



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Joyce Dickerson	Paul Livingston	Greg Pearce (Chair)	Jim Manning	Kelvin Washington
District 2	District 4	District 6	District 8	District 10

**NOVEMBER 25, 2014
6:00 PM**

2020 Hampton Street

CALL TO ORDER

APPROVAL OF MINUTES

1. Regular Session: October 28, 2014 [**PAGES 3-6**]

ADOPTION OF AGENDA

ITEMS FOR ACTION

2. Stormwater Division of Department of Public Works Purchase of a High Side Dumping Municipal Street Sweeper [**PAGES 7-23**]
3. Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short-Term Proposal Directives for Site [**PAGE 24-35**]

4. Blythewood IGA [PAGES 36-45]
5. Transportation Penny Work by County Staff [PAGES 46-49]

ITEMS PENDING ANALYSIS: NO ACTION REQUIRED

6. Establish a Budget Committee [PAGE 50]

ADJOURNMENT



Special Accommodations and Interpreter Services

Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

Richland County Council Request of Action

Subject

Regular Session: October 28, 2014 [PAGES 3-6]

Reviews

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

ADMINISTRATION AND FINANCE COMMITTEE

October 28, 2014
6:00 PM
Council Chambers

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Pearce called the meeting to order at approximately 6:02 PM

APPROVAL OF MINUTES

September 23, 2014 – Mr. Livingston moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Manning moved, seconded by Mr. Livingston, to adopt the agenda as published. The vote in favor was unanimous.

ITEMS FOR ACTION

Animal Care – Intergovernmental Governmental Agreement with Town of Arcadia Lakes – Mr. Manning moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the new intergovernmental agreement with the Town of Arcadia Lakes. The vote in favor was unanimous.

Richland County Sheriff's Department (RCSD) Sole Source Purchase Leica Comparison Microscope – Mr. Livingston moved, seconded by Mr. Washington, to forward to the Special Called meeting with a recommendation to approve the sole source purchase of one (1) Leica Comparison Microscope for the Sheriff's Department Firearms and Tool Mark Laboratory in the amount of \$110,146.00. The vote in favor was unanimous.

Professional Services/Airport Work Authorization 6 & 7 – Mr. Manning moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the request to authorize executing Work Authorizations 6 & 7 for the professional services that will permit the enhancement airport safety and compliance with FAA-recommended design standards. The vote was in favor.



Committee Members Present

Greg Pearce, Chair
District Six

Paul Livingston
District Four

Jim Manning
District Eight

Kelvin E. Washington, Sr.
District Ten

Others Present:

Norman Jackson
Bill Malinowski
Torrey Rush
Julie-Ann Dixon
Damon Jeter
Tony McDonald
Sparty Hammett
John Hixon
Warren Harley
Sara Salley
Brandon Madden
Brad Farrar
Daniel Driggers
Larry Smith
Quinton Epps
Cheryl Patrick
Sandra Haynes
Ismail Ozbek
Roxanne Ancheta
Chris Eversmann
Monique Walters
Michelle Onley
Monique McDaniels

Item# 1

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



Administration and Finance Committee
Tuesday, October 28, 2014
Page Two

Professional Services/Airport Work Authorization 5 (Amendment 1) & 8 – Mr. Washington moved, seconded by Mr. Manning, to forward this item to Council with a recommendation to approve the request to authorize executing Amendment 1 to Work Authorization 5 and Work Authorization 8 for the professional services that will permit the required environmental mitigation necessary to ultimately enhance airport safety and compliance with FAA-recommended design standards, but to provide more specificity as to why the particular property being mitigated was selected.

The vote was in favor.

Construction Contract Award/Airport Stream and Wetland Mitigation Project – Mr. Livingston moved, seconded by Mr. Manning, to forward this item to Council with a recommendation to approve the request to award a construction contract to Shamrock for the stream and wetlands mitigation project that will permit the required environmental mitigation necessary to ultimately enhance airport safety and compliance with FAA-recommended design standards.

Mr. Washington made a substitute motion to direct staff to review the County's current mitigation sites and determine if any of those dollars can be utilized for delineation or restoration. The motion died for lack of a second.

The vote was in favor.

Professional Services/Stormwater Management Work Authorization – Mr. Livingston moved, seconded by Mr. Manning, to forward to Council with a recommendation to approve the request to authorize executing Work Authorization 9 for professional services that will permit significant enhancement to the LJC and the Gills Creek Watershed as well as remove accumulated silt from the entrance pond to the Spring Valley neighborhood.

Mr. Malinowski requested an estimate of construction and maintenance costs for the project.

The vote was in favor.

Budget Amendment – Grant Match – Mr. Livingston moved, seconded by Mr. Manning, to forward to Council with a recommendation to approve a budget amendment for grant match in the amount of \$167,583.00.

The vote in favor was unanimous.

Extension of ACH Chemical Supply Contract – Utilities Broad River WWTF – Mr. Livingston moved, seconded by Mr. Manning, to forward to Council with a recommendation to approve the request to extend the purchase order to Gulbrandsen Technologies Inc. for the ongoing delivery of Aluminum Chlorohydrate (ACH) to the

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



Administration and Finance Committee
Tuesday, October 28, 2014
Page Three

Broad River Wastewater Treatment Facility in an amount up to \$170,000 for the duration of FY14-15. The vote in favor was unanimous.

Coroner – Purchase of Three 2015 Chevy Tahoes – Mr. Livingston moved, seconded by Mr. Washington, to forward to Council with a recommendation to approve the request to expend \$107,212.00 that was budgeted for the purchase of three (3) Chevy Tahoes. The vote in favor was unanimous.

Ordinance amending Hospitality Tax Ordinance so as to delete historical disbursement references and inaccurate language and clarifying base amounts for Ordinance Agencies for annual budget discussions – Mr. Manning moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the ordinance amendment with the changes and clarify that the current FY funding amount be used as the funding base when discussing the HTax Ordinance Agency funding levels each year during the budget. The vote in favor was unanimous.

Sale of Property to the South Carolina Department of Transportation – Mr. Washington moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the sale of a portion of TMS # R19011-02-10 for \$10,400.00 to the South Carolina Department of Transportation (SCDOT) for a permanent right-of-way for their Mill Creek Bridge Replacement Project. The vote in favor was unanimous.

Bidding Opportunities for Richland County Businesses – Mr. Livingston moved, seconded by Mr. Washington, to forward to Council with a recommendation to approve 5% local preference policy for Richland County. The vote in favor was unanimous.

Employee Benefits Package Comparison – Mr. Washington moved, seconded by Mr. Manning, to forward to Council with a recommendation to forward to the 2015 Council Retreat. The vote in favor was unanimous.

ITEMS PENDING ANALYSIS

Establish a Budget Committee – This item was held in committee.

Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short-Term Proposal Directives for Site – This item was held in committee.

ADJOURNMENT

The meeting adjourned at approximately 6:53 PM

Richland County Council Request of Action

Subject

Stormwater Division of Department of Public Works Purchase of a High Side Dumping Municipal Street Sweeper
[PAGES 7-23]

Reviews

Richland County Council Request of Action

Subject: Stormwater Division of Department of Public Works Purchase of a High Side Dumping Municipal Street Sweeper

A. Purpose

County Council is requested to approve the purchase of a Tymco 500X Municipal Street Sweeper (Street Sweeper) from the Amick Equipment Co., Inc. for \$230,119.00 for the Stormwater Division of the County's Public Works Department.

