

**RICHLAND COUNTY COUNCIL
ADMINISTRATION AND FINANCE COMMITTEE
TUESDAY, FEBRUARY 26, 2002
6:00 P.M.**

MEMBERS PRESENT: Anthony Mizzell, Chair; Joan Brady; Paul Livingston; Kit Smith; James Tuten

OTHERS PRESENT: Joseph McEachern, Bernice G. Scott, Thelma Tillis, L. Gregory Pearce, Jr., Susan Brill, Michielle Cannon-Finch, T. Cary McSwain, Mike Byrd, Milton Pope, Tony McDonald, Larry Smith, Ashley Jacobs, Pam Davis, Marsheika Martin, Janet Claggett, Dale Welch, Rodolfo Callwood, Chief Harrell, Carrie Tolley, Amelia Linder, John Hicks, Ralph Pearson

CALL TO ORDER – Mr. Mizzell called the meeting to order at approximately 6:05 p.m.

APPROVAL OF MINUTES – January 22, 2002

Ms. Brady moved, seconded by Ms. Smith, to approve the minutes. The vote in favor was unanimous.

ADOPTION OF AGENDA

Ms. Smith requested to add the Airport Commission Report as item III-C under Items for Discussion.

Ms. Smith moved, seconded by Mr. Tuten, to add this item to the agenda. The vote in favor was unanimous.

Mr. McSwain requested to add a request for a Budget Calendar change as Item-G under Items for Action.

Ms. Smith moved, seconded by Mr. Tuten, to adopt the agenda as amended. The vote in favor was unanimous.

I. ITEMS FOR ACTION

Ms. Smith moved, seconded by Mr. Tuten, to approve the following budgeted items:

- a. **Emergency Services**
 - 1. **EMS Station on Broad River Road**
 - 2. **Ambulance Purchase**
 - 3. **Air Packs Purchase**
- b. **Microsoft Licensing**
- d. **Sheriff's Department**
 - 1. **6 Crown Victorias**
 - 2. **3 Dodge Intrepids for Victims Assistance**
- e. **Alvin S. Glenn Detention Center – Contract Renewals for:**
 - 1. **Food Service Management**
 - 2. **Maintenance of the Bluff Road Facility Housing & Energy Plant**
 - 3. **Maintenance of Bluff Road Facility: Fire and Security**
 - 4. **Medical Services** – Mr. Milton Pope stated the estimated expenditure is in the budget.
 - 5. **Officer Uniforms**
 - 6. **Inmate Uniforms**

The vote in favor was unanimous.

**Richland County Council
Administration and Finance Committee
Tuesday, February 26, 2002
Page Two**

C. Ordinance Amendment: Pawn Shops

Ms. Smith moved, seconded by Ms. Brady, to approve this amendment which is to require the applicant to provide the Certificate of Authority by the Department of Consumer Affairs and a copy of the background check by the appropriate law enforcement agency. The vote in favor was unanimous.

F. Coroner's Office Budget Amendment

Ms. Smith moved, seconded by Mr. Livingston, to forward this item to Council for approval for a budget amendment of \$133,000.00.

A discussion took place.

Mr. Livingston withdrew his second. The motion died for a lack of a second.

Mr. Livingston moved, seconded by Ms. Brady, to forward to Council without a recommendation. The vote in favor was unanimous.

G. Budget Calendar

Mr. McSwain informed Council that the USC Technology luncheon would be held on March 19th at 12:00 p.m. at the Capital City Club. He stated there is also a Budget Work Session scheduled for that time and recommended for the Committee to reschedule the Work Session from 4:00 p.m. until 6:00 p.m.

Ms. Smith moved, seconded by Mr. Tuten, to schedule the Budget Work Session for March 19th from 4:00-6:00 p.m. The vote in favor was unanimous.

II. ITEMS PENDING ANALYSIS

There were no items pending analysis at this time.

III. ITEMS FOR DISCUSSION/INFORMATION

A. Report from the Appearance Commission re: "The Doors of Columbia" by the Cultural Council

Ms. Smith stated this is a request from the Cultural Council for \$10,000.00.

Ms. Smith moved, seconded by Ms. Brady, to forward this item to Council with a recommendation not to take the money from Fund Balance but from somewhere else if other funds can be identified. The vote in favor was unanimous.

B. Farmer's Market Relocation

Ms. Ashley Jacobs, Assistant to the County Administrator, briefed the committee on this issue. She reported that the Department of Agriculture voted to move the Farmer's Market, but has not formed a committee to search for the new location. Ms. Jacobs stated that staff has identified six potential sites for the Farmer's Market.

Ms. Smith and Ms. Scott requested guidance from the Committee regarding this issue and requested for this item to be discussed in Executive Session.

**Richland County Council
Administration and Finance Committee
Tuesday, February 26, 2002
Page Three**

C. Report of Airport Commission

Mr. Pearce stated he and Ms. Smith met with the Airport Commission earlier. He stated it was decided to hold a Work Session with full Council and the Airport Commission and then release the report of the Airport Commission.

Ms. Smith stated there were two dates to choose for a Work Session, March 5th or 13^h.

Ms. Smith moved, seconded by Ms. Brady, for the Administration and Finance Committee to hold a Work Session with the Airport Commission on March 5th at 4:30 p.m. subject to the availability of the consultants and then release the report on the Airport Commission.

A discussion took place.

Mr. Livingston offered an amendment that if a Council member wanted to review the report prior to the work session, then it should be released.

The discussion continued.

Mr. Livingston withdrew his amendment.

Ms. Smith amended her motion to release a draft copy of the report to full Council, Commission and the public tomorrow morning, February 27th.

The vote in favor of the amended motion was unanimous.

IV. EXECUTIVE SESSION

- A. Personnel Matter: Report relative to previous Grievance Review**
- B. Farmer's Market Relocation Issues**

Ms. Smith moved, seconded by Mr. Tuten, to forward Executive Session items to the next Regular Session Meeting. The vote in favor was unanimous.

V. ADJOURNMENT – The meeting was adjourned at approximately 6:58 p.m.

Submitted by,

Anthony G. Mizzell
Chair

The minutes were transcribed by Marsheika G. Martin