

**RICHLAND COUNTY COUNCIL
ADMINISTRATION AND FINANCE COMMITTEE
TUESDAY, FEBRUARY 27, 2001
6:00 P.M.**

MEMBERS PRESENT: Joseph McEachern, Chair; Paul Livingston; Anthony G. Mizzell; Joan Brady; James Tuten

OTHERS PRESENT: Kit Smith, Bernice G. Scott, Thelma Tillis, J.D. "Buddy" Meetze, L. Gregory Pearce, Jr., Susan Brill, T. Cary McSwain, Amelia Linder, Darren Gore, Michelle Cannon-Finch, Milton Pope, Tony McDonald, Mullen Taylor, Monique Walters, Stephany Snowden, Pam Davis, Judge Womble, Jocelyn Jennings, Simon Jackson, George Wilson, Marsheika Martin

CALL TO ORDER

The meeting was called to order at 6:09 p.m.

APPROVAL OF MINUTES

January 23, 2001: Regular Session Meeting

Mr. Mizzell moved, seconded by Mr. Tuten to approval the minutes. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Livingston moved, seconded by Mr. Brady, to adopt the agenda.

Mr. McEachern stated "The Year of the Neighborhood Resolution" needed to be added to the agenda as item-F.

Mr. Livingston made an amendment, seconded by Ms. Brady, to add the above item to the agenda. The vote in favor was unanimous.

AWARDS AND RECOGNITION

- Resolution for Bernice McGuire, SC Tennis Hall of Fame
- Resolution for Bob Pulliam, Aviation Hall of Fame Inductee
- Resolution for Douglas Oates, SC Flight Instructor of the Year
- Resolution for Austin Newman, South Carolina Youth Volunteer

Mr. Livingston moved, seconded Mr. Mizzell, to approve the above items. The vote in favor was unanimous.

ITEMS FOR ACTION

- A. Sheriff's Department**
- 1. Portable Radios – Purchase**
 - 2. Budget Amendment – Fuel**
 - 3. Budget Amendment – SCANA Radio Service**

**Richland County Council
Administration and Finance Committee
Tuesday, February 27, 2001
Page Two**

Mr. T. Cary McSwain, County Administrator, recommended Council to defer items 2 & 3 because it is a situation where it would be a significant request from the Fund Balance. He stated this item can come back before Committee in March or April depending on projections.

Mr. Livingston moved, seconded by Mr. Tuten, to approve item-1, Portable Radios – Purchase. The vote in favor was unanimous.

Mr. Livingston moved, seconded by Ms. Brady, to accept the Administrator’s recommendation and defer items 2 & 3. The vote in favor was unanimous.

B. Police Officers’ Retirement System

Mr. McEachern reminded Council that the County Attorney had concerns about this issue, and being that he is out sick at this time, he recommended deferring this item to the next committee meeting.

Ms. Brady questioned if there is a total figure or estimation of how much money is being talked about. She requested sending a letter of inquiry to employees in question in order to get an estimate.

Mr. Mizzell moved, seconded by Mr. Tuten, to defer this item to the next Committee meeting. The vote in favor was unanimous.

C. Babcock Center: Resolution

Mr. Mizzell moved, seconded by Mr. Tuten, to approve this resolution. The vote in favor was unanimous.

D. Bond Court: Additional Hours

Judge William H. Womble, Jr. informed Council of why he is requesting additional hours for the part-time magistrate. He stated on November 27, 2000 the Chief Justice of the S.C. Supreme Court issued an order requiring bond hearings for every single person arrested in Richland County which would more than double the amount of persons processed through the bond court.

A discussion took place.

Mr. Mizzell moved, seconded by Mr. Livingston, to approve the request for additional hours for the part-time magistrate. The vote was as follows:

<u>In favor</u>	<u>Oppose</u>
Livingston	Brady
Mizzell	McEachern
Tuten	

The motion passed.

**Richland County Council
Administration and Finance Committee
Tuesday, February 27, 2001
Page Three**

E. Finance: Deobligating Bonds

Mr. McSwain stated Mr. Gore, Finance Director, has worked with the financial advisors and the bond counsel and has come up with an excellent plan to re-direct funds. He stated this would save the County approximately \$150,000.00.

Mr. Mizzell moved, seconded by Mr. Livingston, to approve a resolution to re-direct funds remaining, in the amount of \$326,828.51, from the 1994 and 1995 issuance of bonds for the purpose of construction, improvement and expansion of the Bluff Road Detention Center. The vote in favor was unanimous.