B. Background / Discussion

Streets, roads, highways and parking lots accumulate significant amounts of pollutants that contribute to stormwater pollutant runoff to surface waters. Street sweeping can be an effective measure in reducing pollutants in stormwater runoff coming from roadways and other impervious surfaces. If Council approves this purchase request, the Street Sweeper will be used as a Best Management Practice (BMP) in the implementation of our Municipal Separate Storm Sewer System (MS4) Permit from the South Carolina Department of Health and Environmental Control (DHEC). The County's Public Works Department will operate the Street Sweeper in areas where pollutants in roads can be picked up by stormwater runoff and enter into surface waters. The amount and nature of the removed pollutants will be recorded and provided to DHEC in our Stormwater Division's Annual Report to demonstrate our compliance with our MS4 Permit requirements.

The solicitation (RC-609-B-2015) for the Street Sweeper was posted on October 2, 2014, and the bid was received on October 28, 2014. Amick Equipment Co., Inc. was the sole responder (see attached). The company met all of the requirements and specifications of the advertisement. Both the 2015 Freightliner truck chassis engine and the sweeper assembly John Deere auxiliary engine meet the latest U.S. Environmental Protection Agency's (EPA) Tier IV emissions standards. The Tymco 500X is manufactured in Waco, TX, and is distributed by the Amick Equipment Co., Inc., which is located in Lexington, SC. The unit carries a one year factory warranty, and the warranty service work will be performed at the Amick Equipment Co., Inc. site in Lexington, SC. After the expiration of the warranty period, all the necessary repair and preventative maintenance work will be performed at the County's Fleet Maintenance shop. The delivery of the Street Sweeper is estimated to be 150 days from the issuance of the Purchase Order. Operator and technician training will be provided upon delivery of the Street Sweeper.

C. Legislative / Chronological History

This is a staff-initiated request. Therefore, there is no legislative history associated with the request.

D. Financial Impact

Funding for the purchase of the Street Sweeper was approved in the FY2015 Stormwater Division's budget. There are no new funds being requested. The financial impact to the County will be the cost of purchasing the Street Sweeper. Please see the breakdown of the cost of the Street Sweeper below:

Tymco 500X Municipal Street Sweeper	\$228,415.00
Hopper Screen Vibrator (Cab Controls)*	\$1,300.00

Item# 2

Two (2) Hydrant Wrenches*	\$104.00
S.C. Sales Tax	\$300.00
<hr/>	
Total Cost	\$230,119.00

*Added option (see attached pricing options)

E. Alternatives

1. Approve the purchase of a Tymco 500X Municipal Street Sweeper from the Amick Equipment Co., Inc. for \$230,119.00 for the Storm Water Division of the County’s Public Works Department.
2. Do not approve the purchase of a Tymco 500X Municipal Street Sweeper from the Amick Equipment Co., Inc. for \$230,119.00 for the Storm Water Division of the County’s Public Works Department. If Council selects this alternative, the Stormwater Division will not be able to take this additional measure to improve our surface water quality and implement our MS4 Permit requirements.

F. Recommendation

It is recommended that Council approve the request for the purchase of the Tymco 500X Municipal Street Sweeper for \$230,119.00.

Recommended by: Ismail Ozbek
 Department: Public Works
 Date: November 6, 2014

G. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While “Council Discretion” may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

Finance

Reviewed by: Daniel Driggers Date: 11/7/14
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

Procurement

Reviewed by: Cheryl Patrick Date: 11/7/2014
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

Support Services

Reviewed by: John Hixon Date: 11/10/14
 Recommend Council approval Recommend Council denial
 Comments regarding recommendation:

Recommend approval of alternative #1. Have confirmed that all bid specifications were met including both engines (Freightliner and John Deere) meeting the EPA tier IV emission standards.

Legal

Reviewed by: Elizabeth McLean

Date: 11/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

Administration

Reviewed by: Sparty Hammett

Date: 11/12/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:



RICHLAND COUNTY OFFICE OF PROCUREMENT & CONTRACTING

SCHEDULE
(MUST BE COMPLETED BY VENDOR)

						Page #	26	of	36
Item (a)	EQUIPMENT/VEHICLES (b)	QTY (c)	U/I (d)	Unit Price (e)	Total (f)				
1	2015 High Side Dumping Regenerative Air Municipal Street Sweeper with Dual Steering	1	EACH	\$228,415	\$228,415. ⁰⁰				
						SUB-TOTAL	228,415. ⁰⁰		
						TAX	300. ⁰⁰		
						GRAND TOTAL	228,715. ⁰⁰		
BRAND: Tymo			YEAR: 2015						
WARRANTY: (1) Year			GUARANTEE: Yes						
MANUFACTURER: Tymo (Waco, Tx)			MODEL#: 500x						

The Offeror shall furnish items identified under description in accordance with special conditions/provisions, specifications and all other terms and conditions as set forth elsewhere herein. By executing this document the offeror is agreeing to and acknowledging the acceptances of the responsibility to provide all as specified; this page must be submitted with the offer. The offeror also understands by executing and dating this document proposed prices shall hold firm for a period of not less than 365 calendar days after the date of the solicitation opening.

Company Name: Amick Equipment Co., Inc.	
Name of Agent (Print or Type): Daniel Osborne	
Title: V.P.	Date: 10/27/14
Signature of Agent: <i>[Signature]</i>	
Project Number & Name: RC-609-B-2015 Air Municipal Street Sweeper	
Telephone #: 803-359-6656	Fax #: 803-359-0925
Federal Identification #: 57-0382584	
Email: Sales@amickequipment.com	

2020 Hampton Street, Suite 3064 (Third Floor), Columbia, South Carolina 29204-1002

RC-609-B-2015

Item# 2

Attachment number 1
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RICHLAND COUNTY GOVERNMENT CERTIFIED BID TABULATION

SOLICITATION NUMBER : RC-609-B-2015		PROJECT NAME: 2015 Air Municipal Street Sweeper w/Dual Steering		DATE ISSUED: October 2, 2014	RECEIPT DATE: October 28, 2014	TIME OPEN: 2:00 pm
DEPARTMENT: Public Works: Storm Water		REQUISITION #: R1501420		CONTRACT #:		
POINT OF CONTACT:		T:	F:	EMAIL:	NUMBER OF ADDENDUM ISSUED:	APPARENT LOW BIDDER
ITEM	MINIMUM DESCRIPTION	QTY	UNIT	COMPANY:	COMPANY:	COMPANY:
1	2015 Air Municipal Street Sweeper/Dual Steering	1	each	Amick Equip 228,415-		
2						
3						
4						
5						
6						
7						
8						
SHIPPING TAX						
GRAND TOTAL						
DELIVERY CALENDAR DAYS						
WARRANTY						
GUARANTEE						
NAME AND TITLE OF CERTIFYING OFFICIAL				NAME AND TITLE OF ASSISTANT		
Charles Pepee Moffett				Jennifer Wadischkin - Contract Spec		
SIGNATURE				SIGNATURE		
10/28/2014				10/28/14		
DATE:				DATE:		

RICHLAND COUNTY
PROCUREMENT DEPT
2014 OCT 28 PM 2:00

Pricing Options:

All options listed are in addition to or a deduction from the bid price on the Schedule page from the bid.

Options #1:

2015 International 4300 – M7 **Deduct \$ 3,200.00**

* Does not meet current Tier Emission and rear axle ratio requirement in bid.

