



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Joyce Dickerson
District 2

Paul Livingston
District 4

Greg Pearce (Chair)
District 6

Jim Manning
District 8

Kelvin Washington
District 10

*Tuesday, September 23, 2014
6:00 P.M.*

Report of Actions

Call To Order: Pearce

Approval of Minutes

1. Regular Session: July 22, 2014: Approved as published.

Adoption of Agenda: Adopted as published.

Items for Action:

2. Public Works - Approval of Maintenance Contract: The Committee recommended that Council approve the award of the Stormwater Division's maintenance contract to NaturChem, Inc. in the amount of \$137,079.98. **CONSENT**
3. Public Works Department - Authorization to Purchase a Tymco 500X Street Sweeper: The Committee deferred this item to a future Committee meeting.
4. United Way of the Midlands – Temporary Use of Space at the Health Department for the Optometry Clinic: The Committee recommended that Council approve the lease and ordinance as presented in the agenda packet. **CONSENT**
5. Palmetto Capital City Classic Funding Request: The Committee forwarded this item to Council without a recommendation.
6. Famously Hot New Year Celebration Funding Request: The Committee forwarded this item to Council without a recommendation.
7. Palmetto Health JEDA Bond Issuance: The Committee recommended that Council approve the Resolution in support of the issuance of the Bonds not to exceed \$20,000,000 by JEDA for the benefit of Palmetto Health as required by the Enabling Act and hold a joint public hearing with JEDA in connection with the Bonds. **CONSENT**
8. Animal Care - Intergovernmental Governmental Agreement with Town of Arcadia Lakes: This item was held in Committee. The Committee directed Staff to amend the



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intergovernmental agreement (IGA) with the Town of Arcadia Lakes to give the County's Animal Care Department exclusive authority to enforce and issue citations under Chapter 5 of the Richland County Code of Ordinances. Staff will ensure that the Town of Arcadia Lakes agrees to the amended IGA and report back to the Committee.

9. Resolution to Distribute \$7,690.39 in Federal Forestry Funds: The Committee recommended that Council approve the Resolution allocating \$7,690.39 in Federal Forestry Funds, of which 50% (\$3,845.20) will be apportioned to public schools, and the remaining 50% (\$3,845.19) for the construction and/or improvement of public roads.
10. Ordinance amending Hospitality Tax Ordinance so as to add the Township Auditorium as an H Tax Ordinance Agency: The Committee recommended that Council approve the ordinance amendment to the Hospitality Tax Ordinance so as to add the Township Auditorium as an Ordinance Agency. Any additional changes to the ordinance will be included in a separate Request of Action and reviewed at the October 28, 2014 Committee meeting.
11. Renewal of Iron Mountain Contract for the County's Records Storage and Records Management Services: The Committee recommended that Council approve the renewal of a five-year contract with Iron Mountain, Inc. for the County's records storage and records management services. **CONSENT**
12. Changes to Teleworking and Alternative Work Schedules in Handbook as it Relates to Supervisory Personnel: The Committee recommended that Council approve the requested changes to the Richland County Employee Handbook as outlined in the agenda packet, to become effective January 1, 2015. Staff members that are appointed or hired by Council will have to submit a request for an alternative work schedule to Council for review and approval. **CONSENT**
13. Establish a Budget Committee: This item was held in Committee. Mr. Washington will work with Staff to provide clarity regarding the manner in which the proposed Budget Committee will interact with the County's Administrator and the Finance Department as it pertains to the County's budgetary development process. This item will be brought back for review at a future Committee meeting.

ITEMS PENDING ANALYSIS: NO ACTION REQUIRED

14. Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short-Term Proposal Directives for Site: Staff is compiling the information requested by Council. The item will appear on an upcoming A&F agenda for Council's further review and action.



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Adjournment: 6:53PM