hill Rd.)	Clemson Rd.	Sparkleberry Ln. (to Mallet Hill Rd.)
Intersection	North Springs Rd. and Risdon Way	North Springs Rd.	Risdon Way
Intersection	Hardscrabble Rd. and Kelly Mill Rd./Rimer Pond Rd.	Hardscrabble Rd.	Kelly Mill Rd./Rimer Pond Rd.
Intersection	Bull St. and Elmwood Ave.	Bull St.	Elmwood Ave.
Intersection	Screaming Eagle Rd. and Percival Rd.	Screaming Eagle Rd.	Percival Rd.
Intersection	Kennerly Rd. and Coogler Rd./Steeple Ridge Rd.	Kennerly Rd.	Coogler Rd./Steeple Ridge Rd.
Intersection	North Springs Rd. and Harrington Rd.	North Springs Rd.	Harrington Rd.
Interchange	I-20/ Broad River Rd.	I-20/ Broad River	I-20/ Broad River

2012 Bike / Pedestrian / Greenway Projects			
Type	Location	Highway Name 1	Highway Name 2
Intersection	Broad River Rd and Bush River Rd		
Intersection	Huger St and Gervais St		
Intersection	Elmwood Ave and Park St		
Intersection	Main St and Elmwood Ave		
Intersection	Elmwood Ave and Bull St		
Intersection	Two Notch Rd and Alpine Rd		
Intersection	Two Notch Rd and Maingate Dr/Windsor Lake Blvd		
Intersection	Two Notch Rd and Brickyard Rd		
Intersection	Two Notch Rd and Sparkleberry Ln		
Intersection	Blossom St and Saluda Ave		
Intersection	Devine St and Harden St/Santee Ave		
Intersection	Two Notch Rd and Decker Blvd/Parklane Rd		
Intersection	Huger St and Blossom St		
Intersection	Huger St and Greene St		
Intersection	Huger St and Lady St		
Intersection	Assembly St and Gervais St		
Intersection	Assembly St and Washington St		
Intersection	Assembly St and Laurel St		
Intersection	Assembly St and Calhoun St		
Intersection	Rosewood Dr and Marion St		
Intersection	Rosewood Dr and Pickens St		
Intersection	Rosewood Dr and Harden St		
Intersection	Rosewood Dr and Holly St		
Intersection	Rosewood Dr and Ott Rd		
Intersection	Rosewood Dr and Kilbourne Rd		
Intersection	Rosewood Dr and Beltline Blvd		
Intersection	Harden St and Gervais St		
Intersection	Garners Ferry and Atlas Road (1)		
Intersection	Garners Ferry Rd and Hallbrook Dr / Pineview Rd (2)		
Intersection	Two Notch Rd and Polo Rd (3)		
Intersection	Polo Rd and Mallet Hill Rd (4)		
Intersection	Assembly St and Greene St (5)		
Intersection	Assembly St and Pendleton St (6)		
Sidewalk	Assembly St	Whaley St	Beltline Blvd
Sidewalk	Clemson Rd	Longtown Rd	Two Notch Rd
Sidewalk	Colonial Dr	Harden St	Academy St
Sidewalk	Broad River Rd	Greystone Blvd	Broad River Bridge
Sidewalk	Blossom St	Williams St	Huger St
Sidewalk	Gervais St	450' west of Gist St	Gist St
Sidewalk	Alpine Rd	Two Notch Rd	Percival Rd
Sidewalk	Blythewood Rd	I-77	Main St
Sidewalk	Broad River Rd	Harbison Blvd	Bush River Rd
Sidewalk	Superior St	Whaley St	Airport Blvd
Sidewalk	Leesburg Rd	Garners Ferry Rd	Semmes Rd
Sidewalk	Two Notch Rd	Alpine Rd	Spears Creek Church Rd
Sidewalk	Gervais St	Gist St	Huger St
Sidewalk	Huger St	Blossom St	Gervais St
Sidewalk	Broad River Rd	I-26	Harbison Blvd
Sidewalk	Park St	Gervais St	Senate St
Sidewalk	Polo Rd	Mallet Hill Rd	Alpine Rd
Sidewalk	Clemson Rd	Two Notch Rd	Percival Rd
Sidewalk	Bratton St	King St	Maple St
Sidewalk	Franklin St	Sumter St	Bull St
Sidewalk	Fort Jackson Blvd	Wildcat Rd	I-77
Sidewalk	Grand St	Shealy St	Hydrick St
Sidewalk	Jefferson St	Sumter St	Bull St
Sidewalk	Lyon St	Gervais St	Washington St
Sidewalk	Magnolia St	Two Notch Rd	Pinehurst Rd
Sidewalk	Mildred Ave	Westwood Ave	Duke Ave
Sidewalk	School House Rd	Two Notch Rd	Ervin St
Sidewalk	Senate St	Gladden St	Kings St
Sidewalk	Shandon St	Wilmot St	Wheat St
Sidewalk	Wildwood Ave	Monticello Rd	Ridgewood Ave
Sidewalk	Windover St	Two Notch Rd	Belvedere Dr
Sidewalk	Lower Richland Blvd	Rabbit Run Rd	Garners Ferry Rd
Sidewalk	Harrison Road	Harrison Rd	Harrison Rd
Sidewalk	Koon	Malinda Road	Farmview Street
Sidewalk	Pinehurst	Harrison Road	Forest Drive
Sidewalk	Prospect	Wilmot Avenue	Yale
Sidewalk	Sunset	Elmhurst Road	River Drive
Sidewalk	Veterans	Garners Ferry Road	Wormwood Drive
Sidewalk	Veterans	Coachmaker Road	Coatsdale Road
Sidewalk	Percival Road	Forest Dr	Decker Blvd
Sidewalk	Polo Rd (7)	Two Notch Rd	Mallet Hill Rd
Sidewalk	Bluff Rd (8)	Rosewood Dr	Beltline Blvd
Sidewalk	Atlas Rd (9)	Fountain Lake Way	Garners Ferry Rd
Sidewalk	Broad River Rd (10)	Royal Tower Rd	Woodrow St
Sidewalk	Broad River Rd (11)	Lake Murray Blvd	Western Ln