Hose Reel: 50' Retractable hose reel for Hi/Lo wash-down option: **Add: \$ 1,300.00**

Hydrant Wrench: **Add: \$52.00**

Hopper Vibrator: Electric with in cab control **Add: \$1,850.00**

Hopper Screen Vibrator: Air with in cab control **Add: \$1,300.00**

Sweeper Deluge System: For washing sweeper out **Add: \$900.00**

Auxiliary Hand Hose: 8" with 10' hose **Add: \$1,900.00**

Stainless Steel Dust Separator: **Add: \$1,000.00**



Additional options
available

800-922-3795 • www.amickequipment.com

Item# 2

Attachment number 1
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Richland County Bid
RC-609-B-2015 Municipal Air Sweeper with Dual Steering
Opening: October 28th, 2014 @ 2:00pm

Requested Information asked for in bid:

Model Bid:

New 2015 Tymco 500x mounted on 2015 Freightliner M2-106: Meets and exceeds all specifications set forth by Richland County.

Training:

Amick Equipment will deliver the new air sweeper to Richland County on an approved day and will fully train all county operators and service technicians. Training consist on how the machine operates, troubleshooting and servicing the unit. Both operators and county technicians will be trained.

Warranty:

See attached warranty statement from manufacturer. Amick Equipment will administer all claims from our facility in Lexington SC. (1) year full warranty.

On-Site Repair:

Amick Equipment is located in Lexington South Carolina just 20 miles from the Powell Road shop. We have an additional location in Mebane, NC. Amick Equipment has a 6 bay, heavy equipment shop similar to the county's facility to fix and repair anything on the sweeper body. This includes parts replacement, welding, fabrication and painting. All technicians are factory trained and provide quick service in case the need arises.

All parts are stocked in our Lexington, South Carolina location and can be shipped next day air and or picked up at our facility. The chassis service will be handled by Columbia Truck Center on Shop road.

Amick Equipment Co., Inc.
227 Glassmaster Rd
Lexington, South Carolina 29072
Office: 803-359-6656
Fax: 803-359-0925
Email: sales@amickequipment.com

Paul Simmons, Shop Manager
Bruce Harper, Parts Manager
Daniel Osborne, General Manager



REQUESTED Info

800-922-3795 • www.amickequipment.com

Item# 2

Attachment number 1
Page 7 of 16

Parts Stocking:

As a Tymco dealer we stock all OEM parts in our Lexington South Carolina location. We do have an additional parts warehouse in Greensboro with additional parts stocking. Parts can be shipped overnight or simply picked up at time of need from Lexington.

Loaner Equipment:

In case a warranty repair is longer than 3 days, loaner equipment is available but not guaranteed. Every effort will be made to limit repairs to fewer than 3 days. Loaner equipment is on a first come basis.

Users:

(Model 500x with same options as County bid)

City of Dania Beach, Florida
Joe Kroll 954-924-3743

City of Clearwater
Rick Carnley 727-562-4891

City of Richmond
William Heckstall 804-646-1423

Clark Pavement Marking, NC
Andy Clark 919-362-7544

Sweeping South, SC
Nikki Knapp, 843-345-3760

Other Tymco Users in South Carolina (Contacts available upon request)

City of Columbia
City of Myrtle Beach
University of South Carolina
City of Charleston
City of Greenville
City of Florence
City of Winnesboro
City of Spartanburg
City of Aiken
City of Greenwood
Town of Fort Mill
City of Durham
City of Dillon
City of Greensboro

Service Contact:

Amick Equipment Co., Inc.
227 Glassmaster Rd
Lexington, South Carolina 29072

Paul Simmons, Shop Manager
Office: 803-359-6656
Fax: 803-359-0925
Cell: 803-413-3716
Email: paulsimmons@amickequipment.com

About Amick Equipment:

Amick Equipment was started in 1959 and is in its 55th year in business. Our corporate office and facility is located in Lexington, South Carolina with an additional facility in Greensboro, North Carolina. Family owned and operated, Amick Equipment focuses on the municipal market for both refuse and street equipment. We are committed in customer satisfaction from the point of sale through the life of your equipment.

We are a supporting members of:

South Carolina Public Works Association
South Carolina Association of Counties
South Carolina Municipal League
National Truck Equipment Association
and various local organizations and charities

10/27/14


Notes about the Tymco 500x:

There are a couple of design and safety features that are included in the 500x that are important for both the operator and technician. In addition, there are several features that are standard on the Tymco 500x that other sweepers do not offer or have as additional options.

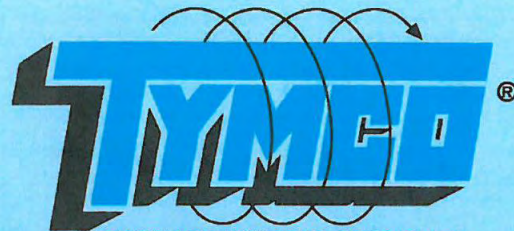
Design and Safety:

- 11 foot dump height to clear tandem and tri-axle dump trucks used by the County.
- Tilt and seal blower housing eliminates seal wear and increases performance.
- Fast dump cycle of 68 seconds
- All Stainless Hopper and chute for long-lasting protection from abrasion and rust. Stainless will outlast any abrasion resistant or Hardox steel used by other manufacturers. This is standard on the Tymco 500x.
- The Tymco 500x uses a separate dump chute instead of using the hopper door. This prevents damage and warping of the hopper door.
- Broom Assisted Head with broom mounted in the rear of the head for deep scrubbing
- 10,000lb lift capacity for the hopper. Sealed for life pivots that do not require grease.
- High Efficiency centrifugal multi-pass dust separator for less wear and superior cleaning capabilities.
- Rubber lined, aluminum alloy blower wheel is the lightest and longest lasting on the market. Allowing for lower gas consumption and lower operating RPM than any other high dump sweeper.
- The Tymco 500x is the only sweeper that prevents the blower wheel from engaging while the hopper is in the air and being serviced. This keeps technicians from coming in contact with the blower wheel while servicing.
- Ability to service and work on the engine at ground level without the need to raise the hopper or remove shrouds.



Info on the
Tymco 500x

Item# 2



REGENERATIVE AIR SWEEPERS

500X[®]

AIR SWEEPER



High Side Dump

REGENERATIVE AIR SWEEPER[®]

For More Information, Call 1-800-258-9626

MADE IN WACO, TEXAS **USA**

Item# 2

Attachment number 1
Page 11 of 16

500X[®]

AIR SWEEPER

High Side Dump



STANDARD FEATURES:

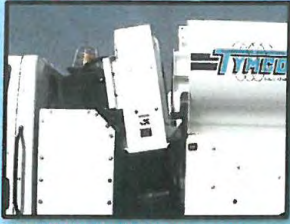
- 1 The large 5.7 cubic yard, heavy duty hopper is constructed of non-magnetic stainless steel. A variable dump height from 2 feet to 11 feet allows dumping into various size and type containers.
- 2 The large hopper door allows easy dumping and is hydraulically and mechanically locked for an air and watertight seal.
- 3 The large stainless steel discharge chute projects debris into the middle of the dump container without the need of a hopper side shift. The chute is designed to float 45 degrees upward, preventing major damage should it come in contact with the debris container.
- 4 The heavy duty scissor lift assembly has a 10,000 lb. lift capacity. All pivots on the lift are self-lubricating and never require greasing. Integral counterbalance holding valves ensure controlled lowering of the lift assembly and serve as redundant safety locks.
- 5 Dual stabilizers automatically deploy before the dump cycle begins assuring unit stability throughout the dumping procedure.
- 6 TYMCO's exclusive Tilt-N-Seal[™] blower system utilizes an adjustable spring balance design which ensures long seal life between the hopper and blower housing. The hydraulically driven blower does not operate during the dump cycle and is accessible without having to remove the blower housing.
- 7 Service doors swing open to allow ground level access to the rear mounted sweeper power unit.
- 8 TYMCO's patented dual 43 inch vertical digger gutter brooms are both variable speed and tilting. The brooms are illuminated for night sweeping. All broom functions are controlled from inside the cab by the operator.
- 9 The dust control system features a 250 gallon capacity rustproof reservoir with a hydrant fill hose, auto shut-off and low level indicators. Additionally, the dust control system does not operate when the blower is disengaged; thereby saving water.
- 10 The time tested, heavy duty Broom Assist Pick-up Head (BAH[®]) is controlled from inside the cab and provides extra cleaning power when needed.
- 11 The hopper drain system allows for sweeping in wet weather.
- 12 The electrical system incorporates "state of the art" multiplex diagnostic capability and integral solid-state circuit protection. *(not shown)*
- 13 The Model 500x[®] standard light package includes: behind the cab mounted strobe, two rear mounted LED stop/turn/signal lights, one work light for night time hopper dumping illumination, two rear mounted work lights and four rear mounted LED flashers.



