

RICHLAND COUNTY

COUNTY COUNCIL AGENDA



TUESDAY, MARCH 21, 2017

6 P.M.

COUNCIL CHAMBERS

The Honorable Joyce Dickerson, Chair	County Council District 2
The Honorable Bill Malinowski, Vice Chair	County Council District 1
The Honorable Yvonne McBride	County Council District 3
The Honorable Paul Livingston	County Council District 4
The Honorable Seth Rose	County Council District 5
The Honorable Greg Pearce	County Council District 6
The Honorable Gwendolyn Kennedy	County Council District 7
The Honorable Jim Manning	County Council District 8
The Honorable Calvin “Chip” Jackson	County Council District 9
The Honorable Dalhi Myers	County Council District 10
The Honorable Norman Jackson	County Council District 11



Richland County Council
Regular Session
March 21, 2017 – 6:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Joyce Dickerson,
Chair, Richland County Council
2. **INVOCATION** The Honorable Jim Manning
3. **PLEDGE OF ALLEGIANCE** The Honorable Jim Manning
4. **APPROVAL OF MINUTES** The Honorable Joyce Dickerson
 - a. Regular Session: March 7, 2017 [PAGES 6-15]
5. **ADOPTION OF AGENDA** The Honorable Joyce Dickerson
6. **REPORT OF THE COUNTY ATTORNEY FOR EXECUTIVE SESSION ITEMS** *Items requiring outside
counsel or a consultant. Larry Smith, County Attorney
 - a. Contractual Matter: PDT Contract*
 - b. Jones vs. Richland County*
 - c. Contractual Matter: Project DT
7. **CITIZENS' INPUT**
For Items on the Agenda Not Requiring a Public Hearing
8. **REPORT OF THE COUNTY ADMINISTRATOR** Gerald Seals, County Administrator
 - a. Richland County Recreation Commission Audit
Update
9. **REPORT OF THE CLERK OF COUNCIL** Michelle Onley, Deputy Clerk of
Council
 - a. Reminder: "Move to Excellence" Richland County
Legislative Night Out, March 22, 2017, 5:30 – 7:30

PM, Convention Center.

- b. Reminder: Economic Development Overview, March 29, 2017, 12:00 noon, 4th Floor Conference Room.

10. **REPORT OF THE CHAIR**

The Honorable Joyce Dickerson

- a. CASA Conference Update.
- b. Council Workshop Update.

11. **OPEN/CLOSE PUBLIC HEARINGS**

The Honorable Joyce Dickerson

- a. An Ordinance authorizing deed to the Columbia Automotive Company, LLC for .4312 Acres previously a portion of Terramont Drive, a public road, which was closed by order of the court

12. **APPROVAL OF CONSENT ITEMS**

The Honorable Joyce Dickerson

- a. 16-041MA
Robert R. Fuller
RU to OI (10.38 Acres)
Clemson Road
R20200-03-45 [THIRD READING] [PAGES 16-17]
- b. 16-045MA
Johnathan L. Yates
PDD to PDD (40.01 Acres)
200 Summit Parkway
R23011-01-01 [THIRD READING] [PAGES 18-19]

13. **ORDINANCES - THIRD READING**

The Honorable Joyce Dickerson

- a. 16-036MA
Jeff Stallings
PDD to GC (20 Acres)
8000 Wilson Boulevard
TMS # 14400-01-03 & 14402-03-01 [PAGES 20-21]
- b. An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; so as to restructure the departments of the County. [PAGES 22-85]

14. **ORDINANCES - SECOND READING**

The Honorable Joyce Dickerson

- a. An Ordinance authorizing deed to the Columbia Automotive Company, LLC for .4312 Acres previously a portion of Terramont Drive, a public road, which was closed by order of the court. [PAGES 86-100]
- b. An Ordinance amending the Fiscal Year 2016-2017

Hospitality Tax Fund Annual Budget to appropriate \$200,000.00 of Hospitality Fund Balance to the SC Military Support Foundation to assist in funding for advertisement and promotion of the 2017 South Carolina Guard Air & Ground Expo. [PAGES 101-110]

- c. An Ordinance authorizing a deed to Vulcan Lands, Inc. for 72± Acres on Caughman Road North, in Richland County, which is a portion of TMS # 06500-01-01. [PAGES 111-112]

15. **REPORT OF THE BLUE RIBBON AD HOC COMMITTEE** [PAGES 113-148]

The Honorable Greg Pearce

- a. HMGP Hurricane Matthew Project Priorities.
- b. Proposed Richland County HMGP Hurricane Matthew Projects.
- c. Continuation of Recovery Consultancy Services.

16. **REPORT OF THE TRANSPORTATION AD HOC COMMITTEE**

The Honorable Jim Manning

- a. Broad River Road Widening Project. [PAGES 149-160]

17. **SECOND CITIZENS' INPUT**

Must Pertain to Items Not on the Agenda.

18. **SECOND COUNTY ATTORNEY'S REPORT OF EXECUTIVE SESSION ITEMS**

Larry Smith, County Attorney

19. **MOTION PERIOD/ANNOUNCEMENTS**

- a. Based on the mission of the Conservation Commission, I move that the Rowing Club and Historic Columbia be placed under management of the Conservation Commission.

The Honorable Norman Jackson
The Honorable Bill Malinowski

- b. As the audit is completed, I move that the funds withheld by Richland County be released immediately to the Recreation Commission. We are in the ninth month, three quarters of the way through the budget cycle, and programs are being delayed or may soon be cancelled. The citizens and children need the programs to continue without interruption.

The Honorable Norman Jackson

- c. Due to the many unfunded mandates imposed on Richland County by the state and the additional

The Honorable Bill Malinowski

amounts to be imposed due to the state's improper handling of the pension system I am making the following motion: Have the Chair instruct the Consolidation and Privatization Committee to meet immediately in an effort to determine where savings can possibly be obtained through use of privatization.

d. Resolution honoring Kendra Dove's contribution to the CASA organization. The Honorable Joyce Dickerson

e. Explore City of Columbia parking meter options for County Council members The Honorable Joyce Dickerson

(Additional motions may be received by the Clerk of Council's Office up to 24 hours prior to the Council meeting. Such motions will be distributed as "24-Hour Motions" to Council members.)

20. **ADJOURN**



Richland County Council



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

REGULAR SESSION MEETING

March 7, 2017
6:00 PM
County Council Chambers

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Ms. Dickerson called the meeting to order at approximately 6:00 PM

INVOCATION

The Invocation was led by the Honorable Gwendolyn Kennedy

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Honorable Gwendolyn Kennedy

APPROVAL OF MINUTES

Regular Session: February 21, 2017 – Ms. Myers stated the minutes should be corrected Ms. Dickerson called the meeting to order.

Mr. Manning moved, seconded by Mr. Livingston, to approve the minutes as corrected. The vote in favor was unanimous.

Zoning Public Hearing: February 28, 2017 – Mr. Livingston moved, seconded by Mr. N. Jackson, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. N. Jackson moved, seconded by Mr. Malinowski, to adopt the agenda as published. The vote in favor was unanimous.

PRESENTATION OF RESOLUTION

Resolution honoring Satch Krantz for his years of service to the Riverbanks Zoo [ROSE] – Mr. Rose moved, seconded by Mr. Malinowski, to defer this item until Mr. Krantz is available to receive the resolution. The vote in favor was unanimous.



Committee Members Present

Joyce Dickerson, Chair
Bill Malinowski, Vice Chair
Calvin "Chip" Jackson
Norman Jackson
Gwendolyn Davis
Kennedy
Paul Livingston
Jim Manning
Yvonne McBride
Dalhi Myers
Greg Pearce
Seth Rose

Others Present:

Gerald Seals
Kimberly Roberts
Michelle Onley
Brandon Madden
Larry Smith
Ismail Ozbek
Beverly Harris
Laura Renwick
Janelle Ellis
Kevin Bronson
Tracy Hegler
Sandra Yudice
Shahid Khan
Daniel Driggers
Dwight Hanna
Geo Price

REPORT OF THE ATTORNEY FOR EXECUTIVE SESSION

Mr. Smith stated the following items were potential Executive Session Items:

- a. Potential Litigation regarding utility easements**
- b. Potential sale of property – Contractual Matter**

**CITIZENS' INPUT
(For Items on the Agenda Not Requiring a Public Hearing)**

Mr. Franchot Brown, Ms. Donna Gilbert and Mr. James Cooper spoke regarding the following item: "Designating a 'Cultural and Historic Room' in the Decker Center".

Mr. Rose moved, seconded by Ms. Kennedy, to waive Council rules and allow Mr. Cooper to finish his comments. The vote in favor was unanimous.

Ms. Dickerson recognized the Boy Scout Troop in the audience.

REPORT OF THE COUNTY ADMINISTRATOR

- a. Introduction of the new Richland County Sheriff's Department Community Action Team Deputies**
– Deputy Chief Chris Cowan introduced the CAT Team members.

REPORT OF THE CLERK OF COUNCIL

- a. Richland 101, Monday and Thursdays, March 9 – April 10, 6:00 p.m. – 8:00 p.m.** – Ms. Onley reminded Council of the upcoming Richland 101 classes.

REPORT OF THE CHAIR

- a. Report of the Clerk's Office Ad Hoc Committee** – Ms. Myers stated the committee consists of Chairwoman Dickerson, Mr. N. Jackson, Ms. McBride, Mr. Livingston, and herself. The committee has met twice and they are excited about moving the Clerk's Office into the next century. The goal is to have a new Clerk by the beginning of the fiscal year. The committee plans to visit other Clerk's Office to gather ideas and implement them here in Richland County.

Mr. C. Jackson and Ms. McBride publicly expressed their appreciation for the work the Clerk's Office staff has provided to them since coming on Council.

Ms. Dickerson also expressed her appreciation of the Clerk's Office staff.

- b. Health Insurance Ad Hoc Committee** – Ms. Dickerson stated she will be reactivating the Health Insurance Ad Hoc Committee. If there are Council members that would like to serve on the committee please contact her.

- c. **Decker Center Ad Hoc Committee Members** – Ms. Dickerson stated she reactivated the Decker Center Ad Hoc Committee. The committee will be meeting in the near future to take up how to handle the “Judge Walter Jones” naming.
- d. **Expansion of the Economic Development Committee Membership** – Ms. Dickerson stated she has spoken with the Administrator regarding a change in the number of members on the Economic Development Committee from 3 members to 5 members.

APPROVAL OF CONSENT ITEMS

- **16-041MA, Robert R. Fuller, RU to OI (10.38 Acres), Clemson Road, R20200-03-45 [SECOND READING]**
- **16-045MA, Johnathan L. Yates, PDD to PDD (40.01 Acres), 200 Summit Parkway, R23011-01-01 [SECOND READING]**

Mr. N. Jackson moved, seconded by Mr. Malinowski, to approve the consent items. The vote in favor was unanimous.

THIRD READING

An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; so as to restructure the departments of the County – Mr. Malinowski moved, seconded by Mr. N. Jackson, to defer this item until the March 21st Council meeting in order to address additional questions of Council members.

Mr. Livingston inquired if it would be helpful to hold a Council work session to discuss individual Council members’ concerns in regards to the proposed ordinance.

Mr. Malinowski withdrew his motion for deferral.

Mr. Livingston moved, seconded by Mr. N. Jackson, to hold a Council work session to discuss the proposed ordinance prior to Third Reading. The vote in favor was unanimous.

SECOND READING

16-036MA, Jeff Stallings, PDD to GC (20 Acres), 8000 Wilson Boulevard, 14400-01-03 & 14402-03-01 – Mr. Manning moved, seconded by Mr. Myers, to approve this item for Second Reading. The vote in favor was unanimous.

An Ordinance authorizing deed to the Columbia Automotive Company, LLC for .4312 Acres previously a portion of Terramont Drive, a public road, which was closed by order of the court – Mr. Manning moved, seconded by Mr. Livingston, to approve this item for Second Reading.

Mr. Malinowski stated he had requested additional information at the February 21st Council meeting. The additional information has been provided.

Mr. Manning made a substitute motion, seconded by Mr. Malinowski, to defer until the March 21st Council meeting in order for staff to provide Mr. Malinowski the additional information requested.

REPORT OF DEVELOPMENT AND SERVICES COMMITTEE

Designating a “Cultural and Historic Room” in the Decker Center – Mr. Manning moved, seconded by Mr. N. Jackson, that the Decker Center portion that holds the Central Court have the same naming Council gave the Central Court when it was located on Huger Street to Walter Jones.

Mr. C. Jackson made a substitute motion, seconded by Mr. Livingston, to refer this item to the Decker Center Ad Hoc Committee to be fully vetted and reported back to Council.

Ms. Kennedy requested clarification on what area of the Decker Center is being discussed at this point.

Ms. Dickerson stated the item is being referred to committee for vetting.

The vote was in favor of the substitute motion.

Funding the 2017 South Carolina Guard Air & Group Expo – Mr. Rose stated the committee forwarded this item to Council without a recommendation.

Mr. Malinowski requested clarification on the acronyms (i.e. AV gas) included in the backup documentation for this item.

Maj. Ryan Madrid, SC ANG, stated AV gas stands for aviation gas.

Mr. Malinowski inquired if funding has been requested from Lexington County.

Maj. Madrid stated to date there has not been a funding request submitted to Lexington County.

Mr. Malinowski inquired if there were advertising agencies in Richland County that could have provided advertising for the event.

Maj. Madrid stated other proposals will be solicited prior to execution of an advertising contract.

Mr. Malinowski inquired if the “performers” are local.

Maj. Madrid stated the majority of the participants are from outside of the State. There are participants from Concord, North Carolina and Augusta, Georgia.

Mr. Malinowski inquired about the debris removal services for the event.

Maj. Madrid stated the debris removal service is an appropriated funds requirement the military has to cover.

Mr. Livingston inquired about the amount of funding provided by the City of Columbia.

Maj. Madrid stated they have been in contact with the City of Columbia, but unfortunately, they missed the deadline to appear before them. It is their intention to re-approach the City of Columbia.

Mr. Pearce inquired if the funding will come from the Hospitality Tax fund balance and if there are sufficient funds available to cover the costs.

Mr. Driggers stated there are sufficient funds to cover the costs in the Hospitality Tax fund balance.

Ms. Myers moved, seconded by Mr. N. Jackson, to approve the request for funds for the SC Guard Air & Ground Expo. The SC Military Support Foundation is to receive the funding for the event.

Mr. Pearce inquired about how many attendees are expected for the event.

Maj. Madrid stated 100,000 is the baseline with an anticipated draw of an additional 50,000 for the Southeast Food Truck Association and concert.

<u>FOR</u>	<u>AGAINST</u>
Pearce	
Rose	
C. Jackson	
N. Jackson	
Malinowski	
Dickerson	
Livingston	
Kennedy	
Myers	
McBride	

The vote in favor was unanimous.

Ms. Myers moved, seconded by Ms. Kennedy, to reconsider this item.

Mr. Driggers stated the item will require three readings and a public hearing; therefore, Ms. Myers withdrew her motion for reconsideration.

REPORT OF ADMINISTRATION AND FINANCE COMMITTEE

Adoption of Amended FY18-19 Budget Calendar – Mr. Pearce stated there was discussion at the committee meeting about referring the budget calendar to the Budget Ad Hoc Committee. The committee voted to forward this item to Council without a recommendation.

Mr. Pearce stated he sees no reason to refer the calendar to the Budget Ad Hoc Committee.

Mr. Pearce moved, seconded by Mr. Malinowski, to approve the budget calendar.

Ms. Dickerson stated there are new members and we are trying to ensure that everyone is engaged and informed in the process.

Ms. Dickerson made a substitute motion, seconded by Ms. Myers, to forward the budget calendar to the Budget Ad Hoc Committee.

Mr. Pearce stated respectfully he understands the intent to engage Council members, but this is simply a calendar that outlines when items are going to take place. The budget calendar needs to be approved so that staff is able to move forward.

Mr. N. Jackson this is a timeline for the budget; therefore, he is not sure why a committee would need to set the timeline. Mr. Livingston and Ms. Kennedy expressed agreement with Mr. Pearce and Mr. N. Jackson's comments.

Mr. Manning inquired if there was clarification on the dates listed in the Report of Actions.

Mr. Seals requested this item be removed from the agenda.

Ms. Dickerson withdrew her motion and yielded to the Administrator.

Mr. N. Jackson made a substitute motion, seconded by Ms. Kennedy, to defer this item. The vote in favor was unanimous.

Project VI: Potential Sale of Property – Contractual Matter – This item was taken up in Executive Session.

REPORT OF THE RULES AND APPOINTMENTS COMMITTEE

I. NOTIFICATION OF VACANICES

- a. Accommodations Tax – Five (5) Vacancies (One applicant must have a background in the Cultural Industry; Two applicants must have a background in the Lodging Industry; One applicant must have a background in the Hospitality Industry; the other is an at-large seat)** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.
- b. Community Relations Council – Three (3) Vacancies (Applicants will have fundraising responsibilities)** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.
- c. Hospitality Tax – Three (3) Vacancies (Two applicants must be from Restaurant Industry; the other is an at-large seat)** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.

- d. Internal Audit Committee – One (1) Vacancy (Applicant must be a CPA)** – Mr. Malinowski stated the committee recommended advertising for the vacancy. The vote in favor was unanimous.
- e. Business Service Center Appeals Board – Two (2) Vacancies (One applicant must be an attorney; the other must be a CPA)** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.
- f. Board of Assessment Appeals – Two (2) Vacancies** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.
- g. Planning Commission – Three (3) Vacancies** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.
- h. Central Midlands Council of Governments (CMCOG) – Two (2) Vacancies** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.
- i. Building Codes Board of Appeals – One (1) Vacancy (Applicant must be from Architecture Industry)** – Mr. Malinowski stated the committee recommended advertising for the vacancy. The vote in favor was unanimous.
- j. Employee Grievance Committee – One (1) Vacancy (Applicant must be a Richland County employee)** – Mr. Malinowski stated the committee recommended advertising for the vacancy. The vote in favor was unanimous.
- k. Procurement Review Panel – Two (2) Vacancies (One applicant must be from the public procurement arena and one applicant must be from the consumer industry)** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.
- l. Transportation Penny Advisory Committee – Five (5) Vacancies** – Mr. Malinowski stated this item was held in committee.

Mr. C. Jackson inquired as to why this item was held in committee.

Mr. Malinowski stated full Council has not decided if the committee will continue. Additional information is to be brought back to the next Rules meeting.

Mr. C. Jackson inquired if this is the committee that is playing a role in the Transportation Penny.

Mr. Malinowski responded in the affirmative. The Clerk's Office and Legal will be bringing the information back to committee.

- m. Township Auditorium Board – Two (2) Vacancies** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.

- n. **Airport Commission – Two (2) Vacancies (One applicant must reside within one mile of the airport)** – Mr. Malinowski stated the committee recommended advertising for the vacancies. The vote in favor was unanimous.

II. NOTIFICATION OF APPOINTMENTS

- a. **Planning Commission** – Mr. Malinowski stated the committee recommended appointing Mr. Prentiss McLaurin to the Planning Commission. The vote in favor was unanimous.
- b. **Community Relations Council – 3 (Applicants will have fundraising responsibilities)** – Mr. Malinowski stated the committee recommended appointing Mr. William Riley, Dr. Gwendolyn Conner and Ms. Jonnieka Farr to the Community Relations Council.

**CITIZENS' INPUT
(Must Pertain to Items Not on the Agenda)**

Mr. Toney Forrester continued his “story” from the previous Council meetings.

EXECUTIVE SESSION

*Council went into Executive Session at approximately 6:58 p.m.
and came out at approximately 7:50 p.m.*

- a. **Potential Litigation regarding utility easements** – Mr. Livingston moved, seconded by Mr. Malinowski, to accept this item as information. The vote in favor was unanimous.
- b. **Potential sale of property – Contractual Matter** – Mr. Pearce moved, seconded by Mr. Livingston, to proceed as discussed in Executive Session and give First Reading by Title Only to the ordinance. The vote in favor was unanimous.

MOTION PERIOD

- a. **Resolution honoring Dr. David H. Swinton for his years of service as the Benedict College President [N. JACKSON]** – Mr. Rose moved, seconded by Mr. Malinowski, to adopt a resolution honoring Dr. Swinton. Full Council expressed their support of the resolution. The vote in favor was unanimous.
- b. **If an employee is in need of sick leave, any employee can donate that leave to a specific person and not just a sharing pool [MALINOWSKI]** – This item was referred to the D&S Committee.
- c. **Move County Council rename the Read Street Extension from the 2700 block of Read through the 2900 block of Read Street in honor of Dr. David H. Swinton. Moving to honor the request of Benedict College of having the segment of Read Street from the 2700 block to the 2900 block be designated as David H. Swinton Way [ROSE]** – This item was referred to the D&S Committee.

- d. Resolution designating April 17-21, 2017 as Community Development Week [PEARCE]** – Mr. Pearce moved, seconded by Mr. Livingston, to adopt a resolution designating April 17-21, 2017 as Community Development Week. The vote in favor was unanimous.

Ms. Dickerson stated the motions received after the agenda was printed will be forwarded to the next Council agenda for action.

POINT OF ORDER – Mr. N. Jackson stated in the past motions were made at Council meetings. Council then voted to have notice of motions 24 hours in advance.

Recently, the Chair requested Council members to try to have all motions submitted prior to the Horizon Agenda meeting, but it was never voted to abandon the 24-hour notice.

Mr. Malinowski requested clarification from the Parliamentarian on the point of order. It's his understanding there is confusion between the FOI Act and Council Rules. The Council Rules states all items to be placed on an agenda must be submitted by Wednesday at noon to the Clerk's Office.

- e. Resolution honoring Lower Richland Boys Basketball Team on their State Championship [N. JACKSON]** – Mr. N. Jackson moved, seconded by Mr. Malinowski, to adopt a resolution honoring the Lower Richland Boys Basketball Team on their State Championship.

<u>FOR</u>	<u>AGAINST</u>
Pearce	
Rose	
C. Jackson	
N. Jackson	
Malinowski	
Dickerson	
Livingston	
Kennedy	
Myers	
Manning	
McBride	

The vote in favor was unanimous.

Mr. Manning requested clarification on the agenda item submission deadline since the Horizon Agenda meeting is held at 1:00 p.m.

Ms. Dickerson stated the intent is to have all of the items submitted to the Clerk's Office prior to the Horizon Agenda meeting.

ADJOURNMENT

The meeting adjourned at approximately 7:54 PM.

**Richland County Council
Regular Session Meeting
Tuesday, March 7, 2017
Page Ten**

Joyce Dickerson, Chair

Bill Malinowski, Vice-Chair

Calvin "Chip" Jackson

Norman Jackson

Gwendolyn Kennedy

Paul Livingston

Jim Manning

Yvonne McBride

Dahli Myers

Greg Pearce

Seth Rose

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council

Richland County Council Request of Action

Subject:

16-041MA
Robert R. Fuller
RU to OI (10.38 Acres)
Clemson Road
R20200-03-45

First Reading: February 28, 2017

Second Reading: March 7, 2017

Third Reading:

Public Hearing: February 28, 2017

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ____-17HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # 20200-03-45 FROM RU (RURAL DISTRICT) TO OI (OFFICE AND INSTITUTIONAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 20200-03-45 from RU (Rural District) zoning to OI (Office and Institutional District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after March 21, 2017.

RICHLAND COUNTY COUNCIL

By: _____
Joyce Dickerson, Chair

Attest this _____ day of
_____, 2017.

Michelle M. Onley
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

Public Hearing: February 28, 2017
First Reading: February 28, 2017
Second Reading: March 7, 2017
Third Reading: March 21, 2017

Richland County Council Request of Action

Subject:

16-045MA
Johnathan L. Yates
PDD to PDD (40.01 Acres)
200 Summit Parkway
R23011-01-01

First Reading: February 28, 2017

Second Reading: March 7, 2017

Third Reading:

Public Hearing: February 28, 2017

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ____-17HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE LAND USES WITHIN THE PDD (PLANNED DEVELOPMENT DISTRICT) ZONING DISTRICT FOR THE REAL PROPERTY DESCRIBED AS TMS # 23011-01-01; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the land uses within the PDD (Planned Development District) zoning district for TMS # 23011-01-01, to permit a one-hundred and twenty (120) foot monopole telecommunications tower within the subject parcel designated as School (S) in the PDD.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after March 21, 2017.

RICHLAND COUNTY COUNCIL

By: _____
Joyce Dickerson, Chair

Attest this _____ day of
_____, 2017.

Michelle M. Onley
Deputy Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

Public Hearing: February 28, 2017
First Reading: February 28, 2017
Second Reading: March 7, 2017
Third Reading: March 21, 2017

Richland County Council Request of Action

Subject:

16-036MA
Jeff Stallings
PDD to GC (20 Acres)
8000 Wilson Boulevard
TMS # 14400-01-03 & 14402-03-01

First Reading: December 20, 2016

Second Reading: March 7, 2017

Third Reading:

Public Hearing: December 20, 2016

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ____-17HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # 14400-01-03 and 14402-03-01 FROM PDD (PLANNED DEVELOPMENT DISTRICT) TO GC (GENERAL COMMERCIAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 14400-01-03 and 14402-03-01 from PDD (Planned Development District) zoning to GC (General Commercial District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after _____, 2017.

RICHLAND COUNTY COUNCIL

By: _____
Joyce Dickerson, Chair

Attest this _____ day of
_____, 2017.

Michelle M. Onley
Deputy Clerk of Council

Public Hearing: December 20, 2016
First Reading: December 20, 2016
Second Reading: March 7, 2017 (tentative)
Third Reading: March 21, 2017 (tentative)

Richland County Council Request of Action

Subject:

An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; so as to restructure the departments of the County

First Reading: December 13, 2016

Second Reading: December 20, 2016

Third Reading:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-17HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION; SO AS TO RESTRUCTURE THE DEPARTMENTS OF THE COUNTY.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 2, Administration; Article III, Administrative Offices and Officers; is hereby amended by the deletion of the language contained therein and the substitution of the following language:

DIVISION 1. GENERALLY.

Sec. 2-75. Department created.

The office of the county administrator is hereby created as the chief administrative office of the county with such personnel necessary to assist the county administrator in affecting the proper and efficient administration of the affairs of the county government.

DIVISION 2. COUNTY ADMINISTRATOR

Sec. 2-76. Position created; term.

There is hereby created the position of county administrator. The term of office of the county administrator shall be at the pleasure of the council, which may, in its discretion, employ the administrator for a definite term.

Sec. 2-77. Appointment, qualifications and compensation.

The county administrator shall be appointed solely on the basis of his/her executive and administrative qualifications with special reference to his/her actual experience in, and knowledge of, the duties of office as hereinafter prescribed. At the time of his/her appointment, the county administrator need not be a resident of the county or of the state. The compensation of the county administrator shall be fixed by the council by contract.

Sec. 2-78. Chief administrative officer.

The county administrator shall be the chief administrative officer of the county government. He/She shall be responsible to the council for the proper and efficient administration of the affairs of the county government.

Sec. 2-79. Powers and duties.

The powers and duties of the county administrator shall be:

- (1) To direct and supervise the administration of all county officials and departments for which the council is responsible, or may hereafter be responsible, including specifically the construction, maintenance and operation of all county roads, bridges, drainage, buildings and other public works, and the care and maintenance of all personal property owned by the county; the administration of personnel policies, purchase of all supplies and equipment, finance, accounting, budgeting, payroll, auditing and any other administrative responsibilities necessary for implementation of the council's policies;
- (2) To appoint, and when in his/her discretion the welfare of the county requires it, suspend, discharge, transfer, remove or otherwise deal directly with all employees for whom council is responsible, excepting the county attorney, the internal auditor and the clerk of council, and any assistants thereto, who are appointed directly by the council or who are employed in the offices of elected officials and officials appointed by an authority outside county government as those terms are used in South Carolina Code, 1976, section 4-9-30(7);
- (3) To see that all ordinances, resolutions and orders of the council and all laws of the state which are subject to enforcement by him or by officers or department heads and subject, under this article, to his/her direction and supervision are faithfully executed;
- (4) To prepare and submit the annual budget and capital program to the council and to execute the budget and capital program adopted by the council, approving all disbursements and expenditures as budgeted and/or authorized by the council;
- (5) To confer with and advise all other elected or appointed officials of the county who are not under the immediate control of county council, but who receive financial support from the council, such as probate judges, magistrates, solicitor, sheriff, coroner, auditor, treasurer and the like;
- (6) To examine regularly at periods fixed by the council the accounts, records and operations of county boards, commissions, departments, offices, and agencies which receive appropriations from the council; to make regular, monthly reports to the council on county fiscal and other affairs as are appropriate; to keep the council fully advised on the financial conditions and future needs of the county; and to make such recommendations on county affairs as he deems necessary;
- (7) To submit to the council at the end of each fiscal year a complete report on the finances and administrative activities of the county for the preceding year; and
- (8) To execute such other powers and duties as may be prescribed from time to time by the council.

Sec. 2-80. Relationships with county employees.

