

**RICHLAND COUNTY COUNCIL  
ADMINISTRATION AND FINANCE COMMITTEE  
TUESDAY, MARCH 25, 2003  
6:00 P.M.**

**MEMBERS PRESENT:** Kit Smith, Chair; Anthony Mizzell; Joan Brady; Paul Livingston; James Tuten

**OTHERS PRESENT:** Joseph McEachern, Susan Brill, L. Gregory Pearce, Jr., Bernice G. Scott, Thelma M. Tillis, T. Cary McSwain, Larry Smith, Carrie Neal, Michelle Cannon-Finch, Milton Pope, Tony McDonald, Pam Davis, Roxanne Matthews, Ashley Bloom, Janet Claggett, Chief Harrell, Rodolfo Callwood, Amelia Linder, Michael Byrd, Daniel Driggers, Stephany Snowden, Marsheika Martin

**CALL TO ORDER** – The meeting was called to order at approximately 6:10 p.m.

**APPROVAL OF MINUTES – February 25, 2003**

Ms. Brady moved, seconded by Mr. Mizzell, to approve the minutes. The vote in favor was unanimous.

**ADOPTION OF AGENDA –**

Ms. Smith stated the County Administrator requested to add an executive session briefing on a contractual matter status report related to the Farmer's Market. She stated this would be added to the agenda without objections.

There were no other changes. The agenda was adopted as amended.

**ITEMS FOR ACTION**

**a. Coroner: Professional Pathology Services Contract**

Ms. Smith stated this is a contract in the amount of \$270,000.00 for the next fiscal year.

A discussion took place.

Ms. Brady requested comparative numbers on autopsies.

Ms. Smith requested for the Coroner to develop, along with Council, a policy to help Council's understanding of when autopsies are performed. Mr. Livingston suggested prioritizing autopsies.

Ms. Brady moved, seconded by Mr. Tuten, to forward this item to Council with a recommendation to approve the renewal of the contract with Professional Pathology Services, PC and work with the Coroner to develop a mutually agreeable policy about when autopsies are performed. The vote in favor was unanimous.

**b. Detention Center Contracts**

Mr. McSwain stated he was informed to send officer uniforms out for bid rather than to renew the contract. He requested the Committee to defer this particular item.

**Wright-Johnson – officer uniforms**

Mr. Livingston moved, seconded by Mr. Mizzell, to defer this item for one month. The vote in favor was unanimous.

1. Aramark Food Service
2. Honeywell – fire and security system maintenance
3. Prison Health Services – inmate medical services
4. Robinson Textiles – inmates uniforms
5. W.B. Guimarin & Company – Bluff Road Facility Plant maintenance

Mr. Mizzell moved, seconded by Ms. Brady, to approve the renewal contracts. The vote in favor was unanimous.

**c. Administration: Resolution Against Senate Bill 110**

Ms. Smith stated this is a resolution from Council opposing Senate Bill 110, which opposes a cap on millage.

Mr. Livingston moved, seconded by Mr. Mizzell, to approve the Resolution. The vote in favor was unanimous.

**d. IT: Resolution Against House Bill 3513: Prohibiting E-gov.**

Ms. Smith stated this prohibits government from competing whenever there is an opportunity on electronic information services or private sector offer.

Ms. Brady moved, seconded by Mr. Mizzell, to approve this Resolution. The vote in favor was unanimous.

**e. IT: Microsoft Licensing**

Ms. Smith stated this is a federal copyright requirement.

Mr. Mizzell moved, seconded by Ms. Brady, to approve this item. The vote in favor was unanimous.

**f. EMS: Purchase Orders for Services**

Ms. Smith state the recommendation from staff is for approval subject to the budget for this current year.

Mr. McSwain stated these are contracts for services rather than purchase orders.

Mr. Livingston moved, seconded by Mr. Mizzell, to approve this item. The vote in favor was unanimous.

**g. EMS: 9-1-1 Dispatch Console Equipment**

Ms. Smith stated the 9-1-1 Dispatch Console Equipment is from this year's 9-1-1 funds.