Photo illustrations in this brochure include optional equipment

TYMCO Regenerative

Item# 2



The Tilt-N-Seal™ blower system ensures long seal life between the hopper and blower housing.



The stainless steel hopper and screen is designed with integral openings for cleaning above the screen without the use of drop-down screens or access panels.



The powerful 115 HP John Deere Tier 2 diesel auxiliary engine is located at the rear of the sweeper, reducing cab noise and heat, while also allowing easy access and ground level service.



In cab controls are center mounted and illuminated for ease of operation from either driving position.



The operator friendly cab features dual steering with tilt and dual instrumentation.

Air Cleans Deeper™

Item# 2

Attachment number 1
Page 13 of 16



The standard Model 500x® chassis is a 33,000 lbs. GVW International chassis featuring:

- A 200 HP turbo-charged engine (50 state emissions)
- Rear air ride suspension (23,000 lbs.) provides constant ride height and stability
- Dual steering with tilt and dual instrumentation
- Air conditioned cab
- Cab air filtration system
- Air ride seats
- Power and heated West Coast mirrors with LED clearance lights

(Contact factory for other available chassis)



The Model 500x sweeper unit never requires greasing, reducing maintenance down-time and maintenance costs.

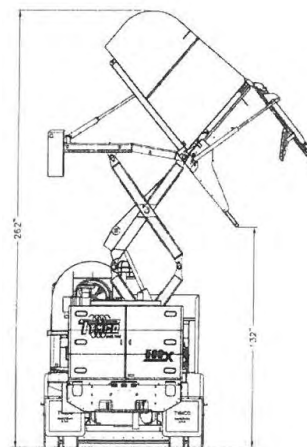
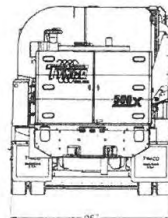
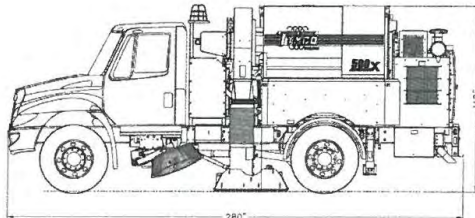


The TYMCO Model 500x® has a large stainless steel discharge chute, which projects debris into the middle of the container without the need of a side shift. The chute is designed to float 45 degrees upward, preventing major damage should it come in contact with the debris container.

OVERALL DIMENSIONS (Approximate)

Length	280" (23' 4") (7112 mm)
Width	96" (8') (2438 mm)
Height	112" (9' 4") (2845 mm)
Dump height	Variable
Maximum... 132" (11') (3353 mm)	from bottom of chute to ground
Minimum..... 24" (2') (610 mm)	from bottom of chute to ground
Maximum overall clearance height	262" (21' 10") (6655 mm)
Empty weight	21,000 lbs. (9,534 kg)

Dimensions and weight may vary with equipment



Item# 2

Attachment number 1
Page 14 of 16

Taking **REGENERATIVE AIR** to New Heights!

The TYMCO Model 500x® High Side Dump REGENERATIVE AIR Sweeper is the most innovative product of its kind on the market today. Developed to fulfill the requirements of municipalities, highway departments and contractors who have the need for high dump sweeper applications; the 500x® comes fully equipped with features unmatched in the industry. Once again, TYMCO is sure to revolutionize the way the world sweeps.



The Model 500x® features a variable dump height from 2 feet to 11 feet from the tip of the discharge chute to the ground with the hopper fully tilted, enabling the 500x® to dump into various size containers. The fast 68 second dump cycle means more time sweeping, less time dumping.



TYMCO invented the REGENERATIVE AIR sweeper and continues to lead the field because of our commitment to engineering state-of-the-art equipment that is specifically designed for maximum performance, reliability, ease of operation and safety.



Photo illustrations in this brochure include optional equipment.

Item# 2

Superior Training

We want you to understand the Regenerative Air System and your TYMCO sweeper completely, so you can get optimal performance from your equipment investment. That's why, for more than twenty years, we've offered two-day scheduled training schools at our facility in Waco, Texas. Managers, owners, operators and mechanics get hands-on training and answers to specific questions. Enrollment levels are kept low, so you and your team will get personal attention as well as the opportunity to learn from the experiences of other attendees through the interaction of the class.



Model 600 Illustration

When your operators and mechanics are thoroughly trained and knowledgeable about the TYMCO sweeper, you get better performance and a lower cost per operating hour.

- TYMCO offers full two-day schools
- Choose from over 25 schools scheduled per year
- Yearly class schedules and class agendas are available
- Learn through demonstrations on an operational sweeper
- Special schools arranged for large groups
- Register to attend on our web site

Specifically designed for training, our 3500 square foot, temperature controlled facility provides ample space for demonstrations on an operational sweeper and systems components. We also provide daily ground transportation from the hotel to our training facility, and lunch is on us.



Convenient Dealer Service Centers

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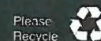
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Item# 2

Richland County Council Request of Action

Subject

Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short-Term Proposal Directives for Site **[PAGE 24-35]**

Reviews

Richland County Council Request of Action

Subject: Broad River Rowing Site: Short-Term Proposal

A. Purpose

County Council is requested to approve the short-term proposal for the County's Broad River Rowing Site.

B. Background / Discussion

The Broad River Rowing Site sits on 27 acres owned by Richland County. As this is county-owned property, Richland County provides support for the facility by cutting the grass 3 – 4 times per year, maintaining the road into the facility, clearing fallen trees as well as removing dead and/or damaged trees, repairing flood erosion, and making infrequent repairs to the dock and boat house. The cost associated with these activities averages \$2,500 annually and is paid from the Support Services (Facilities and Grounds Division) maintenance budget.

At the April 1, 2014 Council Meeting, Council extended the Operating Agreement for one (1) year with the Columbia Rowing Club. Council also directed staff to analyze the short term option of the access gate relocation (ie. determine safety / liability concerns, cost, etc.), and bring this item back to Council within a year. Council also directed staff to pursue payment / user fees for the use of the Rowing Club, roadway access to the site, a potential partnership with the Recreation Commission, and other items.

It is at this time that staff is proposing a short-term solution for the Broad River Rowing Site which will open up the site for greater public access. The costs associated with this proposal are as follows:

Stone for the driveway and parking areas = \$8,500

Additional Gate = \$1,400

Eco friendly trash receptacles = \$1,500

Total = \$11,400

Consideration will be given to any Americans with Disabilities Act, as amended, requirements with regards to these improvements.

