

RICHLAND COUNTY
RULES & APPOINTMENTS
COMMITTEE AGENDA



Tuesday, JUNE 05, 2018

4:00 PM

4TH FLOOR CONFERENCE ROOM

The Honorable Bill Malinowski, Chair

County Council District 1

The Honorable Gwendolyn Kennedy

County Council District 7

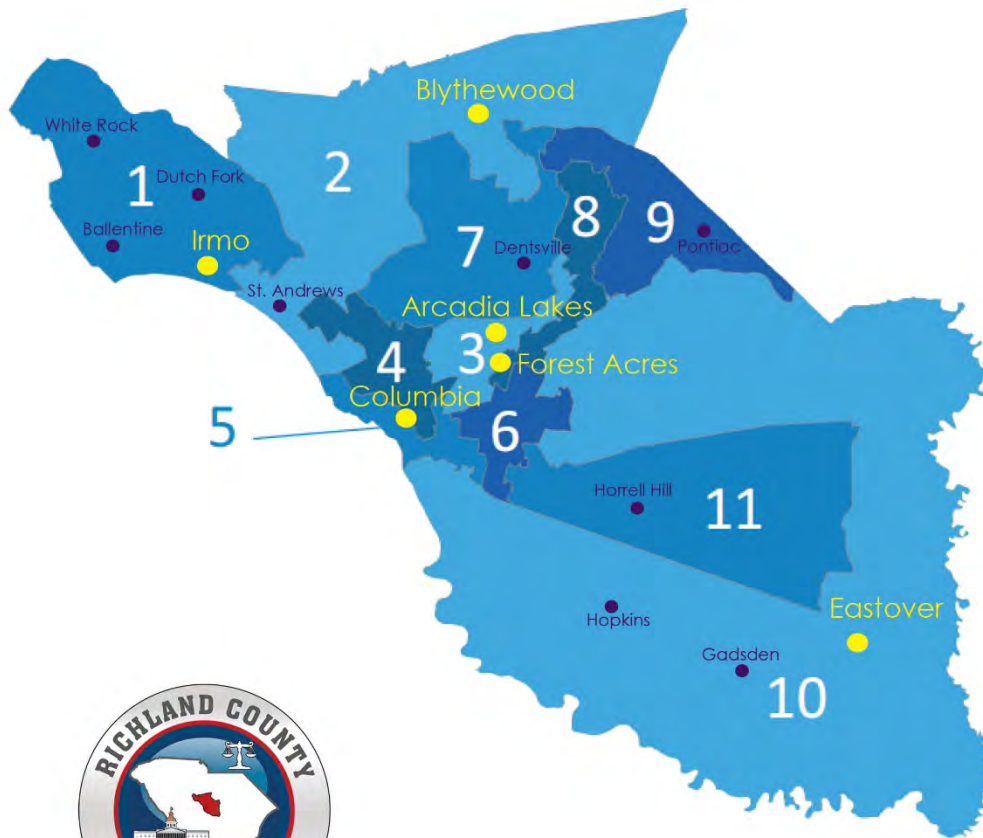
The Honorable Norman Jackson

County Council District 11

The Honorable Yvonne McBride

County Council District 3

RICHLAND COUNTY COUNCIL 2017-2018



VICE CHAIR
Bill Malinowski
District 1



CHAIR
Joyce Dickerson
District 2



Yvonne McBride
District 3



Paul Livingston
District 4



Seth Rose
District 5



Greg Pearce
District 6



Gwendolyn Kennedy
District 7



Jim Manning
District 8



Calvin "Chip" Jackson
District 9



Dalhi Myers
District 10



Norman Jackson
District 11



Richland County Rules & Appointments Committee

June 05, 2018 - 4:00 PM
4th Floor Conference Room
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Bill Malinowski

2. **APPROVAL OF MINUTES** The Honorable Bill Malinowski
 - a. May 15, 2018 [PAGES 7-10]

3. **ADOPTION OF AGENDA** The Honorable Bill Malinowski

4. **INTERVIEWS**
 - a. Board of Zoning Appeals - 2
 1. Willliam C. Simon, Jr. [PAGES 11-15]
 2. Jason Branham [PAGES 16-17]
 3. Frazier Ben Beatty [PAGES 18-27]
 - b. Board of Assessment Appeals - 2
 1. Beverly B. Jacobs [PAGES 28-29]
 2. Eric Grant [PAGES 30-31]

5. **ITEMS FOR ACTION**
 - a. Move that the Rules & Appointments Committee review the current County Council Rules and offer amendments for consideration by Council that would clarify exactly how County Council voting will occur with specific reference to how a non-vote (i.e. not a "yes", "no" or "abstain" vote) from a member present at the meeting shall be counted or not counted [PEARCE] [PAGE 32]

6. ADJOURNMENT

The Honorable Bill Malinowski



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Rules and Appointments Committee
May 15, 2018 – 4:00 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair; Yvonne McBride, Norman Jackson and Gwen Kennedy

OTHERS PRESENT: Michelle Onley, Kimberly Williams-Roberts

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 4:00 PM

2. **APPROVAL OF MINUTES**

- a. May 1, 2018 – Ms. Kennedy moved, seconded by Mr. N. Jackson, to approve the minutes as distributed. The vote in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Kennedy moved, seconded by Mr. N. Jackson, to adopt the agenda as published. The vote in favor was unanimous.

