



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Paul Livingston
District 4

Greg Pearce
District 6

Kit Smith, Chair
District 5

Mike Montgomery
District 8

Damon Jeter
District 3

Tuesday, November 27, 2007
4:30 PM

Report of Actions

CALL TO ORDER – Kit Smith called the meeting to order.

APPROVAL OF MINUTES – The minutes of the October 23, 2007 meeting were approved as submitted.

ADOPTION OF AGENDA – The agenda was adopted as published.

I. ITEMS FOR ACTION

- A. **CMRTA Audit** – Ms. Mitzi Javers of the CMRTA provided an update regarding the bus system's 2005-06 audit. The committee requested that this item remain in committee and be brought back in January for further discussion.

II. ITEMS FOR ACTION

**Held in
A&F**

- A. **Amendment to Business License Fee Schedule to require all businesses using trailers in the course of doing work in the unincorporated areas of Richland County to obtain a decal for those trailers** – The committee voted to hold this item in committee for further research and discussion. **[ACTION: BSC, Legal, Finance, Administration]**

Consent

- B. **Request for approval to partner with the City of Columbia and expend \$7,500 for a commercial retail study of the Monticello Road corridor** – The committee recommended that council approve the request to partner with the city and expend \$7,500 for the commercial retail study. Staff was also directed to explore the potential of using funds for other parts of the county. The vote in favor was unanimous. **[ACTION: Community Development, Administration]**

- Consent C. A resolution in support of the issuance by the South Carolina Jobs-Economic Development Authority of its Economic Development Revenue Bonds (Waste Management of South Carolina, Inc. Project) Series 2007, pursuant to the provisions of Title 41, Chapter 43, of the Code of Laws of South Carolina, 1976, as amended, in the aggregate principal amount of not exceeding \$20,000,000 – The committee recommended that council approve the resolution and hold a public hearing regarding the request. The vote in favor was unanimous.**
- Consent D. Request to accept a State Criminal Alien Assistance Grant from the U.S. Department of Justice for the Alvin S. Glenn Detention Center (\$24,158) – The committee recommended that council accept the grant. The vote in favor was unanimous.**
- Consent E. Funding Request: On Point Radio Show (\$10,000) – The committee recommended that council DENY the request. The vote in favor was unanimous.**
- Consent F. Request for Funding: Palmetto Center for Advocacy (\$50,000) – The committee recommended that council DENY the request. The vote in favor was unanimous.**
- G. Revisions to Hospitality Tax Grant procedures, guidelines, and application – The committee voted to forward the Hospitality Tax Committee’s recommendations regarding guidelines and procedures associated with a bifurcated funding cycle to the full council for consideration. Under the guidelines and procedures submitted to the A&F committee for consideration, the major changes would include: 1) Semi-annual review and allocation for county promotions funding requests; 2) Establishment of a policy that sets a project’s maximum eligibility at no more than 50% of the project’s total budget; and 3) No pre-determined amount or percentage will be used during the first round of funding decisions, giving the committee the flexibility to make recommendations based on the merit of the applications received. The A&F committee forwarded this item to the full council without recommendation.**
- Consent H. Sheriff’s Department: Request to approve and fund personnel for the new Region 7 Headquarters to be located on Screaming Eagle Road – The committee recommended that council approve option #2. The Sheriff will provide the eight Deputies and four Master Deputies from existing manpower, for the region, reducing the impact costs for necessary personnel by \$ 415,366.00. County Council would be asked to authorize positions for a Region Manager (Captain), a Unit Supervisor (Lieutenant), two Shift Supervisors (Sergeant) and two Assistant Shift Supervisors (Corporals), at a cost of \$357,770.00. It is further suggested that Council allow the purchase of 12 new vehicles through the Vehicle bond vise 20 with the other eight vehicles being retained from the Fleet. The plan would include the purchase of six additional vehicles from the bond this fiscal year and six additional vehicles next fiscal year to equip the new positions. Total Equipment Cost would be \$515,552 over 2008-2009. It is estimated that the new Region Substation will be completed in FY 2008/2009. The vote in favor was unanimous.**

Consent I. 911 System Upgrades – The committee recommended that council approve the request, with \$2,000,000 from the undesignated fund balance of fund 7500765 and \$3,000,000 from the undesignated fund balance of the general fund. The vote in favor was unanimous.

III. ITEMS FOR DISCUSSION / INFORMATION

- A. Personnel policies and procedures** – The committee forwarded this item to the November 27, 2007 D&S meeting for an update.
- B. Work session on municipal incorporations** – Ms. Smith informed the committee that a work session has been scheduled for January 15, 2008 to discuss a policy regarding municipal incorporations.

Adjournment

Staffed by Joe Cronin