Neither the council nor any of its members shall direct or request the appointment of any person to, or his/her removal from, office by the county administrator or by any of his/her subordinates, or in any manner take part in the appointment or removal of officers and employees in the administrative service of the county, except where, by majority vote of council, an inquiry as to the removal of an officer or employee is demanded. Except for the purpose of inquiry, the council and its members shall deal with the administrative service solely through the county administrator, and no member thereof shall give orders to any county employee or subordinate of the county administrator, either publicly or privately.

Sec. 2-81. Bond.

The county administrator shall be bonded to the county in an appropriate amount for the faithful performance of the duties as such officer.

Secs. 2-82- 2-87. Reserved.

DIVISION 3. OFFICE OF THE COUNTY ADMINISTRATOR; STAFF ASSISTANT COUNTY ADMINISTRATOR

Sec. 2-88. Assistant County Administrator. Position created; selection; appointment.

There are hereby created three (3) positions of assistant county administrator. The assistant county administrators shall be selected and appointed by the county administrator and shall serve at the pleasure of the county administrator with no definite term of office assigned.

Sec. 2-89. Qualifications; compensation.

The assistant county administrators shall be appointed solely on the basis of merit, including executive and/or administrative qualifications with special emphasis on education, training, experience and knowledge of the duties of the office. Preference will be given to individuals with a graduate degree in the field(s) of public administration, business administration, or some other related discipline. The assistant county administrators shall be paid an annual salary as recommended by the county administrator and approved by county council.

Sec. 2-90. Responsibilities, powers and duties.

The duties and responsibilities of the assistant county administrators shall be:

- (1) To serve as assistant to the county administrator;
- (2) To plan and direct budget studies, research projects and manpower needs;

- (3) To assist in formulating administrative policies;
- (4) To represent and speak for the county administrator in meetings with boards, commissions, citizens groups and officials of various public agencies;
- (5) To collect, compile and interpret data on policies, functions, organization structures, forms and procedures relating to the administration of assigned programs;
- (6) To seek legal opinions and prepare recommendations supported by administration research findings;
- (7) To review departmental reports, proposed programs, supplemental appropriation requests, personnel requisitions, overtime reports, etc., and make or direct investigative reports and recommendations as required;
- (8) To prepare correspondence and reports;
- (9) To act for the county administrator in his/her absence;
- (10) To participate in formulating policies and in developing long range plans; and
- (11) To perform related work as required and as assigned by the county administrator.

Sec. 2-100. Staff and personnel.

~~The assistant county administrators may, with the approval of the county administrator, employ such staff and assistants for positions approved through annual budgetary appropriations by county council, as are deemed necessary to the performance of the duties of the position. They shall be subject to the county personnel system and their compensation determined accordingly.~~

Sec. 2-91. Staff and assistants.

The county administrator may employ such staff and assistants for positions approved through annual budgetary appropriations by county council as are deemed necessary by the county administrator to the performance of his/her duties. They shall be subject to the county personnel system and their compensation determined accordingly.

DIVISION 4. OFFICE OF THE COUNTY ADMINISTRATOR; OFFICES OFFICE OF STAFF AND HUMAN RESOURCES

Sec. 2-92. Departmental Offices.

The office of the county administrator shall also include the following offices:

(1) *Risk Management* - The office of risk management is hereby created and the position of director of risk management, who shall be responsible to the county administrator to eliminate, minimize and transfer risk exposure as much as is feasible, and for losses that do occur, to finance and mitigate them in a manner that is in the best interest of the County, including authority to negotiate and settle workers' compensation, general liability, and vehicle liability claims. Disposition of general liability and vehicle liability lawsuits shall be accomplished in collaboration with the county attorney.

(a) *Fleet Management* - The office of risk management shall include the fleet management program. The program shall work to manage Richland County's fleet.

(b) *Occupational Safety* – The office of risk management shall include the occupational safety program. The program shall work to keep Richland County employees safe at work and ensure OSHA compliance.

(2) *Public Information* - The office of public information is hereby created and the position of public information director, who shall be responsible to the county administrator to assist Council and County departments with media and public outreach efforts; manage Richland County's brand to residents, businesses and news outlets through various multi-media platforms and events.

(3) *Ombudsman* - The office of the ombudsman is hereby created and the position of ombudsman director, who shall be responsible to the county administrator to provide informal assistance to citizens and to assist citizens with county concerns and request for service.

(4) *Court Appointed Special Advocates* – The office of court appointed special advocates is hereby created and the position of court appointed special advocates director, who shall be responsible to the county administrator to advocate for the best interests of abused and neglected children in Richland County Family Court.

(5) *Government and Community Services* - The office of government and community services is hereby created and the position of government and community services director, who shall be responsible to the county administrator to facilitate improved community outreach, administration of government services and resolution to community issues.

DIVISION 5. COUNTY ATTORNEY OFFICE OF FINANCE AND BUDGET

Sec. 2-93. Office established.

There is hereby established the office of the county attorney, who shall be the chief legal officer of the county. The county attorney shall be retained from the membership of the county bar by the county council and shall serve at its pleasure.

Sec. 2-94. Eligibility.

No member of the council or of the county legislative delegation, or any partner of any such member, shall be retained as county attorney or assistant county attorney, or perform any service for compensation as an attorney for the council, any county agency which is funded in whole or in part from county funds, or for any board, commission, committee, or agency of the county over which the council has any appointive powers. No member of any county board, commission, committee, or agency which is funded in whole or in part from county funds, or any board, commission, committee or agency of the county over which the council has any appointive powers, or any partner of any such member, shall be attorney or do any legal work for such board, commission, committee, or agency; provided, however, that, a partner of such member may serve as county attorney or as an assistant county attorney.

Sec. 2-95. Duties and responsibilities.

The county attorney shall represent and defend the county and all of its officers in any of the courts of this state or of the United States, shall do such work in connection with county real estate conveyancing, title work and bond issues, shall bring all actions and proceedings that may be necessary to enforce payment and collection of any claims existing in favor of the county or of any of its officers, boards, or agencies, and shall advise the county administrator and all county officers and department heads in all matters wherein they may seek advice or counsel. The county attorney shall meet with the council ~~and the county legislative delegation~~ whenever requested for the purpose of advising them as to any matters that may properly come before them.

Sec. 2-96. Compensation.

The county attorney shall receive compensation for his/her services in the amount determined by the council. The annual salary of the county attorney shall constitute his/her total compensation from the county for all of the services enumerated above, except under unusual circumstances as directed by council.

Sec. 2-97. Annual appropriation.

The council shall establish in the annual operating budget the compensation of the county attorney. Such budget shall also provide for the compensation of any assistants employed pursuant to section 2-98 of this division.

Sec. 2-98. Assistants.

The county attorney may employ such staff and assistants for positions approved through budgetary appropriations by council as are deemed necessary to the performance of the duties of the office.

Sec. 2-99. Employment of attorney, other than county attorney, by council agencies.

No officer, board, commission, committee, or agency in the county ~~receiving any county funds or~~ appointed in whole or in part by the council may employ an attorney other than the county attorney, or agree to pay for services out of public funds without first obtaining the county attorney's approval of the employment of such attorney. ~~Provided that, in cases where the amount of outside legal fees to be paid exceeds twenty five hundred dollars (\$2,500.00), the approval of the county council shall be obtained in addition to the approval of the county attorney.~~

Sec. 2-100. Settlement of claims.

The county attorney shall have the authority to settle and approve payment of ~~disputed claims submitted to the county in an amount not to exceed fifteen hundred dollars (\$1500.00) and pay the same from the appropriate account.~~ lawsuits, up to an amount approved by County Council in the annual budget, or in his/her discretion brings those matters to County Council for its decision and approval.

The county attorney shall have the sole discretion to decide whether to file an appeal or to waive the filing of same in instances. ~~where the amount in controversy appears to be fewer than seventy five hundred dollars (\$7,500.00).~~

Sec. 2-101. Bond.

The county attorney shall be bonded to the county in an appropriate amount for the faithful performance of the duties as such officer.

DIVISION 6. ~~CLERK OF COUNCIL OFFICE OF OPERATIONAL SERVICES~~

Sec. 2-102. Creation; appointment; term of office.

There is hereby created the office of clerk of council. The clerk of council shall be appointed by the council and shall serve at the pleasure of the council.

Sec. 2-103. Responsibilities; duties.

The clerk of council shall:

- (a) Record all proceedings of the council and supply copies of certified records as appropriate;

- (b) Distribute copies of the minutes of each meeting to council members prior to the next meeting;
- (c) Review reports and records for completeness and accuracy;
- (d) Prepare ordinances and resolutions for presentation to council and arrange for their publication as approved by council and as directed by the county attorney;
- (e) Attend regular meetings of the council and attend other meetings as requested;
- (f) Type reports and recommendations of all council committees or designee of the clerk;
- (g) Notify councilmen of all council meetings;
- (h) Maintain the council calendar;
- (i) Be custodian of the county seal, minute books and Code of Ordinances;
- (j) Maintain county files and any records which should be kept for quick accessibility;
- (k) Supervise a complete records management system for department;
- (l) Research materials and supply background information as required;
- (m) Take follow-up actions on the following matters (including initial follow-up and subsequent actions necessary to ensure carrying out of council actions):
 - (1) Easements;
 - (2) Contracts, leases and agreements;
 - (3) Bond issues;
 - (4) Damage claims which are submitted to county council for acceptance or rejection;
 - (5) Ordinances;
 - (6) Resolutions; and
 - (7) Appointments;
- (n) Prepare council agenda and advise news media of items to be considered; shall maintain a complete record of all matters pending council consideration;

- (o) Act for the county in attesting and certifying official documents;
- (p) Be responsible for the appointments book; insure appointments are made in timely fashion in accordance with established procedures;
- (q) Maintain a record of leases, contracts, agreements, rights-of-way, grants and bonds;
- (r) Insure that the overall objective of the council office is achieved in an efficient manner;
- (s) Prepare and monitor budget for operating expenses for the clerk of council office and the council services budget; and
- (t) File documents, as required, with the clerk of court.

Sec. 2-104. Compensation; employee status.

The council shall approve in the annual budget the compensation of the clerk of council. Such budget shall also provide for assistants to the clerk if employed pursuant to the following section. The clerk and any **full-time** assistants shall be employees of the county and eligible for all insurance, retirement and other benefits of county employees.

Sec. 2-105. Assistants.

The council may appoint such assistant or assistants to the clerk of council as may be deemed necessary, who shall perform varied secretarial and stenographic tasks for the council and who shall exercise the duties of the clerk of council in the event of the clerk's absence or disability.

SECTION II. The Richland County Code of Ordinances, Chapter 2, Administration; Article IV, Code of Ethics; is hereby renumbered beginning with section number 2-106 and proceeding accordingly.

SECTION III. The Richland County Code of Ordinances, Chapter 2, Administration; Article V, County Departments; is hereby amended by the deletion of the language contained therein and the substitution of the following language: **(now alphabetized)**

DIVISION 1. ~~UTILITIES~~ ANIMAL SERVICES CARE

Sec. 2-122. Creation; director.

There is hereby created the animal **services eare** department, and the position of animal **services eare** director who shall be responsible to the county administrator to direct and coordinate the operations and activities of the department. The director shall be appointed by the

county administrator and his/her term of office shall be at the pleasure of the county administrator.

Sec. 2-123. Qualifications of director; selection; compensation.

The director of animal services shall possess education, training, and experience that are satisfactory to the county administrator.

Sec. 2-124. Responsibilities; powers; duties.

The director of animal services shall supervise the divisions of animal care and vector control.

Sec. 2-125. Departmental Divisions.

The animal services department shall include the following divisions:

(1) Animal care – The division shall enforce all the provisions of Chapter 5 of the Richland County Code of Ordinances as it pertains to animal control and/or care and the manager of the division shall serve as the chief animal control officer.

(2) Vector Control – The division of vector control shall be charged with the following duties:

- (a) Management of the mosquito control program, including abatement in accordance with the policies of the program.
- (b) Provide technical advice, education and assistance about vectors to the county's citizens.
- (c) Conduct vector-borne disease surveillance and response.
- (d) Enforce county ordinances related to vector control.
- (e) Commensal rat abatement in accordance with division policies.
- (g) Respond to inquiries, investigate complaints, conduct evaluations to help reduce or eliminate public hazards and nuisance conditions associated with vectors and disease transmission.
- (h) Other programs or functions assigned to the department by the county administrator or county council.

DIVISION 2. PUBLIC WORKS COMMUNITY PLANNING AND DEVELOPMENT

Sec 2-126. Creation; director.

There is hereby created the community planning and development department, and the position of community planning and development director who shall be responsible to the county administrator to direct and coordinate the operations and activities of the department. The director shall be appointed by the county administrator and his/her term of office shall be at the pleasure of the county administrator.

Sec. 2-127. Qualifications of director; selection; compensation.

The director of community planning and development shall possess education, training, and experience that are satisfactory to the county administrator.

Sec. 2-128. Responsibilities; powers; duties.

The director of community planning and development shall supervise the divisions of planning, building, community development, conservation, business service center, assessor, and register of deeds.

Sec. 2-129. Departmental Divisions.

The community planning and development department shall include the following divisions:

(1) Planning – The division of planning is hereby created and the position of planning manager, who shall be responsible to the community planning and development director to direct and coordinate the operations and activities of the division. The planning manager shall be a graduate of an accredited college or university, preferably with a degree in planning, engineering, architecture or related field; and shall have had at least five (5) years of responsible, practical experience in urban planning and/or in a municipal or county regulatory agency. The planning division shall undertake the permitting and enforcement provisions of the county’s zoning and land development regulations.

DIVISION 4. PLANNING AND DEVELOPMENT SERVICES

Sec. 2-216. Creation; director.

There is hereby created the Planning and Development Services Department, and the position of Planning Director, who shall be responsible to the county administrator to direct and coordinate the operations and activities of the department. The county administrator shall appoint the director and his/her term of office shall be at the pleasure of the county administrator.

Sec. 2-217. Qualifications of director; selection; compensation.

The Planning Director shall be a graduate of an accredited college or university, preferably with a degree in planning, engineering, architecture or related field; and shall have had at least five (5)

~~years of responsible, practical experience in urban planning and/or in a municipal or county regulatory agency. The director shall possess education, training and experience related to planning and/or code enforcement that is satisfactory to the county administrator.~~

~~Sec. 2-218. Responsibilities; powers; duties.~~

~~The Planning Director shall direct and supervise all functions of the department, including the permitting and enforcement provisions of the county's zoning and land development regulations. The director shall adhere to the county's comprehensive plan and shall work closely with the county officials responsible for planning and code enforcement activities. The director shall be responsible for establishing liaisons and/or working relationships with all private and public agencies engaged in economic and/or industrial development. The director shall recommend amendments to the comprehensive plan and to the county's zoning and land development regulations, and shall present such recommendations to the Planning Commission and/or County Council.~~

~~Sec. 2-219. Staff; personnel.~~

~~The staff and personnel assigned to the Planning Director shall be subject to the county personnel system and their compensation determined accordingly.~~

(2) *Building Inspections* - The division of building inspections is hereby created, and the position of building codes and inspections manager who shall be responsible to the community planning and development director to direct and coordinate the operations and activities of the division. The building codes and inspections manager shall be a graduate of an accredited college or university, preferably with a degree in engineering, architecture, construction or related field; and shall have had at least five (5) years of responsible, practical experience in construction, inspections, administration and/or in a municipal or county regulatory agency. The manager shall hold South Carolina registration as a Certified Building Official. The building division shall be responsible for the permitting and enforcement provisions of the county's building code regulations.

~~DIVISION 4A. BUILDING CODES AND INSPECTIONS~~

~~Sec. 2-222. Creation; director.~~

~~There is hereby created the Building Codes and Inspections Department, and the position of Building Codes and Inspections Director who shall be responsible to the county administrator to direct and coordinate the operations and activities of the department. The county administrator shall appoint the director and his/her term of office shall be at the pleasure of the county administrator.~~

~~Sec. 2-223. Qualifications of director; selection; compensation.~~

~~The Building Codes and Inspections Director shall be a graduate of an accredited college or university, preferably with a degree in engineering, architecture, construction or related field;~~

~~and shall have had at least five (5) years of responsible, practical experience in construction, inspections, administration and/or in a municipal or county regulatory agency. The director shall possess education, training, and experience related to inspections and construction for commercial and residential property and/or code enforcement that is satisfactory to the county administrator. In addition, the director shall hold South Carolina registration as a Certified Building Official.~~

~~Sec. 2-224. Responsibilities; powers; duties.~~

~~The Building Codes and Inspections Director shall direct and supervise all functions of the department, including the permitting and enforcement provisions of the county's building code regulations. The director shall adhere to the county's adopted codes and ordinances and shall work closely with the county officials responsible for planning and code enforcement activities. The director shall be responsible for establishing liaisons and/or working relationships with all private and public agencies engaged in economic and/or industrial development. The director shall recommend amendments to the building code regulations, and shall present such recommendations to the County Council.~~

~~Sec. 2-225. Staff; personnel.~~

~~The staff and personnel assigned to the Building Codes and Inspections Director shall be subject to the county personnel system and their compensation determined accordingly.~~

~~(3) New Development - The new development division shall be responsible to the to the community planning and development director to direct and coordinate the operations and activities of the division~~

~~(4) Community Development - The division shall administer grants from the U.S. Department of Housing and Urban Development to improve low-income neighborhoods. The community development manager shall be responsible to the community planning and development director to direct and coordinate the operations of the division.~~

~~(5) Conservation - The division of conservation is hereby created, and the position of conservation manager, who shall be responsible to the community planning and development director to direct and coordinate the operations and activities of the division. The conservation manager shall be a graduate of an accredited college or university, with a master's degree in environmental or agricultural science or engineering, hydrology, water resources management or closely related field; and shall have had at least five (5) years of responsible, practical experience in the above fields. The conservation manager shall direct and supervise all functions of the division and implement the responsibilities of the Richland County Conservation District and Richland County Conservation Commission. The manager shall consult with and advise the community planning and development director regarding the conservation and protection of the county's natural, cultural and historical resources. The division shall also interact with federal and State agencies, other counties and municipalities, institutions of higher education, and not for profit conservation and environmental organizations to support the responsibilities of the division, District and Commission.~~

DIVISION 6A. CONSERVATION

~~Sec. 2-243. Creation; director.~~

~~There is hereby created the Conservation Department, and the position of Conservation Director, who shall be responsible to the county administrator to direct and coordinate the operations and activities of the department. The county administrator shall appoint the director and his/her term of office shall be at the pleasure of the county administrator.~~

~~Sec. 2-244. Qualifications of director; selection; compensation.~~

~~The Conservation Director shall be a graduate of an accredited college or university, with a master's degree in environmental or agricultural science or engineering, hydrology, water resources management or closely related field; and shall have had at least five (5) years of responsible, practical experience in the above fields. The director shall possess education, training and experience related to conservation and environmental issues that is satisfactory to the county administrator.~~

~~Sec. 2-245. Responsibilities; powers; duties.~~

~~The Conservation Department shall be responsible for working directly with the Richland Soil and Water Conservation District Commissioners and the Richland County Conservation Commissioners. The Conservation Director shall direct and supervise all functions of the department and implement the responsibilities of the District and Commission. The director shall consult with and advise the county council and the county administrator regarding the conservation and protection of the county's natural, cultural and historical resources. The department shall establish working relationships with other county departments including, but not limited to, Administration, Public Works, and Planning and Development Services. The department shall also interact with federal and State agencies, other counties and municipalities, institutions of higher education, and not for profit conservation and environmental organizations to support the responsibilities of the department, District and Commission.~~

~~Sec 2-246. Staff; personnel.~~

~~The staff and personnel assigned to the Conservation Director shall be subject to the county personnel system and their compensation determined accordingly.~~

(a) Sustainability Program – The Conservation division shall include the Sustainability Program. The program shall work to ensure Richland County's operations and decision making reflect our commitment to environmental, social and economic sustainability and to provide innovative solutions to decrease energy demand through energy efficiency and conservation, create livable sustainable communities, and promote the green economy.

(6) *Business Service Center* – The business service center division is hereby created,

and the position of manager of the business service center. The manager of the business service center – and every employee therein – shall give to the county a surety bond in an appropriate amount for the faithful performance of his/her duties as such officers; such bond shall be filed in the office of the clerk of court. The manager of the business service center shall be responsible to the community planning and development director for the performance of the duties and responsibilities of the department, which shall be to:

(a) Issue licenses and permits for businesses needing these licenses and permits by county ordinance to operate lawfully, including, but not limited to (unless otherwise preempted and/or prohibited by federal or state law):

1. Business licenses,
2. Fireworks licenses, and/or
3. Hazardous Materials permits.

(b) Collect the payments, via the Internet and/or other convenient methods, for the aforementioned licenses and permits in subsection (1) above, as well as for other business fees and taxes (not otherwise preempted and/or prohibited by federal or state law), including, but not limited to:

1. Hospitality Taxes,
2. Sewer Fees,
3. Sewer Tap fees,
4. Water Fees,
5. Landfill Fees, and/or
6. Solid Waste Fees.

(c) Make business forms and information available in many diverse and convenient ways to assist businesses operate as required by applicable county ordinances.

(d) Inspect and audit businesses for compliance with applicable county ordinances regarding these licenses, permits, fees, and taxes.

(e) Serve as a liaison to the business community on behalf of Richland County on issues relating to issuances and collections of the Business Service Center.

(f) Serve as the single point of contact for businesses required to comply with applicable county ordinances.

(g) Serve as the catalyst for integrating Business Service Center services with other county departments, State agencies, and other groups or organizations.

~~DIVISION 7A. BUSINESS SERVICE CENTER~~

~~Sec. 2-252. Creation; director.~~

~~There is hereby created the department of the Business Service Center and the position of director of the Business Service Center. The director shall be appointed by the county administrator and his/her term of office shall be at the pleasure of the county administrator.~~

~~Sec. 2-253. Qualifications of director.~~

~~The director of the Business Service Center shall be a person with education, training, skills, and/or experience that is satisfactory to the county administrator.~~

~~Sec. 2-254. Staff; personnel.~~

~~The director of the Business Service Center shall have such staff and assistants as are necessary to the operation of the department and the performance of his/her duties. They shall be subject to the county personnel system and their compensation determined accordingly.~~

~~Sec. 2-255. Responsibilities; powers; duties.~~

~~The director of the Business Service Center shall be responsible to the county administrator for the performance of the duties and responsibilities of the department, which shall be to:~~

~~(1) — Issue licenses and permits for businesses needing these licenses and permits by county ordinance to operate lawfully, including, but not limited to (unless otherwise preempted and/or prohibited by federal or state law):~~

~~a. Business licenses;~~

~~b. Fireworks licenses, and/or~~

~~(2) — Collect the payments, via the Internet and/or other convenient methods, for the aforementioned licenses and permits in subsection (1) above, as well as for other business fees and taxes (not otherwise preempted and/or prohibited by federal or state law), including, but not limited to:~~

~~a. Hospitality Taxes;~~

~~b. Sewer Fees;~~

~~c. Sewer Tap Fees;~~

~~d. Water Fees;~~

~~e. Landfill Fees, and/or~~

~~f. — Solid Waste Fees.~~

~~(3) — Make business forms and information available in many diverse and convenient ways to assist businesses operate as required by applicable county ordinances.~~

~~(4) — Inspect and audit businesses for compliance with applicable county ordinances regarding these licenses, permits, fees, and taxes.~~

~~(5) — Serve as a liaison to the business community on behalf of Richland County on issues relating to issuances and collections of the Business Service Center.~~

~~(6) — Serve as the single point of contact for businesses required to comply with applicable county ordinances.~~

~~(7) — Serve as the catalyst for integrating Business Service Center services with other county departments, State agencies, and other groups or organizations.~~

~~Sec. 2-256. Bond required.~~

~~The director of the Business Service Center and every employee therein shall give to the county a surety bond in an appropriate amount for the faithful performance of his/her duties as such officers; such bond shall be filed in the office of the clerk of court.~~

~~DIVISION 3A. TAX ASSESSOR~~

~~Sec. 2-212. Creation; tax assessor.~~

~~There is hereby created the Tax Assessor Department, and the position of Tax Assessor, who shall be responsible to the county administrator to direct and coordinate the operations and activities of the department. The county administrator shall appoint the director and his/her term of office shall be at the pleasure of the county administrator.~~

~~Sec. 2-213. Qualifications of tax assessor; selection; compensation.~~

~~The Tax Assessor shall be a person with education, training, skills, and/or experience that is satisfactory to the county administrator.~~

~~Sec. 2-214. Responsibilities; powers; duties.~~

~~The powers, duties, and responsibilities of the Tax Assessor shall be those set forth by state law.~~

~~Sec. 2-215. Staff; personnel.~~

~~The staff and personnel assigned to the Tax Assessor shall be subject to the county personnel system and their compensation determined accordingly.~~

(7) Register of Deeds – The register of deeds division is hereby created, pursuant to state law, along with the position of register of deeds, such office to be located in the county courthouse at the discretion of the clerk of court. The register of deeds shall give to the county a surety bond in the value of twenty-five thousand dollars (\$25,000.00) for the faithful performance of his/her duties, such bond to be lodged in the office of the state treasurer. The register shall be responsible and under the direct supervision of the community planning and development director, for the performance of the duties of this office which include, but are not limited to:

- (a) Directing the division of mesne conveyances and supervising its staff and activities;
- (b) Indexing and recording all deeds, conditions, restrictions, contracts, agreements, descriptions of real estate from the probate judge's office, cemetery plots, easements, leases, mortgages on chattel and real property, satisfactions, assignments, releases, modifications, mechanics' liens, state, federal and employment security commission tax liens, plats and financial statements under the Uniform Commercial Code; provided, however, that no deed shall be accepted for recordation unless it bears the tax map number of the property being conveyed;
- (c) Maintaining books for recording business establishments, corporate charters, U.S. military and naval forces discharges;
- (d) Maintaining a notary public register;
- (e) Maintaining an index of cross-index books for all instruments of record logged in the office;
- (f) Collecting necessary fees for the recording of records as set by law;
- (g) Answering requests and giving assistance to those seeking information from the records of the office;
- (h) Preparing a division budget; and
- (i) Rebinding books and records.

(8) Assessor – The tax assessor division, and the position of tax assessor, who shall be responsible to the community planning and development director to direct and coordinate the operations and activities of the division. The tax assessor shall be a person with education, training, skills, and/or experience that is satisfactory to the county administrator. The powers, duties, and responsibilities of the tax assessor shall be those set forth by state law.

~~DIVISION 6. DETENTION, ELECTIONS, VOTER REGISTRATION, AND REGISTER
OF MESNE CONVEYANCES~~

~~**Sec. 2-235. Creation; department directors; management of department.**~~

~~The office of register of mesne conveyances, and the department of elections, voter registration and the detention center are established as departments within the county government. (Ord. No. 1858-89, § III, 4-4-89; Ord. No. 101-96HR, § I, 12-10-96)~~

~~**Sec. 2-236. Directors; qualifications; selection; compensation.**~~

~~The office of the register of mesne conveyances, and the departments of elections, voter registration and the detention center shall be directed by individuals qualified by virtue of their education, training and experience. Compensation for the directors shall be in accordance with the county pay and classification plans as approved in the annual budget(s) by the county council. (Ord. No. 101-96HR, § I, 12-10-96)~~

~~**Sec. 2-237. State divisional heads; qualifications; selection; compensation.**~~

~~The “state units” including the division of social services and the division of health and environmental control shall be directed by individuals qualified, selected, and compensated by the appropriate agency of the state.~~

~~**Sec. 2-238. Departmental responsibilities; powers; duties.**~~

~~(a) *Detention center.* The detention center shall be directed by the director of the detention center who shall be appointed by the county administrator and directly responsible thereto. The director shall be responsible to:~~

- ~~(1) — Operate and manage the county detention center, and any prison camps or other detention facilities that may be established;~~
- ~~(2) — Provide for the proper care and custody of all prisoners assigned to county detention facilities;~~
- ~~(3) — Be responsible for the effective and efficient operation of the detention center and any related buildings and grounds;~~
- ~~(4) — Control all employees under his direction and be responsible for all equipment and supplies needed to operate the detention center.~~

~~(b) *Reserved.*~~

~~(c) *Elections.* The division of elections shall serve as the operational unit of the county election commission and shall be directed by a director of elections. The county election commission is appointed by the Governor of South Carolina, pursuant to South Carolina Code of Laws, 1976, as amended, section 7-13-70, and said commission shall be appoint the director of elections. Employees of this department shall work at the pleasure of the director of elections. The director and all other employees of this department shall have all rights of regular county employees, but shall not have grievance rights as set forth elsewhere in this Code, unless the director of elections chooses to place all department employees under the county grievance procedures. The department shall be responsible to:~~

~~(1) — Conduct all general and county special elections, municipal and primary elections and, if appropriate and convenient, the elections of schools, colleges, fraternal and other groups;~~

~~(2) — Maintain all voting equipment and facilities required for their proper storage and custody of such voting equipment; and~~

~~(3) — Operate an office to serve the general public and maintain the records, files and all other relevant information and/or data on all elections.~~

~~(d) *Voter registration.* The department of voter registration shall be the operational unit for the county board of voter registration, with each board member being responsible for administrative functions within the department. The board shall be appointed by the Governor of South Carolina, with advice and consent of the county senatorial delegation, and shall be directed by the chair of the board of voter registration, who is appointed by the Governor in the same manner as above. The department shall comply with the requirements of the South Carolina Code of Laws, 1976, as amended, sections 7-5-10 through 7-5-30, and all other relevant state laws. Such board members shall have all rights of regular county employees, but shall not have grievance rights as set forth elsewhere in this Code. The department shall be responsible to:~~

~~(1) — Provide for the proper registration of all persons qualified to vote;~~

~~(2) — Maintain all equipment, books and records necessary to effect such registration of voters in the county; and~~

~~(3) — Operate an office to serve the general public and maintain the records, files and all other relevant information and/or data on voter registration.~~

~~4) — Establish absentee and fail safe voting precincts.~~

~~**Sec. 2-238.1. Register of mesne conveyances.**~~

~~(a) *Office created, location.* There is hereby created the office of register of mesne conveyances pursuant to Act 453 of S.C. General Assembly 1973, such office to be located in the county courthouse with the clerk of court's office.~~

~~(b) *Department director.* A position of register, who shall serve as the departmental director, is~~

hereby established.