4. **INTERVIEWS**

- a. Transportation Penny Advisory Committee (TPAC) - 2

Mr. Thomas Lanham and Mr. Cyril B. Busbee, Jr. were interviewed for the Transportation Penny Advisory Committee.

5. **APPOINTMENTS**

- a. Transportation Penny Advisory Committee (TPAC) -2 – Mr. Malinowski moved, seconded by Mr. N. Jackson, to appoint Mr. Cyril B. Busbee, Jr. and Mr. John P. Epting. The vote in favor was unanimous.

6. **ITEMS FOR DISCUSSION**

- a. CMRTA Term Limits – Mr. Malinowski stated he spoke briefly with Frannie Heizer and mentioned to her that it was his understanding the term limits were 3 year terms. Council is doing their part to try to fulfill those terms, but other entities seem to not be following the rules and we would like to make sure everybody is following the rules. Ms. Heizer stated she will see what the term limits.

Ms. Roberts stated our rules say, “Each person will serve 3 year terms.”

Rules and Appointments Committee
May 1, 2018

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Mr. Malinowski stated he thinks since the County has taken the lead on the overall Penny Tax funding of the CMRTA. He thought everyone else was supposed to.

Mr. N. Jackson stated it is supposed to be equally shared with all the members on commission.

Mr. Malinowski requested someone to make sure the other entities involved have the same rules.

Mr. N. Jackson stated it can come from the committee, if the committee agrees. The committee can make a recommendation to Council and the recommendation will go to them.

Mr. Malinowski stated, we should not need to bother Council with it, if we find out that everyone has 3 year terms when the need the Legal Dept., or somebody, to tell Frannie Heizer.

Mr. N. Jackson stated, if the committee is discussing it, at least a report from the committee needs to go to Council on what we are doing.

Mr. Malinowski inquired how we know they are not changing their members.

Mr. N. Jackson stated it was brought to his attention that Lexington has had the same person on from the beginning.

Mr. Malinowski stated to have the Legal Department to confirm the term limits of the various entities on the CMRTA Board and report back to the committee at the next meeting. Also, place this item on the Council agenda for action.

- b. Move that the Rules & Appointments Committee review the current County Council Rules and offer amendments for consideration by Council that would clarify exactly how County Council voting will occur with specific reference to how a non-vote (i.e. not a “yes”, “no” or “abstain” vote) from a member present at the meeting shall be counted or not counted [PEARCE] – Mr. Malinowski stated if people would quit trying to use a loophole down there and wait and see how the vote is and all of a sudden saying, “well my vote will count as a yes, if I don’t vote.” If we follow the initial vote that says vote, we do not wind up in this situation.

Mr. Farrar stated, with the electronic system, if someone does not hit yes, no, or abstain, they are just at the dais and they do not do anything. Under the current rules, the way that goes is the person is considered to have voted with the prevailing side. Now, interestingly last night we had this come up with a 4-4, and so the prevailing side would be, if the motion did not pass, the failing side. If you want to depart from that and change it some way, you could have it not count period.

Mr. Malinowski stated the current rules says, “every Council member must vote.”

Mr. Farrar stated, “Each member shall vote on each question put, except that no member shall be permitted to vote on any question in which that member has a direct personal or pecuniary interest, or personal conflict, which makes participation might create an appearance of impropriety in that members’ estimation.” The first part of the rule is basically the recusal portion. If you feel like you have some conflict of interest, you can recuse yourself. The second sentence is “A Council member must be at his/her seat in order to vote...”

Rules and Appointments Committee

May 1, 2018

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Ms. McBride stated, so if you are not at your seat, you do not vote. And then, it goes back to the prevailing...

Mr. Farrar stated, "If a member does not declare a vote or an abstention, his/her vote shall be recorded with the prevailing side. If voting an abstention, a reason must be stated and recorded in the minutes." That goes back to the first sentence, say I'm abstaining/recusing myself because of a conflict. "After the decision...and absent member may be permitted to record the vote she/he would have given if present, but such vote shall not affect the previous question." Therefore, if the person says, "I would have voted on the prevailing side, please put me down with that and it does not change the outcome of the vote, they can do that.

Mr. Farrar stated, you can alter the sentence, "If a member does not declare a vote or an abstention, his/her vote shall be recorded with the prevailing side" to say it "won't count period."

Mr. Malinowski stated the problem he sees, and it is a matter of, and he has heard from some of his colleagues, they are playing a game. While they do not really want to be recorded as pushing a yes and they know the votes are there to carry that vote. Then they say their vote wound up being there because I didn't vote, it went with the prevailing side. That way they are saying, "But, I really didn't vote for it." The first rule says you must vote. He is saying, #1 must be in effect first, which means you must vote and you cannot turn and play that game. It should be up to the Chair to demand that each person vote, if they do not have a reason for an abstention. Or, just eliminate it and say if you do not vote that is it.

Mr. N. Jackson inquired if a Councilmember says they are not going to do it, what happens?

Mr. Farrar stated the 3rd option you could go with is, you could have a category "Present, Did Not Vote".

Ms. McBride stated she likes the one about it does not count.

Mr. Malinowski stated we add to the rules that you must vote. If you do not vote, it does not count.

Mr. Farrar stated it is effectively an abstention without stating a reason. He suggested the following language, "Each member shall vote on each question put. No member shall be permitted to vote on any question, which the member has a direct conflict." It would basically be taking 5.21 and emphasizing that first one. You also have to think about, if you get rid of the prevailing side, it may impact your reconsideration options.

Mr. Malinowski stated it may impact people pushing the button.