The site is in the Broad River Corridor and Broad River Community Master Plan. Towards that end, a potential funding source for the \$11,400 is the Neighborhood Improvement Program's Fund Balance. This would require three readings and a public hearing, and a revision to the 5-year plan for implementation of Master Plan projects.

Please refer to the maps in this document for a visual of the proposed additional gate. The gate at the entrance to the site ("current gate") will remain, and an additional gate ("proposed gate") is proposed to be added right before the dock. The gate at the entrance to the site will remain open unless there is a flood event or major maintenance (bush hog, etc.) is occurring. The site floods a couple of times a year, and the site undergoes maintenance about once per month. The

site has flooded up to and into the boat house 2 – 4 times a year, and has had as much as 3+ feet of water in the boat house before.

Because the property is in the floodway and floodplain, this severely restricts what can be placed at the site. It is staff's understanding that we cannot build any structures that would impede flood water flow. We would also be required to elevate any structures above the 100 year flood elevation. (The current boat house is cyclone wire construction, which does not impede flood water flow.) It is because of this that permanent restrooms may not be possible at this site. In addition, there are questions as to if power / utilities can be brought into the area.

The current dock, which is a floating dock, is open to the public now, but individuals can't fish from it. Citizens can currently fish from the riverbanks, and would be able to continue doing so. Staff has spoken to the SC Department of Natural Resources, which has stated that standard fishing piers will not last in flowing water such as the Broad River. Even the current floating dock has its issues. Several times a year, Richland County staff and Columbia Rowing Club members have to remove logs that are trapped underneath it to prevent the complete destruction of the dock when the water level falls. At times, a crane has been utilized to lift the dock to help remove the debris that gets trapped. To build a fishing pier, we would need to design, and have approved by the Army Corps of Engineers, a diverter into the river to help move the debris past the structure. This would be a costly and potentially time consuming process. Therefore, it is recommended to continue allowing fishing only from the riverbanks.

Individuals will be able to park in natural areas between the riverbanks and the existing driveway, as well as on the "dry" side of the driveway. Staff would create an oval turnaround near the new gate location and would gravel it for easy access. Staff has identified 3 potential parking areas on the river side, and 1 on the "dry" side.

Liability and safety concerns were addressed with the County's Risk Management Office, the Legal Department, and the Sheriff's Department. Input was also provided from Support Services and Administration. These concerns have been incorporated into this document. The Sheriff's Department comments are as follows: "Richland County Sheriff's Department offers that opening the boat landing [ed. property] to the public is a great way to encourage outdoor family activities. Yet, there are some concerns for this area; one of which is that a full security site assessment should be completed. In the interim of this formal CPTED analysis being completed, by RCSD, here are some of the concerns: lack of appropriate lighting, the need for increased signage of rules and enforcement jurisdiction, the lack of emergency call boxes and lack of flood warning system for eminent flooding in the area. Also, there needs to be designated area for fishing/ picnics/recreation (where the landscaping is cut back and encourages people to those set areas; making locating people easier and the area safer). Additionally, there are presently no appropriate deployment options into the facility or waterway for emergency personnel."

Staff contacted SCE&G (engineering section) regarding power at the site. SCE&G would require a drawing of what the County is working to accomplish in order to establish easements and right-of-way (ROW) clearing to bring the power to meet our requirements. Permitted design would be required to meet all floodplain and floodway restrictions in order to terminate power to any structure. Any wetlands disturbance would have to be considered as well in regards to easements and ROW clearing. Call boxes would be a utility approval (ROW,

Item# 3

easement issue in floodplain). The current plan does not provide for a designated area for fishing / picnicking / recreation. These may be considered in the future, but it should be noted that site limitations may prevent such formal / delineated areas. The Broad River is not affected by the Lake Murray discharge, as with the Saluda River, where the depth changes in a matter of minutes. Therefore, the flood warning device appears to be moot. Currently, the site has approximately 48-hours advance notice / warning based on information from upstate rain totals. This would allow ample time to close the site for flooding, if required. The County's Chief Meteorologist and the Columbia Rowing Club will work together to provide forecasted potential flood events in the Chief Meteorologist's weather briefings. All of the Sheriff's Department recommendations require additional financial obligations not contemplated in this proposal.

By opening up the site for greater public access, the County should seek to protect its interests in the best manner possible. Towards that end, it is proposed that additional signage be placed throughout the site with the following language:

- Hours of operation are daylight hours only.
- Flotation devices are required for anyone within ten feet of the water's edge.
- All minors must be escorted by adults.
- There are no toilet facilities on site.
- The current "Permitted" and "Prohibited" signage items would remain. (See attachment.)

The site's only legal public access is by way of Omarest Drive. Another entrance to the site exists via Garner Lane, but it is gated at the boundary of the driving range's property. As you enter the River Side Golf Center / Driving Range, the access is private from their entrance until you reach the parking area near the boat house. River Side officially prevented access across their property around 2007 – 2008, and it has not been used since. Our current roadway access is a one-lane gravel road that runs along the City sewer line. The County plans to install pull-off points along this road for parking, and to allow opposing traffic to pull off to free the lane.

At the April 1, 2014 Council Meeting, Council also requested staff to again pursue a potential partnership with the Recreation Commission. At the end of August 2013, Administration contacted the Richland County Recreation Commission (RCRC) to determine their interest in assuming operational control (security, maintenance, scheduling of regattas, etc.) of the Rowing Center. In early September 2013, Administration received word from the RCRC (James Brown, Executive Director; Kenya Bryant, Assistant Executive Director; Ronnie Kinnett, Division Head of Property Management) that they declined the opportunity to take over the operations of the Rowing Center. The RCRC was again contacted on October 3, 2014 regarding a potential partnership. Staff was told that they couldn't operate the facility for the foreseeable future, as they are still determining how the opening of the new bond facilities is going to impact their organization. They stated that they would perhaps consider a partnership in the future, but not at this time.

When staff asked the Columbia Rowing Club for input on potential user / site fees, they provided a response (see attachment). In summary, their thoughts are as follows: "While Columbia Rowing Club recognizes and appreciates the investment Richland County has made to develop the Richland County Rowing Center, and its ongoing commitment to maintain the

property, the club feels that any “user fee” or other monetary assessment of the club for use of the facility would negatively impact the programs it conducts for the community on behalf of Richland County. The board of Columbia Rowing Club does not feel it is appropriate for the club to have to pay Richland County for use of the facility it has helped develop, promote and maintain.

Alternatives:

1. \$100 per month to the county. This is an arbitrary amount that will negatively impact our programs.
2. Transfer all aspects of Winter/Spring Training of visiting crews to the county, including scheduling, hosting and collecting of any fees.”

At this time, Richland County does not have the capability nor resources to operate the Rowing Center *as it functions today*. Council approved a one-year agreement (through July 10, 2015) with the Columbia Rowing Club to operate the facility as it functions today. If Columbia Rowing Club no longer operates the facility, the activities currently occurring at the site (youth rowing, regattas, training from nationwide universities, etc.) may cease unless an alternate agreement between the County and another viable entity is established. Again, however, this is county-owned property, so it will have to be maintained, regardless of any operational arrangement that may be in place. However, as stated, the Columbia Rowing Club will operate the facility through July 10, 2015. Council should expect to revisit the operational aspect of the site no later than the spring of 2015. It must be noted that the Columbia Rowing Club and Richland County have had a successful partnership for 15 years. Therefore, unless Council directs otherwise, in the spring of 2015, staff will present Council with another multi-year Operating Agreement renewal recommendation with the Columbia Rowing Club.