~~(c) *Term of office.* The register shall be appointed by and serve at the pleasure of the county administrator.~~

~~(d) *Qualifications; county employee.* The register shall be a person with training and/or experience in responsible office work providing a familiarity with the laws and regulations pertaining to the management of records. The register shall be a member of the county employee classification system and enjoy all the privileges and rights of county employees, with compensation to be determined accordingly.~~

~~(e) *Responsibility and duties.* The register shall be responsible and under the direct supervision of the county administrator, for the performance of the duties of this office which include, but are not limited to:~~

~~(1) — Directing the division of mesne conveyances and supervising its staff and activities;~~

~~(2) — Indexing and recording all deeds, conditions, restrictions, contracts, agreements, descriptions of real estate from the probate judge's office, cemetery plots, easements, leases, mortgages on chattel and real property, satisfactions, assignments, releases, modifications, mechanics' liens, state, federal and employment security commission tax liens, plats and financial statements under the Uniform Commercial Code; provided, however, that no deed shall be accepted for recordation unless it bears the tax map number of the property being conveyed;~~

~~(3) — Maintaining books for recording business establishments, corporate charters, U.S. military and naval forces discharges;~~

~~(4) — Maintaining a notary public register;~~

~~(5) — Maintaining an index of cross index books for all instruments of record logged in the office;~~

~~(6) — Collecting necessary fees for the recording of records as set by law;~~

~~(7) — Answering requests and giving assistance to those seeking information from the records of the office;~~

~~(8) — Preparing a division budget; and~~

~~(9) — Rebinding books and records.~~

~~(f) *Bond.* The register of mesne conveyances shall give to the county a surety bond in the value of twenty five thousand dollars (\$25,000.00) for the faithful performance of his duties, such bond to be lodged in the office of the state treasurer.~~

~~(g) *Deputy.* The register may recommend candidates for appointment as a deputy. Such~~

~~appointment shall be made by the county administrator and shall be evidenced by a certificate thereof, signed by the administrator.~~

~~(h) *Staff and assistants.* Upon recommendation of the register, the county administrator shall employ such staff and assistants as are necessary to the performance of the duties of that office. They shall be subject to the county classification system and their compensation determined accordingly. (i) *Officers to cooperate.* All officers of the county, whether elected or appointed, and their deputies and assistants, shall cooperate with and assist the register of mesne conveyances in the performance of the duties prescribed in this section.~~

DIVISION 3. ANIMAL CARE DETENTION CENTER

Sec 2-130. Creation; director.

There is hereby created the detention center department, and the position of detention center director who shall be responsible to the county administrator to direct and coordinate the operations and activities of the department. The director shall be appointed by the county administrator and his/her term of office shall be at the pleasure of the county administrator. The manager shall have the following duties and responsibilities:

- (1) Operate and manage the county detention center, and any prison camps or other detention facilities that may be established;
- (2) Provide for the proper care and custody of all prisoners assigned to county detention facilities;
- (3) Be responsible for the effective and efficient operation of the detention center and any related buildings and grounds;
- (4) Control all employees under his/her direction and be responsible for all equipment and supplies needed to operate the detention center.

Sec. 2-131. Departmental Divisions.

The detention center department shall include the following divisions:

(1) *Security* – The division of security is hereby created and the position of security manager, who shall be responsible to the detention center director to ensure the detention remains secure.

(2) *Operations* – The division of operations is hereby created and the position of operations manager, who shall be responsible to the detention center director to facilitate and execute the operation of the detention center.

(3) *Programs* – The division of programs is hereby created and the position of programs manager, who shall be responsible to the detention center director to

successful implement the programmatic initiatives of the detention center.

(4) Support – The division of support is hereby created and the position of support manager, who shall be responsible to the detention center director to support the detention center director and contribute to the effective functioning of the detention center.

Sec. 2-238. Departmental responsibilities; powers; duties.

~~(a) Detention center. The detention center shall be directed by the director of the detention center who shall be appointed by the county administrator and directly responsible thereto. The director shall be responsible to:~~

~~(1) — Operate and manage the county detention center, and any prison camps or other detention facilities that may be established;~~

~~(2) — Provide for the proper care and custody of all prisoners assigned to county detention facilities;~~

~~(3) — Be responsible for the effective and efficient operation of the detention center and any related buildings and grounds;~~

~~(4) — Control all employees under his direction and be responsible for all equipment and supplies needed to operate the detention center.~~

~~(b) Reserved.~~

DIVISION 4. PLANNING AND DEVELOPMENT SERVICES ECONOMIC DEVELOPMENT OFFICE

Sec. 2-132. Creation; director.

There is hereby created the economic development office and the position of director of the economic development office.

Sec. 2-133. Qualifications of director; selection; compensation.

The director of the economic development office shall possess education, training, and experience that are satisfactory to the county administrator.

Sec. 2-134. Responsibilities; powers; duties.

The director shall work to assist new companies considering locating in Richland County and existing companies considering expand their operations. The office shall have the following duties and responsibilities:

- (1) Maintain demographic and economic data on Richland County;
- (2) Conduct building and site tours for prospective companies;
- (3) Facilitate meetings with existing industry to discuss human resources and labor force issues;
- (4) Conduct community tours for prospective companies;
- (5) Negotiate incentive proposals on behalf of the County.

DIVISION 5. PUBLIC SAFETY EMERGENCY SERVICES

Sec. 2-135. Creation; director.

There is hereby created the emergency services department and the position of director of emergency services, who shall be responsible to the county administrator and who shall direct and coordinate the operations and activities of the department. The director shall be appointed by the county administrator, and his/her term of office shall be at the pleasure of the county administrator.

Sec. 2-136. Qualifications of director; selection.

The director of emergency services shall possess education, training, and experience that are satisfactory to the county administrator.

Sec. 2-137. Responsibilities; powers; duties.

The director of the department of emergency services shall be the county fire ~~marshall~~ marshal. The director of the department of emergency services shall enforce all provisions of this Code of Ordinances pertaining to the operation of emergency services within the county.

Sec. 2-229. Qualifications; selection; compensation.

~~(a) Qualifications, requirements, job descriptions and pay grades of the director of emergency services and each deputy director shall be determined by the county personnel department utilizing professional consultant services in accordance with existing personnel policies and ordinances.~~

~~(b) Each of the deputy directors shall be professionally qualified, preferably with a degree from a recognized college or university in a field related to the activities with which he/she is associated, and each with no less than five (5) years of responsible experience in the field of public safety. Deputy directors shall be appointed by and shall serve at the pleasure of the director of department of emergency services.~~

~~(c) The compensation paid to each deputy director shall be an amount recommended by the county administrator and approved by the county council in the county's annual operating budget(s).~~

~~**Sec. 2-230. Staff; personnel.**~~

~~The staff and assistants authorized by the county administrator for the director of the department of emergency services and each of the deputy directors shall be subject to the county personnel system, and their compensation shall be determined accordingly.~~

Sec. 2-138. Departmental Divisions.

The emergency services department shall include the following divisions:

(1) *Emergency Medical Services* - The emergency medical services division ~~shall be headed by the manager of emergency medical services and~~ shall provide county-wide 911 emergency medical services designed to respond to medical emergencies and to provide initial medical response and/or treatment as a means of stabilizing accident and/or trauma victims for transportation to medical facilities for primary, secondary and/or tertiary care or treatment as may be required.

(a) Fees for ambulance services to the general public within the boundaries of the county and outside of the boundaries of the county shall be determined from time to time by council.

(b) Fees for ambulance services will be limited to the maximum allowed under the health care insurance plan for each county employee. These fee schedules are subject to amendment, repeal, or deletion by the county council from time to time.

(c) The county council hereby grants permission for the operation of private convalescent transport units within the county.

Private convalescent transport units are any vehicle making nonemergency calls within the county and to destinations within the county as scheduled to a physician's office or hospital for treatment, routine physical examinations, x-rays, or laboratory tests which is used for transporting within the county, patients upon discharge from a hospital or nursing home to a hospital, nursing home or residence, or a vehicle making any other calls dispatched within the county as nonemergency. Such vehicles are described in S.C. Code 1976, § 44 61 10 et seq. (as amended).

(d) The division department of emergency services is hereby authorized to promulgate and enforce rules and regulations governing and controlling such private convalescent transport units and the nonemergency ambulances as deemed

by the department to be necessary pursuant to federal, state and applicable regulating agency requirements.

Further, all nonemergency private ambulances that originate calls within the county shall be required to comply with the provisions of this Code of Ordinances, including the business license ordinance [chapter 16], and reporting requirements promulgated by the division.

(2) *Fire, ~~special responses and safety services~~* - The fire division ~~shall be headed by the fire manager and~~ shall be responsible for providing countywide fire, ~~special responses and safety~~ services. ~~The duties of the manager of fire shall include~~, but not be limited to the following:

- (a) Coordination and supervision of the development and operation of a county fire service system in the unincorporated areas and participating municipalities; to include coordination, supervision, and monitoring or any of the fire duties which may be contracted out to third parties pursuant to contract or intergovernmental agreements;
- (b) ~~Coordination and supervision of the training of fire service personnel;~~ Emergency communications;
- (c) ~~Development of a comprehensive record system and supervision of its maintenance;~~ Determine the Cause and Origin of fires;
- (d) The provision of assistance to the various units of the fire service in resolving technical problems;
- (e) Coordination of the management of all county fire service units;
- (f) Enforcement of county ordinance and the county fire prevention code;
- (g) Coordination of the emergency services department special response and rescue capabilities; ~~and~~
- (h) ~~Serve as the county safety officer.~~

(3) *Emergency Management Division Preparedness ~~agency~~*- The emergency ~~preparedness management~~ division ~~shall be headed by the emergency preparedness manager and~~ shall be responsible for ensuring the complete and efficient utilization of all the county facilities to combat disaster from enemy attack, manmade or natural disaster; ~~The emergency preparedness manager shall be responsible~~ for directing the day-to-day operations of the office and coordinating the activities of county and city governments during a period of disaster. The ~~manager~~ department shall be empowered and required to coordinate with and render assistance to county and city officials in the development of plans for the use of all facilities, equipment, manpower and other resources of the county and the municipalities existing within the county for

the purpose of minimizing or preventing damage to persons or property in disaster situations. The ~~manager-~~ department shall further direct the efforts of the county emergency management preparedness division in the implementation of the provisions of this subsection.

The emergency preparedness management division shall be the coordinating agency for all activity in connection with integrated emergency management; and it shall be the instrument through which the county government shall exercise its authority under the laws of this state during an attack against this county, its political subdivisions, or any part of the state, or during manmade or natural disasters. This subdivision will not relieve the county or any city department existing within the county of the normal responsibilities and/or authority given to is by general laws or local resolution or ordinance, nor will it limit the work of the American Red Cross or other volunteer agencies organized for relief in natural disaster.

As used in this subsection:

Attack shall mean a direct assault against the county, its political subdivisions, or any part of the state, by forces of a hostile nation, including assault by nuclear, chemical or biological warfare, espionage or sabotage.

County shall mean Richland County, including all municipalities and political subdivisions.

Emergency preparedness management shall have a broad meaning and shall include preparations against and relief from the effects of attack on the county, or any part of the state, by the forces of any enemy nation; and it shall also include such activity in connection with manmade or natural disaster as defined herein. It shall not include any activity that is the responsibility of the military forces of the United States.

Emergency preparedness management organization shall mean all county and municipal officials and employees of the county and municipalities, together with those volunteer forces enrolled to aid them during a disaster, and persons who may, by agreement or operation of law, be charged with duties incident to the protection of life and property in the county, city and towns during times of disaster.

Manmade disaster shall mean such disasters as those caused by hazardous material or radiation accidents or incidents and terrorist activities.

Natural disaster shall mean any condition seriously threatening public health, welfare, or security as a result of a severe fire, explosion, flood, tornado, hurricane, earthquake, or similar natural or accidental cause which is beyond the control of public or private agencies ordinarily responsible for the relief of such conditions.

Volunteer shall mean contributing service, equipment or facilities to the emergency preparedness organization without remuneration or without formal agreement or contract of hire. While engaged in such services, volunteer personnel shall have the same immunities as persons and employees of the county performing similar duties.

- (a) The ~~manager of the~~ emergency ~~preparedness management division~~ shall maintain liaison with the state and federal authorities, and the authorities of other nearby political subdivisions, so as to ensure the most effective operation of the emergency plan. The ~~manager's~~ duties shall include, but shall not be limited to, the following:
1. Development and publication of emergency plans in conformity with state emergency plans for the immediate use of all of the facilities, equipment, manpower and other resources of the county for the purpose of minimizing or preventing damage to persons or property, and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety, and welfare.
 2. Control and necessary recordkeeping for funds and property which may be made available from the federal, state, county and municipal governments.
 3. Submission of annual budget requirement to the state, federal and county governments.
 4. Signing such documents as are necessary in the administration of the county emergency preparedness program, to include project applications and billing for purchases under project applications.
 5. Coordination of the recruitment and training of the volunteer personnel and agencies to augment the personnel and facilities of the county emergency preparedness purposes.
 6. Through public information programs, education of the civil population as to the actions necessary and required for the protection of their persons and property in case of enemy attack or natural disaster.
 7. Conducting simulated disaster exercise and public practice alerts to ensure efficient operations of the emergency plans and to familiarize residents of the county and municipalities with civil defense regulations, procedures and operations.
 8. Coordination of the activity of all other public and private agencies engaged in any emergency preparedness programs.
 9. Negotiation with owners or persons in control of building or other property for the use of such buildings or property for ~~civil~~ defense emergency management purposes, and designating

suitable buildings as public fallout shelters.

10. Development of a community shelter plan. ~~which, will have as its ultimate goal an assigned fallout shelter space for every citizen of the county.~~
 11. Assumption of such authority and conducting such activity as may be necessary to promote and execute the emergency operations plan.
- (b) The chairman of the county council shall be responsible for meeting the problems and dangers to the county and its municipalities and their residents resulting from disasters of any origin and may issue proclamation and regulations concerning disaster relief and related matters which during an emergency situation shall have the full force and effect of law.
- (c) ~~A copy of the county emergency plan shall be located at the following locations: County Administrator's office, Emergency Services Department, Richland County Sheriff's Department, City of Columbia, Columbia Fire Department, City of Forest Acres, City of Eastover, City of Blythewood, Gadsden EMS/Fire Station, Hopkins EMS/Fire Station, Killian EMS/Fire Station, North Richland EMS/Fire Station, Ballentine EMS/Fire Station, Upper Richland EMS/Fire Station, Dentsville/Sandhill EMS/Fire Station, Lower Richland EMS/Fire Station, Richland School District One, Richland School District Two and Richland County Public Works.~~
- ~~(d)~~ (c) In accordance with annex K of the emergency plan, emergency shelters may be opened during an emergency and may be housed at schools, churches and other locations. ~~the following locations: Spring Valley High School, Dent Middle School, Bethel-Hanberry Middle School, St. Andrews Middle School, Keenan High School, C.A. Johnson High School, Hopkins Middle School, McCants Elementary School, Burnside School, W. G. Sanders Middle School, Alcorn Middle School, Gibbs Middle School, Lower Richland High School, A. C. Flora High School, Eau Claire High School, Caughman Road Elementary School, Dreher High School, and Webber School.~~ The type and location of an emergency will determine which shelters will be opened. After shelters are opened, the public will be notified and given instructions through the public information officer. Emergency Broadcast System.
- ~~(e)~~ (d) Notwithstanding any other provision of the law, authority in an emergency in the county shall be determined by the current County Code of Ordinance and the County Emergency Plan ~~and the Emergency Powers Act. (S.C. Code § 6-11-1410)~~

~~(f)~~ (e) A state of disaster may be declared by the chairman of the county council with the knowledge of officials of the affected municipalities if he determines that a disaster has occurred, or that the ~~thread~~ threat thereof is imminent, and extraordinary emergency measures are deemed necessary to cope with the existing or anticipated situation. Once declared, that state of emergency shall continue until terminated by the chairman of county council. All proclamations of a disaster issued pursuant to this section shall indicate the nature of the disaster, the area or areas affected, the conditions which required the proclamation of the disaster, and the conditions under which it will be terminated. In addition to any other powers conferred by law, the county and municipal governments may, under the provisions of this subsection:

1. Suspend existing laws and regulations prescribing the procedures for conduct of county or municipal business if strict compliance with the provisions of any statutes, order, rule or regulation would in any way prevent, hinder or delay necessary action in coping with the emergency.
2. Utilize all available resources of county and municipal government as reasonably necessary to cope with a disaster emergency.
3. Transfer the direction, personnel or functions of county and municipal departments and agencies or units thereof for purposes of facilitating or performing emergency services as necessary or desirable.
4. Compel performance by government officials and employees of the duties and functions assigned in the county emergency plan.
5. Contract, requisition and compensate for goods and services from private sources.
6. Direct evacuations of all or part of the population from any stricken or threatened area within the county or municipality if such action is deemed necessary for preservation of life or other disaster mitigation, response or recovery.
7. Prescribe routes, modes of transportation and destinations in connection with evacuations.
8. Control ingress and egress to and from a disaster area, the

movement of persons within the area and the occupancy of premises therein.

9. Suspend or limit the sale, dispensing or transportation of alcoholic beverages, firearms, explosives and combustibles.
10. Make provisions for the availability and use of temporary housing.
11. Suspend or limit nonemergency activities and prohibit public assemblies.

12. Implement curfews during declared disaster events.

~~(g)~~ (f) All employees of departments, commissions, boards, institutions and other agencies of the county and municipalities who are designated as civil emergency forces shall cooperate with ~~the manager of~~ the emergency ~~preparedness agency management division~~ in the formulation of the county emergency plan shall comply with the requests of ~~the manager of~~ emergency ~~preparedness agency management personnel~~ when such requests are issued pursuant to the provisions of this subsection. County and city personnel shall include in such plans the restoration of governmental services and public utilities necessary for the health, safety and welfare of the general public.

~~(h)~~ (g) All such civil emergency forces shall notify the ~~deputy~~ director of ~~preparedness agency emergency services~~ of conditions in the county or municipalities resulting from enemy attack or natural disaster, and they shall inform the ~~deputy~~ director ~~of emergency preparedness agency~~ of any conditions threatening to reach the proportions of a natural disaster as defined herein.

~~(i)~~ (h) County and municipal employees assigned to duty as part of the civil emergency forces pursuant to the provisions of this subsection shall retain all the rights, privileges and immunities of their employment and shall receive the compensation incident to that employment.

~~(j)~~ (i) The ~~manager~~ ~~director~~ of emergency ~~preparedness agency services~~ may at any time make the appointment of volunteer citizens to augment personnel in the time of ~~civil~~ emergency. Such volunteer citizens may be enrolled as civil emergency volunteers in cooperation with the heads of the county or municipal department affected, and they shall be subject to the rules and regulations set forth by their department for such volunteers.

~~k.~~ (j) ~~The manager of emergency preparedness agency director~~ may appoint

volunteer citizens or from the personnel of a civil emergency service for which the county or municipalities have no counterpart. He may also appoint volunteer citizens as public shelter managers, who, when directed by the ~~deputy director of emergency preparedness agency~~ director, shall open public shelters and take charge of all stocks of food, water and other supplies and equipment stored in the shelter; admit the public according to the community shelter plan; and take whatever control measures are necessary for the protection and safety of the occupants.

(k) The director of emergency services may appoint and permit volunteers to operate privately owned vehicles to respond to disasters and emergencies using lights and sirens after first meeting the established rules and criteria promulgated by the emergency services department for volunteer privately owned vehicle response.

l. The emergency services department public information officer shall serve as public information officer for the emergency ~~preparedness management~~ division.

m. This subsection is an exercise by the county and city of their governmental authority for the protection of the public peace, health and safety; and county or municipal agents and representatives, or any individual, receiver firm, partnership, corporation, association, or trustee, or any of the agents thereof in good faith carrying out, complying with, or attempting to comply with any order, rule or regulation promulgated pursuant to the provisions of this subsection shall not be liable for any damage sustained by persons or property as a result of such activity.

n. Any person owning or controlling real estate or other premises who voluntarily and without compensation grants the county the right to inspect, designate and use the whole or any part or parts of such real estate or premises for the purpose of sheltering persons during an authorized civil emergency practice exercise shall not be civilly liable for the death of or injury to any person on or about such real estate or premises under such license, privilege or other permission, or for loss of or damage to the property of such person.

o. It shall be unlawful for any persons to violate any of the provisions of this subsection or the regulations issued pursuant to the authority contained herein or willfully to obstruct, hinder or delay any member of the civil emergency organization in the enforcement of the provisions of this subsection or any regulation issued thereunder. Any violation of this subsection shall be considered as a misdemeanor and shall be punished by a fine of not more than ~~one~~ five hundred dollars (~~\$100~~500.00) or confinement of not more than thirty (30) days.

(4) *Hazardous Materials ~~control services~~ Division* The hazardous materials division ~~shall be headed by the manager of hazardous materials. The duties of the manager of the hazardous materials division~~ shall include, but not be limited to the location, identification, monitoring and/or control of all hazardous/toxic waste(s) existing in or transported through the county. Such control shall include the permitting and enforcement of all relevant codes and the coordination of effort with other county and public agencies assigned public safety responsibilities in the field of hazardous/ toxic wastes.

(5) *Emergency 911 Communications Center*

(a) Funding for emergency 911 telephone system

It is the desire of Richland County Council to shorten the time and to simplify the methods required for a resident of Richland County to request and to receive emergency aid. It is the further intent of the County Council to provide funding by which to allow operation, maintenance and enhancements of E911 by levying a monthly charge of ~~thirty eight (38)~~ fifty (50) cents upon each local exchange access facility subscribed by telephone subscribers whose local exchange access lines are in the area served by or which would be served by the E911 service and/or system of Richland County. Wireless E911 fees will be levied as outlined in South Carolina Code of Laws Section 23-47-50., provided, however, that subscribers with multiple lines shall pay the subscriber rate up to a maximum of fifty (50) lines per account.

(b) E911 Service fee, billing and collection.

(1) The E911 Service Fee shall include charges as may be required by the Service Suppliers and agreed upon by Richland County and such charges for support, planning, operation and current or future enhancements that are required by Richland County and outlined in South Carolina Code Sections 23-47-10 through 80.

(2) A monthly charge shall be levied upon each local exchange access facility subscribed to by telephone subscribers whose local exchange access lines are in the area served by or which would be served by the 911 service and/or system of the jurisdiction of the county as provided for in this section, in amounts permitted by the Office of Information Resources State of the South Carolina Budget and Control Board, provided that the amount of such levy shall be set forth precisely in each annual, or supplemental budget ordinance as appropriate, together with a provision providing that such charges were tax enforceable under South Carolina Code 23-47-50(B). Said E911 Service Fee rate shall include funding for only such expenses and costs as are authorized under provisions of

South Carolina Code Section 23-47-40(A)(B), and (D) as amended from time to time, as may be approved by the Richland County Council attendant to the normal adoption of the County's Ordinary and Capital Budgets. Said budget shall clearly delineate the estimated E911 Service Fee revenue and the associated expense, and sources of revenue and authorized expenses from sources other than the E911 Service Fee, by budget account and line item.

- (3) The E911 Service Fee shall be uniform and not vary according to the type of local Exchange access.
- (4) Coin operated telephones are toll free 911 calls, but certain locations, such as detention centers or institutions may be denied access to 911 at the discretion of the emergency services director. Other coin operated telephones where it can be clearly justified as not being in the public interest to continue or have access to 911 may also be denied such access.
- (5) The Service Suppliers shall remit to Richland County E911 Service Fee Collections within 45 calendar days following the end of the month of collections of such funds and, upon receipt of a monthly bill from the Service Supplier, Richland County will remit payment.
- (6) An audit and budget reconciliation shall be conducted annually. The audit shall comply with the requirements of the South Carolina Code Section 23-47-50(E).

(c) Accounting and management.

- (1) As provided in South Carolina Code Section 23-47-50(C), Richland County is responsible for the collection of delinquent accounts having access to the E911 system. The emergency services director and finance director shall cause procedures to be established with the Service Supplier and shall forward such information to the appropriate authority for collection procedures.
- (2) The emergency services director is responsible within Richland County for the administration of this section and South Carolina Code Sections 23-47-10 through 80.

(d) Addressing and road name. All road naming activity shall be coordinated with the public works department, the planning division of the Community Planning and Development Department and if applicable the City of Columbia. Public safety is of the highest priority and road names contribute significantly to the efficiency of the emergency response

system.

(e) It shall be a violation for any person to misuse or abuse the 911 system or to make a false 911 call. Any person in violation of this section shall be subject to the penalties set forth in (f).

(f) Penalties. Any person who shall violate any provision of this section, including the provisions of South Carolina Code Title 23, Chapter 47, shall be guilty of a misdemeanor and, upon conviction of such offense, shall be fined not more than ~~two~~ five hundred dollars (\$~~200~~500.00) or imprisoned for not more than thirty (30) days, and in addition, shall pay all costs and expenses involved in the case. Each and every day or portion thereof during which any violation continues shall be considered a separate offense.

DIVISION 6. ~~DETENTION, ELECTIONS, VOTER REGISTRATION, AND REGISTER OF MESNE CONVEYANCES~~ FINANCE

Sec. 2-139. Creation; director.

There is hereby created the finance department and the position of director of finance, who shall be responsible to the county administrator and who shall direct and coordinate the operations and activities of the department. The department shall be responsible for all facets of finance administration including budget preparation and budgetary control, accounting, financial reporting, and other related financial/fiscal activities. It shall be responsible also for insurance; payroll and leave administration; and, in cooperation with the department of human resources, shall be responsible for development and implementation of a personnel data and information management system; and such other responsibilities as may be assigned by the county administrator. The director of finance shall give to the county a surety bond in the value of thirty thousand dollars (\$30,000.00) for the faithful performance of his/her duties as such officer, such bond to be filed in the office of the clerk of court.

Sec. 2-140. Qualifications of director; selection.

The director of finance shall be a person with education, training and/or experience in finance and money management satisfactory to the county administrator. The county administrator shall recommend and the council shall provide in the annual budget the compensation of the director of finance.

Sec. 2-141. Responsibilities; powers; duties.

The director of finance shall be the chief administrative finance officer of the county, responsible to the county administrator for the performance of his/her duties and responsibilities which shall be to:

- (1) Direct the finance department and supervise its staff and activities;

- (2) Approve all warrants issued by officers of the county and draw drafts in payment thereof;
- (3) Maintain current accounts of all county budget expenditures and make periodic reports thereon as required by the county administrator;
- (4) Maintain a current inventory of all county property, real and personal; and collect and account for all income from rental or sale of same;
- (5) Receive all requests from county offices and agencies in excess of budget allowances, and prepare recommendations for the county administrator to submit to the council for consideration thereof;
- (6) Obtain and supervise contracting and payments for all insurance on county property, including liability and related insurance;
- (7) Cooperate with the county council, treasurer, attorney and other officers concerned in the preparation and sale of all county bond issues and other long-term financial transactions;
- (8) Cooperate with the county auditor, treasurer and other county officers in securing annual and special audits of all county accounts as required by law or directed by council; and
- (9) Serve as the trust officer of the county and be granted authority to sign necessary documents and create accounts for the proper maintenance of such funds, provided that such procedures shall be approved by the county administrator.