Ms. McBride inquired about how it would impact the reconsideration.

Mr. Farrar stated, to reconsider, you have to be on the prevailing side to make a motion to reconsider.

Ms. McBride stated if you did not vote you are not on either side.

Mr. Farrar stated the way it is counted, if it was a tie, it would go on the side that voted against it.

Ms. McBride stated you almost need it if you want to do the reconsideration. She further stated she did

Rules and Appointments Committee

May 1, 2018

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not know what the prevailing side meant.

Mr. Farrar stated it is kind of counterintuitive because if it is a tie it is not really a prevailing, but since a tie is considered a fail then the non-vote goes on record as a “no” vote. The other thing is if you have a lot of Council members absent or they choose not to vote and you have, for example, a 3-2 vote.

Ms. McBride inquired if everyone knows what the prevailing side is. She stated if we spelled it out it might help.

Mr. Farrar stated where this comes up most is under “Reconsideration: 5.23”. So, what you would say here is, “...prevailing side shall be” and then explain, “If a tie, since the motion did not pass, those that voted against it are considered to be on the prevailing side.” He will work on incorporating the proposed changes, so the committee can take this item up at their June 5th meeting.

6. **ADJOURN** – The meeting adjourned at approximately 4:39 PM



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: William C. Simon, Jr.

Home Address: 612 Senegal Lane, Columbia, South Carolina 29229

Telephone: (home) (803) 413-2830 (work) (803) 738-3229

Office Address: 763 Fashion Drive, Columbia, South Carolina 29229

Email Address: wsimon@richland2.org

Educational Background: B.S. / South Carolina State Univ. | M.P.A / Clemson Univ. (resume attached)

Professional Background: 17+ years of experience in Local Government (resume attached)

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Zoning Appeals

Reason for interest: I am interested in serving on the Board of Zoning Appeals to draw from my experience and serve the citizens of Richland County by supporting smart land-use.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have 17+ years of experience in Land Development in Richland County. In my career, I have always represented my employing entity and myself with professionalism and integrity. (see cover letter)

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? No

Recommended by Council Member(s): Councilman Paul Livingston & Councilman Norman Jackson

Hours willing to commit each month: As many necessary to be an effective commission member.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: N/A

William Simon _____
Applicant's Signature Date
May 2, 2018

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>5-10-18</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

William C. Simon, MPA
612 Senegal Lane, Columbia, SC 29229
(803) 413-2830 / (803) 736-6793
wcsimonjr@gmail.com



**Professional
Affiliations**

*American Planning
Association (APA)*

*South Carolina
American Planning
Association (SCAPA)*

*Association of State
Floodplain Managers
(ASFPM)*

*South Carolina
Association of Hazard
Mitigation (SCAHM)*

*(ASFPM) Outreach
and Training
Committee*

*American Public
Works Association
(APWA)
-Board Member
-Midlands Branch
President*

*(APWA) Education
Committee*

*American Public
Works Association
(APWA) National
Leadership &
Knowledge Committee*

OBJECTIVE:

To obtain an Executive Management position in local government that will allow me to apply acquired knowledge and skills to accomplish departmental goals in efforts to support initiatives and be part of, and sustain, an environment that fosters teamwork, effective management, and the pursuit of providing excellent customer service to all citizens and partners.

PROJECT MANAGEMENT:

- Successfully raised Richland County's classification in the Community Rating System, sponsored by FEMA by creating and implementing a series of outreach activities and improving various facets of the program to meet specified standards; resulting in a 10% reduction on all new insurance policies in the county; was recognized at a Council Meeting by SC DNR for this accomplishment.
- Oversaw the County's Construction Bonds, managing \$20M-\$30M in financial surety annually, which included reviewing legal agreements and corresponding with lending institutions and insurance companies to structure and facilitate approved agreements.
- Served on the County GIS-based Selection Team, representing Engineering, with responsibilities to analyze current software, recommend software solutions, and identify optimal functionality of proposed programs.
- Served on the County Development Review Process Analysis team, representing Engineering, to create new permitting standards and logistical solutions. Made recommendations on areas to improve as well as implementation methods.
- Managed the County's Intergovernmental Agreements (maintenance) including working with municipalities in drafting language that achieves the intentions of the agreement along with annual audits of the performance of the agreement.

EXPERIENCE:

DIRECTOR OF PLANNING

Richland School District Two

January 2018-Present

Columbia, SC 29202

Directs, plans, coordinates, and implements a comprehensive planning program for the school district in support of strategic goals and operational/educational needs. Provides assistance to the Superintendent as needed to assess, formulate and implement plans, policies and procedures for the District. Supervises the development and implementation of the District's strategic and site-based school renewals plans. Provides leadership of the development of new District-wide initiatives and projects. Develops short and long-range enrollment and staffing projections for each school and the District and partners with the Human Resources Department to allocate staff to schools. Partners with Executive Director of Operations to consult with architectural and construction management firms to ensure appropriate programs are in place for new construction.

LAND DEVELOPMENT DIVISION MANAGER

Richland County Government (Engineering Division)

December 2007-January 2018

Columbia, SC 29202

Responsibilities included managing the Land Development Division regulating all aspects of land development to assure that companies and developers adhere to all local, state, and federal regulations. Daily operations included managing an inspections team, a team of hydrologists, and administrative staff. Duties required the collaboration and coordination with various national architectural and engineering firms who choose to do business locally.