2012 Bike / Pedestrian / Greenway Projects			
Type	Location	Highway Name 1	Highway Name 2
Bikeways	Broad River Rd	Greystone Blvd	Broad River Bridge
Bikeways	Harden St	Devine St	Rosewood Dr
Bikeways	Trenholm Rd	South of Dent Middle School	Decker Blvd
Bikeways	Two Notch Rd	Beltline Blvd	Parklane Rd
Bikeways	Hampton St	Pickens St	Harden St
Bikeways	Pendleton St	Lincoln St	Marion St
Bikeways	Sumter St	Washington St	Senate St
Bikeways	Beltline Blvd/Devine St	Rosewood Dr	Chateau Dr
Bikeways	Beltline Blvd	Forest Dr	Valley Rd
Bikeways	Beltline Blvd/Colonial Dr/Farrow Rd	Harden St	Academy St
Bikeways	Bonham Rd/Devereaux Rd/Heathwood Cir/Kilbourne	Blossom St	Fort Jackson Blvd
Bikeways	Chester St/Elmwood Ave/Wayne St	Hampton St	Park St
Bikeways	Clement Rd/Duke Ave/River Dr	Main St	Monticello Rd
Bikeways	Edgefield St/Park St	Calhoun St	River Dr
Bikeways	Gervais St/Gladden St/Hagood Ave/Page St/Senate	Millwood Ave	Beltline Blvd
Bikeways	Sumter St	Blossom St	Wheat St
Bikeways	Huger St/Lady St/Park St	Gervais St (east)	Gervais St (west)
Bikeways	Ott Rd	Jim Hamilton Blvd	Blossom St
Bikeways	Saluda Ave	Wheat St	Greene St
Bikeways	Wheat St	Sumter St	Assembly St
Bikeways	Blossom St	Williams St	Huger St
Bikeways	Gervais St	450' west of Gist St	Gist St
Bikeways	Assembly St	Blossom St	Rosewood Dr
Bikeways	Beltline Blvd	Rosewood Dr	Devine St
Bikeways	Broad River Rd	Bush River Rd	Greystone Blvd
Bikeways	Broad River Rd	Harbison Blvd	Bush River Rd
Bikeways	Decker Blvd/Parklane Rd/Two Notch Rd	Two Notch Rd	Percival Rd
Bikeways	Fort Jackson Blvd	Devine St	Newell Rd
Bikeways	Garners Ferry Rd	Rosewood Dr	True St
Bikeways	Gervais St	Park St	Millwood Ave
Bikeways	Oneil Ct	Decker Blvd	Parklane Rd
Bikeways	Rosewood Dr	Bluff Rd	Garners Ferry Rd
Bikeways	Leesburg Rd	Garners Ferry Rd	Semmes Rd
Bikeways	Gervais St	Gist St	Huger St
Bikeways	Huger St	Blossom St	Gervais St
Bikeways	Shop Rd	Beltline Blvd	Pineview Dr
Bikeways	Blossom St	Assembly St	Sumter St
Bikeways	Bull St	Elmwood Ave	Victoria St
Bikeways	Main St	Elmwood Ave	Sunset Dr
Bikeways	Elmwood Ave	Wayne St	Proposed Greenway Connector
Bikeways	Broad River Rd/Lake Murray Blvd	I-26	Harbison Blvd
Bikeways	Blythewood Rd	Winnsboro Rd	Main St
Bikeways	Clemson Rd	Longtown Rd	Brook Hollow Dr
Bikeways	Clemson Rd	Summit Pky	Percival Rd
Bikeways	Alpine Rd	Two Notch Rd	Percival Rd
Bikeways	Polo Rd	Two Notch Rd	640' south of Mallet Hill Rd
Bikeways	Clemson Rd	Brook Hollow Dr	Summit Pky
Bikeways	Two Notch Rd	Alpine Rd	Spears Creek Church Rd
Bikeways	Pickens St	Washington St	Rosewood Dr
Bikeways	Assembly St	Blossom St	Rosewood Dr
Bikeways	Greene St	Assembly St	Bull St
Bikeways	Bull St/Henderson St/Rice St	Wheat St	Heyward St
Bikeways	Blossom St	Huger St	Assembly St
Bikeways	Whaley St	Lincoln St	Pickens St
Bikeways	Whaley St	Lincoln St	Church St
Bikeways	Craig Rd	Harrison Rd	Covenant Rd
Bikeways	Shop Rd (12)	George Rogers Blvd	Northway Rd
Bikeways	Bluff Rd (13)	Berea Rd	Beltline Blvd
Bikeways	Shop Rd (14)	Northway Rd	Beltline Blvd
Bikeways	Bluff Rd (15)	Rosewood Dr	Berea Rd
Bikeways	Wilson Blvd (16)	I-77	Farrow Rd
Bikeways	Broad River Rd (17)	Woodrow St	I-26 (Exit 97)
Bikeways	Hardscrabble Rd (18)	Farrow Rd	Lee Rd
Bikeways	Hardscrabble Rd (19)	Lee Rd	Lake Carolina Blvd
Bikeways	Pineview Rd (20)	Bluff Rd	Garners Ferry Rd
Bikeways	Atlas Rd (21)	Bluff Rd	Garners Ferry Rd
Bikeways	Broad River Rd (22)	Royal Tower Rd	Woodrow St
Bikeways	Broad River Rd (23)	Lake Murray Blvd	Western Ln
Bikeways	Dutch Fork Rd (24)	Broad River Rd	Rauch Metz