~~DIVISION 5. OFFICE OF FINANCE AND BUDGET~~

~~**Sec. 2-117. Office of finance and budget, generally.**~~

~~The office of finance and budget is hereby created and shall be responsible for all facets of finance administration including budget preparation and budgetary control, accounting, financial reporting, and other related financial/fiscal activities. It shall be responsible also for insurance and such other responsibilities as may be assigned by the county administrator. This office shall be managed by the director of finance and budget and shall be responsible also for payroll and leave administration and, in cooperation with the office of staff and human resources, shall be responsible for development and implementation of a personnel data and information management system.~~

~~(Ord. No. 1908-89, § II, 9-5-89)~~

~~**Sec. 2-118. Position of director—Created; selection; appointment.**~~

~~There is hereby created the position of director of finance and budget. The director of~~

~~finance and budget shall be selected and appointed by, and shall serve at the pleasure of the county administrator.~~

~~Sec. 2-119. Same—Qualifications; compensation.~~

~~The director of finance and budget shall be a person with education, training and/or experience in finance and money management satisfactory to the county administrator. The county administrator shall recommend and the council shall provide in the annual budget the compensation of the director of finance and budget.~~

~~Sec. 2-120. Same—Responsibilities, powers and duties.~~

~~The director of finance and budget shall be the chief administrative finance officer of the county, responsible to the county administrator for the performance of his duties and responsibilities which shall be to:~~

- ~~(1) — Direct the county office of finance and budget and supervise its staff and activities;~~
- ~~(2) — Approve all warrants issued by officers of the county and draw drafts in payment thereof;~~
- ~~(3) — Maintain current accounts of all county budget expenditures and make periodic reports thereon as required by the county administrator;~~
- ~~(4) — Maintain a current inventory of all county property, real and personal; and collect and account for all income from rental or sale of same;~~
- ~~(5) — Receive all requests from county offices and agencies in excess of budget allowances, and prepare recommendations for the county administrator to submit to the council for consideration thereof;~~
- ~~(6) — Obtain and supervise contracting and payments for all insurance on county property, including liability and related insurance;~~
- ~~(7) — Cooperate with the county council, treasurer, attorney and other officers concerned in the preparation and sale of all county bond issues and other long term financial transactions;~~
- ~~(8) — Cooperate with the county auditor, treasurer and other county officers in securing annual and special audits of all county accounts as required by law or directed by council; and~~
- ~~(9) — Serve as the trust officer of the county and be granted authority to sign necessary documents and create accounts for the proper maintenance of such funds, provided that such procedures shall be approved by the county administrator.~~

~~Sec. 2-121. Staff and assistants.~~

~~The director of finance and budget shall have such staff and assistants as are necessary to the~~

~~operation of the office and the performance of his duties. They shall be subject to the county personnel system and their compensation determined accordingly.~~

~~Sec. 2-122. Bond.~~

~~The director of finance and budget shall give to the county a surety bond in the value of thirty thousand dollars (\$30,000.00) for the faithful performance of his duties as such officer, such bond to be filed in the office of the clerk of court.~~

Sec. 2-142. Departmental Divisions.

The finance department shall include the following divisions:

(1) *Accounting* – There is hereby created the division of accounting and the position of accounting manager, who shall be responsible to the finance director to prepare annual financial statements and other financial reports as required or requested by federal and state agencies, County Council, Administration, or financial markets.

(2) *Budget* – There is hereby created the division of budget and the position of budget manager, who shall be responsible to the finance director to create and maintain the County’s Annual Budget.

(3) *Procurement* - There is hereby created the division of procurement and the position of procurement manager. The procurement manager shall be a person with education, training and/or experience in purchasing, contract administration, and inventory. The division of procurement shall be responsible for the following:

(a) Purchasing all supplies, materials, equipment, and contractual services required by county agencies and performing the purchasing-related functions required of the director of procurement herein;

(b) Negotiating contracts for ~~personal~~ professional services and submitting them for approval and award as provided herein;

(c) Using standard specifications wherever they are applicable to purchase orders and contracts and ensuring compliance with such specifications through adequate inspection of deliveries;

(d) Transferring between agencies, supplies, materials and equipment which are no longer needed by a holding agency but which can be used by the receiving agency;

(e) Exchanging, trading in or selling those supplies, materials and equipment which are surplus, obsolete or unused and which are found by

the county administrator not to be required for public use;

(f) Developing, with the approval of the county attorney as to legal sufficiency, standard forms and conditions for invitations to bid, requests for proposals, purchase orders, and contracts; developing and prescribing the use by agencies of other forms required in carrying out the provisions of this article; and amending or eliminating any such forms;

(g) Upon request of the council, and subject to its approval of each transaction, performing all delegable functions in connection with acquisition and disposal of real property;

(h) Acting as the procurement, purchasing and contracting agent for all officers, offices and agencies of the county, subject to regulations promulgated by the council and approval authority of the director of finance;

(i) Establishing and maintaining a central purchasing warehousing and supply system for all county offices and agencies, providing for requisition of materials and supplies by county offices and agencies authorized by the council;

(j) Placing, with a newspaper to be determined pursuant to the requirements of Chapter 2, Article X, "Purchasing," of this Code, all requests for advertising by a county agency or department. Any agency or department requiring advertisement shall prepare the advertisement and present same to the division of procurement for the purposes of processing it for publication. The division of procurement shall have the responsibility of determining the most practical and least costly medium of advertising. In connection with this subsection, the office of procurement shall provide each county agency and department a schedule of processing time allowance so that the requesting agency or department will be assured of the actual date of publication of the advertisement. However, any advertising which is not paid for with county funds, or for which the county is reimbursed by a private individual or company, may be exempt from the provisions of this subsection;

(k) Other duties as directed by the director of finance or county administrator.

~~DIVISION 9. OFFICE OF PROCUREMENT~~

~~Sec. 2-153. Creation of the office of procurement; generally.~~

~~There is hereby created the office of procurement and the position, director of procurement. The office of procurement shall be responsible for the following:~~

- ~~(1) — Purchasing all supplies, materials, equipment, and contractual services required by county agencies and performing the purchasing-related functions required of the director of procurement herein;~~
- ~~(2) — Negotiating contracts for personal services and submitting them for approval and award as provided herein;~~
- ~~(3) — Using standard specifications wherever they are applicable to purchase orders and contracts and ensuring compliance with such specifications through adequate inspection of deliveries;~~
- ~~(4) — Transferring between agencies, supplies, materials and equipment which are no longer needed by a holding agency but which can be used by the receiving agency;~~
- ~~(5) — Exchanging, trading in or selling those supplies, materials and equipment which are surplus, obsolete or unused and which are found by the county administrator not to be required for public use;~~
- ~~(6) — Developing, with the approval of the county attorney as to legal sufficiency, standard forms and conditions for invitations to bid, requests for proposals, purchase orders, and contracts; developing and prescribing the use by agencies of other forms required in carrying out the provisions of this article; and amending or eliminating any such forms;~~
- ~~(7) — Upon request of the council, and subject to its approval of each transaction, performing all delegable functions in connection with acquisition and disposal of real property;~~
- ~~(8) — Acting as the procurement, purchasing and contracting agent for all officers, offices and agencies of the county, subject to regulations promulgated by the council and approval authority of the county administrator;~~
- ~~(9) — Establishing and maintaining a central purchasing warehousing and supply system for all county offices and agencies, providing for requisition of materials and supplies by county offices and agencies authorized by the council;~~
- ~~(10) — Placing, with a newspaper to be determined pursuant to the requirements of Chapter 2, Article X, “Purchasing,” of this Code, all requests for advertising by a county agency or department. Any agency or department requiring advertisement shall prepare the advertisement and present same to the office of procurement for the purposes of processing it for publication. The office of procurement shall have the responsibility of determining the most practical and least costly medium of advertising. In connection with this subsection, the office of procurement shall provide each county agency and department a schedule of processing time allowance so that the requesting agency or department will be assured of the actual date of publication of the advertisement. However, any advertising which is not paid for with county funds, or for which the county is reimbursed by a private individual or company, may be exempt from the provisions of this subsection;~~

~~(11) — Other duties as directed by the county administrator.~~

~~**Sec. 2-153.5. Divisions.**~~

~~The office of procurement shall include the office of small business opportunity division, which shall manage and administer the SLBE program (see Section 2-639 et seq.) and shall undertake other functions and duties as assigned by the director of the office of procurement, the county administrator or county council.~~

~~**Sec. 2-154. Position of director—Created; appointment; responsibilities.**~~

~~There is hereby created the position of director of the office of procurement also known as the director of procurement. The director shall serve at the pleasure of the county administrator. The director shall also fulfill the responsibilities formerly fulfilled by the purchasing agent.~~

~~**Sec. 2-155. Same—Qualifications; compensation.**~~

~~The director of the office of procurement shall be a person with education, training and/or experience in purchasing, contract administration, and inventory. The county administrator shall recommend and the council shall provide in the annual budget the compensation of the director of the office of procurement.~~

~~**Sec. 2-156. Staff and assistants.**~~

~~The director of the office of procurement shall have such staff and assistants as are necessary for the operation of the office and the performance of his duties. They shall be subject to the county personnel system and their compensation determined accordingly.~~

~~DIVISION 7. JUDICIAL SERVICES HUMAN RESOURCES~~

~~DIVISION 7. JUDICIAL SERVICES~~

~~**Sec. 2-247. Created; magisterial court administrator; appointment; management of department.**~~

~~There is hereby created a department of judicial services which shall operate under the direction of the magisterial court administrator.~~

~~**Sec. 2-248. Qualifications of administrator; selection; compensation.**~~

~~The magisterial court administrator shall serve as the chief administrative officer of the magisterial system of the county and as such shall serve such system mainly through the chief magistrate. The magisterial court administrator shall be selected and appointed by the county administrator on the basis of his education, training and professional experience which shall be~~

no less than five (5) years in a court-related activity. He shall be compensated as authorized by the county administrator and approved by the county council in the county's annual budget(s).

~~Sec. 2-249. Responsibilities of administrator; powers; duties.~~

~~The magisterial court administrator shall serve as the chief administrative officer and shall direct and manage the central fines processing office, and transact all administrative matters not handled directly by the chief magistrate and the other magistrates who constitute the magisterial system of the county.~~

~~Sec. 2-250. Staff; personnel.~~

~~The staff and assistants of the magisterial court administrator shall be subject to the county personnel system and their compensation determined accordingly.~~

~~Sec. 2-251. Home Detention Program.~~

~~(a) — Purpose. The purpose of this section is to provide for a pilot Home Detention Program in Richland County as an alternative to confinement in the Alvin S. Glenn Detention Center, in accordance with the Home Detention Act of 1990 (S.C. Code 1976, § 24-13-1510 et seq, as amended).~~

~~(b) — Home Detention Program provided. Pursuant to S.C. Code 1976, § 24-13-1530, electronic and nonelectronic home detention programs may be used by the magistrates of Richland County as an alternative to incarceration for low risk, nonviolent adult and juvenile offenders, as selected by the court. Applications for home detention by persons who are awaiting trial or by offenders whose sentences do not place them in the custody of the Department of Corrections may hereafter be made to the magistrates of Richland County as an alternative to incarceration. The county's home detention program shall comply with all applicable state and local laws and regulations, including S.C. Code 1976, § 24-13-1510 et seq.~~

Sec. 2-143. Creation; director.

The department of human resources ~~office of staff and human resources~~ is hereby created and shall be responsible for the development and implementation of a modern personnel program employing whatever resources and assistance are needed from the ~~office of finance department and budget and the office of operational services~~. The human resources department shall be managed by the director of human resources who shall be responsible also for administrative and legislative research, economic and community development, public affairs, data information management, and such other responsibilities as may be assigned by the county administrator. The director of the human resources department shall be bonded to the county in an appropriate amount for the faithful performance of the duties as such officer.

Sec. 2-144. Qualifications of director; selection.

The director of human resources shall be appointed solely on the basis of merit including administrative qualifications with special emphasis on education, training, experience and knowledge of the requirements of the office. The director shall be selected and appointed by the county administrator with no definite term of office assigned. Preference will be given to individuals with a graduate degree in the field(s) of public administration, business administration or some other related discipline. The director of the human resources department shall be paid an annual salary as recommended by the county administrator and approved by county council.

Sec. 2-145. Responsibilities; powers; duties.

The duties and responsibilities of the director of human resources shall be:

- (1) To serve as personnel director and, as such to plan, organize, direct and coordinate the personnel program of the county;
- (2) To formulate and recommend operating policies and procedures to the county administrator for the effective administration of the county's personnel program;
- (3) To direct and control the county's research resources and activities serving the administrative and legislative branches of the government;
- (4) To provide leadership and support in the areas of economic and community development and, in so doing, establish effective liaison and working relationships with all appropriate private and public enterprises as related to economic and industrial development, and with all appropriate civic groups/associations, as related to community development;
- (5) To administer a program of public affairs and, to that end, establish effective relationships with the media and the general public through the development of viable public information programs;
- (6) To organize, direct, and administer management information and word processing programs assigned to receive, store and provide organizational data and information on a timely and well-organized basis as a service to the entire organization; and
- (7) To perform such other related work as may be required and as assigned by the county administrator.

Sec. 2-146. Departmental Divisions.

The human resources department shall include the following divisions:

- (1) Compensation, Benefits, and Classification – This division shall manage the compensation, benefits and classification related services for the human resources department.

(2) Operations- This division shall manage the operations of the human resources department.

~~DIVISION 4. OFFICE OF STAFF AND HUMAN RESOURCES~~

~~Sec. 2-107. Office of staff and human resources, generally.~~

~~The office of staff and human resources is hereby created and shall be responsible for the development and implementation of a modern personnel program employing whatever resources and assistance are needed from the office of finance and budget and the office of operational services. The office of staff and human resources shall be managed by the director of staff and human resources who shall be responsible also for administrative and legislative research, economic and community development, public affairs, data information management, and such other responsibilities as may be assigned by the county administrator.~~

~~Sec. 2-108. Position of director—Created; selection; appointment.~~

~~There is hereby created the position of director of staff and human resources. The director of staff and human resources shall be selected and appointed by the county administrator with no definite term of office assigned.~~

~~Sec. 2-109. Same—Qualifications; compensation.~~

~~The director of staff and human resources shall be appointed solely on the basis of merit including administrative qualifications with special emphasis on education, training, experience and knowledge of the requirements of the office. Preference will be given to individuals with a graduate degree in the field(s) of public administration, business administration or some other related discipline. The director of staff and human resources shall be paid an annual salary as recommended by the county administrator and approved by county council.~~

~~Sec. 2-110. Same—Responsibilities; duties.~~

~~The duties and responsibilities of the director of staff and human resources shall be:~~

- ~~(1) — To serve as personnel director and, as such to plan, organize, direct and coordinate the personnel program of the county;~~
- ~~(2) — To formulate and recommend operating policies and procedures to the county administrator for the effective administration of the county's personnel program;~~
- ~~(3) — To direct and control the county's research resources and activities serving the administrative and legislative branches of the government;~~

~~(4) — To provide leadership and support in the areas of economic and community development and, in so doing, establish effective liaison and working relationships with all appropriate private and public enterprises as related to economic and industrial development, and with all appropriate civic groups/associations, as related to community development;~~

~~(5) — To administer a program of public affairs and, to that end, establish effective relationships with the media and the general public through the development of viable public information programs;~~

~~(6) — To organize, direct, and administer management information and word processing programs assigned to receive, store and provide organizational data and information on a timely and well-organized basis as a service to the entire organization; and(7) — To perform such other related work as may be required and as assigned by the county administrator.~~

~~Sec. 2-111. Staff and personnel.~~

~~The director of staff and human resources shall have such staff and assistants as are deemed necessary to the performance of his duties and operation of the office and approved by the county administrator. They shall be subject to the county personnel system and their compensation determined accordingly.~~

~~Sec. 2-112. Bond.~~

~~The director of staff and human resources shall be bonded to the county in an appropriate amount for the faithful performance of the duties as such officer.~~

DIVISION 8. INFORMATION TECHNOLOGY

Sec. 2-147. Creation; director.

There is hereby created the information technology department and the position of director of information technology, who shall be responsible to the county administrator and who shall direct and coordinate the operations and activities of the department. The director shall be appointed by the county administrator, with the term of office being at the pleasure of the county administrator. The department shall be responsible for all providing the technological vision and leadership to deploy the appropriate technology that will contribute towards an enriched community and providing timely, efficient, effective, and proactive technology support to the employees of Richland County.

Sec. 2-148. Qualifications of director; selection.

The director of information technology shall be the chief information officer and shall be appointed solely on the basis of merit including administrative qualifications with special emphasis on education, training, experience and knowledge of the requirements of the office. Preference will be given to individuals with a graduate degree in the field(s) of information

technology, public administration, business administration or some other related discipline. The director of the information technology department shall be paid an annual salary as recommended by the county administrator and approved by county council.

Sec. 2-149. Departmental Divisions.

The information technology department shall include the following divisions:

- (1) Network & Telecommunications – This division shall ensure a secure and fully resilient technical environment that supports all of the county’s software, hardware, mobile, and cloud technologies, as well as future technologies. The division shall be responsible for the telecommunication system(s) serving the entire organization, including wired and wireless, Voice over Internet Protocol phone system, cell phones, data lines, cabling, and the county’s tower at Fort Jackson. The division is also responsible for mission critical cybersecurity. The division shall propose new or amended county policies as needed to ensure that the county responds to new threats and / or opportunities. The division shall also partner with other local / state agencies and private industry to expand broadband to citizens in Richland County.
- (2) Business Systems – This division shall provide proactive, realistic, and fiscally sound solutions to short, middle and long-range business goals whenever application software and / or project management can facilitate. The division shall develop new business software, oversee vendor software, perform feasibility studies and research, confer with departments to identify business needs and desired outcomes, perform business analysis, project management, quality assurance / quality control, and application training. The division will prepare procurement solicitations for new vendor systems and oversee implementation projects from start to finish. The division shall oversee and support all business software, from small on-department systems, to enterprise-wide software systems. The division also provides a county-wide training program for all county employees on various software tools to enhance productivity and on cybersecurity best practices. The division shall also manage the county website’s technical platform.
- (3) GIS - The division of geographic information system (GIS), as well as the manager of GIS, is hereby established to furnish various county departments with tools to measure, model, and map data regarding geographically related phenomena. While data, in and of itself, cannot assist in making decisions or policy, the information created from such data is a valuable tool in executing county business. As a work product, the data will be used to produce thematic information that can be combined to assist county personnel in the decision-making process.

GIS data will be continuously updated and improved as technology and county capabilities improve. The county council understands that to sustain the county’s

utility and effectiveness, data must be maintained. The county council also recognizes that the nature of accurate local data and the potential of GIS are reflected in the value of spatial data to entities other than Richland County. Thus, to provide for costly maintenance of the GIS and to lessen the burden of annual budget requests, system data elements will be available for purchase pursuant to an established fee schedule. Such fee schedule may be modified ~~as described in subparagraph (d)(3)~~ below from time to time by council.

- (a) For the purposes of this section, and unless the context specifically indicates otherwise, the following general terms shall have the meanings designated below:

Applicant. Any person who submits a request for GIS products or services.

Customer. Any applicant who executes a contract for GIS products or services, or purchases copies of standard system products, custom hard copy system products, digital data, technical assistance, or other products or services.

Data. Recorded quantitative and qualitative observational measurements and facts.

Data steward. The person, or his/her designee, responsible for the maintenance and security of GIS data elements within a particular county department.

Geographic Information System (GIS) is an organized collection of computer hardware, software, geographic data, and personnel designed to efficiently capture, store, update, use, analyze, and display all forms of geographically referenced material.

Information. The result(s) obtained from processing, classifying, or interpolating data.

Open records. Standard system products as defined herein and non-digital source documents.

Standard system products. Paper products generated from GIS databases for internal use and for the purpose of meeting requests submitted under current state law concerning open records.

Subscriber. Customer who purchases GIS service or products on a regular, frequent, and on-going basis.

- (b) Data and information distribution.

1. Information derived from the county GIS and presented in a geographic context may be made available to the public via the Internet. Furthermore, standard system products will be made available on digital media or, if requested, in hard copy pursuant to S.C. Code 1976, § 30-4-30, as amended.
2. All GIS-related data requests must be approved by both the data steward of the department in possession of such data and the GIS division of the information technology department. Once approved, the GIS division is responsible for filling the request. All GIS data customers must enter into a non-transferable data license agreement with the county. Each license agreement shall identify limitations in the use of county GIS data and shall indemnify and hold harmless Richland County, its elected officials, officers, agents, and employees from loss, damage, or other liability arising from the use of the data.
3. A fee shall be collected from customers for copies of GIS data. An initial fee schedule of individual data elements will be reviewed by county council. The fee schedule will include a description of each thematic data element to be sold, distribution format, file format, and unit pricing information. The county administrator, as necessary, may update the fee schedule. Regardless of changes in data product fees, a county GIS data fee schedule will be submitted annually to the county council as an informational update. For good cause, the county administrator may waive or reduce fees for GIS data when such actions result in serving the best interest of the county.
4. Customers requesting data on a regular basis may request to receive data at a subscription rate, but must enter into a non-transferable data license agreement with the county.
5. All GIS-related information constituting a public record, as defined by S.C. Code 1976, § 30-4-20, as amended, may be provided at no charge via Internet access or at a minimal charge if such information is in digital or hard copy format. The minimal fees for digital or hard copy public record information shall be included in the approved fee schedule.

~~DIVISION 2A. SPECIAL SERVICES~~

~~Sec. 2-200. Creation; director.~~

~~There is hereby created the department of special services and the position of director of special services. The director shall be appointed by the county administrator and his/her term of office shall be at the pleasure of the county administrator.
(Ord. No. 058-05HR, § III, 9-6-05)~~

~~**Sec. 2-201. Qualifications of director; selection; compensation.**~~

~~The director of special services shall possess education, training and experience that are satisfactory to the county administrator.~~

~~**Sec. 2-202. Responsibilities; powers; duties.**~~

~~The special services department shall be responsible for:~~

- ~~(1) — Effectively managing a labor pool of community service and inmate labor personnel in support of county operations, such as picking up trash along the road right of ways and beautifying the community through a clean sweep program; and~~
- ~~(2) — Helping communities become self sufficient through sponsoring community cleanups; and~~
- ~~(3) — Holding community forums to address participants' questions about the clean sweep program and neighborhood cleanups.~~

DIVISION 9. OPERATIONAL SERVICES

Sec. 2-150. Creation; director.

There is hereby created the support services department and the position of director of support services, who shall be responsible to the county administrator and who shall direct and coordinate the operations and activities of the department. The support services department shall be responsible to administer the internal or housekeeping needs of the county government. It shall be responsible for the maintenance, custody and security of the entire physical plant and all of the support services required to keep the plant and all equipment at an acceptable level of operation and usability. The office shall be managed by the director of support services and shall be responsible also ~~for the communication system(s) serving the entire organization,~~ for coordinating a program of records management through the county archivist, and for such other responsibilities as may be assigned by the county administrator. The director of support services shall be bonded to the county in an appropriate amount for the faithful performance of the duties as such officer.

Sec. 2-151. Qualifications of director; selection.

The director of support services shall be appointed solely on the basis of merit including technical and administrative qualifications with special emphasis on education, training,

experience and knowledge of the requirements of the office. The director of support services shall be selected and appointed by the county administrator with no definite term of office assigned. Preference will be given to individuals with a degree in engineering, public administration, business administration, or some other related discipline. The director of support services shall be paid an annual salary as recommended by the county administrator and approved by county council.

Sec. 2-152. Responsibilities; powers; duties.

The duties and responsibilities of the director of support services shall be:

- (1) To develop and implement a comprehensive program of maintenance, custody and security for the county's physical plant, including all buildings and facilities owned and operated by the county government;
- (2) To formulate and submit to the county administrator recommendations for continued improvement and effective utilization of the county's physical plant;
- (3) To establish a working relationship and liaison with all department and agency heads relative to their specific operational and/or space office requirements and needs;
- ~~(4) To develop through the same working relationship with all department and agency heads an understanding of the communication requirements and needs, and the development of a communication system(s) to meet those requirements and needs;~~
- (4) To provide assistance for all county departments and agencies to obtain auxiliary and/or housekeeping support and services;
- (5) To coordinate through the county archivist, a program of records management designed to serve all county departments and agencies; and
- (6) To perform such other related work as may be required and so assigned by the county administrator.

Sec. 2-153. Departmental Divisions.

The support services department shall include the following divisions:

- (1) Facilities and Grounds – This division shall perform routine maintenance on Richland County owned facilities and grounds.
- (2) Central Services –This division shall manage and operate the Richland County mailing services.

DIVISION 10. PUBLIC WORKS

Sec. 2-154. Creation; director.

There is hereby created the public works department and the position of director of public works, who shall be responsible to the county administrator and who shall direct and coordinate the operations and activities of the department. The director shall be appointed by the county administrator, and his/her term of office shall be at the pleasure of the county administrator.

Sec. 2-155. Qualifications of director; selection.

The director of public works shall be a graduate of an accredited college or university with a major in civil engineering. The director shall possess a certified license as a professional civil engineer and shall have had at least five (5) years of previous experience as a public works director/engineer including supervisory, administrative and engineering experience. Such director shall possess training and/or experience in both public works and engineering which is satisfactory to the county administrator.

Sec. 2-156. Responsibilities; powers; duties.

The director of public works shall be responsible for the custody, security and maintenance of public works and physical properties of the county and shall be responsible to and under the supervision of the county administrator in the performance of his/her duties.

Sec. 2-157. Departmental Divisions.

The public works department shall include the following divisions:

- (1) *Administration* – This division shall coordinate all department-level administrative support, including personnel management, safety, training, standardization, finance, budget, payroll, material management, procurement, and geographic information services (GIS).
- (2) *Engineering* – This division, which shall be managed by a registered professional engineer, shall provide engineering services in support of county operations and infrastructure development, including the management and coordination of capital improvement projects.
- (3) *Stormwater ~~management~~*– This division shall provide stormwater management services in support of positive public drainage and “receiving water” quality.
- (4) *Roads and Drainage ~~maintenance~~*– This division shall maintain and improve the county road maintenance network and drainage infrastructure.
- (5) *Airport* – This division shall manage the Jim Hamilton Owens Airport operations.

- (6) *Solid Waste and recycling*– This division shall provide residential collection of municipal solid waste (MSW) and recyclable materials within the unincorporated county, provide limited construction & demolition (C&D) landfill services, manage the Solid Waste stream within the county, and promote cost-effective recycling.
- (7) *Special Services* – This division shall be responsible for:
1. Effectively managing a labor pool of community service and inmate labor personnel in support of county operations, such as picking up trash along the road right of ways and beautifying the community through a clean sweep program; and
 2. Helping communities become self-sufficient through sponsoring community cleanups; and
 3. Holding community forums to address participants’ questions about the clean sweep program and neighborhood cleanups.

~~DIVISION 6. OFFICE OF OPERATIONAL SERVICES~~

~~Sec. 2-125. Office of operational services.~~

~~The office of operational services is hereby created and shall be responsible to administer the internal or housekeeping needs of the county government. It shall be responsible for the maintenance, custody and security of the entire physical plant and all of the support services required to keep the plant and all equipment at an acceptable level of operation and usability. The office shall be managed by the director of operational services and shall be responsible also for the communication system(s) serving the entire organization, for coordinating a program of records management through the county archivist, and for such other responsibilities as may be assigned by the county administrator.~~

~~Sec. 2-126. Position of director—Created; selection; appointment.~~

~~There is hereby created the position of director of operational services. The director of operational services shall be selected and appointed by the county administrator with no definite term of office assigned.~~

~~Sec. 2-127. Same—Qualifications; compensation.~~

~~The director of operational services shall be appointed solely on the basis of merit including technical and administrative qualifications with special emphasis on education, training, experience and knowledge of the requirements of the office. Preference will be given to individuals with a degree in engineering, public administration, business administration, or some other related discipline. The director of operational services shall be paid an annual salary as~~

~~recommended by the county administrator and approved by county council.~~

~~Sec. 2-128. Same—Responsibilities; duties.~~

~~The duties and responsibilities of the director of operational services shall be:~~

- ~~(1) — To develop and implement a comprehensive program of maintenance, custody and security for the county's physical plant, including all buildings and facilities owned and operated by the county government;~~
- ~~(2) — To formulate and submit to the county administrator recommendations for continued improvement and effective utilization of the county's physical plant;~~
- ~~(3) — To establish a working relationship and liaison with all department and agency heads relative to their specific operational and/or space office requirements and needs;~~
- ~~(4) — To develop through the same working relationship with all department and agency heads an understanding of the communication requirements and needs, and the development of a communication system(s) to meet those requirements and needs;~~
- ~~(5) — To provide assistance for all county departments and agencies to obtain auxiliary and/or housekeeping support and services;~~
- ~~(6) — To coordinate through the county archivist, a program of records management designed to serve all county departments and agencies; and~~
- ~~(7) — To perform such other related work as may be required and so assigned by the county administrator.~~

~~Sec. 2-129. Staff; personnel.~~

~~The director of operational services shall have such staff and assistants as are deemed necessary to the performance of his duties and operation of the office and approved by the county administrator. They shall be subject to the county personnel system and their compensation determined accordingly.~~

~~Sec. 2-130. Bond.~~

~~The director of operational services shall be bonded to the county in an appropriate amount for the faithful performance of the duties as such officer.~~

DIVISION 11. TRANSPORTATION PENNY

Sec. 2-158. Creation; director.

There is hereby created the transportation penny department and the position of director

of the transportation penny department, who shall be responsible to the county administrator and who shall direct and coordinate the operations and activities of the department. The director shall be appointed by the county administrator, and his/her term of office shall be at the pleasure of the county administrator. The transportation penny department shall manage all items of the Transportation Penny Program approved by voters in November 2012.

Sec. 2-159. Qualifications of director; selection.

The director of the transportation penny department shall be appointed solely on the basis of merit including technical and administrative qualifications with special emphasis on education, training, experience and knowledge of the requirements of the office. Preference will be given to individuals with a degree in engineering, public administration, business administration, or some other related discipline. The director shall be paid an annual salary as recommended by the county administrator and approved by county council.

