

**RICHLAND COUNTY**

**RULES & APPOINTMENTS**

**COMMITTEE AGENDA**



**Tuesday, MAY 07, 2019**

**4:00 PM**

**4TH FLOOR CONFERENCE ROOM**

**The Honorable Chakisse Newton, Chair**

**County Council District 11**

**The Honorable Bill Malinowski**

**County Council District 1**

**The Honorable Gwendolyn Kennedy**

**County Council District 7**

# RICHLAND COUNTY COUNCIL 2019



Bill Malinowski  
District 1  
2018-2022



Joyce Dickerson  
District 2  
2016-2020



Yvonne McBride  
District 3  
2016-2020



Paul Livingston  
District 4  
2018-2022



Allison Terracio  
District 5  
2018-2022



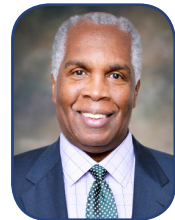
Joe Walker, III  
District 6  
2018-2022



Gwendolyn Kennedy  
District 7  
2016-2020



Jim Manning  
District 8  
2016-2020



Calvin "Chip" Jackson  
District 9  
2016-2020



Dalhi Myers  
District 10  
2016-2020



Chakisse Newton  
District 11  
2018-2022





Richland County Rules & Appointments Committee

May 07, 2019 - 4:00 PM  
4th Floor Conference Room  
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Chakisse Newton
2. **APPROVAL OF MINUTES** The Honorable Chakisse Newton
  - a. April 16, 2019 [PAGES 7-8]
3. **ADOPTION OF AGENDA** The Honorable Chakisse Newton
4. **INTERVIEWS/APPOINTMENTS** The Honorable Chakisse Newton\
  - a. Building Codes Board of Appeals – Six (6) Vacancies (One applicant must be from the Architecture Industry, One from the Electrical Industry, One from the Gas Industry, One from the Building Industry and Two from the Fire Industry as alternates)
    - a. Willie Farmer {Electrical} [PAGES 9-10]
  - b. Midlands Workforce Development Board – One (1) Vacancy (Private Sector Business seat; must represent private sector business with policy-making or hiring authority)
    - a. Amy Scully [PAGES 11-12]
    - b. Scott King [PAGES 13-14]
5. **ITEMS FOR DISCUSSION/ACTION**
  - a. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] [PAGE 15]

- b.** I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian's recollections of how it was done in the past with serious consideration to include appointments require a majority of Council member's vote  
[MANNING] [PAGE 16]

**6. ADJOURNMENT**

The Honorable Chakisse Newton



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Rules and Appointments Committee  
April 16, 2019 – 4:00 PM  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair, Gwen Kennedy and Bill Malinowski

OTHERS PRESENT: Michelle Onley

1. **CALL TO ORDER** – Ms. Newton called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
  - a. April 2, 2019 – Mr. Malinowski moved, seconded by Ms. Kennedy, to approve the minutes as distributed. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Malinowski moved, seconded by Ms. Kennedy, to adopt the agenda as published. The vote in favor was unanimous.
4. **INTERVIEWS**
  - a. Planning Commission – One (1) Vacancy – Ms. Shirley Montgomery and Mr. John Metts were interviewed.
  - b. Building Codes Board of Appeals – Eight (8) Vacancies (One applicant must be from the Architecture Industry, One from the Plumbing Industry, One from the Electrical Industry, One from the Engineering Industry, One from the Gas Industry, One from the Building Industry and Two from the Fire Industry as alternates) – Mr. Madison Devine and Mr. Doug Ford were interviewed for the Engineering and Plumbing vacancies, respectively.
5. **APPOINTMENTS**
  - a. Planning Commission – Mr. Malinowski moved, seconded by Ms. Newton, to appoint Mr. Jason Branham to the Planning Commission. The vote in favor was unanimous.
  - b. Building Codes Board of Appeals – Eight (8) Vacancies (One applicant must be from the Architecture Industry, One from the Plumbing Industry, One from the Electrical Industry, One from the Engineering Industry, One from the Gas Industry, One from the Building Industry and Two from the Fire Industry as alternates) – Mr. Malinowski moved, seconded by Ms. Kennedy, to appoint Mr. Madison Devine and Mr. Doug Ford to the Building Codes Board of Appeals and re-advertise the remaining vacancies. The vote in favor was unanimous.