Multiple meetings with Columbia Rowing Club and the surrounding community have occurred. The Columbia Rowing Club is in agreement with the proposed short term items, and the community is in support of opening up the site for greater public access.

For now, it is recommended that Council endorse the short-term proposal for the property. Staff will review the success of these improvements at 6 and 12 month intervals, and will report the findings to Council. If, at any time, issues arise as a result of the short-term proposal, Council may choose to change any or all of these recommendations.

C. Legislative / Chronological History

- 1999 – 2009: Verbal operating agreement between Richland County and Columbia Rowing Club.
- April 21, 2009: Original formal Operating Agreement between Richland County and Columbia Rowing Club enacted.
- March 25, 2014: Administration and Finance Committee: Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short- Term Proposal Directives for Site
- April 1, 2014: Regular Session Council Meeting: Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short- Term Proposal Directives for Site. Council extended the Operating Agreement for one (1) year with the Columbia Rowing Club. Council also directed staff to analyze the short term option of the access gate relocation (ie. determine safety / liability concerns, cost, etc.), and bring this item back to

Item# 3

Council within a year. Council also directed staff to pursue payment / user fees for the use of the Rowing Club, roadway access to the site, a potential partnership with the Recreation Commission, and other items.

D. Financial Impact

The costs associated with this proposal are as follows:

Stone for the driveway and parking areas = \$8,500

Gate = \$1,400

Eco friendly trash receptacles = \$1,500

Total = \$11,400

The site is in the Broad River Corridor and Broad River Community Master Plan. Towards that end, a potential funding source for the \$11,400 is the Neighborhood Improvement Program's Fund Balance. This would require three readings and a public hearing, and a revision to the 5-year plan for implementation of Master Plan projects.

E. Alternatives

1. Approve the short-term proposal for the County's Broad River Rowing Site as outlined in this document, along with the funding recommendation (\$11,400 from the Neighborhood Improvement Program's Fund Balance).
2. Do not approve a short-term proposal for the County's Broad River Rowing Site at this time.
3. Approve a revised short-term proposal for the County's Broad River Rowing Site. Revisions to the proposal may require additional funding.

F. Recommendation

It is recommended that Council approve the short-term proposal for the County's Broad River Rowing Site as outlined in this document, along with the funding recommendation (\$11,400 from the Neighborhood Improvement Program's Fund Balance).

Recommended by: Roxanne Ancheta Department: Administration Date: October 28, 2014

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/6/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Funds are available as stated

Risk Management

Reviewed by: David Chambers

Date: 11/7/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

PlanningReviewed by: Tracy Hegler

Date: 11/7/14

✓ Recommend Council approval

 Recommend Council denial

Comments regarding recommendation:

Public WorksReviewed by: Ismail Ozbek

Date: 11/7/14

✓ Recommend Council approval

 Recommend Council denial

Comments regarding recommendation:

ConservationReviewed by: Quinton Epps

Date: 11/10/14

✓ Recommend Council approval

 Recommend Council denial

Comments regarding recommendation:

Sheriff's DepartmentReviewed by: Chris Cowan

Date: 11/12/14

✓ Recommend Council approval

 Recommend Council denial

Comments regarding recommendation:

Support ServicesReviewed by: John Hixon

Date: 11/12/14

✓ Recommend Council approval

 Recommend Council denial

Comments regarding recommendation: Recommend approval of Alternative #1

LegalReviewed by: Elizabeth McLean

Date: 11/19/14

 Recommend Council approval Recommend Council denial

Comments regarding recommendation: This is a policy decision left to Council's discretion. While Legal did meet with Admin and Risk Management to discuss the liabilities and recommended appropriate signage as a way to mitigate any liabilities, there is no way to avoid the liability altogether. Legal recommends that Council fully vet the risks and liabilities associated with opening the property with no security and no on-site employee (i.e. only signs to notify of prohibitions and cautionary statements).

AdministrationReviewed by: Roxanne Ancheta

Date: November 19, 2014

✓ Recommend Council approval

 Recommend Council denial

Comments regarding recommendation: It is recommended that Council approve the short-term proposal for the County's Broad River Rowing Site as outlined in this document, along with the funding recommendation (\$11,400 from the Neighborhood Improvement Program's Fund Balance).



Richland County Rowing Center



Permitted

- Picnicking
- River Viewing
- Hiking (Trails Undeveloped)
- Rowing
- Leashed Pets

Prohibited

- Overnight Camping
- Open Fires
- Firearms Use
- Hunting
- Fishing from Dock
- Littering
- Swimming
- Alcoholic Beverages
- Loud Noise, Music
- Canoe Launching

To Report Maintenance Concerns, Please Call Richland County Department of Public Works (803) 576-2450





Item# 3

Attachment number 1
Page 9 of 11



Item# 3

USER FEES

I propose that we reply to Roxanne Anchetta with the following regarding User Fees:

In 1998, Richland County Council voted to develop an unused, overgrown, and neglected piece of county property as the Richland County Rowing Center. Columbia Rowing Club entered the project as a partner with Richland County and agreed to provide equipment and training to make rowing available to all residents of the Midlands of South Carolina. Richland County made improvements to the property and funded the development of a master plan for the site that included a permanent boathouse.

Since 1999, Columbia Rowing Club has upheld its commitments to Richland County by providing free "Learn to Row" lessons for anyone interested in learning to row, developing an organized program for youth called CRC Youth Rowing that teaches young people to row and provides an opportunity for high school aged youth to compete in regional regattas against their peers from SC, NC, Georgia, Tennessee and Florida. In addition, Columbia Rowing Club has held regattas that are free and open to the public and that have attracted competitors from as far away as New York, Minnesota, and Canada. In addition, the club has hosted numerous crew from northern climates to train in Richland County during the winter, generating a direct economic impact since 2000 of \$1.75 million and an indirect economic impact of over \$5 million according to the Columbia Regional Sports Council.

Furthermore, Columbia Rowing Club has enhanced the image of Columbia and Richland County through its efforts, resulting in Columbia's being named a top place to retire and row as well as very a favorable mention, with photograph, in a recent article in Rowing News, "The Best Race Courses in North America".

As part of its efforts to make rowing available to every resident of the Richland County and the Midlands of South Carolina, the club has kept its membership fees low and waives all fees for membership and Youth Rowing for anyone with financial hardship. The club requires no documentation, just a verbal request, and has never turned down a request for waiver of fees due to financial difficulties. The club is open to anyone, regardless of age, gender, race, religion or ethnic background. Our only requirement is that members pass a swim test and agree to the rules set up by the club to ensure safety on the water and at the rowing center.

While Columbia Rowing Club recognizes and appreciates the investment Richland County has made to develop the Richland County Rowing Center, and its ongoing commitment to maintain the property, the club feels that any "user fee" or other monetary assessment of the club for use of the facility would negatively impact the programs it conducts for the community on behalf of Richland County. The board of Columbia Rowing Club does not feel it is appropriate for the club to have to pay Richland County for use of the facility it has helped develop, promote and maintain.

Alternatives:

1. \$100 per month to the county. This is an arbitrary amount that will negatively impact our programs.
2. Transfer all aspects of Winter/Spring Training of visiting crews to the county, including scheduling, hosting and collecting of any fees.

Richland County Council Request of Action

Subject

Blythewood IGA [PAGES 36-45]

Reviews

Richland County Council Request of Action

Subject: Public Works - Intergovernmental Agreement with the Town of Blythewood

A. Purpose

County Council is requested to approve a new Intergovernmental Agreement (IGA) with the Town of Blythewood – see attached IGA. This IGA will replace the agreement previously entered into with the Town of Blythewood in May 2009 for road maintenance, plan review and inspection services and the management of “C” funds.