Sec. 2-160. Responsibilities; powers; duties.

The duties and responsibilities of the director of the transportation penny department shall be:

- (1) To develop and implement the Richland County Transportation Program
- (2) Serve as the liaison with the South Carolina Department of Transportation on all joint transportation projects
- (3) Coordinates all transportation projects with the Central Midlands Council of Governments
- (4) Oversees design and construction of all transportation projects
- (5) Coordinate and manage the distribution of transportation program information to the Transportation Advisory Committee
- (6) Study and pursue outside funding sources for the Richland County Transportation Program

DIVISION 12. UTILITIES

Sec. 2-161. Creation; director.

There is hereby created the department of utilities and the position of director of utilities, who shall be responsible to the county administrator and who shall direct and coordinate the operations and activities of the department. The director shall be appointed by the county administrator, and his/her term of office shall be at the pleasure of the county administrator.

Sec. 2-162. Qualifications of director; selection.

The director of utilities shall possess education, training and experience that are satisfactory to the county administrator.

Sec. 2-163. Responsibilities; powers; duties.

The utilities department shall be responsible for enforcing all the provisions of Chapter 24, Utilities, and Chapter 24.5, Special Sewer Assessment Districts, of the Richland County Code of Ordinances.

Sec. 2-164. Departmental Divisions.

The utilities department shall include the following divisions:

- (1) *Administration* – This division shall coordinate all department level administrative support, including personnel management, standardization, finance, budget, payroll, material management and procurement.
- (2) *Operations* – This division shall provide professional operation of county water and wastewater treatment facilities, laboratory facilities and shall administer provisions of the county’s pre-treatment program.
- (3) *Maintenance* – This division shall manage, maintain, and improve all county utility systems, including facilities, grounds, water and sewer lines and associated apparatus.
- (4) *Engineering* - This division shall provide engineering services in support of county utility operations and infrastructure development, including the management and coordination of capital improvement projects funded by both public and private sources. Also develops and maintains the department mapping and geographic information system.

DIVISION 1. UTILITIES

~~Sec. 2-185. Creation; director.~~

~~There is hereby created the department of utilities and the position of director of utilities. The director shall be appointed by the county administrator and his/her term of office shall be at the pleasure of the county administrator.~~

~~Sec. 2-186. Qualifications of director; selection; compensation.~~

~~The director of utilities shall possess education, training and experience that are satisfactory to the county administrator.~~

Sec. 2-187. Responsibilities; powers; duties.

~~The utilities department shall be responsible for enforcing all the provisions of Chapter 24, Utilities, and Chapter 24.5, Special Sewer Assessment Districts, of the Richland County Code of Ordinances.~~

Sec. 2-188. Departmental divisions.

~~The department of utilities shall be divided into the following functional divisions:~~

~~(1) — *Administration division.* This division shall coordinate all department-level administrative support, including personnel management, standardization, finance, budget, payroll, material management and procurement.~~

~~(2) — *Engineering division.* This division shall provide engineering services in support of county utility operations and infrastructure development, including the management and coordination of capital improvement projects funded by both public and private sources. Also develops and maintains the department mapping and geographic information system.~~

~~(3) — *Maintenance division.* This division shall manage, maintain, and improve all county utility systems, including facilities, grounds, water and sewer lines and associated apparatus.~~

~~(4) — *Operations division.* This division shall provide professional operation of county water and wastewater treatment facilities, laboratory facilities and shall administer provisions of the county's pre-treatment program.~~

~~(5) — *Special project division.* This division shall provide administrative functions relating to the design and construction of utility system improvements in various communities as determined by County Council. This division administers the safety and training programs for the department.~~

SECTION IV. The Richland County Code of Ordinances, Chapter 21, Roads, Highways, and Bridges; Article I, In General; is hereby amended by the addition of the following sections and amendment of reserved sections:

Sec. 21-25. Use of county equipment by private parties and during public emergencies.

(a) Use and operation of county equipment. Only authorized employees of the county shall be allowed to use and operate equipment owned by the county. No such equipment may be used at any time on private property or for private purposes except for public emergencies as hereinafter defined and as duly authorized by the director of public works and/or the county administrator.

(b) Public emergency. A public emergency is hereby defined as a flood (as defined under Section 26-22 of this Code of Ordinances), earthquake, tornado, hurricane, plane

crash, train wreck, vehicular wrecks involving five (5) or more vehicles and/or ten (10) or more persons, fires and other occurrences, natural or man-made, where the public health is threatened or the potential of extensive damage to private property exists and immediate, emergency steps are necessary to protect life, health, the environment, and prevent substantial property loss.

(c) Records. In the event of such public emergency, the department of public works must, as soon thereafter as possible, make a record of the nature of the emergency, the property and/or owner involved, the operator of the equipment, the names of county employees utilized, the date(s) thereof, and the man-hours involved.

(d) Reimbursement. The director of public works and/or the county administrator may apply for reimbursement for the services rendered by county employees and equipment where the private party either had or has insurance available for such services or where federal or state funds are available, such as disaster aid.

(e) Violation. The failure to comply with this section shall be grounds for suspension, removal or termination.

21-26. Burial of paupers and cremains.

The public works department shall bury paupers at a site designated for that purpose when directed to do so by the county administrator. Further, cremains originating from medical schools may be buried within the county cemetery by appropriately authorized personnel of such schools. Medical schools wishing to enter into these arrangements shall provide a list of names of authorized personnel and shall execute appropriate releases and hold-harmless agreements prior to any burials.

Secs. 21-27--21-33. Reserved.

SECTION V. The Richland County Code of Ordinances, Chapter 1, General Provisions; is hereby amended by the addition of the following section:

Sec. 1-17. Home Detention Program. *(just moved from another area of the code)*

(a) *Purpose.* The purpose of this section is to provide for a pilot Home Detention Program in Richland County as an alternative to confinement in the Alvin S. Glenn Detention Center, in accordance with the Home Detention Act of 1990 (S.C. Code 1976, § 24-13-1510 et seq, as amended).

(b) *Home Detention Program provided.* Pursuant to S.C. Code 1976, § 24-13-1530, electronic and nonelectronic home detention programs may be used by the magistrates of Richland County as an alternative to incarceration for low risk, nonviolent adult and juvenile offenders, as selected by the court. Applications for home detention by persons who are awaiting trial or by offenders whose sentences do not place them in the custody of the Department of Corrections may hereafter be made to the magistrates of Richland

County as an alternative to incarceration. The county's home detention program shall comply with all applicable state and local laws and regulations, including S.C. Code 1976, § 24-13-1510 et seq.

SECTION VI. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION VII. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION VIII. Effective Date. This ordinance shall be effective from and after _____, 2017.

RICHLAND COUNTY COUNCIL

BY: _____
Joyce Dickerson, Chairwoman

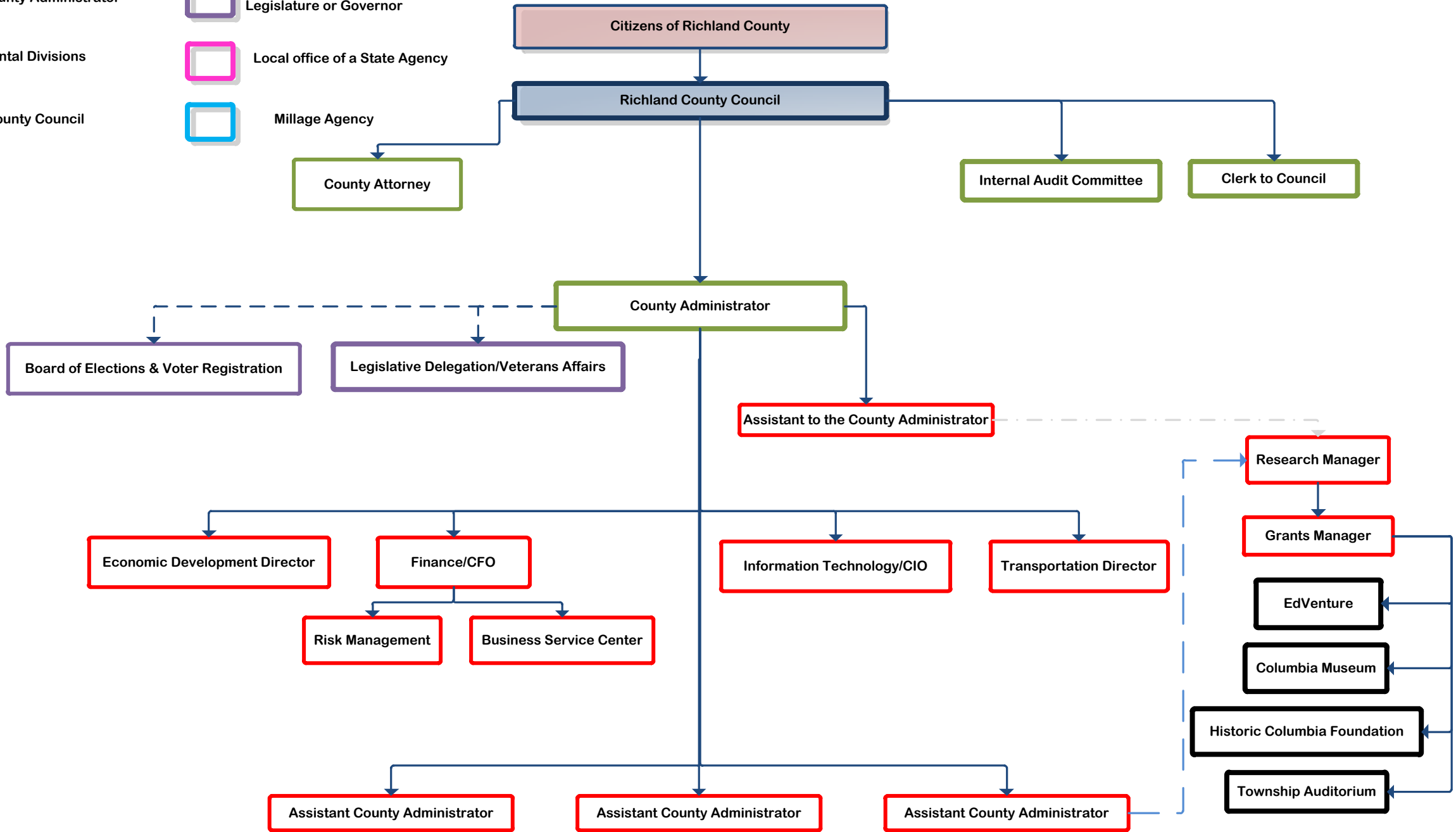
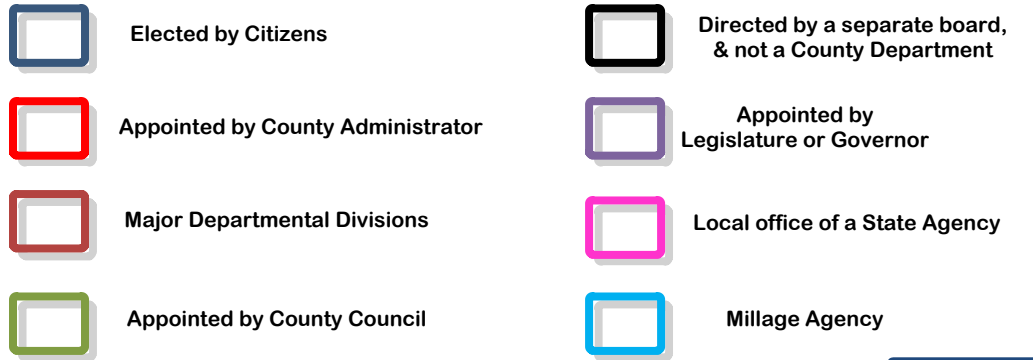
Attest this _____ day of _____, 2017.

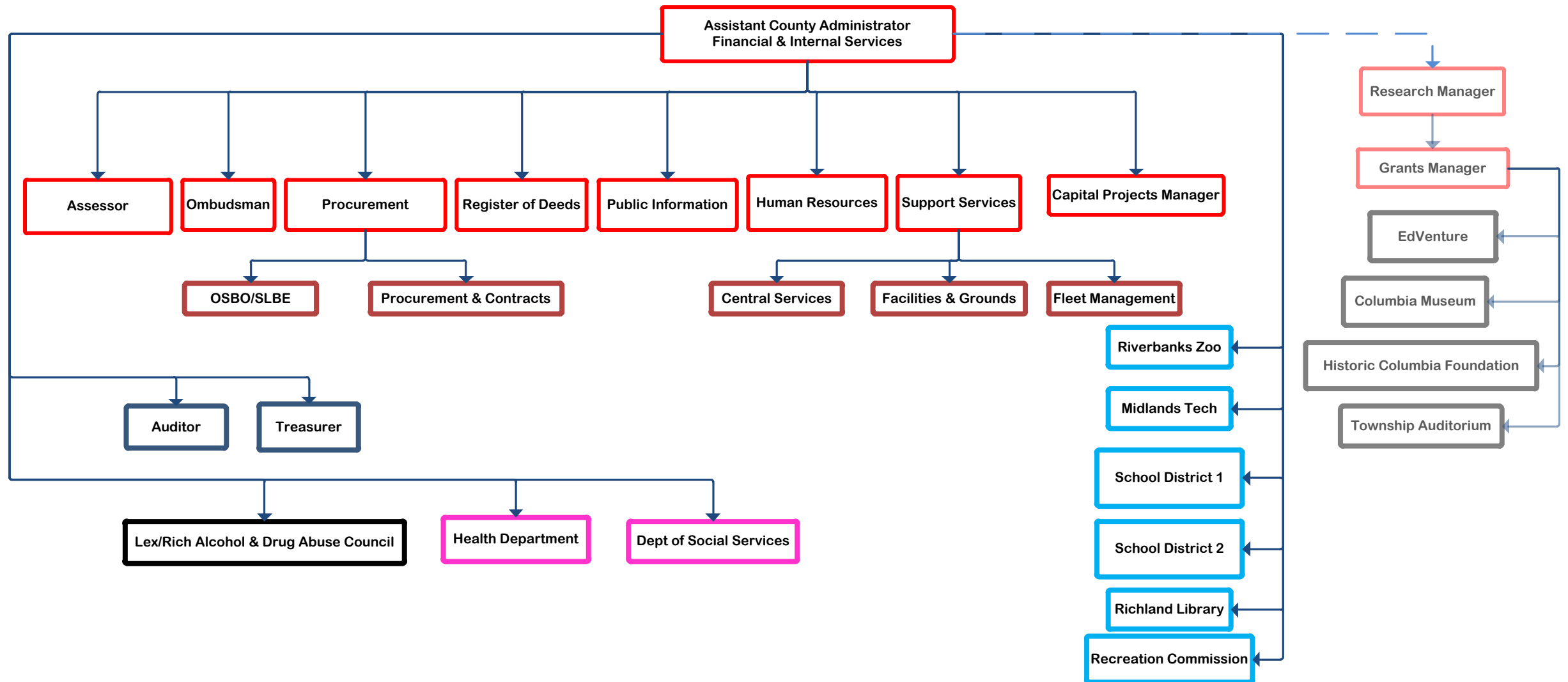
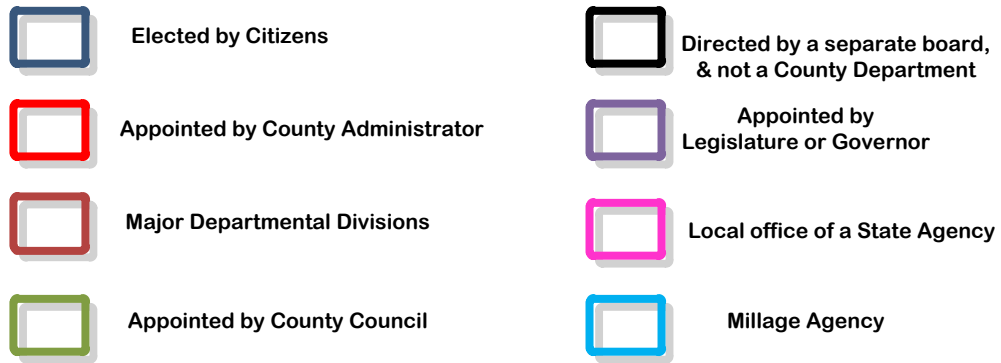
Michelle Onley
Deputy Clerk of Council

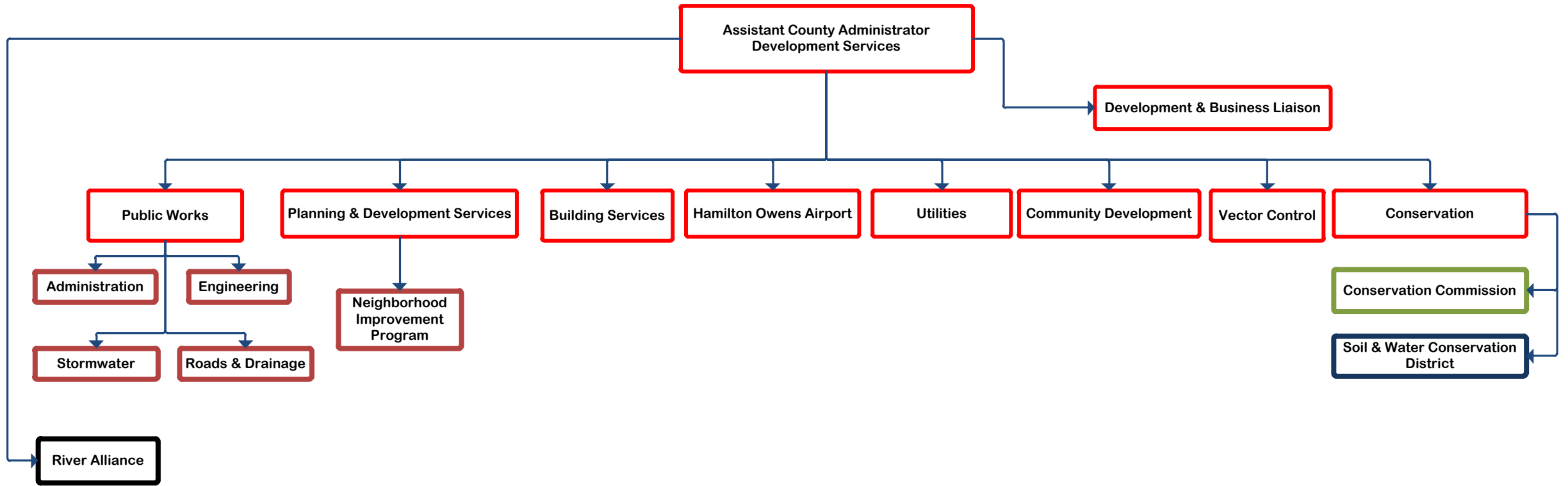
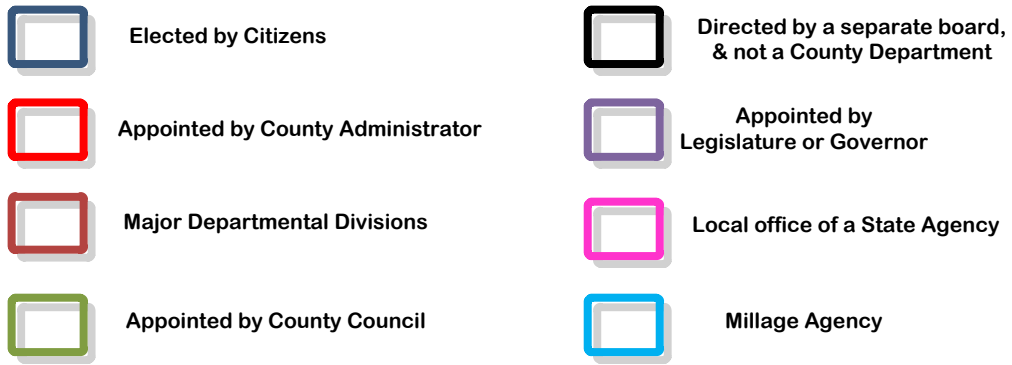
RICHLAND COUNTY ATTORNEY'S OFFICE

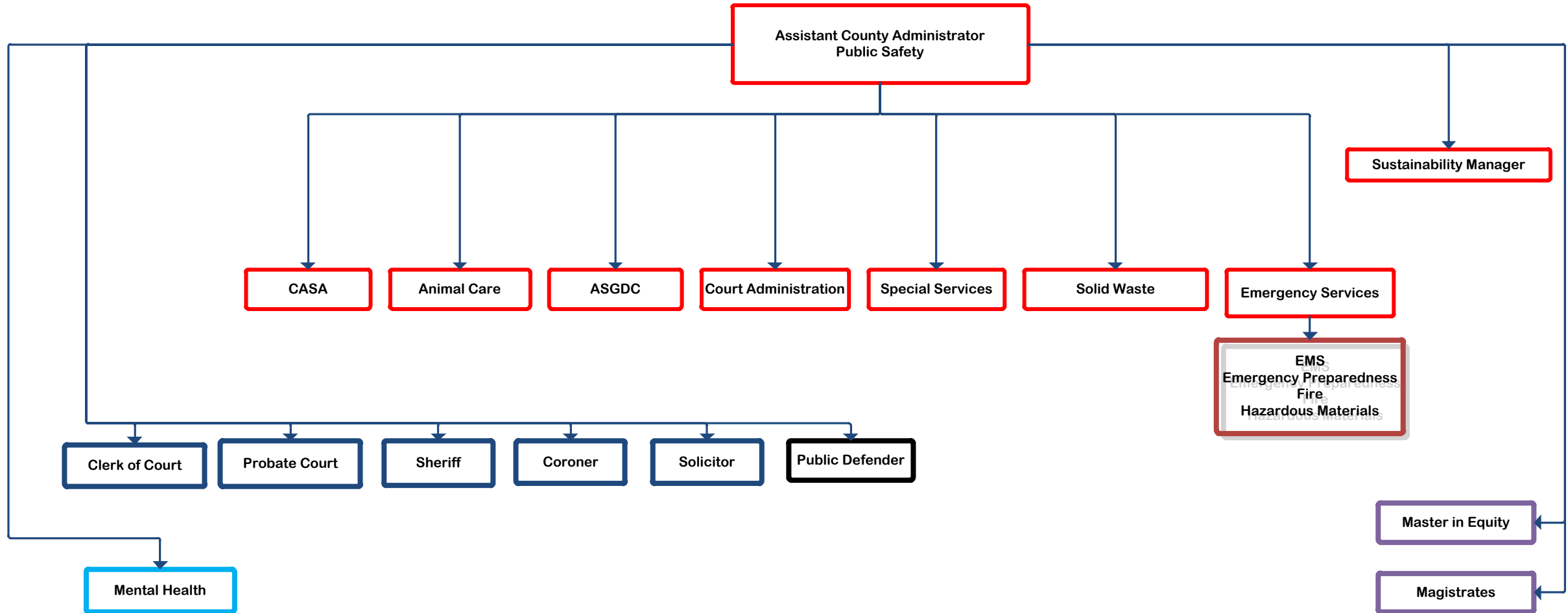
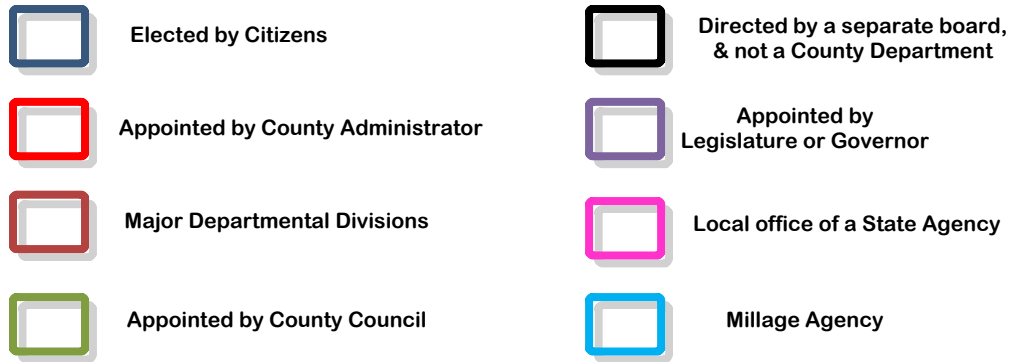
Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Third Reading:
Public Hearing:



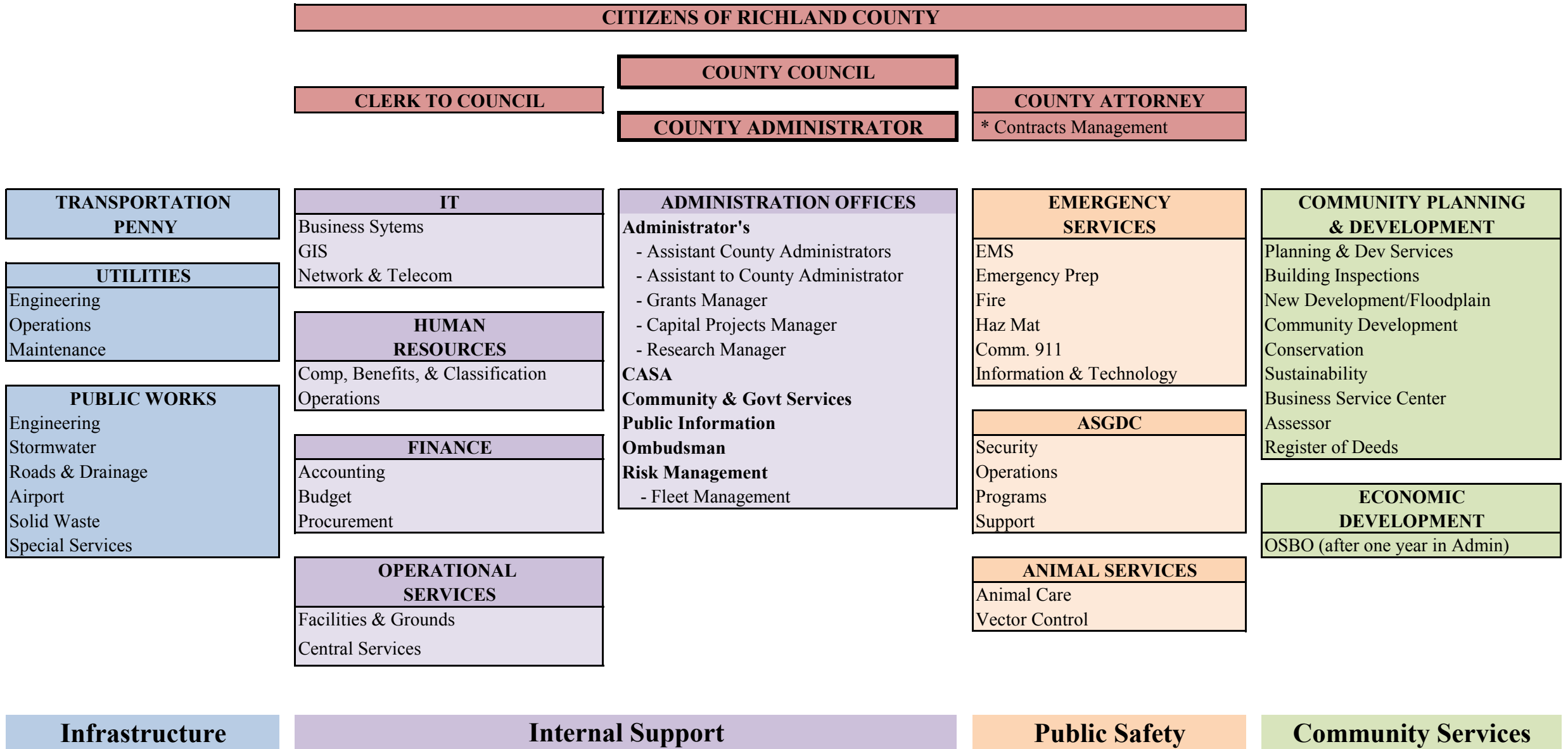






Richland County Organizational Structure (Proposed)

Note: Each box under Administration represents a Department (it is not a reporting organizational chart)
Does not include Elected Officials and Departments



Richland County Council Request of Action

Subject:

An Ordinance authorizing deed to the Columbia Automotive Company, LLC for .4312 Acres previously a portion of Terramont Drive, a public road, which was closed by order of the court

First Reading: February 21, 2017

Second Reading:

Third Reading:

Public Hearing:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. _____-17HR

AN ORDINANCE AUTHORIZING DEED TO THE COLUMBIA
AUTOMOTIVE COMPANY, LLC FOR .4312 ACRES PREVIOUSLY A
PORTION OF TERRAMONT DRIVE, A PUBLIC ROAD, WHICH WAS
CLOSED BY ORDER OF THE COURT.

Pursuant to the authority by the Constitution of the State of South Carolina and the General
Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY
COUNCIL:

SECTION I. The County of Richland and its employees and agents are hereby authorized to
grant a deed to a portion of Terramont Drive, a public road, which was closed by order of the
Court; the particular dimensions of which are specifically described in the attached Quit Claim
Deed, which is attached hereto and incorporated herein.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be
deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections,
and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the
provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after
_____.

RICHLAND COUNTY COUNCIL

By: _____
Joyce Dickerson, Chair

Attest this _____ day of
_____, 2017.