**Attachment “B”
Issue Escalation and Dispute Resolution Process**

The purpose of this process is to define the different levels of management in the County and the SCDOT that have the authority and responsibility to make decisions when lower levels of staff are unable to resolve issues that may arise during the life of the Program. Such issues should be addressed promptly in order to minimize delays to the Program and to avoid negative impacts to the Program, the County and the SCDOT. The County and the SCDOT agree that if an issue cannot be resolved by the normal process of communications between the County or its designee and the SCDOT’s Program Manager, the following procedure will be adhered to by the County and the SCDOT. This diagram describes the escalation process, personnel involved, and time limitations for resolution. Should resolution not be reached in the duration listed below, the next level of management will be informed of the issue and they will then be responsible to make a decision within the allotted time period as shown below. These allotted time periods may be changed based on mutual agreement of the managers working to resolve the issue. Decisions reached through this process will be recorded in writing and signatures of the responsible person from the County and the SCDOT will sign an acknowledgement of the decision made within two days of concluding the decision.

SCDOT (PLANNING,DESIGN, RIGHT OF WAY ISSUES)	SCDOT (CONSTRUCTION ISSUES)	COUNTY	WORK DAYS
Program Manager	District Engr. Administrator	Director of Transportation	2
			
Director of Preconstruction	Director of Construction	Director of Transportation	3
			
Dep. Secretary for Engineering	Dep. Secretary for Engineering	County Administrator	5

The Deputy Secretary for Engineering shall review and make the final determination on unresolved issues pertaining to right of way, design and construction for routes within or to be added to the State Highway System. Should the County Administrator and the Deputy Secretary for Engineering be unable to resolve other issues that may arise during the program, either party may request a resolution by the Dispute Resolution Board that shall hear the matter and reach a resolution to the dispute within ten days. By majority decision of the Board, this ten-day time frame to reach a resolution may be amended.

Richland County Council Request of Action

Subject

Must Pertain to Items Not on the Agenda