

RICHLAND COUNTY COUNCIL
ADMINISTRATION AND FINANCE COMMITTEE
Tuesday, July 22, 2003
5:30 PM

MEMBERS PRESENT: Kit Smith, Chair; Joan Brady, Paul Livingston, James Tuten

ABSENT: Tony Mizzell

OTHERS PRESENT: Susan Brill, Joseph McEachern, L. Gregory Pearce, Jr., Thelma M. Tillis, Doris M. Corley, Bernice G. Scott, Amelia Linder, Larry Smith, Andy Metts, Ashley Bloom, Pam Davis, Roxanne Matthews, T. Cary McSwain, Michielle Cannon-Finch, Carrie Neal, Rodolfo Callwood, Marsheika G. Martin

CALL TO ORDER – Mr. Livingston called the meeting to order at 5:35 p.m.

Approval of Minutes – June 24, 2003

Ms. Corley moved, seconded by Mr. Tuten, to approve the minutes as submitted. The vote in favor was unanimous.

Adoption of Agenda – Ms. Brady moved, seconded by Mr. Tuten, to adopt the agenda as submitted. The vote in favor was unanimous.

PRESENTATION - Logo to Market Columbia

Ms. Cathy Novinger made a brief presentation regarding a community effort to determine how to market the greater Columbia metropolitan area.

ITEMS FOR ACTION

- A. Selection of Internal Auditor** – Mr. Tuten moved, seconded by Ms. Brady, to authorize staff to negotiate with and award a contract to the consultant selected by the Internal Auditor Selection Committee, the Hammett Consulting Group, to serve as the County's Internal Auditor and forward to the Special Called meeting for approval. The vote in favor was unanimous.

- B. Ordinance Establishing Internal Audit Committee** – Mr. Tuten moved, seconded by Ms. Brady, to recommend first reading approval to this ordinance establishing the Internal Audit Committee and forward to the Special Called meeting for approval. The vote in favor was unanimous.

- C. Palmetto State Clean Fuels Coalition** – Mr. Livingston moved, seconded by Ms. Brady, to recommend that Council sign the Letter of Commitment and become a stakeholder in the

Page Two
A&F Committee
July 22, 2003

D. Palmetto State Clean Fuels Coalition and forward to the Special Called meeting for approval.
The vote in favor was unanimous.

ITEMS PENDING ANALYSIS

A. Policies Relating to Government Participation in Business Improvement Districts

Ms. Smith recommended for staff to look at the possibility of contracting for services for the library and the courthouse, not to exceed \$50,000.00.

Mr. Livingston moved, seconded by Ms. Brady, to direct the County Administrator to negotiate a contract in an amount not to exceed \$50,000, find a source for that funding, and bring the proposed contract back to Council in September for consideration. The vote in favor was unanimous.

Adjournment - The meeting adjourned at approximately 5:50 p.m.

Submitted by,

Kit Smith,
Chair

The minutes were transcribed by Marsheika G. Martin