



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Kelvin Washington  
District 10

Greg Pearce  
District 6

Joyce Dickerson, Chair  
District 2

Kit Smith  
District 5

Val Hutchinson  
District 9

*Tuesday, September 22, 2009*  
*6:00 PM*

### Report of Actions

#### CALL TO ORDER

Joyce Dickerson called the meeting to order.

#### APPROVAL OF MINUTES

1. Regular Session: July 28, 2009 – The minutes of the July 28, 2009 meeting were approved as submitted.

#### ADOPTION OF AGENDA

The agenda was adopted as amended. The following motion by Councilman Washington was unanimously added to the agenda: **To negotiate the purchase of the 1400 Atlas (Boozer Lumber site) property for the purpose of maintaining a local Farmer's market.**

#### ITEMS FOR ACTION

- Consent** 2. Automatic Expungement Budget Amendment – The committee recommended that council give first reading approval to a budget amendment to add an additional \$72,213 to Court Administration's FY 10 budget; an additional \$10,644 to the Magistrate's FY 10 budget; and an additional \$7,300 to the Central Services' FY 10 budget for the purpose of complying with the Uniform Expungement of Criminal Records Act. The vote in favor was unanimous.
- Consent** 3. Hospitality Tax Budget Amendment (Regional Sports Complex) – The committee recommended that council give first reading approval to a budget amendment in the amount of \$100,000 for the next steps in the Design-Development Phase of the Regional Sports Complex. The vote in favor was unanimous.

- Consent** 4. Blythewood Intergovernmental Agreements – The committee recommended approval of the Intergovernmental Agreements in concept. Administration will present final recommendations at the 10-6-09 Council meeting. The vote in favor was unanimous.
- Consent** 5. Purchase of Menzi Muck Walking Excavator – The committee recommended approval of the purchase of a replacement Menzi Muck Walking Excavator in the amount of \$220,400 for the Roads and Drainage Division of the Department of Public Works. The vote in favor was unanimous.
- Consent** 6. Roll Cart Contract Award – The committee recommended that council approve the award of contract to OTTO Environmental Systems of North America, Inc. in the amount of \$310,500 for the purchase of 5000 95-gallon roll carts for the curbside collection program. The vote in favor was unanimous.
- Consent** 7. Increase in Sidewalk Reimbursement – The committee recommended that council give first reading approval to a budget amendment for an increase in the allocation of funds for C PCN 35656, SCDOT State Road Sidewalk Program, from \$40,000 to \$265,085.04 for the installation of sidewalks along Beatty Road, Padgett Road, and Percival Road. The vote in favor was unanimous.
- Consent** 8. Wrecker and Storage Charges Ordinance Amendment – The committee recommended that council give first reading approval to the recommended amendments to Section 25-20, Wrecker and Storage charges. The vote in favor was unanimous.
- Consent** 9. Title IV Funds Budget Amendment – The committee recommended Council give first reading approval to a \$10,000 budget amendment for the FY 10 budget for the Title IV funds based on updated revenue numbers. The vote in favor was unanimous.
- Consent** 10. Election Commission Budget Amendment – The committee recommended that Council give first reading approval to an \$81,000 budget amendment for the FY 10 budget for the Election Commission for the State Election Commission mandated purpose of replacing the motherboard batteries in the iVotronic electronic voting machines and the batteries in the PEB's (Personal Electronic Ballot cartridge that activates the machine for voting). The vote in favor was unanimous.
- Consent** 11. Lobby Display for Hamilton-Owens Airport – The committee recommended approval of the design and funding of the proposed lobby display / kiosk honoring Jim Hamilton and L.B. Owens. The vote in favor was unanimous.
- Consent** 12. Multi Modal Conference Support – The committee recommended that Council co-host the Multi Modal Conference with the City of Columbia, the CMRTA, and the Greater Columbia Chamber of Commerce. If funding will be requested, the request is to be brought back to Council for consideration. The vote in favor was unanimous.
- Consent** 13. Phone Tree Messaging Software Purchase – The committee recommended the purchase

in the amount of \$1,619 for the Phone Tree Messaging Software. Staff is to draft a policy on system usage. The vote in favor was unanimous.

- Consent** 14. To negotiate the purchase of the 1400 Atlas (Boozer Lumber site) property for the purpose of maintaining a local Farmer's market – This item was forwarded to the October 6, 2009 Council meeting without a recommendation.

#### **ITEMS FOR DISCUSSION / INFORMATION**

- Consent** 15. Annual Financial Supplement to Chair – Information was presented by Administration. The item was forwarded to the October 6, 2009 Council Meeting with a recommendation for a \$750 increase (half-year funding) in the Chair's salary. The vote in favor was unanimous.

- Consent** 16. Farmers' Market Motion – The committee forwarded this item along with item #14 to the October 6, 2009 Council meeting without a recommendation.

**Adjournment:** The Committee adjourned at 6:38 p.m.

Staffed by Roxanne M. Ancheta