- Followed legislation in the General Assembly to identify bills that could affect the housing market, funding allocated to the State, and regulatory initiatives.
- Served as a voting member on the Development Review Team (DRT), representing Engineering, advising developers and engineers accordingly. Participate in community meetings; representing engineering and interpreting local policies to the public, city and county officials, developers, and other state and federal representatives.
- Managed a \$1.1M division budget and created standard operating procedures for all operations and restructured the division to improve production and efficiency.

**Professional
Affiliations**

American Public
Works Association
(APWA)
Emerging Leader
Mentor

Project Management
Institute (Member)

SENIOR LAND PLANNER and FLOODPLAIN COORDINATOR

Richland County Government (Planning & Development Services)

May 2004-December 2007

Columbia, SC 29202

Supported the department's land use / land development review and approval process. Responsible for direct customer service relating to the county's Land Development Regulations, Zoning Ordinance, and Landscape requirements, interagency and inter-jurisdictional coordination of infrastructure, contributions to the Planning Commission's agenda and decision-making. Compiled statistics and reports on community growth and land use change.

GIS TECHNICIAN

Richland County Government (Planning & Development Services)

March 2002-May 2004

Columbia, SC 29202

Responsibilities included integrating Geographic Information Systems (GIS) technology into floodplain development through database development and spatial integration, assisting the public and/or other departments with floodplain issues and automating various departments in order to efficiently capture, store, and retrieve data through database development.

- Created public educational forums, in partial fulfillment of efforts to increase premium reductions for flood insurance in Richland County from 5% to 15% through CRS (Community Rating System) sponsorship.

INDUSTRIAL ENGINEER (ADVANCED)

Milliken & Company

August 2000-January 2002

Johnston, SC 29346

Duties included making on-floor cost reduction efforts through work simplification and ergonomic analysis. Maintained standards for data maintenance and made hourly budget revisions. Produced detailed charts, graphs and reports to provide data to corporate. Performed variance and cost analysis to recognize cost trends and opportunities for improvement. Analyzed and updated capacity utilization for production maintenance, optimal manning, reducing inventory, assuring (JIT) just-in-time delivery and reducing cost.

- Implemented 5S procedures throughout the office & production floor.

GIS TECHNICIAN

Orangeburg County GIS/Mapping Department

February 1996-February 2000

Orangeburg, SC 29116

Coordinated the design and organization of spatial data coverages; converted and integrated spatial data coverages and associated data attributes from a variety of sources. Developed, maintained and reviewed GIS (Geographical Information Systems) spatial data for accuracy and completeness and assisted other departments in their specific use of GIS.

EDUCATION: MASTER OF ARTS

Clemson University

Major: Public Administration

Concentration: Regional Sustainability & Economic Development

BACHELOR OF SCIENCE

South Carolina State University

Major: Industrial Engineering

Minor: Civil Engineering

TRAINING: Advanced Supervisory Training – Midlands Technical College (9 month program)

Concentration: Management / Conflict Resolution / Leadership / Coaching

National Emerging Leaders Academy – American Public Works Association (1 year program)

Concentration: Sustainability & Succession Planning

Only applicant accepted from South Carolina in 2011

Advanced Manager Program – Milliken University (1 year program)

Concentration: Management / Activity-Based Costing / 5S / Budgeting & Projections

CERTIFICATIONS: Certified Floodplain Manager (CFM), Association of State Floodplain Managers

Certified Storm Water Plans Reviewer (CSPR), SC DHEC

Certified Erosion Prevention Sediment Control Inspector (CEPSCI), SC DHEC

SOFTWARE: Proficient in the use of: Microsoft Word (Expert) / Excel (Expert) / Outlook (Expert) /

Access (Expert) / Power Point (Expert) / SharePoint (Novice) / AutoCAD Civil 3D (Novice) /

ArcGIS 9.2 (Expert) / Adobe Acrobat (Expert) / Visio (Expert) / Publisher (Expert) /

Cartograph (Novice)

May 2, 2018

Richland County Council
Boards & Commission Selection Committee
Attn: Clerk of Council
2020 Hampton Street
P.O. Box 192
Columbia, SC 29202

Dear Selection Committee:

Please accept this letter of interest in support of my application to serve on the Richland County Board of Zoning Appeals. I have been a resident of Columbia, SC for 20 years and encouraged by the growth in our rural and urban areas. As this growth continues, I wish to serve on a board that will effectively work with various departments to support land-use that promotes economic development, protect the environment, and contribute to the vision of Richland County.

I have over 17 years of experience in local government with emphasis on land development, and as a former employee of Richland County, I'm aware of the unique challenges and opportunities the county face during phases of growth and development.

I have particular interest in how local communities plan for transportation and land use in a way that leads to more livable, economically vital, and sustainable communities and increase opportunities for transit, walking and bicycling.

If I'm considered for appointment, I would love to discuss my intentions in an interview. Thank you for reading.

Respectfully,

A handwritten signature in cursive script that reads "William Simon".