F. State Farmers Market: Resolution

Mr. Mizzell moved, seconded by Mr. Tuten, to approve the resolution.

A discussion took place regarding if the County wants the market to stay in its same location or anywhere in Richland County. Ms. Brady stated the language needed to be more specific.

Ms. Smith offered an amendment to the Resolution. She stated she had asked the House Members, Senators and County Council members who represent that area to meet to discuss this issue; however, the meeting was cancelled. She stated she would meet with the Farm Bureau in the morning to find out what could be done to prepare for a response if needed.

Mr. Tuten suggested striking the last sentence of the resolution and part of the title. A discussion took place regarding deleting any sentence or phrase that indicates keeping the market in the same location.

Mr. Livingston moved, seconded by Mr. Mizzell, to approve the amended Resolution which would strike out 'Continued Location of the' and striking out other phrases indicating the improvements of the current location or keeping the market in the same location. The vote in favor was unanimous.

G. The Year of the Neighborhood Resolution

Ms. Jocelyn Jennings, Community Development Coordinator, informed Council of what the County would be doing this year for neighborhoods and what departments would be participating.

Mr. Mizzell moved, seconded by Ms. Brady, to approve the Resolution and move forward to full Council. The vote in favor was unanimous.

ITEMS PENDING ANALYSIS

A. Exploring issue of contracting a "communications specialist" in Washington, D.C. for Richland County

Mr. McSwain stated there is no additional information and it will be brought back for discussion.

ITEMS FOR DISCUSSION

A. Criteria for Awarding Accommodations Tax Grants

Mr. McSwain stated staff needed direction on how to present grants to all of the applicants. He stated a time needed to be scheduled to discuss this information.

Ms. Smith requested a scoring system.

Mr. Mizzell suggested for Mr. McSwain to schedule a work session and lay out the criteria.

B. Clarifying Policy Decision-making versus Staff Work

Mr. Meetze wanted clarification on giving more power back to the full Council before final decisions are made. He requested for Council to give staff instructions on what to do.

Mr. McEachern referred this item to the Rules Committee.

ADJOURNMENT

The meeting adjourned at approximately 7:14 p.m.

Submitted by,

Joseph McEachern
Chair

The minutes were transcribed by Marsheika G. Martin

Richland County Council Request of Action

Subject: Appearance Commission – Voting Members

A. Purpose

The Appearance Commission requests that Council approve a change to the enabling ordinance (Ordinance No. 055-98HR) so as to appoint two additional voting members to the Appearance Commission; one member would be a landscape architect and the other a horticulturist. This would increase the number of voting members from eleven to thirteen.

B. Background / Discussion

At the October 1999 A&F Committee meeting, the Appearance Commission requested that Council approve the addition of two new members to the Commission. Since none of the existing Appearance Commission members (at the time) had the professional expertise of a landscape architect or horticulturist, it was recommended at that time that the two ad hoc members presently serving in that capacity be approved with full Appearance Commission Status. This request was subsequently tabled at this meeting.

C. Financial Impact

There is no financial impact associated with this request.

D. Alternatives

1. Approve the change to the enabling ordinance so as to provide for 13 voting members - 11 individually appointed members, and 2 at-large members appointed by the Council Chairperson. One of the members to be a landscape architect and the other a horticulturist.
2. Approve the change to the enabling ordinance so as to provide for 13 voting members - 11 individually appointed members, and 2 at-large members selected by the appointed members of the Appearance Commission. One of the members to be a landscape architect and the other a horticulturist.
3. Do not approve a change to the enabling ordinance.

E. Recommendation

It is recommended that Council amend the enabling ordinance so as to provide for 13 full, voting members, of which one is a landscape architect and the other a horticulturist. Appointing the current ad hoc members in such capacity would allow the county to benefit from their expertise, as these members are knowledgeable in their respective fields.