B. Background / Discussion

On May 5, 2009, an Intergovernmental Agreement was entered into with the Town of Blythewood (Town) to provide road maintenance, plan review and inspections services for the uniformity of roads and storm drainage system improvements, along with the management of “C” funds. This agreement gave Richland County the power to enforce Richland County’s ordinances and associated regulations within the Town.

This agreement, which has expired, was entered into with the Town to provide services not rendered by the Town as it relates to the maintenance and inspection of roads and storm drainage systems. Prior to this agreement, plan review and inspections were conducted jointly with the Town and the South Carolina Department of Health and Environmental Control (SCDHEC).

The Town’s Administrator, Mr. Gary Parker, through correspondence dated August 26, 2014, requested to continue with Richland County providing road maintenance, plan review and inspection services and the management of “C” funds.

C. Legislative / Chronological History

- Intergovernmental Agreement entered into on May 5, 2009 (Roads and Storm Drainage Maintenance / Plan Review / Inspections / “C” Funds Management) – attached.
- Letter from the Town’s Administrator, Mr. Gary Parker, regarding the new IGA – attached.

D. Financial Impact

The County shall continue to assess, levy and collect property taxes from the residents of that portion of the Town which lies within the boundaries of Richland County for the abovementioned services.

E. Alternatives

1. Approve the new Intergovernmental Agreement with the Town of Blythewood.
2. Do not approve the new Intergovernmental Agreement with the Town of Blythewood.

F. Recommendation

It is recommended that Council approve the new IGA with the Town of Blythewood to ensure consistency in the design, construction and maintenance of roads and storm drainage systems within the Town of Blythewood.

Recommended by: Ismail Ozbek, PE
Department: Public Works

Date: November 14, 2014

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/17/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation based on IGA having no additional financial impact.

Legal

Reviewed by: Elizabeth McLean

Date: 11/19/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

Administration

Reviewed by: Sparty Hammett

Date: 11/20/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:



RECEIVED
2014 AUG 27 AM 11:21
RICHLAND COUNTY
ADMINISTRATOR'S OFFICE

August 26, 2014

Tony McDonald, County Administrator

County of Richland

2020 Hampton Street, Room 4058

P.O. Box 192

Columbia, SC 29202

Dear Mr. McDonald:

Please find enclosed an updated Intergovernmental Agreement (Road and Storm Drainage) for execution by the County. I am sending this to you as a result of discussions at a meeting here in Blythewood on August 14 with Bill Simon, CSPR, CEPSCI, CFM, Land Development Division Manager, and Ismail Ozbek, PE, Interim Public Works Director. If you have any questions, please let me know.

I look forward to meeting you sometime in the near future.

Sincerely,

Gary Parker,

Town Administrator

171 Langford Road, P.O. Box 1004, Blythewood, SC 29016
Telephone 803-754-0501 Fax 803-754-0563
www.townofblythewoodsc.gov

Item# 4

STATE OF SOUTH CAROLINA)
RICHLAND COUNTY)

INTERGOVERNMENTAL AGREEMENT
(Road and Storm Drainage)

THIS AGREEMENT entered into ___ day of _____, _____, by and between Richland County (hereinafter the "County") and the Town of Blythewood (hereinafter the "Town").

RECITALS

WHEREAS, the County and the Town previously entered into an agreement for uniformity of roads and storm drainage system improvements within the Town; and

WHEREAS, the Town desires to continue utilizing the services of the County Public Works Department to obtain such uniformity; and

WHEREAS, the County is willing to continue providing the Town said services; and

WHEREAS, the parties desire to continue their contractual relationship pursuant to this Agreement;

NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

1. The Public Works Department of the County shall provide such services as are necessary to secure the uniformity of roads and storm drainage improvements within the Town of Blythewood in compliance with the ordinances and policies of the County and the laws of the State of South Carolina where applicable.
2. The County shall accept roads within the Town limits into the County Roads Maintenance System only if such road fully complies with the County's ordinances regarding acceptance of roads.
3. The Town shall not authorize the construction or installation of such improvements until such time as the County has been provided with and approves plans for road or storm drainage installation.
4. The County, upon satisfactory completion of such improvements in accordance with the plans approved by the County, shall agree to maintain such improvements as part of the County system of such improvements. Roads may be dedicated to the County for perpetual maintenance as defined in Section 21-6 of the Richland County Code of Ordinances.

5. The Town agrees that the county shall manage all "C" funds on the Town's behalf and that the Town shall not be permitted to request "C" funds from the County Transportation Committee (CTC) without the written consent of the County.

6. In any and all instances where an ordinance of the Town conflicts, restrains or is unreasonably burdensome to any storm drainage and roadway ordinances of the County that have been adopted by the Town, the County's standards and ordinances shall take precedence since it is hereby declared to be the intent of the parties to give the County exclusive authority regarding the construction and maintenance of roadways and storm drainage improvements within the territorial limits of the Town of Blythewood which lie within the jurisdiction of Richland County.

7. This Agreement shall have a term of four (4) years from the date of execution or until sooner terminated by either party upon such party giving six months written notice to the other party of its intent to terminate this agreement.

8. This Agreement may be amended, modified or changed only upon the written agreement between the County Council for Richland County and the Town Council for Blythewood.

9. The County shall continue to assess, levy, and collect property taxes from the residents of that portion of the Town of Blythewood which lies within the boundaries of Richland County for the above services. Such assessment and levy shall not exceed that which is assessed and levied on property in the unincorporated areas of Richland County. The taxes generated by such assessment and levy shall be designated as an offset to the costs of providing these services and shall constitute the compensation to the County for the undertaking of these services.


IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

WITNESSES:


RICHLAND COUNTY

By: _____, Richland
County Council Chairperson

TOWN OF BLYTHEWOOD



Gary Parker
Town Administrator



By: J. Michael Ross
Mayor

STATE OF SOUTH CAROLINA)
)
RICHLAND COUNTY)

INTERGOVERNMENTAL AGREEMENT
(Roads and Storm Drainage)

THIS AGREEMENT entered into this 5th day of May, 2008, is by and between Richland County (hereinafter the "County") and the Town of Blythewood (hereinafter the "Town").

RECITALS

WHEREAS, the County and the Town previously entered into an agreement dated August 31, 1992 for uniformity of roads and storm drainage system improvements within the Town; and

WHEREAS, the Town desires to continue utilizing the services of the County Public Works Department to obtain such uniformity; and

WHEREAS, the County is willing to continue providing the Town said services; and

WHEREAS, the parties desire to terminate the previously executed agreement and replace it with this Agreement;

NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

1. The Public Works Department of the County shall provide such services as are necessary to secure the uniformity of roads and storm drainage improvements within the Town of Blythewood in compliance with the ordinances and policies of the County and the laws of the State of South Carolina where applicable.

2. The County shall accept roads within the Town limits into the County Roads Maintenance System only if such road fully complies with the County's ordinances regarding acceptance of roads.

3. The Town shall not authorize the construction or installation of such improvements until such time as the County has been provided with and approves plans for road or storm drainage installation.

4. The County, upon satisfactory completion of such improvements in accordance with the plans approved by the County, shall agree to maintain such improvements as part of the County system of such improvements. Roads may be dedicated to the County for perpetual maintenance as defined in Section 21-6 of the Richland County Code of Ordinances.

5. The Town agrees that the County shall manage all "C" funds on the Town's behalf and that the Town shall not be permitted to request "C" funds from the County Transportation Committee (CTC) without the written consent of the County.