William Simon, MPA



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Jason Branham
Home Address: 206 Averill Ln., Irmo, SC 29063
Telephone: (home) 803-381-7791 (work) _____
Office Address: 3800 Fernandina Rd. Suite 110, Columbia, SC 29210
Email Address: branham.sc@gmail.com
Educational Background: B.A. Political Science 2002, J.D. USC Law 2004
Professional Background: Licensed SC attorney since 2004: real estate, business, probate, foreclosure
 Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Board of Zoning Appeals and Planning Commission
Reason for interest: Desire to serve community via government service; interest and experience in land use & planning
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Years of education, legal experience and writing regarding real estate, land use and planning - including specifically things such as variances & special exceptions
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? Not at this time
Recommended by Council Member(s): Bill Malinowski
Hours willing to commit each month: 40+

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____

No

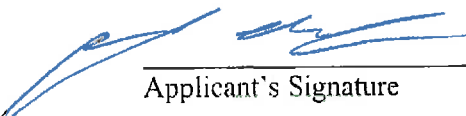
STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____

No

If so, describe: _____



Applicant's Signature

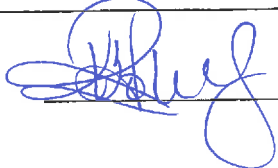
3/26/18

Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>3-26-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Frazier Ben Beatty
Home Address: 428 Mackintosh Ln.
Telephone: (home) 202-669-7642 (work) 803-898-1769
Office Address: 2100 Bull St., Columbia SC 29201
Email Address: beatty5spr97@yahoo.com
Educational Background: PhD, MPH, BA,
Professional Background: Public Health Professor / Vice President of Non-profit
 Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Board of Zoning Appeals
Reason for interest: what to serve Richland Co.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Retired - 28 yrs of Military Service

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? N/A

Recommended by Council Member(s): _____

Hours willing to commit each month: 5-10

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: n/a

[Signature] 4-20-18
Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>4-27-18</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Holistic Telehealth Solutions, Inc.

April 20, 2018

Dear Board Chair,

Re: Member – Board of Zoning Appeals

I would like to be considered for a position on Board of Zoning Appeals. I am an active community member with a background in public health and would love the chance to give back by lending my community expertise and passion to help the citizens of Richland County, South Carolina.

I am the Vice President of Workforce Solutions for Holistic Telehealth Solutions, Inc. a 501c3 non-profit organization in South Carolina. Our vision is to provide opportunities for better health access through telehealth. We will improve health among South Carolina's most vulnerable communities by tackling social and physical factors that impede South Carolinian's ability to access health services.

We will improve acceptance for innovation, improve health outcomes, and reduce public health disparities in South Carolina. We will integrate public health innovative research, community services, and collaborations with government agencies and community-based organizations to reduce health inequalities and promote optimal health and well-being among South Carolinians. Our work is critical! Improving health saves lives, reduces medical costs, prevents disease, moves people toward self-sufficiency and improves community well-being.

I am confident you will find me a good fit for the Board of Zoning Appeals. Please contact me by phone or email if you have questions about this letter. My resume is also attached for your review. I look forward to hearing from you and thank you so much for your consideration. Please do not hesitate to contact me if you have questions about this letter. My email is frazier.beatty@mail.waldenu.edu or uhecsc@gmail.com

Sincerely,



Frazier Benjamin Beatty, PhD, MPH, CHES
Vice President of Workforce Solutions
Holistic Telehealth Solutions, Inc. 501 c3 non-profit
Phone: 202-669-6742

Frazier Ben Beatty, PhD, MPH, BA, CHES
428 Mackintosh Lane
Columbia, SC 29229
202-669-7642
beatty5spr97@yahoo.com, frazier.beatty@waldenu.edu

CAREER OBJECTIVE

Seeking a position on the Board of Zoning Appeals to utilize my expertise in community improvement. Moreover, to work within a community to build capacity and develop relationships to support smart growth of Richland County.

PROFILE OF EXPERIENCE

- Forward thinking and competent with servicing student populations and developing 21st century public health curriculum and quality improvement strategies. Proven skills and abilities as a results-driven leader in developing technical training solutions, educational resources, and quality improvement data into real-world relevant information for student services departments.
- Thoroughly maintains complete and accurate assessment data for educational programs. Strategic in developing effective, efficient strategies, programs, policies, and evaluation protocols against explicated outcomes.
- Develops, updates, and maintains educational development and support resource materials; monitors their accuracy, relevance and appropriateness; and uses best practice approaches and research to update, evaluate, and measure achievement and improvement information for staff, management and human resources and leadership's administrative use.

EDUCATION

Certificate- Learning Design and Technology <i>Harvard University, Cambridge, Massachusetts</i>	Current
Doctor of Philosophy – Public Health <i>Walden University, Minneapolis, Minnesota</i>	7/2009
Master of Public Health – Community Health/Policy <i>Walden University, Minneapolis, Minnesota</i>	12/2004
Bachelor of Arts – English Literature/Education <i>North Carolina Central University, Durham, North Carolina</i>	05/1993
Certificate of Curriculum Development <i>USMC-Service Support Schools, Jacksonville, North Carolina</i>	6/1996

EXECUTIVE AND ACADEMIC PROFESSIONAL EXPERIENCE

Vice President of Workforce Solutions

Holistic Telehealth Solutions, Inc.

01/2018-Present
(15 hrs per wk)

In January of 2018 our Board of Directors strategically realigned to change our vision to incorporate technology (telehealth) to better serve the citizens of South Carolina. Our new vision is to provide opportunities for better health access. We strive to improve health among South Carolina's most vulnerable rural communities by tackling social and physical factors that impact South Carolinian's ability to receive access to quality health care services.