**Rules and Appointments Committee  
April 16, 2019**

-1-

6. **ITEMS FOR DISCUSSION/ACTION**

- a. **I move that Council consider holding one meeting per quarter in unincorporated Richland County to keep all county needs before its policy makers [MYERS]** – Mr. Malinowski moved, seconded by Ms. Kennedy, to table this item. The vote in favor was unanimous.
- b. **I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON]** – The Clerk’s Office will forward all suggestions by Council members to Mr. Farrar for him to incorporate into the Council Rules rewrite.

6. **ITEMS PENDING ANALYSIS**

- a. **I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian’s recollections of how it was done in the past with serious consideration to include appointments require a majority of Council members’ vote [MANNING]** – No action was taken

6. **ADJOURN** – The meeting adjourned at approximately 5:03 PM.





APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Willie Farmer
Home Address: 126 Nelson Rd Columbia SC 29203
Telephone: (home) 803 600 7689 (work) 803 728 0924
Office Address: 2127 Schoolhouse Rd Columbia SC 29204
Email Address: fconstruction@felc.biz
Educational Background:
Professional Background: General Contractor (2012); Electrical Contractor (2007)
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Board of Appeals (Elec.)
Reason for interest: Participate in County government

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission: Local Business Owner, Master Electrician

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: 4 hrs

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  X

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  X  No \_\_\_\_\_

If so, describe:  Owner of Farmer Construction, LLC.   
 I would recuse myself from any repeal   
 concerning my company

Willen Fur   
Applicant's Signature

12/17/18   
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Date Received: <u> 2-4-19 </u>	Staff Use Only
Date Sent to Council: _____	Received by: <u> [Signature] </u>
Status of Application: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Amy Scully

Home Address: 325 Belle Grove Circle Columbia, SC 29209

Telephone: (home) 803-312-4025 (work) 803-691-3879

Office Address: 151 Powell Road Columbia, SC 29203

Email Address: scullya@midlandstech.edu

Educational Background: Master of Education - Higher Education & Student Affairs

Professional Background: \_\_\_\_\_

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Midlands Workforce Development Board

Reason for interest: A shared mission between MTC & the MWDB to provide individuals with the skills for meaningful employment.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I have over 30 years in the training & development field in private industry, as an entrepreneur & in higher ed.

Presently serve on any County Committee, Board or Commission? NO workforce development.

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: as needed

**CONFLICT OF INTEREST POLICY**

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  No \_\_\_\_\_

If so, describe: I am employed at Midlands Technical College  
& the college is an eligible training partner with WIA in many  
ways. I am happy to abstain from any voting that would  
be considered a conflict.

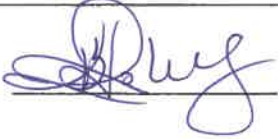
Amy Scully  
Applicant's Signature

8-24-2018  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: <u>11-13-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Scott King
Home Address: 308 Amberwood Circle IRMO SC 29063
Telephone: (home) 803.667.5351 (mobile) (work) 803.695.2208
Office Address: 2061 American Italian Way Columbia, SC 29209
Email Address: scottking104@gmail.com
Educational Background: B.S. Business Administration Coker College
Professional Background: Manufacturing Management / Continuous Imp.
Male [X] Female [ ] Age: 18-25 [ ] 26-50 [X] Over 50 [ ]

Name of Committee in which interested: Disabilities, Planning, Youth, or Executive

Reason for interest: Being in manufacturing I understand the need for workforce development in our industry. I also have a daughter w/ Autism.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission: Manufacturing Background; CJ & Planning Background; From S.C.; Worked @ SCMEP; Previous Board - Board President Experience (Non-Profit)

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? N/A

Recommended by Council Member(s): N/A

Hours willing to commit each month: 8-15

CONFLICT OF INTEREST POLICY

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes DUE IN 2000.  No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  No

If so, describe: Only that I work for manufacturer that could utilize services provided, but I would not consider that a conflict (American Spiral Welo Pipe)

[Signature] 12/12/18  
Applicant's Signature Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>1-7-18</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

## Richland County Council Request for Action

**Subject:**

I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON]

**Notes:**

March 19, 2019 – Motion made by Councilwoman Newton

April 2, 2019 – Councilwoman Newton reported out to Council that she would be forwarding a copy of the updated Council Rules to Councilmembers to review. She has requested Councilmembers submit any proposed rule changes no later than April 15<sup>th</sup>.

## Richland County Council Request for Action

**Subject:**

I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian's recollections of how it was done in the past with serious consideration to include appointments require a majority of Council member's vote

**Notes:**

October 16, 2018 – Motion was made by Councilman Manning.