



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Joyce Dickerson
District 2

Paul Livingston
District 4

Greg Pearce (Chair)
District 6

Jim Manning
District 8

Kelvin Washington
District 10

*Tuesday, October 28, 2014
6:00 P.M.*

Report of Actions

Call To Order: Pearce

Approval of Minutes:

1. Regular Session: September 23, 2014: Approved as published.

Adoption of Agenda: Adopted as published.

Items for Action:

2. Animal Care - Intergovernmental Governmental Agreement with Town of Arcadia Lakes: The Committee recommended that Council approve the new intergovernmental agreement (IGA) with the Town of Arcadia Lakes. **CONSENT**
3. Richland County Sheriff's Department (RCSD) Sole Source Purchase Leica Comparison Microscope: The Committee recommended that Council approve the sole source purchase of one (1) Leica Comparison Microscope for the Sheriff's Department Firearms and Tool Mark Laboratory in the amount of \$110,146.00. The Committee referred this item to the October 28, 2014 Special Called Council meeting for review and action. **CONSENT**
4. Professional Services / Airport Work Authorizations 6 & 7: The Committee recommended that Council authorize executing Work Authorization 6 for \$382,100.00 and Work Authorization 7 for \$55,000. Work Authorization 6 provides the services for the redesign and rebidding of a single project for the extension of Taxiway 'A' into two separate project phases that will be constructed over a multi-year period. Additionally, Work Authorization 6 includes the administration and construction inspection of the initial phase of the project (Phase I). Work Authorization 7 provides the services for the easement acquisition associated with both the Taxiway 'A' extension and the airspace surrounding the airport. The services for Work Authorizations 6 and 7 will be performed by WK Dickson & Company, Inc.
5. Professional Services / Airport Work Authorizations 5 (Amendment 1) & 8: The Committee recommended that Council authorize executing amendment 1 to Work Authorization 5 for \$177,200.00 and Work Authorization 8 for \$110,000.00. The amendment 1 to Work Authorization 5 completes the design and bidding of the wetland and stream mitigation project,



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

and addresses the additional work required beyond the scope and fee of the original Work Authorization. Work Authorization 8 provides seven years of stream mitigation monitoring, which is a condition of the US Army Corps of Engineers permit approval. The services for the amendment 1 to Work Authorization 5 and Work Authorization 8 will be performed by WK Dickson & Company, Inc.

6. Construction Contract Award / Airport Stream and Wetland Mitigation project: The Committee recommended that Council award a construction contract to Shamrock International Corporation in the amount of \$910,462.00 for the construction of a stream and wetland mitigation project in the Spring Valley neighborhood. This project is necessary in order to extend Taxiway 'A' at the Jim Hamilton – LB Owens Airport.
7. Professional Services / Storm water Management Work Authorization 9: The Committee recommended that Council authorize executing Work Authorization 9 in the amount of \$287,400.00. Work Authorization 9 provides additional stream mitigation (“up ditch improvements”) and pond silt removal in the vicinity of the Spring Valley neighborhood in the Gills Creek Watershed. The services for Work Authorization 9 will be performed by WK Dickson & Company, Inc.
8. Budget Amendment – Grant Match: The Committee recommended that Council approve a budget amendment in the amount of \$167,583.00, increasing the amount of grant match available to departments for grants and match amounts that were approved by County Council in the FY15 budget process. This amount also provides for an extra match of \$27,846.00 that was not approved in the FY15 budget. These funds would go towards funding a shortfall in the approved Criminal Domestic Violence (CDV) Court grant for the Solicitor’s Office. **CONSENT**
9. Extension of ACH Chemical Supply Contract-Utilities Broad River WWTF: The Committee recommended that Council extend the purchase order to Gulbrandsen Technologies Inc. for the ongoing delivery of Aluminum Chlorohydrate (ACH) to the Broad River Wastewater Treatment Facility in an amount up to \$170,000.00 for the duration of FY14-15. **CONSENT**
10. Coroner-Purchase of Three 2015 Chevy Tahoe’s: The Committee recommended that Council approve the expenditure of \$107,112.00 for the purchase of three 2015 Chevrolet Tahoes for the Coroner’s Office. **CONSENT**
11. Ordinance amending Hospitality Tax Ordinance so as to delete historical disbursement references and inaccurate language and clarifying base amounts for Ordinance Agencies for annual budget discussions: The Committee recommended that Council approve an ordinance amending the Hospitality Tax (HTax) Ordinance so as to clean up the ordinance to remove historical disbursement and inaccurate language therein. Additionally, the Committee



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

recommended that Council establish the current FY funding levels as the base for discussing the HTax Ordinance Agency funding levels each year during the budgetary process. **CONSENT**

12. Sale of Property to the South Carolina Department of Transportation: The Committee recommended that Council approve the sale of a portion of TMS# R19011-02-10 for \$10,400.00 to the South Carolina Department of Transportation for a permanent right of way for their Mill Creek Bridge Replacement Project. **CONSENT**
13. Bidding Opportunities for Richland County Businesses: The Committee recommended that Council approve a 5% local preference policy for Richland County as per the criteria described in the agenda packet. **CONSENT**
14. Employee Benefits Package Comparison: The Committee recommended that Council send this item to the January 2015 Council Retreat for consideration and action. **CONSENT**

ITEMS PENDING ANALYSIS: NO ACTION REQUIRED

15. Establish a Budget Committee: This item was generated from Mr. Washington's motion at the July 15, 2014 Regular Session Council Meeting - "Council establish a budget committee." This item was reviewed at the September A&F Committee meeting. The committee voted to have Mr. Washington work with staff to provide clarity regarding the manner in which the proposed Budget Committee will interact with the County's Administrator and the Finance Department as it pertains to the County's budgetary development process. This item will be brought back for review at a future A&F Committee meeting for review and action.
16. Renewal of Operating Agreement between Richland County and Columbia Rowing Club and Short-Term Proposal Directives for Site: Staff is working to compile the information requested by Council. The item will appear on an upcoming A&F agenda for Council's further review and action.

Adjournment 6:51PM.