

RESPONSIBILITIES OF A POLL WORKER

- ✓ Must be a **registered voter** in Richland County or ANY county in South Carolina. *Not Required for students ages 16-17.*
- ✓ South Carolina Statutes **require** that all poll workers attend **mandatory training sessions for each election cycle.** (approx. 3 hours)
- ✓ Assist in the setup of the polling place prior to each election.
- ✓ Help conduct the election at the assigned precinct **from 6 AM and remain until all closing procedures are completed.**
- ✓ Will have duties which include **voter registration qualification, activating voting machines, giving voting instructions, and maintaining orderly flow at the polling place.**
- ✓ **Must have transportation to and from assigned polling place** within a reasonable distance of home.



PHYSICAL REQUIREMENTS

Physical requirements include standing, bending, stooping, **team lifting voting machines weighing approximately 25 lbs.,** normal vision and manual/ physical dexterity.

WOULD YOU LIKE TO WORK THE POLLS ON ELECTION DAY?

Your participation can make a significant difference in assisting the citizens of Richland County. By joining our dedicated team at one of our 149 precincts, you will play a crucial role in our democracy. Equipping you with a voice in Government.

If you possess a strong sense of dedication and take pride in your work, along with patience and a genuine enjoyment of working with people, and if you excel at following directions and paying attention to detail, then you may be the perfect fit we are searching for!

If this opportunity interests you, please complete the interest form on the back and submit it via mail, email, or in person.

Kindest Regards,

Travis Alexander
Director



HELPING AT THE POLLS - ON - ELECTION DAY



Richland County Voter
Registration and
Elections



POLL WORKER INTEREST FORM
 (PLEASE PRINT CLEARLY AND PROVIDE A COPY OF YOUR ID
 **Current high school students (ages 16-17), please complete Student Poll
 Worker Interest Form**



Full Legal Name: _____ Preferred Name: _____

Date of Birth: _____ Email Address: _____

Home Address: _____ Cell Number _____

City: _____ Zip Code: _____ County: _____

Mailing Address (If different): _____

Voter Registration Number: _____ (You may find your voter registration number on scvotes.gov)

County in which you are registered to vote: _____

Precinct (or Polling Place) where you normally vote: _____

Social Security Number (required for payroll): _____ - _____ - _____

Do you have any experience in working at the polls outside of Richland County? YES or NO

If yes please list the year and location that you have participated. _____

Have you ever or do you currently participate in SC PEBA Retirement? YES or NO
 If "YES" please fill out the Retirement Plan Enrollment form and return it with the application.

I have read all the requirements and understand that by submitting this interest form, I am requesting to be an election worker for Elections held in Richland County. I understand that I will be contacted by the Precinct Coordinator periodically to inquire about availability for training and for working elections. Furthermore, I give permission to be contacted for such by phone email, and/or mail. **I also understand and agree to all responsibilities and physical requirements of a poll worker.**

Signature: _____

Richland County Voter Registration & Elections ~ 2020 Hampton Street Columbia, SC 29204
 Phone: (803) 576-2240 Email: election.worker@richlandcountysc.gov Fax: (803) 576- 2205

Revised 07/19/2023



Contacted _____
Easy Vote _____
PAF to HR _____
VREMS _____