Recommended by: Milton Pope Department: Administration Date: 10/17/00

F. Approvals

Finance

Approved by: Darren P. Gore

Date: 03/20/01

Comments:

Procurement

Approved by:
Comments:

Date:

Grants

Approved by:
Comments:

Date:

Legal

Approved as to form by: Amelia R. Linder
Comments:

Date: 03/21/01

Administration

Approved by: J. Milton Pope
Comments:

Date: 3-21-01

**STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ____-01HR**

AN ORDINANCE AMENDING ORDINANCE NO. 055-98HR, WHICH CREATED THE RICHLAND COUNTY APPEARANCE COMMISSION, SO AS TO AMEND SECTION II, MEMBERSHIP.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. Ordinance No. 055-98HR, Section II, entitled “Membership” is hereby amended to read as follows:

SECTION II. MEMBERSHIP. The Richland County Appearance Commission shall consist of ~~at least~~ eleven (11) members who are individually appointed by the representing Councilperson to represent each Council district. Additionally, two members shall be appointed at-large by the Chair of County Council, for a maximum number of thirteen (13) Commission members. ~~;~~ ~~a~~ At least one member of the Commission must be ~~who is~~ a landscape architect and one member must be ~~who is~~ a horticulturist; and the other members being interested citizens residing in the County. Appropriate representatives from the South Carolina Department of Transportation, City of Columbia, and Richland County will serve as ex-officio members.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2001.

RICHLAND COUNTY COUNCIL

BY: _____
Kit Smith, Chair
Richland County Council

ATTEST THIS THE _____ DAY OF _____, 2001.

Michielle R. Cannon-Finch
Clerk of Council

First Reading:
Public Hearing:
Second Reading:
Third Reading:

Richland County Council Request of Action

Subject: Voting Machine Preventative Maintenance and Firmware Upgrade

A. Purpose

County Council is requested to approve the expenditure of up to \$45,000.00 and accept a proposal from MicroVote Corporation to perform a preventative maintenance and firmware 5.02-chip upgrade on the county's inventory of voting machines.

B. Background / Discussion

Richland County began purchasing direct recording electronic (DRE) voting machines in 1994. We now have an inventory of 655 machines. Preventative maintenance has not been performed on the machines nor has the software been upgraded since they were originally purchased. Having this service performed should make us all feel more comfortable for the 2002 elections. The cost of the maintenance and upgrade is \$54.50 per unit. MicroVote personnel expenses are \$100.00 per person per day with an anticipated time of three weeks to complete the project.

Maintenance and Firmware upgrade	
655 MV464 voting computers @ \$54.50...	\$35,697.50
Personnel expenses (Approx.).....	5,000.00
Parts (approx.).....	4,302.50
TOTAL.....	\$45,000.00

C. Financial Impact

This item was budgeted in this fiscal year. Therefore, there is no financial impact associated with this request. No additional funds are required.

D. Alternatives

1. Approve the request to have the service performed.
2. Do not approve the request.

E. Recommendation

It is recommended that Council approve the expenditure of up to \$45,000.00 to have the preventative maintenance and firmware 5.02 chip upgrade performed by MicroVote Corporation on the county's inventory of 655 electronic voting machines.

Recommended by: Michael Cinnamon Department: Election Commission Date: 3/12/01

F. Approvals

Finance

Approved by: Darren P. Gore

Date: 03/20/01

Comments:

Procurement

Approved by: Rodolfo A. Callwood
Comments:

Date: 03/21/01

Grants

Approved by:
Comments:

Date:

Legal

Approved as to form by: Amelia R. Linder
Comments:

Date: 03/21/01

Administration

Approved by: J. Milton Pope
Comments:

Date: 3-21-01

Richland County Council Request of Action

Subject: Spending Resolution for Township and Detention Center

A. Purpose

County Council is requested to approve a resolution authorizing the expenditure of General Fund monies for the purpose of renovating the Township Auditorium and expanding the Detention Center with the understanding that these funds shall be reimbursed to the General Fund from the proceeds of the tax-exempt debt in the form of general obligation bonds or other identified revenues.

B. Background / Discussion

County Council has committed to renovating the Township Auditorium. The Council has also discussed the need to expand the Alvin S. Glenn Detention Center. However, Council has never formally approved the project. The approval of this resolution will serve as Council's commitment to both projects. The resolution will authorize the spending of General Fund monies in an amount not to exceed \$13,030,000 while also stating that any funds spent for this purpose shall be reimbursed to the General Fund following the sale of general obligation bonds for this same purpose or from other identified revenues.

C. Financial Impact

This resolution authorizes the expenditure of General Fund monies in an amount not to exceed \$13,030,000. These funds will be returned to the General Fund following the sale of general obligation bonds for this purpose or from other identified revenues. There will be no net impact to the General Fund from this exchange following reimbursement of the funds.

