

MINUTES OF



**RICHLAND COUNTY COUNCIL
ADMINISTRATION AND FINANCE COMMITTEE
TUESDAY, JUNE 28, 2011
6:00 P.M.**

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

Chair: L. Gregory Pearce, Jr.
Member: Damon Jeter
Member: Gwendolyn Davis Kennedy
Member: Jim Manning
Member: Seth Rose

ALSO PRESENT: Paul Livingston, Bill Malinowski, Valerie Hutchinson, Norman Jackson, Joyce Dickerson, Jim Manning, Milton Pope, Tony McDonald, Sparty Hammett, Randy Cherry, Larry Smith, Stephany Snowden, Tamara King, Valeria Jackson, Dwight Hanna, Tammy O'Berry, Rodolfo Callwood, Andy Metts, David Adams, John Hixson, Pam Davis, Michael Byrd, Daniel Driggers, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 6:09 p.m.

APPROVAL OF MINUTES

May 24, 2011 (Regular Session) – Mr. Jeter moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Manning moved, seconded by Ms. Kennedy, to adopt the agenda as distributed. The vote in favor was unanimous.

ITEMS FOR ACTION

Annual Action Plan for Community Development Department Funds Approval of Budgets Request – Mr. Manning moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation to approve Alternative #1: “Approve the FY11-12 estimated budgets for CDBG and HOME to be found in the FY11-12 Action Plan due by August 15, 2011. These funds are grant funds from the US Department of HUD.” A discussion took place.

The vote in favor was unanimous.

Disposition of Woodrow Wilson Boyhood Home and Hampton-Preston Mansion – Mr. Jeter moved, seconded by Mr. Rose, to table until Historic Columbia Foundation completes their review of options for funding. A discussion took place.

The vote in favor was unanimous.

Hazard Risk Assessment and Hazard Mitigation Plan – Mr. Rose moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation to approve Alternative #1: “Approve the request to adopt by resolution the All Natural Hazards Risk Assessment and Hazard Mitigation Plan.” The vote in favor was unanimous.

Motion to Review Hospitality Tax Grant Program – Mr. Jeter moved, seconded by Mr. Rose, to hold this item in committee and allow the Hospitality Tax Committee to study this item and bring back recommendations and to direct the Chair to appoint Council members to also participate in the study. The vote in favor was unanimous.

Richland County Judicial Center Jury Deliberation and Associated Bathroom ADA Renovations – Mr. Manning moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation to approve Alternative #1: “Authorize the Procurement Director to enter into a contract with Lindler Construction Company, Inc., the lowest responsive and responsible bidder whose bid complies materially with the specifications and requirements as publicized. The vote in favor was unanimous.

Richland County Laurens Street Garage Revitalization-Phase Three – Mr. Rose moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation to approve Alternative #1: “Authorize Procurement and Support Services Departments to enter into and award a contract with Carolina Restoration and Waterproofing Incorporated, who has been determined to be the most responsive responder for the sum of \$149,798 plus an approximate 5% contingency of \$8,380 giving a total project construction cost of \$158,178.” The vote in favor was unanimous.

Setoff Debt GEAR Participation for applicable Direct Report County Departments – Mr. Rose moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation to approve Alternative #1: “Approve the MOU’s to authorize all applicable direct report Richland County departments to use the Debt Setoff and GEAR

Programs offered by the South Carolina Association of Counties to collect delinquent money owed to Richland County for all applicable debt.” The vote in favor was unanimous.

Setoff Debt GEAR Participation for Treasurer/Tax Collector – Mr. Rose moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation to approve Alternative #1: “Approve the Resolution to authorize the Treasurer/Tax Collector Office to sue the Debt Setoff and GEAR Programs offered by the South Carolina Association of Counties to collect delinquent money owed to Richland County for applicable debt.” The vote in favor was unanimous.

Sheriff’s Headquarters Parking Lot Revitalization Project – Ms. Kennedy moved, seconded by Mr. Rose, to forward this item to Council with a recommendation for Alternative #1: “Authorize the Procurement Director to enter into a contract with the Lane Construction Corporation doing Business as REA Contracting the lowest responsive and responsible bidder whose bid complies materially with the specifications and requirements as publicized.” The vote in favor was unanimous.

Veterans Treatment Court Grant and Required Match – Ms. Kennedy moved, seconded by Mr. Rose, to forward this item to Council with a recommendation to approve Alternative #1: “Approve the request to accept the Drug Court Program Office funds, if awarded and the matching funds.” The vote in favor was unanimous.

Responses from RFP to Employee and Retiree Group Benefit Services – Ms. Kennedy moved, seconded by Mr. Rose, to forward this item to Council without a recommendation. The vote was in favor.

ITEMS PENDING ANALYSIS: NO ACTION REQUIRED

Richland County has dismissed the Clerk of Council effective March 31, 2011 and so is currently without a Clerk. I motion to start the process for the search for a Clerk of Council immediately [JACKSON] – Mr. Manning would like for the record to reflect that the term “dismissed” is not accurate.

ADJOURNMENT

The meeting adjourned at approximately 6:34 p.m.

Submitted by,

L. Gregory Pearce, Jr., Chair