6. In any and all instances where an ordinance of the Town conflicts, restrains or is unreasonably burdensome to any storm drainage and roadway ordinances of the County that have been adopted by the Town, the County's standards and ordinances shall take precedence since it is hereby declared to be the intent of the parties to give the County exclusive authority regarding the construction and maintenance of roadways and storm drainage improvements within the territorial limits of the Town of Blythewood which lie within the jurisdiction of Richland County.

7. This Agreement shall have a term of four (4) years from the date of execution or until sooner terminated by either party upon such party giving six months written notice to the other party of its intent to terminate this agreement.

8. This Agreement may be amended, modified or changed only upon the written agreement between the County Council for Richland County and the Town Council for Blythewood.

10. The County shall continue to assess, levy, and collect property taxes from the residents of that portion of the Town of Blythewood which lies within the boundaries of Richland County for the above services. Such assessment and levy shall not exceed that which is assessed and levied on property in the unincorporated areas of Richland County. The taxes generated by such assessment and levy shall be designated as an offset to the costs of providing these services and shall constitute the compensation to the County for the undertaking of these services.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and

year first above written.

WITNESSES:

Michelle Okey
Monique Walters

[Signature]
[Signature]

RICHLAND COUNTY

By: Paul King
Council Chairperson

TOWN OF BLYTHEWOOD

[Signature]
By: _____
Mayor

Richland County Council Request of Action

Subject

Transportation Penny Work by County Staff [**PAGES 46-49**]

Reviews

Richland County Council Request of Action

Subject: Richland County Departments Working on Transportation Penny Tax Projects

A. Purpose

County Council is requested to provide direction on a motion that pertains to crediting funds from the Transportation Program to the budgets of the County Departments that utilize manpower and/or incur expenses for materials used when working on Transportation Penny Tax Projects.

B. Background / Discussion

The following motion was made at the October 21, 2014 Council Meeting:

“The penny tax has created additional work for various Richland County Departments above their normal work load. One example is the Legal Department that must assist in preparation of the legal documents presented to Council to date. Based on this additional work I am making the following motion: Departments who utilize manpower working on penny tax projects should quarterly submit those hours, along with any other expenses for materials used, to the Administrator and Finance Director so they can be credited from the Transportation program a proper dollar amount in their budget for that work. The Administrator and Finance Director should handle this in conjunction with the Transportation Director. [Malinowski]”

Due to the nature of the projects being implemented through the County’s Transportation Penny Tax Program, the County has experienced an increase in the number of contracts that have to be reviewed by the County’s Legal Department and an increase in the number of contract solicitations that have to be processed through the County’s Procurement Office. At times, this has resulted in increased workloads for the staffs of the aforementioned County Departments (Departments). However, the majority of the work associated with the implementation of Transportation Penny Tax Projects is performed by the Transportation Program’s staff and/or their hired consultants. There are situations where the Transportation Program’s staff may request the assistance of other Departments with Transportation Penny Tax Projects. When assistance from a Department is being requested, the work being performed is usually not outside of the normal responsibilities and duties of that Department as it pertains to the County.

The County does charge the Transportation Fund for the general overhead (common charges) associated with developing and implementing Transportation Penny Tax Projects, such as administrative costs, Information Technology (IT), Human Resources (HR), Legal Counsel, etc. This cost allocation is a normal part of the County’s budgetary process and has been approved by Council. Council should note that any additional charges will need to be appropriately documented and justified to be beyond that process. The Transportation Program is scheduled to fund a position in the County’s Finance Department to handle their accounting needs. An offer has been made and accepted for this position. The accounting for the Transportation Program is currently being performed through an allocation of resources and the Transportation Fund will be charged for that work. Additionally, the Transportation Program is funding the County’s Small Local Business Enterprise (SLBE) Division, which ensures that all segments of the local business community have an opportunity to participate in County contracts, including contracts for Transportation Penny Tax Projects.

At this time, staff is requesting direction from Council regarding the abovementioned motion from the October 21, 2014 Council meeting.

C. Financial Impact

Additional funds directed away from the Transportation Program beyond the current cost allocation will impact the amount of funds available for Transportation Penny Tax Projects. Based on the County’s current budgeting practices, the motion as recommended would more than likely be a duplication of the cost allocation, which may increase the risk that the Transportation Program will be over-charged for these services.

D. Alternatives

1. Approve the motion to allow County Departments who utilize manpower working on penny tax projects to submit those hours quarterly, along with any other expenses for materials used, to the County Administrator and Finance Director so they can be credited from the Transportation Program a proper dollar amount in their budget for that work. Please see the Financial Impact section for potential ramifications of this action.
2. Approve an alternative to the motion that will allow County Departments who utilize manpower working on penny tax projects to submit those hours quarterly, along with any other expenses for materials used, to the County Administrator and Finance Director so they can be credited from the Transportation Program a percentage of the expenses they incurred to their budget for that work at the discretion of the County Administrator and the Finance Director. Please see the Financial Impact section for potential ramifications of this action.
3. Do not approve the motion, as the County currently utilizes a cost allocation program, approved by Council, which accounts for general overhead (common charges) associated with developing and implementing Transportation Penny Tax Projects, such as administrative costs, Information Technology (IT), Human Resources (HR), Legal Counsel, etc.

E. Recommendation

This is a policy decision of Council.

Recommended by: Bill Malinowski

Department: County Council

Date: October 21, 2014

F. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/6/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is a policy decision for Council on the approved methods and amounts for cost reimbursements. Since County Council already approved a cost reimbursement from the Transportation Fund to the General Fund of \$275k during the FY15 budget process, there are at least two options to consider:

1. Evaluate additional cost to determine if it exceeds the initial \$275k allocation. Additional reimbursements may be appropriate after support cost exceed that amount.
2. Council approval could change the method of reimbursement to reimburse actual cost as costs are incurred instead of through the approved standard cost allocation. Approval of this method will create a funding shortfall in the current year and subsequent years General Fund budget.

Item# 5

Transportation

Reviewed by: Rob Perry

Date: 11/10/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is a policy decision for Council. However, it would be prudent to point out the Transportation fund is funding the SLBE program at 100% for this fiscal year, and has also been utilized to pay invoices for outside counsel in production of Request for Qualifications for the PDT, OET, and DRPT solicitations.

Legal

Reviewed by: Elizabeth McLean

Date: 11/18/14

Recommend Council approval

Recommend Council denial

Council passed the Transportation Penny via ordinance and a referendum voted on by the citizens of Richland County. This ordinance already requires a certain portion of Transportation Penny money be used to reimburse persons or departments for Administrative work/costs related to Penny projects. To the extent that this ROA is intended to ratify that proposition, then Legal supports that position; however, any action that is contrary to or inconsistent with that ordinance/referendum would not be supportable.

Administration

Reviewed by: Tony McDonald

Date: 11/21/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: I agree with Mr. Malinowski's motion in that appropriate expenses associated with the Penny Program should be funded by the Program's revenues. However, with the annual cost allocation for indirect expenses, and the direct payment from Penny revenues for Program-related projects, I believe that we are already capturing the expenses that should be tied to the Program.

Items Pending Analysis

Subject

Establish a Budget Committee [**PAGE 50**]

Reviews

Notes

This item was generated from Mr. Washington's motion at the July 15, 2014 Regular Session Council Meeting - "Council establish a budget committee." This item was reviewed at the September A&F Committee meeting. The committee voted to have Mr. Washington work with staff to provide clarity regarding the manner in which the proposed Budget Committee will interact with the County's Administrator and the Finance Department as it pertains to the County's budgetary development process. This item will be brought back for review at a future A&F Committee meeting for review and action.