Michelle Onley
Deputy Clerk of Council

First Reading: March 7, 2017
Second Reading:
Public Hearing:
Third Reading:

Please Return To:
 Sowell Gray Robinson Stepp & Laffitte, LLC
 Attn: Wilson W. McDonald, Esq.
 1310 Gadsden Street
 PO Box 11449
 Columbia, SC 29211

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

QUIT CLAIM DEED

THIS DEED is made the day herein below stated, by **Richland County**, a body politic of the State of South Carolina hereinafter called GRANTOR, which expression shall include its successors and assigns, wherever the context so requires, or admits, and whose address is _____, Columbia, SC 292___, of the one part, to **Columbia Automotive Company, LLC**, a Nevada limited liability company, hereinafter called GRANTEE, which expression shall include its successors and assigns, and whose address is _____, Columbia, SC 292___ of the other part; and in this agreement, the singular shall include the plural, and the plural shall include the singular, and one gender shall include all genders.

KNOW ALL MEN BY THESE PRESENTS, that GRANTOR, for and in consideration Ten (\$10.00) dollars and other good and valuable consideration to GRANTOR, by GRANTEE, in the State aforesaid, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell, remise, release and forever quit-claim and convey unto Grantee in fee simple all that property (“Premises”) more particularly described on **Exhibit “A”** attached hereto and incorporated herein by reference.

TOGETHER with all and singular the rights, members, hereditaments and appurtenances to said premises belonging, or in anywise incident or appertaining. This conveyance is made subject to all easements, restrictions, covenants and existing utilities that have a recorded easement or can be located by an inspection of the property, including but not limited to, an existing 15’ exclusive water easement and an existing 15’ sanitary sewer easement granted to the City of Columbia from Northeast Land Properties, LLC, dated 6/20/2006 and recorded on 6/22/2006 in the office of the Register of Deeds for Richland County in Record Bk. R1197 at Page 904.

TO HAVE AND TO HOLD all and singular the Premises before mentioned unto the said Grantee, and the Grantee's successors and assigns, forever, the Premises and all appurtenances thereto belonging or in anywise appertaining, and all the estate, right, title, interest and claim whatsoever of Grantor, if any. GRANTOR makes no warranty, express or implied, as to title to the property hereinabove described.

(Signature Page Follows)

IN WITNESS HEREOF, the GRANTOR, has caused these presents to be signed and sealed this _____ day of February, in the year 2017.

SIGNED, SEALED AND DELIVERED

GRANTOR:

IN THE PRESENCE OF:

Richland County

(#1 witness sign here)

By: _____

Name:

Title:

(Notary sign as #2 witness)

STATE OF SOUTH CAROLINA)

) **ACKNOWLEDGMENT**

COUNTY OF RICHLAND)

On the _____ day of February, 2017, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared _____, who acknowledged himself to be the _____ of Richland County, who acknowledged to me that s/he executed the foregoing instrument; and who is personally known to me, or who was proved to me on the basis of satisfactory evidence to be the person who executed the foregoing instrument for the purposes therein contained.

WITNESS my hand and seal the day and year aforesaid.

Notary Public
for the State of South Carolina

My Commission Expires: _____

EXHIBIT A

Property Description:

ALL that certain piece, parcel, or tract of land lying wholly in Richland County, South Carolina, containing 18,783 square feet and 0.4312 acres, more or less, designated as "Previously Terramont Drive To Be Removed From Dedication And Combined With TMS#R17400-09-18" on a plat entitled "Closing of Terramont Drive" prepared by R. B. Pharr & Associates, P.A. dated January 18, 2017 and recorded February ____, 2017 in Plat Book _____ at Page _____ with the Richland County ROD, reference to which is craved as a part and parcel of this description.

This being a portion of the roads in Killian Commons Phase I conveyed to the Grantor herein by deed dated November 25, 2008 and recorded January 13, 2010 with the Richland County ROD at RB1581, Page 1562.

To be combined with Richland County TMS#R17400-09-18

NOTES:

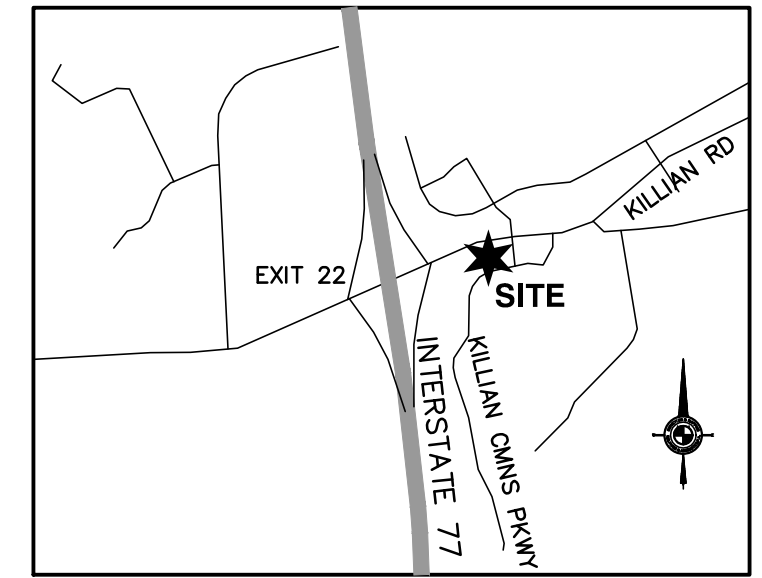
- ALL CORNERS MONUMENTED AS SHOWN.
 - THE LOCATION OF UNDERGROUND UTILITIES SHOWN ON THIS MAP IS APPROXIMATE, BASED ON INFORMATION PROVIDED BY OTHERS OR BY FIELD LOCATION. UTILITY LOCATIONS AS SHOWN HEREON ARE INTENDED FOR PLANNING ONLY. ACTUAL LOCATION, SIZE, OR DEPTH OF LINE SHOULD BE VERIFIED WITH THE INDIVIDUAL UTILITY COMPANY BEFORE CONSTRUCTION.
 - BROKEN LINES UNLESS THEY HAVE A METES AND BOUNDS DESCRIPTION, INDICATE PROPERTY LINES NOT SURVEYED.
 - THE OFF-SITE RIGHT-OF-WAY SHOWN HEREON IS FOR ILLUSTRATIVE PURPOSES ONLY. THE UNDERSIGNED CERTIFIES ONLY TO THE RIGHT-OF-WAYS SURVEYED, AND DOES NOT CERTIFY TO THE RIGHT OF WAY WIDTH OF ANY ADJACENT PROPERTIES.
 - THE PURPOSE OF THIS PLAT IS TO CLOSE THE SECTION OF TERRAMONT DRIVE BETWEEN KILLIAN ROAD AND KILLIAN COMMONS PARKWAY.
 - THIS CONVEYANCE/ROAD ABANDONMENT AND CLOSURE IS MADE SUBJECT TO ALL EASEMENTS, RESTRICTIONS, COVENANTS AND EXISTING UTILITIES THAT HAVE A RECORDED EASEMENT OR CAN BE LOCATED BY AN INSPECTION OF THE PROPERTY.
- ALSO, THIS CONVEYANCE/ROAD ABANDONMENT AND CLOSURE IS MADE SUBJECT TO AN EXISTING 15' EXCLUSIVE WATER EASEMENT AND AN EXISTING 15' SANITARY SEWER EASEMENT GRANTED TO THE CITY OF COLUMBIA FROM NORTHEAST LAND PROPERTIES, LLC, DATED 6/20/2006 AND RECORDED ON 6/22/2006 IN THE OFFICE OF THE REGISTER OF DEEDS FOR RICHLAND COUNTY IN RECORD BK. R1197 AT PAGE 904.

CLOSING OF TERRAMONT DRIVE

BETWEEN KILLIAN DRIVE AND KILLIAN COMMONS PARKWAY

CITY OF COLUMBIA, RICHLAND COUNTY, SC
TAX PARCEL NO: R17400-08-17, & -18

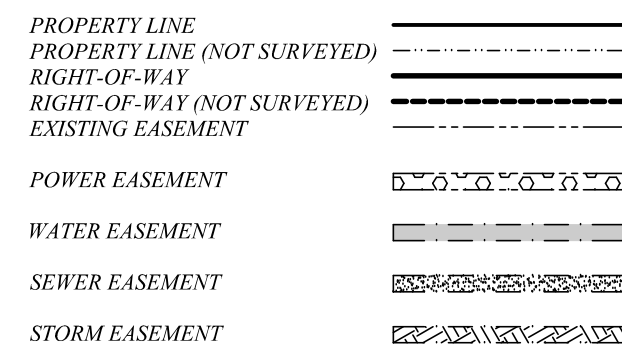
AREA OF STREET CLOSING: 18,783 SQ. FT. OR 0.4312 ACRES



VICINITY MAP
NOT TO SCALE

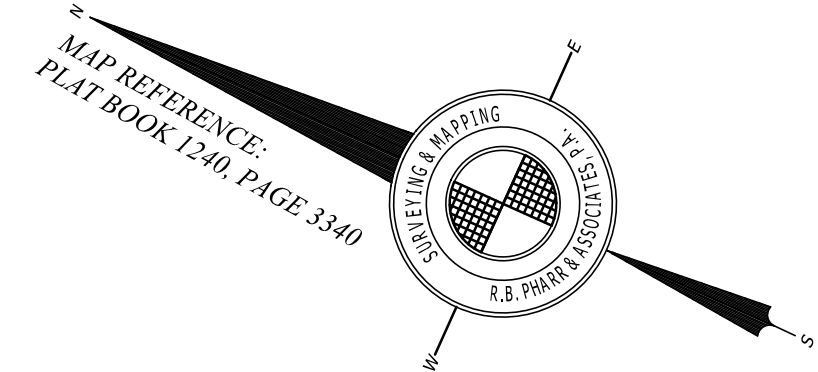
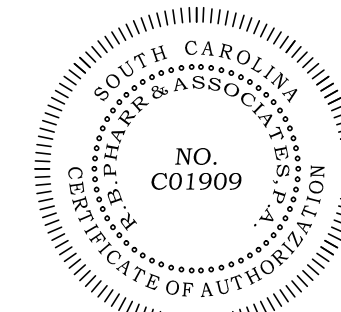
LEGEND:

- C&G - CURB AND GUTTER
- CP - CALCULATED POINT
- D.B. - DEED BOOK
- ECM - EXISTING CONCRETE MONUMENT
- EIP - EXISTING IRON PIPE
- EIR - EXISTING IRON ROD
- EN - EXISTING NAIL
- M.B. - MAP BOOK
- NCM - NEW CONCRETE MONUMENT
- N.G.S. - NATIONAL GEODETIC SURVEY
- NIR - NEW IRON ROD
- NN - NEW NAIL
- PIN - PARCEL IDENTIFICATION NUMBER
- PG. - PAGE
- PP - POWER POLE
- PVC - PLASTIC PIPE
- R/W - RIGHT-OF-WAY
- RCP - REINFORCED CONCRETE PIPE
- SDMH - STORM DRAIN MANHOLE
- SSMH - SANITARY SEWER MANHOLE
- WM - WATER METER
- WV - WATER VALVE



SURVEYOR'S CERTIFICATE:

STATE OF SOUTH CAROLINA
COUNTY OF RICHLAND
I, THE UNDERSIGNED SURVEYOR, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (MAP REFERENCE: 1240-3340); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS REFERENCED ON THE FACE OF THIS PLAT; THAT THE RATIO OF PRECISION AS CALCULATED EXCEEDS 1: 10,000 LINEAR FEET; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 18th DAY OF JANUARY, A.D., 2017.



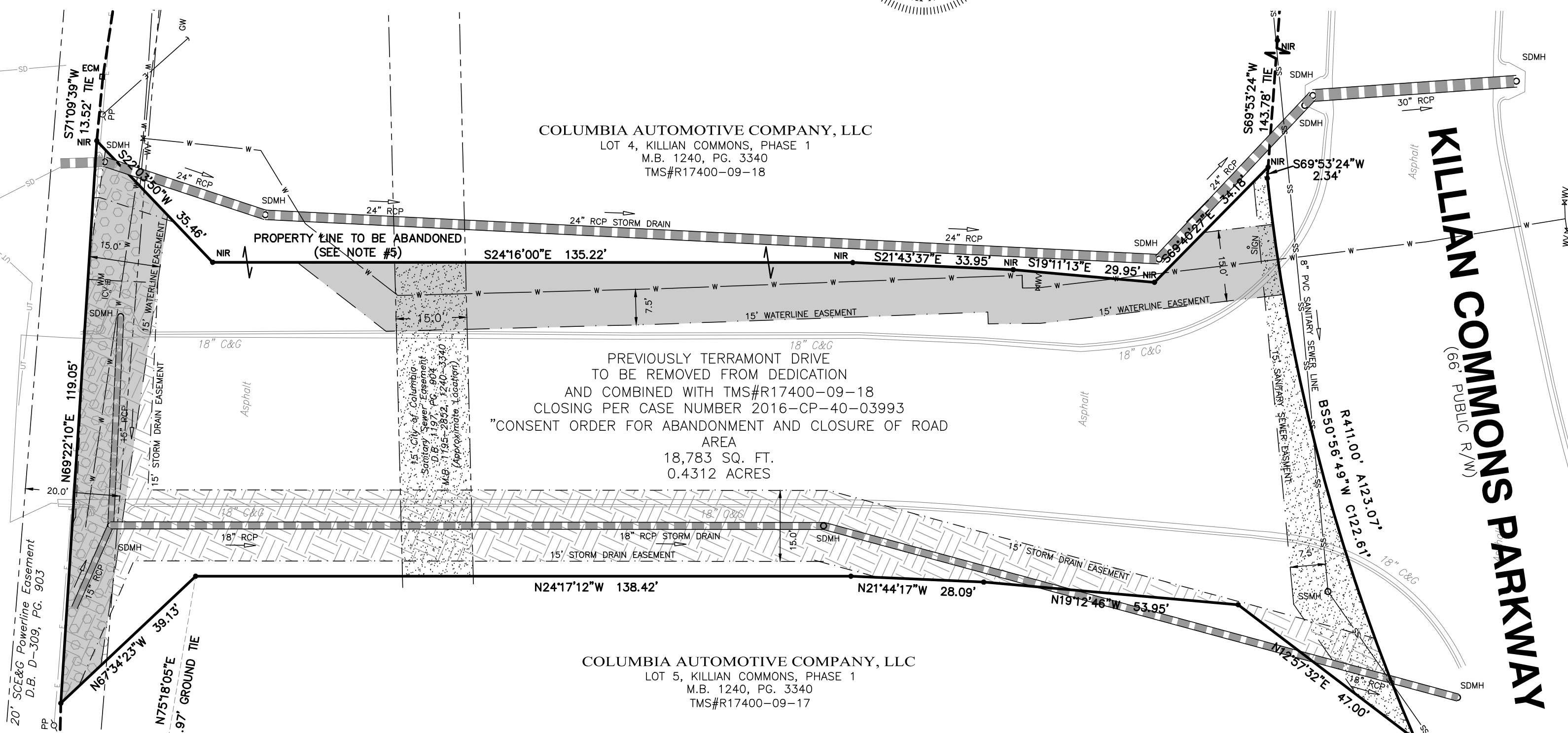
THAT THIS PLAT IS OF A SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT ORDERED SURVEY OR OTHER EXCEPTIONS TO THE DEFINITION OF A SUBDIVISION.

PRELIMINARY

C. CLARK NEILSON
SCPLS. L-19403
cneilson@rbpharr.com

KILLIAN ROAD
(VARIABLE PUBLIC R/W)

KILLIAN COMMONS PARKWAY
(66' PUBLIC R/W)



GRAPHIC SCALE



(IN FEET)
1 inch = 20 ft.

REVIEW OFFICER:

I, _____ REVIEW OFFICER OF RICHLAND COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

FLOOD CERTIFICATION
THIS IS TO CERTIFY THAT THE SUBJECT PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SHOWN ON MAPS PREPARED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, FEDERAL INSURANCE ADMINISTRATION, DATED SEPTEMBER 9, 2010
MAP NUMBER: 45079C0140K, ZONE X

CREW:	DRAWN:	REVISED:
RBP	BZM	
R.B. PHARR & ASSOCIATES, P.A. SURVEYING & MAPPING LICENSURE NO: C-1471		
420 HAWTHORNE LANE CHARLOTTE, N.C. 28204 TEL: (704) 376-2186		
SCALE:	DATE:	FILE NO. XX-4417
1" = 20'	JANUARY 18, 2017	JOB NO. 86246



STATE OF SOUTH CAROLINA)

COUNTY OF RICHLAND)

Columbia Automotive, LLC, d/b/a)
Midlands Honda,)

Petitioner,)

v.)

Richland County, South Carolina,)

Respondent.)

IN THE COURT OF COMMON PLEAS

Case No.: 2016-CP-40-03993

**CONSENT ORDER
FOR ABANDONMENT AND
CLOSURE OF ROAD**

2016 DEC 12 PM 12:09
FILED
CLERK OF COURT

This matter is before me on motion by Petitioner Columbia Automotive, LLC, d/b/a Midlands Honda ("Midlands Honda") with consent from Respondent, Richland County ("Richland County"). Based on the pleadings, affidavits and other documents filed with this court, I find and conclude as follows:

1. This petition is brought pursuant to S.C. Code Ann. 57-9-10, *et seq.* for the purpose of closing and abandoning the public road known as Terramont Drive ("Subject Road") located in Richland County, South Carolina.

2. Richland County has been served with the Petition in this matter and has filed an answer stating that it has no objection to the closing of the Subject Road.

3. Petitioner is the owner of the following tracts of real property located in Richland County which are adjacent to the Subject Road:

a. That parcel located at 124 Killian Commons Parkway consisting of approximately 11.99 acres, known as TMS# R17400-04-17, being the same property conveyed to Petitioner by deed of Northeast Land Properties, LLC recorded June 30, 2006 in Book 1200, page 3842 in the records of the Office of the Register of Deeds for Richland County.

b. That parcel located at 120 Killian Commons Parkway consisting of approximately 1.11 acres, known as TMS#: R17400-09-18, being the same property

conveyed to Petitioner by Killian Holdings, LLC by deed recorded at Book 2118, page 2884 in the records of the Office of the Register of Deeds of Richland County.

4. The Subject Road is owned by Richland County. It was conveyed by a deed of all of the roads in Killian Commons Phase I by deed dated November 25, 2008 and recorded January 13, 2010 at RB1581, Page 1562, and shown on the plat recorded at RB1240, Page 3340.

5. The Subject Road is a one block long street that formerly connected Killian Road and Killian Commons Parkway. In the summer of 2013 the South Carolina Department of Transportation closed the Subject Road by barricading both ends of the street. At a later time the barricades at the intersection with Killian Commons Parkway were removed. However, the closing of the intersection of the Subject Road and Killian Road is permanent and the Subject Road is now a one block long, dead-end road. The only parcels that are served by the Subject Road are the two parcels listed in Paragraph 3 above and which are both owned by the Petitioner.

6. Petitioner is an "interested person" with regard to the Subject Road, as defined under S.C. Code Ann. § 57-9-10, by virtue of the fact that it owns both properties that are located on the Subject Road.

7. Petitioner advertised for three (3) consecutive weeks in The Columbia Star, a newspaper published in Richland County, a "Notice of Intention to File Petition to Close Road" in compliance with S.C. Code Ann § 57-9-10. The "Notice of Intention to File Petition to Close Road" was published on May 20, 2016, May 27, 2016 and June 3, 2016, as evidenced by the Affidavit of Publication filed with this court.

8. Notice has been physically posted along the Subject Road by Petitioner, pursuant to the requirements set forth in S.C. Code of Regulations R. 63-1000, as evidenced by the affidavit of Caleb Richardson filed with this court.

9. Richland County currently owns and maintains the Subject Road and it has consented to the relief requested by Petitioner.

10. It is in the best interest of all concerned parties that the Subject Road be abandoned and closed.

11. Pursuant to S.C. Code Ann. § 57-9-10 *et. al.*, Petitioner is entitled to an order permanently closing and abandoning the Subject Road and vesting all portions of the Subject in the name of Petitioner.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED as follows:

- a. The Subject Road is hereby permanently closed, abandoned, discontinued and vacated;
- b. All rights and obligations held by Respondent and the general public with regard to the Subject Road are hereby permanently terminated;
- c. The Subject Road is hereby vested in the name of Petitioner, its successors and assigns.
- d. Pursuant to S.C. Code Ann. § 57-9-30, the Register of Deeds of Richland County, South Carolina shall immediately record this Order and index the same in the book of deeds to real property.
- e. In order to clearly establish the exact boundaries of the Subject Road, Petitioner shall obtain a plat of survey denoting same (the "Plat"). Upon approval of the Plat for recording by Richland County, Richland County shall execute a quit claim deed in form and substance as set forth on Exhibit "A" hereto and incorporated herein conveying the Subject Road to Respondent by craving reference to the Plat.

IT IS SO ORDERED.

Dec. 7, 2016.
Columbia, South Carolina.

Judge Joseph M. Strickland
Master in Equity
Fifth Judicial Circuit

CERTIFIED TRUE COPY
OF ORIGINAL FILED,
Jeannette W. M. Brade
C.C.C.P.&G.S. 305
RICHLAND COUNTY
SOUTH CAROLINA

Please Return To:
Robinson McFadden & Moore, P.C.
1901 Main Street, Suite 1200
Columbia, SC 29201

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

QUIT CLAIM DEED

THIS DEED is made the day herein below stated, by **Richland County**, a body politic of the State of South Carolina hereinafter called GRANTOR, which expression shall include its successors and assigns, wherever the context so requires, or admits, and whose address is _____, Columbia, SC 292___, of the one part, to **Columbia Automotive Company, LLC**, a South Carolina limited liability company, hereinafter called GRANTEE, which expression shall include its successors and assigns, and whose address is _____, Columbia, SC 292___ of the other part; and in this agreement, the singular shall include the plural, and the plural shall include the singular, and one gender shall include all genders.

KNOW ALL MEN BY THESE PRESENTS, that GRANTOR, for and in consideration Ten (\$10.00) dollars and other good and valuable consideration to GRANTOR, by GRANTEE, in the State aforesaid, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell, remise, release and forever quit-claim and convey unto Grantee in fee simple all that property (“Premises”) more particularly described on **Exhibit “A”** attached hereto and incorporated herein by reference.

TOGETHER with all and singular the rights, members, hereditaments and appurtenances to said premises belonging, or in anywise incident or appertaining.

TO HAVE AND TO HOLD all and singular the Premises before mentioned unto the said Grantee, and the Grantee’s successors and assigns, forever, the Premises and all appurtenances thereto belonging or in anywise appertaining, and all the estate, right, title, interest and claim whatsoever of Grantor, if any. GRANTOR makes no warranty, express or implied, as to title to the property hereinabove described.

(Signature Page Follows)

IN WITNESS HEREOF, the GRANTOR, has caused these presents to be signed and sealed this _____ day of December, in the year 2016.

SIGNED, SEALED AND DELIVERED

GRANTOR:

IN THE PRESENCE OF:

Richland County

(#1 witness sign here)

By: _____

Name:

Title:

(Notary sign as #2 witness)

STATE OF SOUTH CAROLINA

)

) **ACKNOWLEDGMENT**

COUNTY OF RICHLAND

)

On the _____ day of December, 2016, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared _____, who acknowledged himself to be the _____ of Richland County, who acknowledged to me that s/he executed the foregoing instrument; and who is personally known to me, or who was proved to me on the basis of satisfactory evidence to be the person who executed the foregoing instrument for the purposes therein contained.

WITNESS my hand and seal the day and year aforesaid.

Notary Public
for the State of South Carolina

My Commission Expires: _____

EXHIBIT A

Property Description:

Derivation of title:

To be combined with Richland County TMS#

STATE OF SOUTH CAROLINA
 COUNTY OF RICHLAND
 IN THE COURT OF COMMON PLEAS

FORM 4
 JUDGMENT IN A CIVIL CASE

CASE NO. 2016-CP-40-03993

Columbia Automotive, LLC, d/b/a Midlands
 Honda,
 PLAINTIFF(S)

Richland County, South Carolina
 DEFENDANT(S)

Submitted by: Frank R. Ellerbe, III

Attorney for : Plaintiff Defendant
 or
 Self-Represented Litigant

DISPOSITION TYPE (CHECK ONE)

- JURY VERDICT.** This action came before the court for a trial by jury. The issues have been tried and a verdict rendered.
- DECISION BY THE COURT.** This action came to trial or hearing before the court. The issues have been tried or heard and a decision rendered. See Page 2 for additional information.
- ACTION DISMISSED (CHECK REASON):** Rule 12(b), SCRPC; Rule 41(a), SCRPC (Vol. Nonsuit); Rule 43(k), SCRPC (Settled); Other
- ACTION STRICKEN (CHECK REASON):** Rule 40(j), SCRPC; Bankruptcy; Binding arbitration, subject to right to restore to confirm, vacate or modify arbitration award; Other
- DISPOSITION OF APPEAL TO THE CIRCUIT COURT (CHECK APPLICABLE BOX):**
 Affirmed; Reversed; Remanded; Other

NOTE: ATTORNEYS ARE RESPONSIBLE FOR NOTIFYING LOWER COURT, TRIBUNAL, OR ADMINISTRATIVE AGENCY OF THE CIRCUIT COURT RULING IN THIS APPEAL.

IT IS ORDERED AND ADJUDGED: See attached order (formal order to follow) Statement of Judgment by the Court: _____

ORDER INFORMATION

This order ends does not end the case.
 Additional Information for the Clerk : _____

INFORMATION FOR THE JUDGMENT INDEX		
Complete this section below when the judgment affects title to real or personal property or if any amount should be enrolled. If there is no judgment information, indicate "N/A" in one of the boxes below.		
Judgment in Favor of (List name(s) below)	Judgment Against (List name(s) below)	Judgment Amount To be Enrolled (List amount(s) below)
		\$
		\$
		\$
If applicable, describe the property, including tax map information and address, referenced in the order.		

The judgment information above has been provided by the submitting party. Disputes concerning the amounts contained in this form may be addressed by way of motion pursuant to the SC Rules of Civil Procedure. Amounts to be computed such as interest or additional taxable costs not available at the time the form and final order are submitted to the judge may be provided to the clerk. Note: Title abstractors and researchers should refer to the official court order for judgment details.

Circuit Court Judge *MAST*

2097
 Judge Code

Dec. 7, 2016
 Date

For Clerk of Court Office Use Only

This judgment was entered on the _____ day of _____, 20____ and a copy mailed first class or placed in the appropriate attorney's box on this _____ day of _____, 20____ to attorneys of record or to parties (when appearing pro se) as follows:

Frank R. Ellerbe, III

Robinson, McFadden & Moore, P.C.

P.O. Box 944

Columbia, SC 29202

ATTORNEY(S) FOR THE PLAINTIFF(S)

Lauren S. Hogan

Richland County Attorney's Office

P.O. Box 192

Columbia, SC 29202

ATTORNEY(S) FOR THE DEFENDANT(S)
Janette W. [Signature]

CLERK OF COURT

Court Reporter: _____

ADDITIONAL INFORMATION REGARDING DECISION BY THE COURT AS REFERENCED ON PAGE 1.

This action came to trial or hearing before the court. The issues have been tried or heard and a decision rendered.

Richland County Council Request of Action

Subject:

An Ordinance amending the Fiscal Year 2016-2017 Hospitality Tax Fund Annual Budget to appropriate \$200,000.00 of Hospitality Fund Balance to the SC Military Support Foundation to assist in funding for advertisement and promotion of the 2017 South Carolina Guard Air & Ground Expo

First Reading: March 7, 2017

Second Reading:

Third Reading:

Public Hearing:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. SR_HT_02

AN ORDINANCE AMENDING THE FISCAL YEAR 2016-2017 HOSPITALITY TAX FUND ANNUAL BUDGET TO APPROPRIATE \$200,000.00 OF HOSPITALITY FUND BALANCE TO THE SC MILITARY SUPPORT FOUNDATION TO ASSIST IN FUNDING FOR ADVERTISEMENT AND PROMOTION OF THE 2017 SOUTH CAROLINA GUARD AIR & GROUND EXPO.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of Two Hundred Thousand Dollars (\$200,000.00) be appropriated to assist in funding for advertisement and promotion of the South Carolina Guard Air & Ground Expo. Therefore, the Fiscal Year 2016-2017 Hospitality Tax Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2016 as amended:	\$ 10,967,500
Appropriation of Hospitality Tax Fund Balance:	\$ <u>200,000</u>
Total Hospitality Tax Fund Revenue as Amended:	\$ 11,167,500

EXPENDITURES

Expenditures appropriated July 1, 2016 as amended:	\$ 10,967,500
2017 South Carolina Guard Air & Ground Expo:	\$ <u>200,000</u>
Total Hospitality Tax Fund Expenditures as Amended:	\$ 11,167,500

SECTION II Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2017.