D. Alternatives

1. Approve the resolution authorizing the expenditure of funds from the General Fund to begin renovating the Township Auditorium and expanding the Detention Center.
2. Do not approve the resolution authorizing General Fund monies to be spent for these purposes. Delaying until general obligation bonds are sold or until other revenues are identified, however, may result in an increase in the overall cost, as school districts will be beginning their summer renovations and contractors, having more work, will be less competitive to receive additional jobs.

E. Recommendation

It is recommended that the resolution be approved to authorize the expenditure of General Fund monies in an amount not to exceed \$13,030,000 to renovate the Township Auditorium and expand the Detention Center. These funds are to be reimbursed to the General Fund from the proceeds of the tax-exempt debt in the form of general obligation bonds or from other identified revenue sources.

Recommended by: Darren Gore Department: Finance Date: 3/19/01

F. Approvals

Finance

Approved by: Darren P. Gore
Comments:

Date: 03/20/01

Procurement

Approved by:
Comments:

Date:

Grants

Approved by:
Comments:

Date:

Legal

Approved as to form by: Amelia R. Linder
Comments:

Date: 03/20/01

Administration

Approved by: Tony McDonald

Date: 03/20/01

Comments: Recommend approval of the resolution to authorize the expenditure of General Fund monies in an amount not to exceed \$13,030,000 to renovate the Township Auditorium and expand the Detention Center. These funds are to be reimbursed to the General Fund from the proceeds of the general obligation bonds or from other identified revenue sources.

Section 5. This Resolution shall be in full force and effect from and after its adoption as provided by law. This Resolution shall be made available for inspection during normal business hours by the general public at the office of the County.

SIGNED AND SEALED, this ____ day of _____, 2000 in a meeting duly assembled.

Kit Smith
Chair, Richland County Council

ATTEST:

Michielle Cannon-Finch
Clerk of Council

Richland County Council Request of Action

Subject: Military Forest Funds

A. Purpose

County Council is requested to determine how Military Forest Funds, in the amount of \$44,596.92, should be allocated within the general purposes of public schools and/or public roads.

B. Background / Discussion

The State is entitled to share receipts from the National Forests located within its boundaries. Part of 10 USC Section 2665 (e) states, “for the benefit of the public schools and public roads of the county or counties in which the military installation or facility is situated.” The laws are explicit in requiring the funds to be used for “public schools and public roads as the State Legislature has prescribed.” In an earlier conversation with James B. Holly and Melvin S. Commins, Senior Assistant State Treasurer, both thought County Council should allocate these funds in such proportion as it deems appropriate for the benefit of the public schools and public roads of the county. There is a requirement that the county is responsible for reporting to the State Treasurer’s office as to how these funds are allocated. The form must be submitted by June 30, 2001 to the State Treasurer.

C. Financial Impact

There is no financial impact regarding these funds other than that they are currently available for allocation.

D. Alternatives

1. Decide how the funds are to be allocated to address public school and public road needs.

E. Recommendation

It is recommended that the Military Forest Funds, in the amount of \$44,596.92, be allocated and spent for public schools and/or public roads in Richland County by June 30, 2001.

Recommended by: Cornelia S. Pasky Department: Treasurer Date: 3/15/01

F. Approvals

Finance

Approved by: Darren P. Gore
Comments:

Date: 03/20/01

Procurement

Approved by:
Comments:

Date:

Grants

Approved by:

Date:

Comments:

Legal

Approved as to form by: Amelia R. Linder Date: 03/20/01

Comments: I recommend that this allocation be done by Resolution of the County Council.

Administration

Approved by: Tony McDonald Date: 03/22/01

Comments: It is recommended that the Military Forest Funds, in the amount of \$44,596.92, be allocated to the Sysco Economic Development Project, for which the County has committed to the construction of a road leading to the Sysco property. Provided the Council approves the application of the Military Forest Funds in this manner, the remainder of the road costs would come from the Industrial Park Fund.

Richland County Council Request of Action

Subject: Detention Center: Pilot Project for House Arrest

A. Purpose

County Council is requested to approve an ordinance authorizing the Detention Center to provide home detention services. This will be a pilot project to determine its effectiveness.

B. Background / Discussion

The County wishes to investigate the merits of offering home detention services through the Detention Center. However, in order to do this, even as a pilot project as in this case, County Council must provide authorization to do so. The actual provision of services would be a contractual agreement with a service provider obtained through the regular procurement process.

C. Financial Impact

There is no financial impact associated with this request. All costs associated with house arrest would be paid by the defendant, both in the pilot project and if the County were to provide this service on a regular basis.