Mr. Livingston moved, seconded by Mr. Mizzell, to approve this item. The vote in favor was unanimous.

**h. Procurement: Minolta Copier Contract Extension**

Ms. Smith stated this is a three-year extension and adds no additional costs per copy.

Ms. Brady moved, seconded by Mr. Tuten, to approve this item. The vote in favor was unanimous.

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**i. Grants: Fair Housing Resolution**

Mr. Tuten moved, seconded by Ms. Brady, to approve this Resolution. The vote in favor was unanimous.

**j. Administration: Sewer System G.O. Refunding Bonds  
k. Administration: Refunding Bonds & G.O. Bonds**

Ms. Smith the G.O. Refunding Bonds were taken up at the last meeting and were carried over to Committee.

A discussion took place.

Mr. Livingston moved, seconded by Mr. Mizzell, to approve an ordinance authorizing the issuance and sale of general obligation refunding bonds, not to exceed \$26,500,000.00, the issuance and sale of general obligation bonds not to exceed \$2,450,000.00 to fund the acquisition of vehicles for the Sheriff's Department. The vote in favor was unanimous.

**l. Administration: National County Government Week**

Mr. Mizzell moved, seconded by Ms. Brady, to approve a Resolution recognizing April 6<sup>th</sup> – 12<sup>th</sup> as National County Government Week. The vote in favor was unanimous.

**m. Sheriff's Department: Firearms Lab**

Ms. Smith stated this is a request for \$100,000.00 budget amendment from fund balance because of the grant that was not awarded.

Mr. McSwain briefed the committee on this issue.

Ms. Smith recommended for the staff's page to reflect that this it is an ongoing operating cost, not a construction cost, and to reflect where the money is coming from.

Mr. Mizzell moved, seconded by Mr. Tuten, to approve this item. The vote in favor was unanimous.

**n. Council: \$15,000 Appropriation for the Black Expo**

Mr. Livingston moved, seconded by Mr. Mizzell, to forward this item to Council without a recommendation and ask the Director of the organization to come before Council prepared for a 3-5 minute presentation at the next Council meeting.

Ms. Smith requested for staff to look at funds from Accommodations Tax and see if there was not any obligated projected increase.

Ms. Brady requested an amendment to explore Accommodations Tax source of funding and allow a 5-minute presentation.

The vote in favor was unanimous.

**o. Council: Resolution Against Senate Bill 280**

Ms. Brady moved, seconded by Mr. Tuten, to oppose passage of Senate Bill 280, which would require cash payment to any landowner with a nonconforming use that is not permanently "grandfathered." The vote in favor was unanimous.

**Items Pending Analysis**

- A.** List from Council Retreat of New and/or Increase-able Fees
  - 1. Per diem Detention Center Fees
  - 2. Bellsouth 9-1-1 Tariffs
  - 3. Subcontractors' exemption
  - 4. Impact Fees
  - 5. Business License Fees
  - 6. Local Option Sales Tax
  
- B.** South Carolina Association of Counties List of Alternative Revenues
  - 1. Franchise Fees (water, non-emergency ambulance services)
  
- C.** Feasibility of Metal Detectors at 2020 Hampton Street

**Items for Discussion/Information** – There are no items for this section.

**EXECUTIVE SESSION ITEMS**

Ms. Brady moved, seconded by Mr. Tuten, to go into Executive Session to discuss the status report on the Farmers' Market. The vote in favor was unanimous.

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**Council went into Executive Session at approximately 6:33 p.m. and came out at approximately 6:46 p.m.**  
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Ms. Brady moved, seconded by Mr. Tuten, to come out of Executive Session. The vote in favor was unanimous.

**Status of the State Farmers' Market**

Ms. Brady moved, seconded by Mr. Tuten, to authorize the County Administrator to proceed with RFP's regarding the Farmers' Market in partnership with the state. The vote in favor was unanimous.

**ADJOURNMENT** – The meeting adjourned at approximately 6:46 p.m.

Submitted by,

Kit Smith  
Chair

The minutes were transcribed by Marsheika G. Martin