RICHLAND COUNTY COUNCIL

BY: _____
Joyce Dickerson, Chair

ATTEST THIS THE _____ DAY

OF _____, 2017

Michelle Onley
Clerk of Council

RICHLANDCOUNTYATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading: March 7, 2017
Second Reading:
Public Hearing:
Third Reading:

SC GUARD EXPO

1 Mar 2017

Members of Council,

The requested budget for the SC Guard Air and Ground Expo and Welcome Home to Carolina Commemorative Concert are outlined below. In addition, the planning factors for the previously submitted economic impact are detailed. The figures on this document are a synopsis of what can be found line by line in the attachment. Any funds from Richland County will be received by the SC Military Support Foundation (501c3), which is acting as a pass through for Angels and Heroes Org. while their 501c3 application is processed. Angels and Heroes Org is the primary supporter of both the SC Guard Air and Ground Expo and the Welcome Home to Carolina Commemorative Concert.

The South Carolina Air National Guard will expend resources to prepare McEntire JNGB for the open house. These basic functions include waste removal, porta potties, crowd control measures, hotel rooms and per diem for military members on TDY.

The remaining requirements for the SC Guard Air and Ground Expo are broken down into appearance fees, operating costs, advertising, hotel rooms and rental cars. The Welcome Home to Carolina Vietnam Commemoration Concert will be broken down separately.

Planning factors

Appearance Fees – Significant variance exists in appearance fees due to the type of appearance. Some aircraft perform aerial demonstrations whereas others are static exhibits. Many of the aircraft require compensation for to and from travel expenses. Many of the aircraft utilize smoke oil for their performance.

Hotel rooms (all hotel rooms will be in Richland County) - \$100 per night for 4 nights (Thursday – Monday).

Rental cars - \$50 per day

AVGAS (100LL) - \$4 per gallon

JET A - \$3 per gallon

SC GUARD EXPO

Costs

Appearance / Operating -	\$283,705
Statewide Advertising -	\$105,000
Hotel Rooms (Performers) -	\$26,500
Mil Hotel Rooms/Per Diem -	\$27,500
Rental Cars -	\$20,000
Porta Potties -	\$24,100
Waste Removal -	\$16,500

SC Guard Air & Ground expo total \$503,305

The Welcome Home to Carolina Vietnam Commemorative Concert costs are categorized as event production, performer fees, security fees and stage fees. The Angels and Heroes Org is in contract negotiations at this time. The fees below are projected expenditures.

Event production -	\$100,000
--------------------	-----------

These fees include equipment rental, sound engineer, accommodations and advertising.

Performer fees -	\$300,000
Security -	\$25,000
Stage -	\$200,000

Welcome Home to Carolina total \$625,000

SC GUARD EXPO

Below are the planning factors used to account for the projected economic impact. These numbers were derived using a 125,000 person attendance for the overall event.

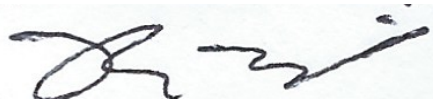
- Restaurant sales in excess of \$1.5 Million dollars.
 - 75% of attendees purchase a meal/refreshments at \$15/meal – \$1.4M
 - 20% of attendees stop in Richland County to dine to / from event at \$15 / meal - \$300,000

- Fuel sales in excess of \$500,000 dollars.
 - Average attendee drives 50 miles in a car with 20 mpg – 5 Gallons Gas
 - \$2 / Gallon of Gas
 - Average car load is 2.5 people per car (50,000 cars)
 - AVGAS Costs are in excess of \$25,000

- Hotel sales in excess of \$200,000 dollars.
 - \$43,000 in performer rooms
 - 2 Occupants per room for 1 night
 - \$100 per room per night
 - 3% of attendees = 3,750 / 2 occupants – 1875 rooms

Thank you for your time and support. We look forward to providing a marquis event that will bring the community together.

Sincerely,



Ryan Madrid, Maj, SC ANG
SC Guard Air and Ground Expo
Coordinator



McEntire Air National Guard A, B,C, marketing proposals for 2017 events

Package A

Package A encompasses a 6 week buy with estimates based on average market size. Anticipate full matching PSA schedules at no additional charge. Extra added value will be 50% or greater.

Columbia

TV / Web: \$15,000 (Approximately 3 network stations and 1 Cable network)

Radio / Web: \$15,000 (Minimum of 6 radio stations)

Billboards: \$6,000 (20 poster boards)

Augusta

TV / Web: \$5,000 (1 network and 1 cable network)

Radio / Web: \$7,000 (3 radio stations)

Billboards: \$4,000 (10 poster boards)

Greenville

TV / Web: \$5,000 (1 network and 1 cable network)

Radio / Web: \$6,000 (3 radio stations)

Billboards: \$4,000 (8 poster boards)

Charlotte

TV / Web: \$5,000 (1 network)

Radio / Web: \$10,000 (3-4 radio stations)

Billboards: \$6,000 (14 poster boards)

Charleston:

TV / Web: \$5,000 (1 network station)

Radio / Web: \$8,000 (3 stations)

Billboards: \$4,000 (10 poster boards)

Plan A: Grand Total \$105,000



Package B

Package B encompasses a 4 week buy with estimates based on average market size. Anticipate full matching PSA schedules at no additional charge. Extra added value will be 35%-50%.

Columbia

TV / Web: \$10,000 (Approximately 1 network stations and 1 Cable network)

Radio / Web: \$10,000 (Minimum of 4-5 radio stations)

Billboards: \$6,000 (20 poster boards)

Augusta

TV / Web: \$5,000 (1 network and 1 cable network)

Radio / Web: \$8,000 (4 radio stations)

Greenville

TV / Web: \$5,000 (1 network and 1 cable network)

Radio / Web: \$6,000 (2-3 radio stations)

Charlotte

TV / Web: \$5,000 (1 network)

Radio / Web: \$10,000 (3-4 radio stations)

Charleston:

TV / Web: \$5,000 (1 network station)

Radio / Web: \$8,000 (3 stations)

Plan B: Grand Total \$78,000



Package C

Package C encompasses a 2 week buy with estimates based on average market size. Anticipate full matching PSA schedules at no additional charge. Extra added value will be 20%-35%.

Columbia

TV: \$6,000 (Approximately 1 network stations and 1 Cable network)

Radio: \$10,000 (Minimum of 3-4 radio stations)

Billboards: \$2,000 (6 poster boards)

Augusta

Radio: \$6,000 (2-3 radio stations)

Billboards: \$2,000 (6 poster boards)

Greenville

Radio: \$6,000 (2 radio stations)

Billboards: \$2,000 (6 poster boards)

Charlotte

Radio: \$7,000 (2-3 radio stations)

Billboards: \$2,000 (4 poster boards)

Charleston:

Radio: \$5,000 (2 stations)

Billboards: \$2,000 (6 poster boards)

Plan C: Grand Total \$ 50,000



Each package includes all creative, production, talent and editing fees. Added value may include increased number of commercials, increased exposure time and/or more stations to original package estimates. Based on buying power and available packages from media groups, value may further increase. Slogan's Advertising Agency waives retainers for Military and nonprofit organizations. Value based estimates are not exact and will be adjusted based on market value. All values are based on cash up front pricing and 3 weeks minimum must be allowed for production prior to any advertising.

08/11/16

Amy Weaver

President Slogan's Advertising Agency

Amy@slogansadagency.com

PO Box 84872

Lexington S.C. 29073

803-341-1676



Amy Weaver

Owner/Media Planner

(803) 341-1676 phone
amy@slogansadagency.com
www.slogansadagency.com

PO Box 84872
Lexington SC 29073

Richland County Council Request of Action

Subject:

An Ordinance Authorizing a deed to Vulcan Lands, Inc. for 72± Acres on Caughman Road North, in Richland County, which is a portion of TMS # 06500-01-01

February 28, 2017 – The committee forwarded this item to Council without a recommendation.

First Reading: March 7, 2017

Second Reading:

Third Reading:

Public Hearing:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. _____-17HR

AN ORDINANCE AUTHORIZING A DEED TO VULCAN LANDS, INC. FOR
72± ACRES ON CAUGHMAN ROAD NORTH, IN RICHLAND COUNTY,
WHICH IS A PORTION OF TMS# 06500-01-01.

Pursuant to the authority by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The County of Richland and its employees and agents are hereby authorized to grant a deed for 72± acres on Caughman Road North to Vulcan Lands, Inc., which is a portion of TMS# 06500-01-01, the particular dimensions of which are specifically described in the attached Real Estate Purchase Agreement, attached hereto and incorporated herein.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____.

RICHLAND COUNTY COUNCIL

By: _____
Joyce Dickerson, Chair

Attest this _____ day of
_____, 2017.

Michelle Onley
Deputy Clerk of Council

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject:

Report of the Blue Ribbon Ad Hoc Committee:

- a. HMGP Hurricane Matthew Project Priorities
- b. Proposed Richland County HMGP Hurricane Matthew Projects
- c. Continuation of Recovery Consultancy Services



RICHLAND COUNTY GOVERNMENT

Office of the County Administrator

March 21, 2017

The Blue Ribbon Committee (BRC) met on March 14, 2017; Council Members Pearce, Livingston, and Myers are the representatives from the County Council. Councilmembers Pearce, Myers and McBride were present. A copy of the PowerPoint presentation is attached.

- A. The South Carolina Emergency Management Division (SCEMD) is administering the Hazard Mitigation Grant Program (HMGP) which provides grants to local governments (and other governmental agencies) to implement long-term hazard mitigation measures. Funding is provided on a 75% federal, 25% non-federal cost share basis. The non-federal share can be met through cash or in-kind services. Richland County is eligible to apply for these funds as a result of the Hurricane Matthew Storm Event (October 2016).

Richland County previously applied for HMGP funding as a result of the October 2015 Flood Event. We are currently awaiting FEMA approval on those applications.

The HMGP application process has two parts 1) pre-application and 2) full application. After review and consideration, Richland County staff recommends the resubmission of existing 2015 Hazard Mitigation projects in order to comply with the SCEMD pre-application deadline of April 11, 2017. County Staff has identified eight (8) projects which likely meet the criteria for HMGP funding, pending full application submittal and grant approval.

- March 14, 2017: The BRC reviewed and recommended County Council to consider and approve the adoption of the six (6) Project Category Priorities, with eight (8) related Projects for application for 2016 Hurricane Matthew Hazard Mitigation Grant Program (HMGP) Funding.

Please refer to the attached spreadsheet entitled *HMGP Projects*. County staff operated under the previously expressed direction of Council to accept no responsibility for privately owned dams.

- The total value of all projects submitted is \$5,419,138.60
- The federal portion is \$4,064,353.95
- The local match is \$1,354,784.65

The Blue Ribbon Committee unanimously recommended County Council consider and approve the adoption of the seven (7) Project Category Priorities, with the eight (8) related HMGP Projects as listed on the attachment, *HMGP Projects*.

- B. During the FY17 budget development and adoption process Council approved the acceptance of the \$23.5 million Community Development Block Grant – Disaster Recovery (CDBG-DR) funding from the Department of Housing and Urban Development (HUD). A staffing plan to manage these funds was also approved by Council. The Council is currently seeking an additional



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

\$57.5 million CDBG-DR funding from HUD. A copy of the additional CDBG-DR Funding Request is attached.

- C. Tetra Tech is the disaster recovery firm that has been employed by Richland County since shortly after the October 2015 flood. The consulting expertise of Tetra Tech has ensured Richland County has captured the most funds possible for disaster recovery from state and federal sources, as current county staff does not have the expertise or the resources.

The augmentation of the consulting staff enables the forward approach and momentum Richland County has been able to maintain in the preparation of the capture and expenditure of state and federal disaster recovery funds.

Council previously approved the decision to proceed with the County staff to submit full applications for HMGP funding for the 2015 flood. That funding process is currently at the critical stage of awaiting FEMA approval for our remaining applications, which would be followed by Tetra Tech implementing the approved applications. In addition, if Council is inclined to proceed with the development of the full applications for the Hurricane Matthew HMGP projects (or any portion thereof), as requested above, consulting services are required because the process is very technical, labor intensive and beyond the capacity of existing county staff.

We request that Tetra Tech be approved to continue assisting County staff in developing the full-applications; as well as our continuing long term recovery programs and efforts.

The requested funding for the services to be provided by Tetra Tech is \$247,137.00. The funding source for the continuation of Tetra Tech's Consultancy Services is the existing FY17 Emergency Services Budget; no budget amendment is required.

Should Council not authorize the assistance of Tetra Tech in these efforts, it is not likely in-house staff would be able to develop the full applications for the Hurricane Matthew HMGP.

The Blue Ribbon Committee unanimously recommended County Council consider and approve a new Task Order with Tetra Tech for services related to the implementation of HMGP dollars and to assist the County in applying for new HMGP funds established as a result of the 2016 Hurricane Matthew. This new Task Order amounts to \$247,137.00 to be funded by the Emergency Services Department.

Richland County Blue Ribbon Committee

March 14, 2017

HMGP 4286-DR Priorities & Projects



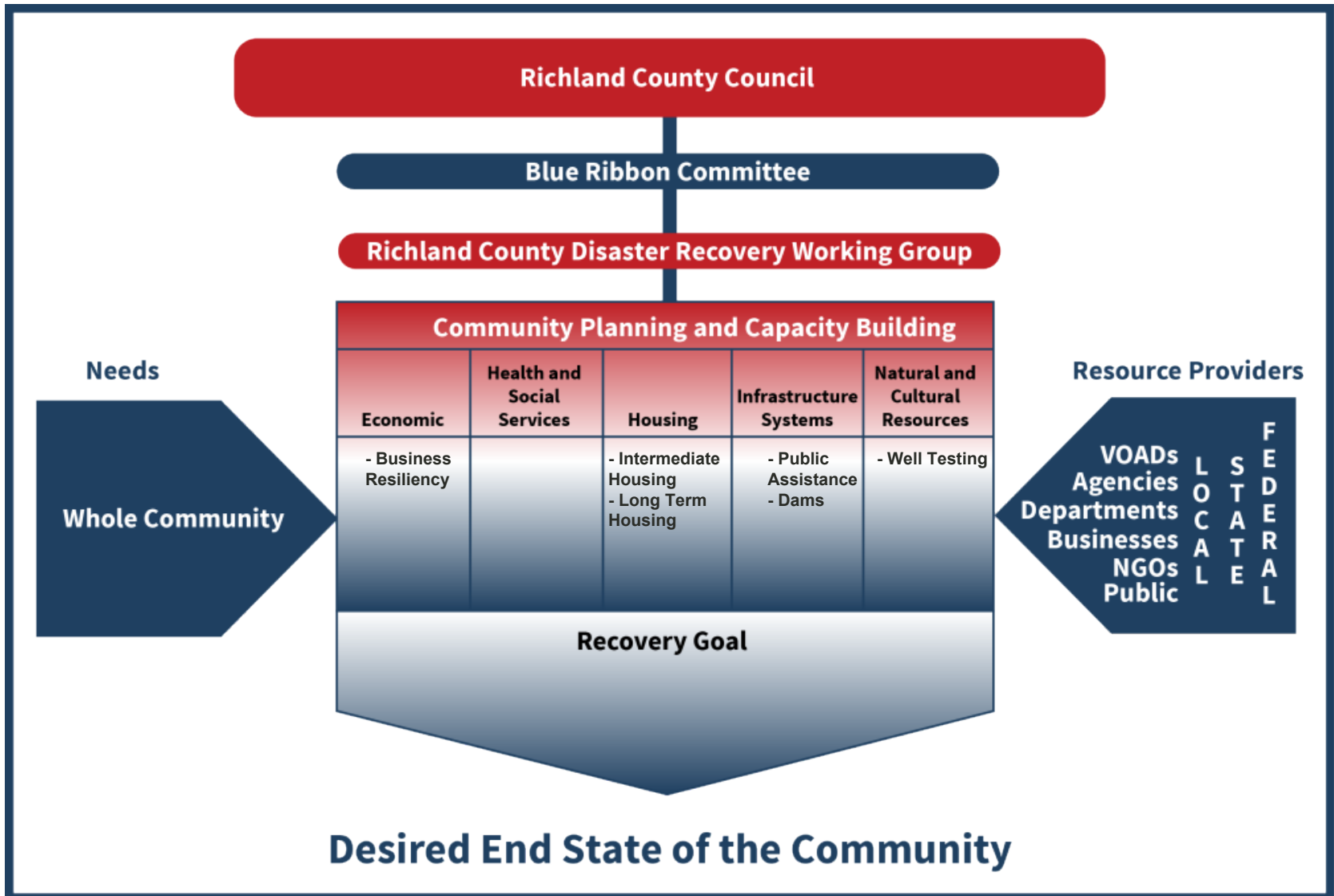


- **Welcome**
- **Hurricane Matthew HMGP Overview/Review**
- **Review HMGP 2015 Flood Priorities & Projects**
- **Proposed HMGP 2016 Hurricane Matthew Priorities & Projects**
- **CDBG-DR Update**
- **Continuation of Recovery Consultancy Services**
- **Next Steps**
- **Meeting Schedule**
- **Questions**
- **Adjourn**

HGMP Overview/Review



Proposed Recovery Concept of Operations



HMGP 4286-DR-SC (Hurricane Matthew)



- Estimated amount of Statewide funding - \$36 million
 - Value may change depending on actual amount of FEMA Public and Individual Assistance money spent (15% of total)
- Pre-Applications for funding may be submitted any time until April 11, 2017
- Criteria for selection being developed by the State
- Any South Carolina community can apply
- Money must be spent on hazard mitigation related projects
 - Buyout or elevation of homes in 100 year flood plain
 - “Hardening” assets to make more resistant to future flooding (e.g., expanding culverts)
 - Other mitigation projects
- Money CANNOT be used for repairs
- CDBG-DR funds cannot be used for Hurricane Matthew issues

HMGP 2015 Flood Priorities & Projects



HMGP 2015 Flood Project Priorities



- 1. Voluntary Residential Property Acquisition/Buyouts**
- 2. Storm Water Drainage Management/Dam Mitigation**
- 3. Housing Reconstruction/Rehabilitation**
- 4. Voluntary Non-Residential Property Acquisition/Buyouts**
- 5. Data/Offsite IT Infrastructure**
- 6. Flood Studies**
- 7. Mitigation of Flood Damage to Fire Suppression Water Capacity Systems**
- 8. Conservation Easements**
- 9. Public Outreach**
- 10. Replacing County Emergency Operations Center (EOC)**

Richland County HMGP 2015 Flood Projects



Priority	Project	Title
1	30	Acquisition and Demo Scattered Site Properties
	32	Acquisition and Demo (RES_ACQ_002)
	33	Acquisition and Demo (RES_ACQ_001)
	34	Acquisition and Demo (RES_ACQ_003)
2	25	Danbury Drive Stabilization
	26	Spring Valley Little Jackson Creek Stream Mitigation, Stream Restoration Regenerative Stormwater Conveyance
	143	Lake Dogwood (aka Murray Pond) Dam Armoring
	277	Securing Emergency Access to Gills Creek Waste Water Treatment Plant through Elevation of White House Road

Richland County HMGP 2015 Flood Projects



Priority	Project	Title
4	31	Acquisition and Demo Non-Residential in Floodway
	35	Acquisition and Demo of Two Non-Residential Structures Located in the SFHA
	276	Non-Residential Structure – Community Church
9	48	Public Awareness Campaign – Reaching the Digitally Disconnected

Notes:

Green – Full-application awaiting approval by FEMA

Brown – Full-application submitted and pending state review and approval for submission to FEMA

Blue – Full-application being updated for submission for state review and approval for submission to FEMA

HMGP 2015 Flood Full-applications Roll-up



Priority	Federal Share	Local Share	Projects
1	\$5,410,967.58	\$1,803,657.19	30, 32, 33, 34
2	\$1,517,101.48	\$505,700.49	25, 26, 143, 277
3	\$0.00	\$0.00	
4	\$2,465,135.12	\$821,711.71	31, 35, 276
5	\$0.00	\$0.00	
6	\$0.00	\$0.00	
7	\$0.00	\$0.00	
8	\$0.00	\$0.00	
9	\$82,117.35	\$27,372.45	48
10	\$0.00	\$0.00	
Totals	\$9,475,321.53	\$3,158,441.84	

Notes:

Green – Full-application awaiting approval by FEMA

Brown – Full-application submitted and pending state review and approval for submission to FEMA

Blue – Full-application being updated for submission for state review and approval for submission to FEMA

Proposed HMGP Hurricane Matthew Priorities & Projects



HMGP Hurricane Matthew Project Priorities



- 1. Voluntary Residential Property Acquisition/Buyouts**
- 2. Storm Water Drainage Management**
- 3. Housing Reconstruction/Rehabilitation**
- 4. Voluntary Non-Residential Property Acquisition/Buyouts**
- 5. Dam Mitigation**
- 6. Flood Studies**
- 7. Public Outreach**

Request motion and approval of these revised Project Priorities

Proposed Richland County HMGP Hurricane Matthew Projects



Priority	Project	Title
2	25	Danbury Drive Stabilization
	26	Spring Valley Little Jackson Creek Stream Mitigation, Stream Restoration Regenerative Stormwater Conveyance
	143	Lake Dogwood (aka Murray Pond) Dam Armoring
4	277	Securing Emergency Access to Gills Creek Waste Water Treatment Plant through Elevation of White House Road
	31	Acquisition and Demo Non-Residential in Floodway
	35	Acquisition and Demo of Two Non-Residential Structures Located in the SFHA
7	276	Non-Residential Structure – Community Church
	48	Public Awareness Campaign – Reaching the Digitally Disconnected

Request motion and approval of these proposed projects

CDBG-DR Update



CDBG-DR SF Critical Path for Housing



Date	Task
3/3	Post Mobile Home RFP
3/13	Post Single Family Rehab RFQ
4/3	Close Mobile Home RFP
4/10	Select Mobile Home Vender(s)
4/13	Close Single Family Rehab RFQ
4/14	Announcement
4/17	Outreach Begins
4/21	Select Single Family Rehab Venders
4/25	BRC for Recommendation of Mobile Home Vender(s)
5/2	Council Reading for Selection of Mobile Home Vender(s)
5/15	Intake Begins
5/17	Contract (s) Signed with Mobile Home Vender(s)
6/15	Intake Ends
7/15	First Cost Estimate Completed
7/21	Venders able to Sign First Contracts with Residents

Status of Request for Additional CDBG-DR Funds



- **Council formally requested additional CDBG-DR funds based on the large amount of remaining storm related unmet needs**
- **Letter was signed and submitted to Senator Graham's office on February 1, 2017**
- **County requested an additional \$57.5 million**
- **County requested the LMI threshold to be reduced from 70% to 50%.**

Continuation of Recovery Consultancy Services



- **Request continuation of Recovery Consultancy Services**
 - **Tetra Tech - Patrick Beekman**
 - **Continuation of Services through December 31, 2017**
 - **Funding Source**
 - **ESD Budgeted Funds**

Request motion and approval for continuing consultancy services

Next Steps



Schedule



Next Meeting

- April 25, 2017
County Administration Building
4th Floor Conference Room
2020 Hampton Street
Columbia, SC 29204

Questions?



Richland County Proposed Projects for FEMA HMGP 404 Funding

State Assigned Application # and Status ¹	Title	Description	Federal Share	Local Match
25	Danbury Drive Stabilization	Increase capacity of the regional detention pond to handle the flows in the neighborhood.	\$ 132,056.25	\$ 44,018.75
26	Spring Valley Little Jackson Creek Stream Mitigation, Stream Restoration Regenerative Stormwater Conveyance	Stabilize and improve the railroad ditch line using regenerative stormwater conveyance to mitigate localized flooding.	\$ 681,365.23	\$ 227,121.74
31	Acquisition and Demo Non-Residential in Floodway	Acquire and demo seven non-residential structures that are located in the floodway and were substantially damaged.	\$ 1,864,315.96	\$ 621,438.65
35	Acquisition and Demo of Two Non-Residential Structures Located in the SFHA	Acquire and demo two non-residential structures located in the SFHA that were substantially damaged.	\$ 312,878.09	\$ 104,292.70
48	Public Awareness Campaign – Reaching the Digitally Disconnected	Richland County is proposing a project to get the word out to the “digitally disconnected.”	\$ 82,117.35	\$ 27,372.45
143	Lake Dogwood (aka Murry Pond) Dam Armoring	The Lake Dogwood Property Owners Association proposes to strengthen and enhance the Lake Dogwood Dam by installing a specialized turf reinforcement mat (TRM).	\$ 75,000.00	\$ 25,000.00
276	Non Residential Structure - Community Church	Acquire and demo non-residential structure that is located in the floodway and was substantially damaged.	\$ 287,941.07	\$ 95,980.36
277	Richland County - Securing Emergency Access to Gills Creek Waste Water Treatment Plant through Elevation of White House Road	To assure plant access and proper operation during future flood events it will be raised to an elevation above the flood levels experienced during event 4241.	\$ 628,680.00	\$ 209,560.00
			\$ 4,064,353.95	\$ 1,354,784.65

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

February 1, 2017

The Honorable Joe Wilson
1436 Longworth House Office Building
Washington, DC 20515

Dear Congressman Wilson:

During the last Federal fiscal year, Richland County was grateful to receive **\$23.5 million** from Community Development Block Grant – Disaster Recovery (CDBG-DR) to aid in its recovery from the devastating storm of October 2015. At the time, Richland County and the Federal government did not know the full extent of the damages from that historic storm and flooding.

As you consider additional legislative for additional CDBG-DR funding for the disasters, we request the Federal government consider an additional **\$57.5 million** (detail for the possible expenditure of this amount is below) in CDBG-DR funding to aid Richland County in recovering from the historic damages from this storm.

We would like to bring to your attention the most recent data that has been compiled relating to the significant impact the flooding disaster of October 2015 has had in Richland County.

- Richland County was by far the most impacted county in the state, with over **20% of all requests for FEMA Individual Assistance** coming from Richland County (over 20,800 residents, many with very low to moderate incomes). Currently, less than 1 in 4 of these Richland residents has received Federal financial assistance, and many still continue to have significant unmet needs as a result of the disaster.
- Damage to housing amounted to **\$271 million** with current unmet needs in excess of **\$194 million**. Almost 6,000 homes in Richland County were damaged or destroyed as a result of the storm.
- Unmet needs for Richland County's public infrastructure currently exceed **\$46 million** and our unmet needs related to economic development currently exceeds **\$11.6 million**. The total current unmet need in Richland County is almost **\$252 million**.

Based on current assessments of damage and projected costs, Richland County has a need for additional direct Federal financial assistance as an



Joyce Dickerson, Chairwoman
District 2

Bill Malinowski, Vice Chair
District 1

Yvonne L. McBride
District 3

Paul Livingston
District 4

Seth Rose
District 5

Greg Pearce
District 6

Gwendolyn D. Kennedy
District 7

Jim Manning
District 8

Calvin :Chip" Jackson
District 9

Dalhi Myers
District 10

Norman Jackson
District 11

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



entitlement community to move forward with our long-term recovery needs. These expected needs may include, but are not limited to the following:

- **Acquisition/Demolition of Substantially Damaged Homes:** A number of residents are unable to rebuild due to excessive cost to repair their properties. We have identified dozens of property owners who are interested in a buyout program and many more would likely also participate if funding is approved.
- **Housing Development and Repairs:** Richland County has a need for affordable housing that was only exacerbated by the recent flooding event. Funding to support the most vulnerable populations in Richland County is needed to assist residents most impacted by the recent flooding.
- **Infrastructure Improvements to Mitigate Future Losses:** The County must maintain mobility for all its residents and improve its transportation infrastructure and watershed management system to prevent losses like the ones experienced in the recent flood event.
- **Economic Development in Flood-Impacted Areas of the County:** Building a strong economic base in areas of the County most impacted by the flood would stimulate a more resilient community with the ability to withstand future disasters.

While we have projected our overall unmet needs to be \$252 million, we realize the magnitude of requesting such an amount be appropriated during a single session of congress. To determine a reasonable supplemental funding request we requested 23% of remaining unmet needs to include administrative and planning cost functions. As with Sandy and Katrina (and other large disasters), we hope to be able to request supplemental funding for each session of congress until we are able to address the significant remaining unmet needs in our county.

Specifically, we project the \$57.5 million would be spent as follows:

- 78% Housing
- 8 % Economic Development
- 9 % Public Infrastructure
- 5 % Administration

In addition to the aforementioned concerns, almost all Federal assistance to date has been limited to those in the low to moderate income (LMI) levels. There is a large number of residents who do not qualify for assistance because they make just above the LMI limits. Our concern is that if this

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



population group does not receive some assistance, they will be driven below the LMI level in short order. Therefore, the County requests that 50% instead of 70% of a second installment of CDBG-DR dollars go to households below the LMI threshold, affording the County the flexibility to assist homeowners who otherwise would fall into the LMI threshold in a year or two if not given assistance from the damages they incurred in the disaster.

We trust that this information will allow you to better evaluate the need for further Federal assistance in Richland County. Our hope is a second CDBG-DR authorization will help us address each of these areas of severe impact. Your careful consideration of this important matter is greatly appreciated.

Progressively yours,

A handwritten signature in black ink that reads "Joyce Dickerson". The signature is fluid and cursive.

Joyce Dickerson
Chairperson
Richland County Council

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

February 1, 2017

The Honorable Timothy E. Scott
520 Hart Senate Office Building
Washington, DC 20510

Dear Senator Scott:

During the last Federal fiscal year, Richland County was grateful to receive **\$23.5 million** from Community Development Block Grant – Disaster Recovery (CDBG-DR) to aid in its recovery from the devastating storm of October 2015. At the time, Richland County and the Federal government did not know the full extent of the damages from that historic storm and flooding.