D. Alternatives

1. Approve the request to authorize the Detention Center to provide house arrest services.
2. Do not approve the request. This will not permit house arrest services to be explored, even in a pilot program.

E. Recommendation

It is recommended that Council authorize the Detention Center to permit its detainees to be under house arrest.

Recommended by: J. Milton Pope

Department: Administration

Date: 3-22-01

F. Approvals

Finance

Approved by:

Date:

Comments:

Procurement

Approved by:

Date:

Comments:

Grants

Approved by:

Date:

Comments:

Legal

Approved as to form by: Amelia R. Linder Date: 3-22-01

Comments: This action requires an ordinance. (This will be provided at the Council meeting if the Committee recommends that this request should be forwarded to Council.)

Administration

Approved by: Tony McDonald Date: 3/22/01

Comments: Recommend approval.

Richland County Council Request of Action

Subject: Vehicle Purchase: Two Unmarked Crown Victorias

A. Purpose

County Council is requested to authorize the purchase of two (2) unmarked Crown Victoria automobiles and corresponding equipment packages, to replace aging, high mileage vehicles.

B. Background/Discussion

The Richland County Sheriff's Department is replacing 1994 and 1995 vehicles with high mileage (100,000+ miles).

A sizable percentage of the fleet of Crown Victorias (marked and unmarked) are in poor condition, both in appearance and performance. By the very nature of the job, these vehicles are driven far more frequently than civilian vehicles. They therefore incur far greater wear and tear, and at a proportionately greater rate than their civilian counterparts. Replacing these vehicles will be more cost effective, as their high mileage requires increasingly greater costs to maintain and operate. Older cars also frequently do not have all the safety features that newer vehicles have.

Not only does age take its toll on vehicles' operations, but on their appearance as well. This adversely affects both the Department and the community. As the vehicles' paint deteriorates with age, the Department cannot project the professional image that the County desires. Deputies also have a more difficult time taking pride in their vehicles, important to morale. The community likewise has a hard time being proud of their Sheriff's Department when they see vehicles in poor condition. Seeing these vehicles may make citizens wonder why these vehicles are in that condition, or why they have not been replaced, or what their tax dollars are paying for.

C. Alternatives

1. Authorize the purchase of the needed vehicles.
2. Do nothing and continue paying ever increasing automobile service bills and fail to supply necessary vehicles to current personnel.

D. Financial Impact

The costs for each unmarked patrol vehicle are as follows:

2001 Crown Victoria	\$ 21,083.00
Whelen Light Package and Siren	\$ 1,142.00
Taxes	\$300.00
TOTAL PER VEHICLE	\$22,525.00

The total expenditure for two (2) vehicles is \$45,050.00. This expenditure is from Capital 2010.5313. No additional funds are required.

E. Recommendation

It is recommended that Council authorize the purchase of two (2) unmarked Crown Victoria patrol vehicles in the amount of \$22,525 as budgeted this fiscal year in the Capital account.

Recommended by: Hubert Harrell

Department: RCSD

Date: 02/27/01

F. Approvals

Finance

Approved by: Darren P. Gore Date: 03/13/01

Comments: I recommend we delay this request for 30 days and monitor the budgetary effects of the potential revenue shortfalls and impact of increased costs on the County. If it appears we are able to remain within our budget, approval can be granted at that future date.

Procurement

Approved by: Rodolfo A. Callwood Date: 3/13/01

Comments: State Contract for these vehicles expires on April 15, 2001.

Grants

Approved by: _____ Date: _____

Comments: _____

Legal

Approved as to form by: Amelia R. Linder Date: 3/14/01

Comments: _____

Administration

Approved by: J. Milton Pope Date: 3-20-01

Comments: Administration's recommendation is to approve the request from the Sheriff's Department. **Furthermore, Administration fully supports the fiscal review of the Finance Department regarding this request. Administration and Finance are closely monitoring this budget and other County departments.**

Richland County Council Request of Action

Subject: Vehicle Purchase: Two Unmarked Chevy Impalas

A. Purpose

Council is requested to authorize the purchase of two (2) unmarked Chevy Impala automobiles and corresponding equipment packages, for assignment to the Warrant Division.

B. Background/Discussion

The Richland County Sheriff's Department has historically used Ford Crown Victorias in its Warrant division. Like the Investigative division, it is often necessary to approach a Warrant service location in at least a semi-covert nature. This is almost impossible with the police car of record, the Crown Victoria.