Accomplishments:

- Leverage partnerships, collaborations, to develop coordinated care models
- Research best-practice telehealth applications using with 21st century technology
- Seek federal, state, and foundation grants to build capacity for program support
- Organize meetings with partnering medical schools, primary care physicians, community based- clinics, FQHCs, and hospitals
- Coordinate outreach efforts across SC to reach rural communities

Vice President of Workforce Solutions

Urban Health Education Center of SC

10/2009-01/2018

Since 2009 UHEC of SC has been offering workforce training and career services across NC, SC, and DE. We are a leading provider of professional development and vocational training courses for displaced veterans, persons with disabilities, and underserved adults ages 18 and older. Our organizational mission is to provide career and occupational development, and the personal skills to ambitious adult learners.

Accomplishments:

- Supervise certificate training programs using with 21st century technology
- Strategically place staff, instructors, and employees to better serve our customer
- Partner with industry and business leaders to offer employee training programs
- Develop workforce partnerships with outside local and state agencies
- Develop workforce medical and health training to prepare personnel for workplace
- Recommend solutions to issues, improvement opportunities or new prevention measures and continuing education

University Research Reviewer/PhD Chair/Member

Walden University, Minneapolis, MN (online)

05/2016- Present
(15 hrs per wk)

For 45 years, Walden University, an accredited institution, has been serving the higher education needs of adult learners. Today, more than 47,800 students from all 50 U.S. states and more than 150 countries are pursuing bachelor's, master's, and doctoral degrees and certificates online in a broad range of disciplines including health sciences, counseling, criminal justice, human services, management, psychology, education, public health, nursing, social work, public administration, and information technology.

Accomplishments:

- I guide PhD learners through learning process using design, development, and administration of multiple online PhD courses in research methods aimed at improving research performance and learning outcomes
- Serve as a University Research Reviewer and quality improvement member and serve as a university research quality standards reviewer for PhD dissertations
- Provide leadership in the design, implementation and continuous improvement related to PhD programs and services

- Chair 12 dissertation students per term with major progress and milestone benchmarks
- Co-authored 5 HIV/AIDS publications in 2016, 2017, & 2018
- Reviewed 15 PhD dissertations that were approved by the Chief Academic Officer in 2016-2017

Contributing Faculty for MPH /PhD Dissertation Chair/Member
Walden University, Minneapolis, MN (online)

06/2012-05/2016
 (30hr per week)

Accomplishments:

- Provided 21st century leadership in MPH courses and PhD activities
- Assisted in the development of online PhD and MPH students
- Mentored students in PUBH 9001/9000 Dissertation
- Mentored students PUBH 6002 Essentials in Health Workforce
- Mentored students PUBH 6101 Principles of Communication in Public Health
- Mentored students PUBH 6135 Leadership, Professionalism, and Ethics
- Mentored students PUBH 8130 Communication, Marketing, and Public Relations

Workforce Health, Safety & Logistics Chief (E-7 Gunnery Sergeant) 02/2011-08/2015
USMC Detachment 2, JBAB Washington DC

(40hrs)

Joint Base Anacostia–Bolling (JBAB) is responsible for providing installation support to 17,000 military, civilian employees and their families, 48 mission and tenant units, including ceremonial units (United States Air Force Honor Guard, USAF Band, USAF Chaplains, the Navy Ceremonial Guard), various Army, Marine Corps, Coast Guard, Joint Service commands and other DOD and federal agencies.

Accomplishments:

- Developed workforce and health and safety job training to prepare staff for workplace according to legal guidelines
- Prepared and enforce policies to establish a culture of preparedness, health, and safety
- Evaluated practices, procedures and facilities to assess risk and adherence to the law
- Conducted emergency response trainings and presentations for health and safety job skills including accident prevention skills
- Excellent organizational and motivational skills for continuing education

Dean of Health Sciences, CTE and Workforce Education
Friendship Collegiate Academy, Washington, DC

05/2014-008/2016
 (40 hrs per week)

Friendship operates around a simple principle: all students must be prepared for higher education and the career of their choice by ensuring mastery of the skills, knowledge, and tools needed to succeed in the 21st century global economy. Friendship's unique educational model improves academic performance, develops the "whole child," offers families wrap-around social services, and directs students to college and a solid, rewarding future. Through innovative, challenging classroom learning experiences and extended career and technical education (CTE) learning programs. With implementation of real-world instructional practices that lead to the teaching rigor, development, and measurable growth.

Accomplishments:

- Provided administrative leadership for the strategy, development, and implementation of workforce development & education that addresses the needs of local and regional businesses and industries
- Successfully collaborated and cultivated positive relationships with District areas educational and workforce development systems, specifically K-12 schools, post-secondary education, and local businesses/industries to foster and maintain strong connections that support a competitive workforce
- Provided leadership and coordination for a comprehensive Health Sciences program that comprises Enrollment Management (Admissions, Registrar, Student Support Services, General and Psychological Counseling Services, Career Services, and College Application Services); and Student Success (Academic Success Center, Student Life, Athletics, Student Activities
- Secured \$150k of Perkins CTE funding to sustain Health Sciences, CTE and Workforce programs
- Secured \$50k to Association of American Medical Colleges grant funding to improve Health Sciences programs

Adjunct Professor of Environmental Sciences-Campus-based 05/2010 – 05/2013
 Graduate School USA, Washington DC (25hrs)

An independent, nonprofit educational institution based in Washington, DC, Graduate School USA offers workforce training and services across the U.S. and around the world. We are a leading provider of professional development and training courses for the federal government and the private sector, serving organizations and individuals with programs designed to support organizational missions, career and occupational development, and the personal ambitions of adult learners.