As you consider additional legislative for additional CDBG-DR funding for the disasters, we request the Federal government consider an additional **\$57.5 million** (detail for the possible expenditure of this amount is below) in CDBG-DR funding to aid Richland County in recovering from the historic damages from this storm.

We would like to bring to your attention the most recent data that has been compiled relating to the significant impact the flooding disaster of October 2015 has had in Richland County.

- Richland County was by far the most impacted county in the state, with over **20% of all requests for FEMA Individual Assistance** coming from Richland County (over 20,800 residents, many with very low to moderate incomes). Currently, less than 1 in 4 of these Richland residents has received Federal financial assistance, and many still continue to have significant unmet needs as a result of the disaster.
- Damage to housing amounted to **\$271 million** with current unmet needs in excess of **\$194 million**. Almost 6,000 homes in Richland County were damaged or destroyed as a result of the storm.
- Unmet needs for Richland County's public infrastructure currently exceed **\$46 million** and our unmet needs related to economic development currently exceeds **\$11.6 million**. The total current unmet need in Richland County is almost **\$252 million**.

Based on current assessments of damage and projected costs, Richland County has a need for additional direct Federal financial assistance as an



Joyce Dickerson, Chairwoman
District 2

Bill Malinowski, Vice Chair
District 1

Yvonne L. McBride
District 3

Paul Livingston
District 4

Seth Rose
District 5

Greg Pearce
District 6

Gwendolyn D. Kennedy
District 7

Jim Manning
District 8

Calvin "Chip" Jackson
District 9

Dalhi Myers
District 10

Norman Jackson
District 11

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



entitlement community to move forward with our long-term recovery needs. These expected needs may include, but are not limited to the following:

- **Acquisition/Demolition of Substantially Damaged Homes:** A number of residents are unable to rebuild due to excessive cost to repair their properties. We have identified dozens of property owners who are interested in a buyout program and many more would likely also participate if funding is approved.
- **Housing Development and Repairs:** Richland County has a need for affordable housing that was only exacerbated by the recent flooding event. Funding to support the most vulnerable populations in Richland County is needed to assist residents most impacted by the recent flooding.
- **Infrastructure Improvements to Mitigate Future Losses:** The County must maintain mobility for all its residents and improve its transportation infrastructure and watershed management system to prevent losses like the ones experienced in the recent flood event.
- **Economic Development in Flood-Impacted Areas of the County:** Building a strong economic base in areas of the County most impacted by the flood would stimulate a more resilient community with the ability to withstand future disasters.

While we have projected our overall unmet needs to be \$252 million, we realize the magnitude of requesting such an amount be appropriated during a single session of congress. To determine a reasonable supplemental funding request we requested 23% of remaining unmet needs to include administrative and planning cost functions. As with Sandy and Katrina (and other large disasters), we hope to be able to request supplemental funding for each session of congress until we are able to address the significant remaining unmet needs in our county.

Specifically, we project the \$57.5 million would be spent as follows:

- 78% Housing
- 8 % Economic Development
- 9 % Public Infrastructure
- 5 % Administration

In addition to the aforementioned concerns, almost all Federal assistance to date has been limited to those in the low to moderate income (LMI) levels. There is a large number of residents who do not qualify for assistance because they make just above the LMI limits. Our concern is that if this

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



population group does not receive some assistance, they will be driven below the LMI level in short order. Therefore, the County requests that 50% instead of 70% of a second installment of CDBG-DR dollars go to households below the LMI threshold, affording the County the flexibility to assist homeowners who otherwise would fall into the LMI threshold in a year or two if not given assistance from the damages they incurred in the disaster.

We trust that this information will allow you to better evaluate the need for further Federal assistance in Richland County. Our hope is a second CDBG-DR authorization will help us address each of these areas of severe impact. Your careful consideration of this important matter is greatly appreciated.

Progressively yours,

A handwritten signature in black ink that reads "Joyce Dickerson".

Joyce Dickerson
Chairperson
Richland County Council

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

February 1, 2017

The Honorable James E. Clyburn
242 Cannon House Office Building
Washington, DC 20515

Dear Congressman Clyburn:

During the last Federal fiscal year, Richland County was grateful to receive **\$23.5 million** from Community Development Block Grant – Disaster Recovery (CDBG-DR) to aid in its recovery from the devastating storm of October 2015. At the time, Richland County and the Federal government did not know the full extent of the damages from that historic storm and flooding.

As you consider additional legislative for additional CDBG-DR funding for the disasters, we request the Federal government consider an additional **\$57.5 million** (detail for the possible expenditure of this amount is below) in CDBG-DR funding to aid Richland County in recovering from the historic damages from this storm.

We would like to bring to your attention the most recent data that has been compiled relating to the significant impact the flooding disaster of October 2015 has had in Richland County.

- Richland County was by far the most impacted county in the state, with over **20% of all requests for FEMA Individual Assistance** coming from Richland County (over 20,800 residents, many with very low to moderate incomes). Currently, less than 1 in 4 of these Richland residents has received Federal financial assistance, and many still continue to have significant unmet needs as a result of the disaster.
- Damage to housing amounted to **\$271 million** with current unmet needs in excess of **\$194 million**. Almost 6,000 homes in Richland County were damaged or destroyed as a result of the storm.
- Unmet needs for Richland County's public infrastructure currently exceed **\$46 million** and our unmet needs related to economic development currently exceeds **\$11.6 million**. The total current unmet need in Richland County is almost **\$252 million**.

Based on current assessments of damage and projected costs, Richland County has a need for additional direct Federal financial assistance as an



Joyce Dickerson, Chairwoman
District 2

Bill Malinowski, Vice Chair
District 1

Yvonne L. McBride
District 3

Paul Livingston
District 4

Seth Rose
District 5

Greg Pearce
District 6

Gwendolyn D. Kennedy
District 7

Jim Manning
District 8

Calvin "Chip" Jackson
District 9

Dalhi Myers
District 10

Norman Jackson
District 11

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



entitlement community to move forward with our long-term recovery needs. These expected needs may include, but are not limited to the following:

- **Acquisition/Demolition of Substantially Damaged Homes:** A number of residents are unable to rebuild due to excessive cost to repair their properties. We have identified dozens of property owners who are interested in a buyout program and many more would likely also participate if funding is approved.
- **Housing Development and Repairs:** Richland County has a need for affordable housing that was only exacerbated by the recent flooding event. Funding to support the most vulnerable populations in Richland County is needed to assist residents most impacted by the recent flooding.
- **Infrastructure Improvements to Mitigate Future Losses:** The County must maintain mobility for all its residents and improve its transportation infrastructure and watershed management system to prevent losses like the ones experienced in the recent flood event.
- **Economic Development in Flood-Impacted Areas of the County:** Building a strong economic base in areas of the County most impacted by the flood would stimulate a more resilient community with the ability to withstand future disasters.

While we have projected our overall unmet needs to be \$252 million, we realize the magnitude of requesting such an amount be appropriated during a single session of congress. To determine a reasonable supplemental funding request we requested 23% of remaining unmet needs to include administrative and planning cost functions. As with Sandy and Katrina (and other large disasters), we hope to be able to request supplemental funding for each session of congress until we are able to address the significant remaining unmet needs in our county.

Specifically, we project the \$57.5 million would be spent as follows:

- 78% Housing
- 8 % Economic Development
- 9 % Public Infrastructure
- 5 % Administration

In addition to the aforementioned concerns, almost all Federal assistance to date has been limited to those in the low to moderate income (LMI) levels. There is a large number of residents who do not qualify for assistance because they make just above the LMI limits. Our concern is that if this

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



population group does not receive some assistance, they will be driven below the LMI level in short order. Therefore, the County requests that 50% instead of 70% of a second installment of CDBG-DR dollars go to households below the LMI threshold, affording the County the flexibility to assist homeowners who otherwise would fall into the LMI threshold in a year or two if not given assistance from the damages they incurred in the disaster.

We trust that this information will allow you to better evaluate the need for further Federal assistance in Richland County. Our hope is a second CDBG-DR authorization will help us address each of these areas of severe impact. Your careful consideration of this important matter is greatly appreciated.

Progressively yours,

A handwritten signature in cursive script that reads "Joyce Dickerson".

Joyce Dickerson
Chairperson
Richland County Council

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

February 1, 2017

The Honorable Lindsay Graham
290 Russell Senate Office Building
Washington, DC 20510

Dear Senator Graham:

During the last Federal fiscal year, Richland County was grateful to receive **\$23.5 million** from Community Development Block Grant – Disaster Recovery (CDBG-DR) to aid in its recovery from the devastating storm of October 2015. At the time, Richland County and the Federal government did not know the full extent of the damages from that historic storm and flooding.

As you consider additional legislative for additional CDBG-DR funding for the disasters, we request the Federal government consider an additional **\$57.5 million** (detail for the possible expenditure of this amount is below) in CDBG-DR funding to aid Richland County in recovering from the historic damages from this storm.

We would like to bring to your attention the most recent data that has been compiled relating to the significant impact the flooding disaster of October 2015 has had in Richland County.

- Richland County was by far the most impacted county in the state, with over **20% of all requests for FEMA Individual Assistance** coming from Richland County (over 20,800 residents, many with very low to moderate incomes). Currently, less than 1 in 4 of these Richland residents has received Federal financial assistance, and many still continue to have significant unmet needs as a result of the disaster.
- Damage to housing amounted to **\$271 million** with current unmet needs in excess of **\$194 million**. Almost 6,000 homes in Richland County were damaged or destroyed as a result of the storm.
- Unmet needs for Richland County's public infrastructure currently exceed **\$46 million** and our unmet needs related to economic development currently exceeds **\$11.6 million**. The total current unmet need in Richland County is almost **\$252 million**.

Based on current assessments of damage and projected costs, Richland County has a need for additional direct Federal financial assistance as an



Joyce Dickerson, Chairwoman
District 2

Bill Malinowski, Vice Chair
District 1

Yvonne L. McBride
District 3

Paul Livingston
District 4

Seth Rose
District 5

Greg Pearce
District 6

Gwendolyn D. Kennedy
District 7

Jim Manning
District 8

Calvin "Chip" Jackson
District 9

Dalhi Myers
District 10

Norman Jackson
District 11

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



entitlement community to move forward with our long-term recovery needs. These expected needs may include, but are not limited to the following:

- **Acquisition/Demolition of Substantially Damaged Homes:** A number of residents are unable to rebuild due to excessive cost to repair their properties. We have identified dozens of property owners who are interested in a buyout program and many more would likely also participate if funding is approved.
- **Housing Development and Repairs:** Richland County has a need for affordable housing that was only exacerbated by the recent flooding event. Funding to support the most vulnerable populations in Richland County is needed to assist residents most impacted by the recent flooding.
- **Infrastructure Improvements to Mitigate Future Losses:** The County must maintain mobility for all its residents and improve its transportation infrastructure and watershed management system to prevent losses like the ones experienced in the recent flood event.
- **Economic Development in Flood-Impacted Areas of the County:** Building a strong economic base in areas of the County most impacted by the flood would stimulate a more resilient community with the ability to withstand future disasters.

While we have projected our overall unmet needs to be \$252 million, we realize the magnitude of requesting such an amount be appropriated during a single session of congress. To determine a reasonable supplemental funding request we requested 23% of remaining unmet needs to include administrative and planning cost functions. As with Sandy and Katrina (and other large disasters), we hope to be able to request supplemental funding for each session of congress until we are able to address the significant remaining unmet needs in our county.

Specifically, we project the \$57.5 million would be spent as follows:

- 78% Housing
- 8 % Economic Development
- 9 % Public Infrastructure
- 5 % Administration

In addition to the aforementioned concerns, almost all Federal assistance to date has been limited to those in the low to moderate income (LMI) levels. There is a large number of residents who do not qualify for assistance because they make just above the LMI limits. Our concern is that if this

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



population group does not receive some assistance, they will be driven below the LMI level in short order. Therefore, the County requests that 50% instead of 70% of a second installment of CDBG-DR dollars go to households below the LMI threshold, affording the County the flexibility to assist homeowners who otherwise would fall into the LMI threshold in a year or two if not given assistance from the damages they incurred in the disaster.

We trust that this information will allow you to better evaluate the need for further Federal assistance in Richland County. Our hope is a second CDBG-DR authorization will help us address each of these areas of severe impact. Your careful consideration of this important matter is greatly appreciated.

Progressively yours,

A handwritten signature in black ink that reads "Joyce Dickerson".

Joyce Dickerson
Richland County Council Chairwoman

Richland County Council Request of Action

Subject:

The Report of the Transportation Ad Hoc Committee:

a. Broad River Road Widening Project

A. **Broad River Road Widening Project:** Recommendation for typical section and termini revisions

Background Information:

Included in your agenda you will find an executive summary for the concept report of the Broad River Road Widening Project which was presented to the Transportation Ad Hoc Committee February 14, 2017. Based on public input the executive summary is recommending the Alternate C typical section. The project limits included in the referendum stretched from Royal Tower Road to Interstate 26 (Exit 97), and included \$29,000,000 in funding. However, based on public comment and available funding the executive summary recommends reducing the project limits to end at the intersection of Broad River Road and Dutch Fork Road instead of Interstate 26. If additional funding is secured from SCDOT, the Central Midlands Council of Governments (COG) or elsewhere the project could be extended. Based on traffic volumes and public comment if additional funds are secured the alignment would be revised to continue along Dutch Fork Road towards Ballentine.

Transportation Ad Hoc Committee Action:

The Transportation Ad Hoc Committee concurred with the staff recommendation, but also recognized this item falls within the roles and responsibility of TPAC in that if project limits are modified they are to be presented to TPAC for a recommendation. Because of this, the Committee routed this to TPAC for a recommendation.

TPAC Action:

TPAC was presented this item during their February 27, 2017 meeting, and concurred with the staff recommendation.

Requested Action:

Council approval of this concept report would allow staff to move forward with the Alternate C typical section, and reduce the project limits to now only extend from Royal Tower Road to the intersection of Broad River Road and



Dutch Fork Road. Current cost estimates project a \$37,600,000 budget to complete the project with the proposed, reduced limits. Should SCDOT, Central Midlands Council of Governments or another funding source be secured for the project then those funds would extend the project along Dutch Fork Road.



TRANSPORTATION PROGRAM

EXECUTIVE SUMMARY

Date: 2/9/17

To: Rob Perry, PE
Director of Transportation

From: David Beaty, PE
Program Manager

RE: Broad River Road (US 76) Widening Draft Concept Report and Public Meeting Summary with Recommendations

A Draft Concept Report was presented to the Richland County Transportation Ad Hoc committee on Tuesday, December 13, 2016. The report detailed the proposed project limits - those limits as defined in the 2012 Penny Sales Tax Referendum, as well as the extension of the project along US 76 (Dutch Fork Road), based on evaluation of existing traffic volumes and patterns - and can be seen in Exhibit A. Included in the report were three alternate typical sections for the project. The report also discussed the potential for intersection improvements at Broad River Road and Woodrow Street and Broad River Road and Dutch Fork Road, due to existing geometric deficiencies that would be worsened by the proposed widening. Refer to Exhibit B to view the typical sections (Alternates A-C) included in the Draft Concept Report and as presented at the public meeting.

The Richland Penny Program held a Public Meeting for the Broad River Road (US 76) Widening project on Thursday, December 15th, 2016 from 5:00 to 7:00 p.m. at the Dutch Fork Elementary School Cafeteria, located at 7900 Broad River Road. The meeting was conducted with an informal, open house format with project displays and Richland Penny Program representatives on hand to answer questions. Upon entering the meeting, individuals were provided a handout and a comment card. After reviewing the project displays, the attendees were encouraged to provide comments on the project as well as select their preference for the typical section.

There were 185 people in attendance for the meeting.

The project displays provided aerial plan layouts and typical sections of the proposed project and alternates as well as three intersection design alternatives for the intersections mentioned above. Three alternate typical sections were presented for the project. All alternates included widening Broad River Road (US 76) to a five-lane, curb and gutter



TRANSPORTATION PROGRAM

section from Royal Tower Drive to Dutch Fork Road and a three-lane, curb and gutter section from Dutch Fork Road to I-26 and from Broad River Road to Millplace Drive. The proposed bicycle and pedestrian accommodations vary for the three alternates. Alternate A includes offset, ten (10) foot shared-use paths on both sides of the roadway. Alternate B proposed on-street bicycle lanes with offset, five (5) foot concrete sidewalks on each side of the roadway. Alternate C proposed similar improvements as Alternate B except that the concrete sidewalks were shown adjacent to the back of the curb and gutter; therefore no buffer was proposed between the curb and the sidewalk.

A total of 112 comments/emails were received during the comment period. The comments received included opinions related to the presented typical sections along with other project-specific issues. The issues included comments related to additional traffic signalization at intersections, concerns regarding real property and business impacts, need for additional widening along Dutch Fork Road, from Broad River Road to SC 6 in Ballentine, and comments related to the removal of bike lanes and sidewalks.

As mentioned above, attendees were encouraged to select an alternate typical section for the project. A summary of the 75 comments received which indicated a preferred alternate is as follows:

- Alternate A – 25,
- Alternate B – 16,
- Alternate C – 34.

The project will again be presented to the public prior to right-of-way acquisition. This will allow the residents to view the selected alternate and discuss specific concerns with the Richland Penny Program.

Recommendations *(see table at end of section for summary of recommendations)*

Based on the comments and input received at the public meeting as well as consideration of safety, project impacts, program intent and costs, the Alternate C typical section is recommended for the Broad River Road (US 76) Widening project. The typical section will include on-street bicycle lanes with curb and gutter and sidewalk on each side of the roadway. Refer to Exhibit C for a depiction of the recommended typical section. The roadway improvements will be designed to limit and reduce the amount and degree of impacts and / or relocations to residences / communities and businesses, and cognizant of existing utilities, within the corridor.

It is noted that the termini for the Broad River Road Widening project is recommended to only include the section of the corridor from the intersection of Broad River Road and



TRANSPORTATION PROGRAM

Royal Tower Drive to the intersection of Broad River Road and Dutch Fork Road. This recommendation for the proposed termini is based on the following:

- a) Traffic volumes along Broad River Road, from Dutch Fork Road to I-26 do not warrant the need for any roadway widening at this time;
- b) Public comments received in opposition of funding widening along Broad River Road, from Dutch Fork Road to I-26, was high;
- c) Current project funding allocations shown in the CTIP for the Broad River Road Widening project are less than the amount of funding that would be needed to fully construct the project with extended limits (assuming the widening of Dutch Fork Road, from Broad River Road into Ballentine).

It is fully recognized that traffic needs for widening Dutch Fork Road, from Broad River Road to Ballentine (approximately to the intersection with SC 6), in order to connect the existing five-lane section in Ballentine to the proposed five-lane section to be constructed with this project, are needed to fully alleviate the existing traffic issues in this corridor.

Therefore, it is the intent of the Program Development Team, in concert with Richland County, to investigate the potential for additional funding sources through SCDOT and the Midlands Council of Governments (COG). Recent correspondence received from these agencies has shown that they currently lack funding for this work or that this project area does not appear in their existing future plans. Therefore, additional correspondence and coordination with these agencies will be conducted in order to determine if priorities can be shifted or if additional funding sources come available.

It is intended to retain the on-street bike lanes and sidewalks included in the typical section in order to align this project with the goals set forward in the Richland County Penny Sales Tax 2012 Referendum to provide bicycle and pedestrian accommodations with projects. It is noted that the removal of sidewalks from the typical section would not reduce the overall roadway typical section footprint, however, a small cost savings (compared to the overall cost of the roadway improvements) may be possible; therefore, it is the intent to retain these moving forward.

Minor modifications to the recommended typical section may be incorporated during the final design process to minimize impacts. Other comments such as right-of-way impacts, parking, safety and full roadway width development will be considered as the design is progressed.

Sub-standard intersection geometry, specifically at the intersections of Broad River Road and Woodrow Street and Broad River Road and Dutch Fork Road are proposed to be evaluated for improvements with this project in order to improve intersection safety and operations. Any design modifications proposed at these intersections will be fully



TRANSPORTATION PROGRAM

coordinated with the South Carolina Department of Transportation (SCDOT) as the design is progressed.

Project issues specific to intersection signalization will be studied with the development of the design. Recent traffic studies have shown that the intersections of Broad River Road and Royal Tower Drive, Broad River Road and Farming Creek Road, and Broad River Road and Caedmon's Creek Drive (all within the corridor recommended for improvements as stated above) are likely to warrant future traffic signals. Therefore, it is proposed to conduct traffic signal warrant studies at these intersections with the development of the project and in coordination with the South Carolina Department of Transportation (SCDOT).

Summary of Project Recommendations

Typical Section	Alternate C – (refer to Exhibit C for depiction)
Proposed Termini	Broad River Road – from Royal Tower Drive to Dutch Fork Road
Additional Improvements	Evaluate traffic signalization (signal warrants) at the intersections of Broad River Road at Royal Tower Drive, Farming Creek Road and Caedmon's Creek Drive Evaluate alignment / typical section modifications to reduce project impacts Evaluate improvements to intersection geometry at the intersections of Broad River Road at Woodrow Street and Dutch Fork Road
On-going Coordination	Continue coordination with SCDOT and Midlands Council of Governments (COG) to determine potential availability of additional funding for project extension.

PUBLIC INFORMATION MEETING

Broad River Road Widening – Project Overview

December 15, 2016

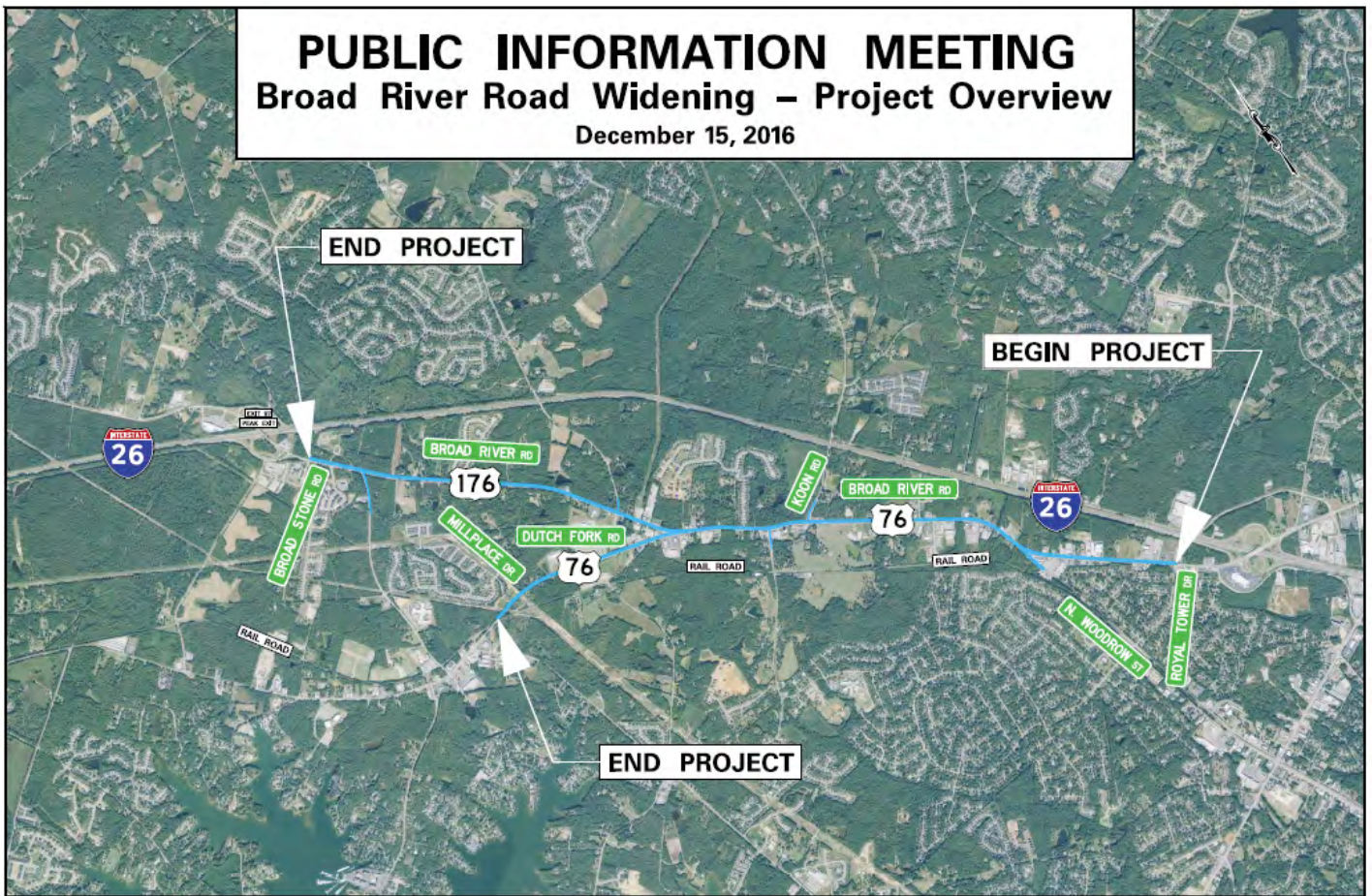


Exhibit A – Broad River Road (US 76) Widening Project Limits (as presented at Public Meeting dated Dec 15, 2016)



From Dutch Fork Road to I-26
Dutch Fork Road From Broad River Road to Millplace Drive



From Royal Tower Road to Dutch Fork Road

Broad River Road Widening Alternate A



FDR ICA



From Dutch Fork Road to I-26
Dutch Fork Road From Broad River Road to Millplace Drive

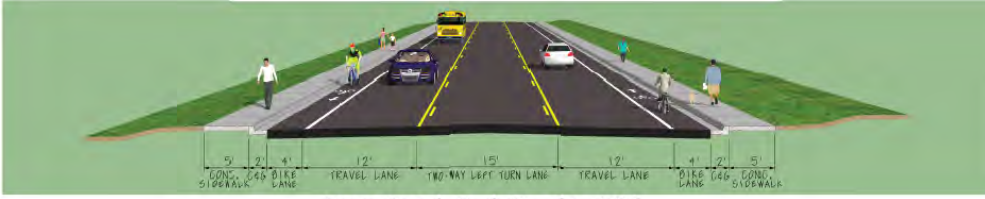


From Royal Tower Road to Dutch Fork Road

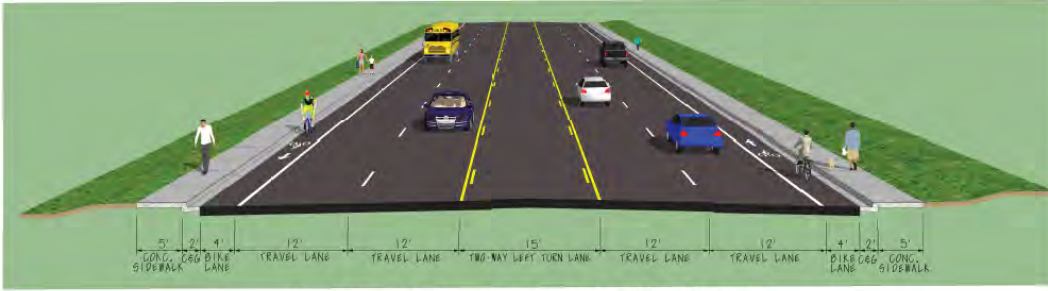
Broad River Road Widening Alternate B



FDR ICA



From Dutch Fork Road to I-26
Dutch Fork Road From Broad River Road to Millplace Drive

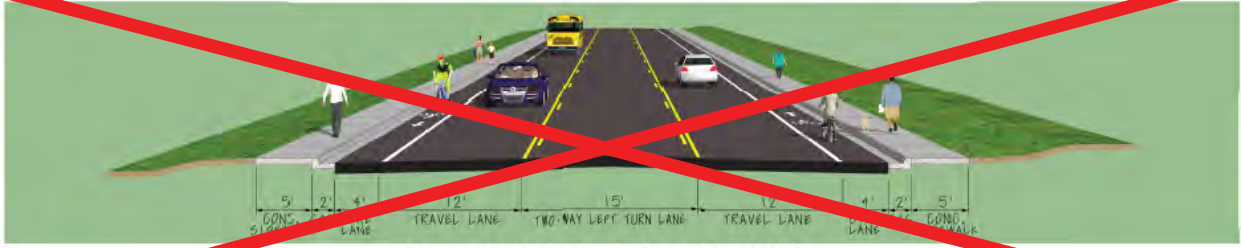


From Royal Tower Road to Dutch Fork Road

Broad River Road Widening Alternate C



**Exhibit B – Broad River Road (US 76) Widening Typical Sections
Alternates A, B & C**
(as presented in Draft Concept Report and at Public Meeting)



From Dutch Fork Road to I-26
 Dutch Fork Road From Broad River Road to Millplace Drive



From Royal Tower Road to Dutch Fork Road

Broad River Road Widening

Alternate C



Exhibit C – Broad River Road (US 76) Widening Recommended Typical Section

Broad River Road Widening Project

Proposed Revised Project Limits