The next best option in the category of police vehicles without being universally known as a 'cop car' is the Chevy Impala. As a side bar, it also happens to be less expensive than the Crown Victoria.

C. Alternatives

3. Authorize the purchase of the needed vehicles.
4. Do nothing and continue paying ever increasing automobile service bills and fail to supply necessary vehicles to current personnel.

D. Financial Impact

The costs for each unmarked patrol vehicle are as follows:

2000 Crown Victoria	\$ 19,057.00
Astro W5 800Mhz Radio (Mobile)	\$ 2,912.00
Whelen Light Package and Siren	\$ 1,142.00
Taxes	\$300.00
TOTAL PER VEHICLE	\$23,411.00

The total expenditure for two (2) vehicles is \$46,822.00. This expenditure is from Capital 2010.5313. No additional funds are needed.

E. Recommendation

It is recommended that Council authorize the purchase of two (2) unmarked Chevy Impala patrol vehicles in the amount of \$23,411.00 as budgeted this fiscal year in the Capital account, to be assigned to the Warrant Division.

Recommended by: Hubert Harrell

Department: RCSD

Date: 02/27/01

F. Approvals

Finance

Approved by: Darren P. Gore

Date: 03/13/01

Comments: I recommend we delay this request for 30 days and monitor the budgetary effects of the potential revenue shortfalls and impact of increased costs on the County. If it appears we are able to remain within our budget, approval can be granted at that future date.

Procurement

Approved by: Rodolfo A. Callwood Date: 3/13/01
Comments:

Grants

Approved by: Date:
Comments:

Legal

Approved as to form by: Amelia R. Linder Date: 3/14/01
Comments:

Administration

Approved by: J. Milton Pope Date: 3-20-01
Comments: Administration's recommendation is to approve the request from the Sheriff's Department. **Furthermore, Administration fully supports the fiscal review of the Finance Department regarding this request. Administration and Finance are closely monitoring this budget and other County departments.**

Richland County Council Request of Action

Subject: Vehicle Purchase: Two Marked Chevy Lumina

A. Purpose

County Council is requested to authorize the purchase of two (2) marked Chevy Lumina automobiles and corresponding equipment packages, for assignment to the Civil Process Division.

B. Background/Discussion

The Richland County Sheriff's Department has historically used Ford Taurus vehicles to replace the much larger and more expensive Crown Victorias in its Civil Process unit.

The standard Taurus has been replaced by the Dual or "Flexfuel" Taurus. Rather than deal with possible problems with these vehicles, the Sheriff's Department has decided to use an alternative vehicle, the Chevy Lumina which is consequently, less expensive.

C. Alternatives:

5. Authorize the purchase of the needed vehicles.
6. Do nothing and continue paying ever increasing automobile service bills and fail to supply necessary vehicles to current personnel.

D. Financial Impact

The costs for each unmarked patrol vehicle are as follows:

2000 Chevy Lumina	\$ 14,354.88
Astro W5 800Mhz Radio (Mobile)	\$ 2,912.00
Whelen Light Package and Siren	\$ 1,142.00
Taxes	\$300.00
TOTAL PER VEHICLE	\$18,708.88

The total expenditure for two (2) vehicles is \$37,417.76. This expenditure is from Capital 2010.5313. No additional funds are required.

E. Recommendation:

It is recommended that Council authorize the purchase of two (2) marked Chevy Lumina patrol vehicles in the amount of \$18,708.88 as budgeted in the Capital account, for use in the Civil Process Division.

Recommended by: Hubert Harrell

Department: RCSD

Date: 02/27/01

F. Approvals

Finance

Approved by: Darren P. Gore

Date: 03/13/01

Comments: I recommend we delay this request for 30 days and monitor the budgetary effects of the potential revenue shortfalls and impact of increased costs on the County. If it appears we are able to remain within our budget, approval can be granted at that future date.

Procurement

Approved by: Rodolfo A. Callwood Date: 3/13/01
Comments: State Contract expires on April 15, 2001.

Grants

Approved by: _____ Date: _____
Comments: _____

Legal

Approved as to form by: Amelia R. Linder Date: 3/14/01
Comments: _____

Administration

Approved by: J. Milton Pope Date: 3/21/01
Comments: Administration's recommendation is to approve the request from the Sheriff's Department. **Furthermore, Administration fully supports the fiscal review of the Finance Department regarding this request. Administration and Finance are closely monitoring this budget and other County departments.**