Adjunct - Business Administration /Dissertation Member-Online 05/2010 – 08/2015
 University Phoenix, Phoenix AZ (25hrs)

John Sperling, PhD, a Cambridge-educated economist, professor and entrepreneur, founded University of Phoenix in 1976 in response to the changing needs of the workplace. It was part of his commitment to provide adults with the higher education they would need to fill those needs. University of Phoenix was founded upon the vision of making higher education more available, even if you're a professional with a full-time commitment to work and family. With 40 years of experience, we continue to focus on meeting the needs of adult learners. Malcolm Knowles identified the characteristics of adult learners as differing from the classic 18-22-year-old college students; through areas such as the learner's need to know, self-concept, experience, readiness to learn, orientation to learning and motivation. These characteristics influence the instructional design process – shifting our framework from content-driven to context-driven and reinforcing relevant application to the real world.

Adjunct Professor of Health Sciences-Online 05/2010 – 08/2015
 Trident University International, Cypress CA (25hrs)

Trident University International is a U.S. based, globally available leader in online education. Students choose Trident University because it has been well respected and admired by students, faculty, staff, and employers throughout its history. Our outstanding reputation as one of the top online universities along with our accreditation by the WASC Senior College and University Commission (WSCUC), makes Trident the best choice for thousands of students around the world.

Accomplishments:

- Provided strategic, innovative leadership in the design, implementation and continuous improvement of the area of responsibility and related programs and services
- Taught Principles of Environmental Health
- Taught Health and Housing
- Taught Ecology and Health

Airbase Training and Logistics Chief (E-6 LS1- Petty Officer)
US Navy NAT 207, Norfolk Air Station, Norfolk VA

03/2002-08/2009
(40hrs)

Joint Base Norfolk Air Station (NAS) is responsible for providing installation support to 45,000 military, civilian employees and their families, including ceremonial units (United States Air Force and United States Navy), various Army, Marine Corps, Coast Guard, Joint Service commands and other DOD and federal agencies.

Accomplishments:

- Developed workforce and health and safety job training to prepare Naval personnel for workplace according to legal guidelines
- Prepared and enforced policies to establish a culture of workforce health and safety
- Evaluated practices, procedures and facilities to assess risk and adherence to the law
- Conducted Naval workforce training and presentations for health and safety job skills including accident prevention skills

Curriculum Development and Instructional Specialist, SNCOIC
US Marine Corps Combat Service Support Schools, Camp Johnson NC

01/1996-01/2002
(40hrs)

Located in Camp Johnson, North Carolina, the Marine Corps Combat Service Support Schools develops, conducts and evaluates formal training for entry, intermediate and advanced level officer, enlisted and civilian students in Personnel Administration, Ground Supply Support and Distribution, Financial Management and Logistics Operations, as well as Marine Corps Water Survival training; and sustains the professional transformation of Marines in order to prepare graduates for service in the operating forces and supporting establishment.

Accomplishments:

- Provided leadership and coordination for a comprehensive student services program that comprised of service record book management, housing, meals, student life and welfare, counseling and advising, disability support services, judicial affairs and family services
- Collaborated with academic Chief to support student success initiatives focusing on retention, graduation, transfer, and career and field placement after graduation
- Directed a comprehensive wellness program of student life and development
- Naval and Marine Corps Achievement Award, 1996-1997
- Awarded Letter of Appreciation 1996-1997
- Reduced the Marine Corps Reserve training budget by \$400k by re-writing curriculum for 4th MarDiv 4th Supply Logistics Battalion

Longview School is a public separate school serving students in grades 6-12 who have experienced behavioral difficulty in a regular school setting. Students are referred through their base schools and placed by IEP team decision. Longview offers small class sizes and a structured behavioral management program. The students at Longview follow the middle or high school NC Standard Course of Study or the high school Occupational Course of Study which is more vocationally oriented. Longview offers a small student-to-staff ratio, enabling our well trained and dedicated staff to form meaningful relationships with our students. In addition, we offer multiple tiers of intervention including tutorials built into the school day and daily student reviews.

Accomplishments:

- Served as the leading advocate for students, by providing leadership and vision to a comprehensive Language Arts/English program.
- Responsible for the development of strategic plans to address successful student outcomes, by working closely with the Division of Academic Affairs to support retention and completion goals.
- Coordinated educational services including online educational services to local charter schools, community colleges, and technical schools
- Developed and managed budget for planning and supports services programs while managing staff

PROFESSIONAL CERTIFICATIONS/MEMBERSHIPS

Association for Career and Technical Education (ACTE)
American Council on Education (ACE)
American Association of Community Colleges (AACC)
National Commission for Health Education Credentialing (NCHEC)
Council for Opportunity in Education (COE)
Society for Public Health Education (SOPHE)
Health Occupations Students of America (HOSA)
Certified Contract Officer's Representative 9/2010
Certified Health Education Specialist 10/2007
Certificate in Curriculum and Workforce Development, Marine Corps 1996
Certified Risk Communication Education 2013

PUBLICATIONS

Tor-Anyiin, A., Beatty, F.B., and Salandy, S.W, (2018). Difference in Adherence to Anti-Retroviral Therapy Between Adolescents and Young Adults in Rural and Urban Settings in Nigeria. *European Journal of Tropical Medicine and International Health (manuscript pending publication)*

Dokun-Mowete, C., Sharma, M., Beatty, F.B., and Salandy, S.W, (2018). Using Multi-Theory Model to Predict Low Salt Intake among Nigerian Adults with Hypertension. *International Quarterly of Community Health Education (manuscript)*

pending publication)

Oguegbu, A. and Beatty, F. (2016) Relationship between Sexual Risk Behaviors and HIV Counseling and Testing (HCT) Uptake among Young People in Nigeria. *Health*, 8, 463-471. doi: [10.4236/health.2016.85049](https://doi.org/10.4236/health.2016.85049).

