



Richland County Council  
DEVELOPMENT AND SERVICES COMMITTEE  
**MINUTES**  
December 14, 2023 – 5:00 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Chakisse Newton, Chair; Derrek Pugh, Gretchen Barron, and Cheryl English

NOT PRESENT: Allison Terracio

OTHERS PRESENT: Don Weaver, Michelle Onley, Ashiya Myers, Angela Weathersby, Patrick Wright, Stacey Hamm, Anette Kirylo, Lori Thomas, Michael Maloney, Shirani Fuller, Ashley Fullerton, Chelsea Bennett, Kyle Holsclaw, Jennifer Wladischkin, Michael Byrd, Dale Welch, Peter Cevallos, and John Thompson

1. **CALL TO ORDER** – Councilwoman Chakisse Newton called the meeting to order at approximately 5:00 PM.

Ms. Newton noted Ms. Terracio could not attend tonight’s meeting due to a family matter.

2. **APPROVAL OF MINUTES**

- a. **November 16, 2023** – Ms. Barron moved to approve the minutes as distributed, seconded by Mr. Pugh.

In Favor: Pugh, Barron, and Newton

Not Present: Terracio and English

The vote in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Barron moved to adopt the agenda as published, seconded by Mr. Pugh.

In Favor: Pugh, Barron, English, and Newton

Not Present: Terracio

The vote in favor was unanimous.

4. **ITEMS FOR ACTION**

- a. **County Attorney’s Office – Road Closure Petition – Forest Glen Circle** – Ms. Barron moved to forward to Council with a recommendation to approve the petitioner’s request to close the subject road and direct the County Attorney’s Office to answer the lawsuit accordingly, seconded by Ms. English.

In Favor: Pugh, Barron, English, and Newton

Not Present: Terracio

The vote in favor was unanimous.

- b. **Department of Public Works – Engineering Division – Comprehensive Transportation Improvement Plan Fiscal Year 2024** – The County Engineer, Ms. Shirani Fuller, stated this is an annual document that Public Works brings forth every year, so Council is aware of our plans for the coming year. The document contains technical information about the day-to-day activities of the Engineering Division. Toward the back of the document, you will see a list of capital improvements. Pavement preservation, road resurfacing, and repair are the major items in the document.

Ms. Newton requested staff to explain how the dollars are apportioned.

Ms. Fuller stated it is referred to as the pro rata and is dictated by Chapter 21 of the County's ordinance. The funds are divided based on the number of paved roads in each district compared to the total number of county-owned paved roads. Because of the way the division works, we cannot make them match every year. The goal is to ensure they are hitting those marks within a five-year period and getting the correct amount of spending to each division.

Ms. Newton inquired if we have realized any significant savings as we look at preservation versus repaving.

Ms. Fuller does not think they have officially put anything together, but the five-year mark may be a good time to do so.

Ms. English moved to forward to Council with a recommendation to approve the FY24 Comprehensive Transportation Improvement Plan (CTIP) and the proposed projects to be completed by the Department of Public Works, seconded by Ms. Barron.

In Favor: Pugh, Barron, English, and Newton

Not Present: Terracio

The vote in favor was unanimous.

- c. Department of Public Works – Jim Hamilton – LB Owens (CUB) Airport – Airport Manual Update – Mr. Peter Cevallos, Jim Hamilton-LB Owens Airport – General Manager, stated the Airport Manual is utilized at the airport to guide the staff and airport users for safe and efficient operations. The document update is consistent with FAA grant assurances we are bound to abide by, SC Code Title 55, and Chapter 3 of the County's ordinances.

Ms. Newton inquired how comprehensive the revisions to the manual are.

Mr. Cevallos responded the changes are substantial.

Ms. Barron moved to forward to Council with a recommendation to approve the updated Airport Manual, seconded by Mr. Pugh.

In Favor: Pugh, Barron, English, and Newton

Not Present: Terracio

5. **ITEMS PENDING ANALYSIS: NO ACTION REQUIRED**

- a. Direct the Administrator to research and present to Council current laws and benefits of enacting impact fees in Richland County. The purpose is to help reduce the tax burden on residents by not having to pay the complete cost of development in Richland County. [PUGH, BARRON, and NEWTON - January 3, 2023] – No update was given.
- b. I move to direct the Administrator to review and update the illegal dumping ordinance, including raising fines up to \$5,000.00, jail time, and community service (picking up debris on roadways) [English and Terracio, June 6, 2023] – No update was given.

6. **ADJOURNMENT** – Mr. Pugh moved to adjourn the meeting, seconded by Ms. Barron.

In Favor: Pugh, Barron, English, and Newton

Not Present: Terracio

The vote in favor was unanimous.

The meeting adjourned at approximately 5:17 PM.