

**TRANSPORTATION PENNY ADVISORY COMMITTEE MEETING
MONDAY, SEPTEMBER 23, 2013
2020 HAMPTON STREET, 4TH FLOOR CONFERENCE ROOM**



**Richland County
TRANSPORTATION PENNY**

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT: Hayes Mizell, Carol Kososki, Bill Wiseman, James Faber, Todd Avant, Elise Bidwell, Jennifer Bishop, Virginia Sanders, James T. McLawhorn, DeTreville (Trevor) Bowers, III, Paul Livingston, and Norman Jackson

OTHERS PRESENT: Rob Perry, Tony McDonald, Stacy Culbreath, Rodolfo Callwood, Michelle Onley

CALL TO ORDER

The meeting was called to order at approximately 5:32 p.m.

APPROVAL OF MINUTES

- ✿ **August 19, 2013** – Ms. Kososki moved, seconded by Ms. Sanders, to approve the minutes as distributed.

CITIZENS' INPUT

No one signed up to speak.

TRANSPORTATION PENNY UPDATE FROM STAFF

- ✿ Transportation Ad Hoc Committee Update – Mr. Livingston gave a brief overview of the Transportation Ad Hoc Committee meeting. Mr. Livingston stated that during the meeting the ad hoc committee members reviewed the draft RFP, viewed a PowerPoint outlining the Transportation Program Delivery Model, and planned site visits to York and Charleston Counties to evaluate their transportation programs. The Transportation Ad Hoc Committee plans to meet again to revise the RFP before presentation to full Council for review and approval.
- ✿ Discussion of Draft Request for Proposals (RFP) – Mr. Perry gave a brief PowerPoint addressing the draft program structure and delivery model. The model presented recommended hiring one

management firm to oversee the following tasks: Program Development, Pre-Project Planning, Quality Assurance Reviews, Right of Way Acquisition, Procurement, and Construction Engineering and Inspections (CEI); an On-Call Engineering contract with up to 5 firms for a maximum of 5 years to design the individual projects. *{TPAC Members requested a copy of the PowerPoint presentation and SLBE Policy approved by Council.}*

- ✿ RFP Review: TPAC member inquired as to the process for reviewing and scoring the RFP's. Mr. Perry stated that the standard selection process would involve a committee comprised of members of the County's Planning, Community Development, Conservation and Engineering Departments and himself. The committee would be responsible for making recommendations to Council. It was suggested by the TPAC committee that the RFP review committee be diverse and suggested a member of SCDOT be involved in the review.
- ✿ Transportation Program Site Visits: Several TPAC members inquired if it would be permissible for them to attend the site visits. It was agreed that those members wishing to attend would be allowed to join Council members on the site visits. The following questions are to be posed to York and Charleston Counties on the site visits: (1) How well have they done with their DBE goals in terms of achieving diversity; and (2) Do they also have an advisory committee similar to the TPAC? Answers to these questions will be reported back to the TPAC members.
- ✿ Update on Funding & Bonding: Mr. Perry stated the 1st Quarter of sales tax revenue is anticipated in October. The County has bonded \$50 Million, which will be available in October. The County plans to bond another \$200 Million in October 2014.
- ✿ Management Firm Public Involvement: Ms. Kososki requested that the management firm contact all area 501c's whenever scheduling public meetings or environmental research.

REMINDER—NEXT MEETING: MONDAY, OCTOBER 21, 2013 AT 5:00 PM

ADJOURN

The meeting adjourned at approximately 6:29 PM.