Beatty, F.B, (2009). "The influence of African American mothers' perceptions of weight and body image on children's weight and body image" *Walden University*, 2009, 118 pages; 3355012.

Lewis, M.A., D.L. Driscoll, and F.B. Beatty (2007). "Message Testing for the North Carolina Strike out Stroke Campaign." Submitted to Brogan and Partners.

McCormack, L.A., M.A. Lewis, J.D. Uhrig, A.J. Bonito, C.M. Squire, F.B. Beatty, and T.M. Swinson. (December 2006). "Merck Health Disparities Initiative." Prepared for The Merck Company Foundation.

LECTURES/PRESENTATIONS

Beatty, F. B. "Advancing your Career with a Doctorate of Philosophy in Public Health" Presented at American Public Health Conference: Walden Residency, Washington DC, November 1, 2011

Beatty, F. B. "Why Develop a Worksite Wellness Program and How To Do It" Presented at South Carolina Department of Health and Environmental Control, November, 23, 2009.

Beatty, F. B. "Domestic Violence in African American Communities and Public Health Implications" Presented on Talk Back, Weekly Radio Drama, October, 21, 2009.

Driscoll, D.L., F.B. Beatty. "Evaluating Culturally Tailored Health Communications" Presented at the Centers for Disease Control American Evaluation Association, Atlanta, GA, June 11-12, 2007.

Driscoll, D.L., F.B. Beatty, M.G. Jarblum, S.C. Squire, and S.L. Harris. "Ethnographic Methods and Environmental Health Promotion: Utility for Community Capacity Building." Presented at Society for Public Health Education, Boston, MA, November 1, 2006.

Driscoll, D.L., F.B. Beatty, A.V. Sorensen, L.J. Clayton, and E.K. Wilson. "Tailoring Risk Communications for Underserved Communities: Differential Source Preferences and Responses." Presented at National Prevention Summit: Prevention, Preparedness and Promotion, Washington, DC, October 26-27, 2006.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: Beverly B. Jacobs, MA

Home Address: 7324 Sara Drive

Telephone: (home) 803 788-1694 (work) n/a

Office Address: _____

Email Address: beejay24@hotmail.com

Educational Background: Masters /Conflict Management

Professional Background: Management

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Assessment Appeals

Reason for interest: I am interested in ways to better connect with the community; enhance social awareness, and give back to the community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have over 15 yrs of managerial experience; mediator (community and truancy); and willing to work for positive results or enhancements to issues and concerns as needed.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: as needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

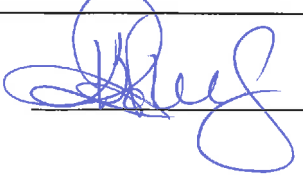
Beverly S. Jacob
Applicant's Signature

5-17-18
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>5-21-18</u>	Received by: <u></u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Eric Grant
Home Address: 1912 Horrell Hill Rd Hopkins SC 29061
Telephone: (home) 803 783 7978 (work) 803 960 9428
Office Address: 1912 Horrell Hill Rd Hopkins SC 29061
Email Address: egrant@3constructs.com
Educational Background: BS Biology/Chemistry MBA
Professional Background: Construction and Construction Management
Male [checked] Female [] Age: 18-25 [] 26-50 [checked] Over 50 []
Name of Committee in which interested: Assessment Appeals
Reason for interest: I've served on this board for 10 years and would like to continue. I think I make a difference.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I am a professional in construction. I'm fair and thorough. I like to give back and help my community.
Presently serve on any County Committee, Board or Commission? Assessment Appeals
Any other information you wish to give?
Recommended by Council Member(s): D. Myers
Hours willing to commit each month: 25

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

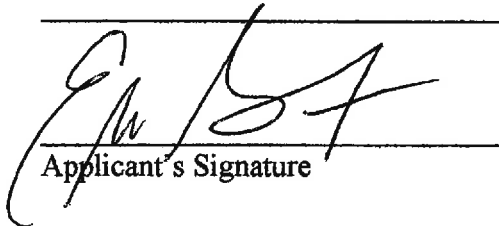
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

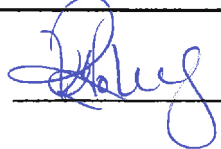

Applicant's Signature

4/15/2018
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>4-16-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

5.21 Voting

Each member shall vote on each question put, ~~except that n~~ No member shall be permitted to vote on any question in which that member has a direct personal or pecuniary interest, or in which that member perceives that he or she has a direct personal or pecuniary interest, or in which his or her participation might create an appearance of impropriety in that member's estimation. A Council member must be at his/her seat in order to vote for those at the dais. If a member does not declare a vote or an abstention, such member shall not be considered to have voted for either the prevailing or for the non-prevailing side, but instead shall not have his or her vote recorded at all on the question put. ~~his/her vote shall be recorded with the prevailing side.~~ If voting an abstention, a reason for the abstention must be stated and recorded in the minutes. No member shall, under any circumstances be permitted to vote after a decision has been announced by the Chair. After the decision of the question, an absent member may be permitted to record the vote she/he would have given if present, but such vote shall not affect the previous question.